

CE903/913 (MSc Group Project): Template for Minutes of Group Meetings

(all text boxes will automatically re-size, according to the amount of text entered)

Date & time of meeting: 24th June 2022 1:00 PM

Place of meeting: Zoom meeting

Group members present: Karan Bhatt, Dhaval Patel, Ashish Gajera, Vatsal Trivedi, Vipul Barot.

Group members absent but who explained their absence before the meeting (list given reason(s) for absence against each name): Muhammad Umair Niaz as he was not in our group during first week

All other group members (that is, those not listed in the previous two boxes): Parth Patel

Name of chairperson for this meeting: Dhaval Patel

Name of secretary for this meeting: Karan Bhatt

Are the minutes of the previous meeting agreed as a correct record (after correction of matters of fact)? yes

List any corrections of matters of fact here:

Review all actions agreed at previous meeting and record how far individual responsibilities have been fulfilled.: Choose model which one is good for our text search and use more epoch for better result, Check all the function of application, Upload all data to Drive and create flask for title generation

Where individual responsibilities have not yet been fulfilled within the agreed timescale, list (for each responsibility) the reasons given: Ashish, Vatsal - Use Ngrok server in Flask based Web application and execute web application function, Vipul, Niaz - Check status of Textbox fuction of web page and INPUT/OUTPUT from flask to present.p.

New matters discussed: All - Unit test of every individual files of Python and HTML,
Dhaval, karan, ashish - Automatic test perform by random check for title generation form
arxiv.org,
All - Code analyzing,
All - Report writing
Issues/problems to be reported to project supervisor: Couldn't update Jira as parth patel
was not responding.

List all actions requiring attention (i.e., those uncompleted actions from the previous
meeting and all actions agreed at the present meeting), the agreed timescale for
completion of each one and who is responsible for each one (including setting an agenda
for the next meeting and writing the minutes of the present meeting). *Uncompleted
actions from the previous meeting should be the first on this list:*

Record here the agreed chairperson, secretary, date, time and place of next formal
meeting: 28th June 2:00-4:00 PM Zoom Meeting