

Business Proposal Plan – Specialized Packaging Operations

This document will concisely explain the proposal of three distinct options and tradeoffs that are important within pack operations. Military Pack is a special operation. This operations require technical, organizational, and workload prioritization skills. Additionally, complemented with strong desire to conduct tedious tasks to ensure aeronautical products are packaged to meet contractual specifications and metrics. This operation requires an average of 3-5 hours per day. Below are three options and tradeoffs:

OPTION 1: Project Manager Split Allocation

- Buffer Administrative duties
- Offset Schedule
 - Days
 - Hours

Pros	Cons
PMs know operations	PMs not optimally utilized
PMs know Unit Pack and can assist directly	Delayed project and operations response time
No SOPs needed immediately	

OPTION 2: Employee Maximization

- PMs interpret contract
- Agile/ Cross Train
- Variance/Unstable Demand

Pros	Cons
PMs understand codes	PMs not optimally utilized (less than above)
PMs know Unit Pack and can assist directly	Delayed project and operations response (less than above)
Staff more efficiently utilized	Lack of SOPs
Little training	
Potential to train Admin duties	

OPTION 3: NEW EMPLOYEE

- OJT
- 13 Module Training (SOP)
- Hourly Employee

Pros	Cons
PMs best utilized	Increased overhead
Projects and operations – faster response time	Lack of SOPs
	Ramp up time required for training