

To,

10.04.2024

General manager,

Human Capital Management Department,

Central Office, Mumbai

THROUGH PROPER CHANNEL

Sub: Request for changing of region from Surat to Etawah for permanent posting.

Requested Sir/Madam,

I Kapil Kushwaha Emp no. 142596, Probationary Officer from Third batch (01.08.2023), working in Esteemed Central Bank of India since 1st August 2023 and my Hometown is Jhansi. I am writing to request your consideration for changing of region from Surat to Etawah for permanent posting due to some personal circumstances as mentioned below:

1. I am a single parent child as my father was demised in 2005. My mother resides in Jhansi. The region I have been allocated is Surat (Gujarat) which is more than 1000 Kilometers away.
2. My mother takes homeopathic treatment from Jhansi only for which she needs support which I am committed to provide as I am the only son.

Given the aforementioned circumstances, I humbly appeal to you to kindly consider my request for changing of region from Surat to Etawah for permanent posting. By changing my position here, I will be able to fulfill my family obligations while continuing to serve the organisation with dedication and commitment. I sincerely appreciate your understanding and consideration in this matter. Thank you for your attention, and I look to a favourable response.

Regards,

Kapil Kushwaha

142596