

Katrina Rodriguez  
(210)519-8696  
[katrinajrodriguez1993@gmail.com](mailto:katrinajrodriguez1993@gmail.com)

## Objective

I would like to obtain a position that will allow me to use my knowledge and ability as a full stack developer.

## Education and Skills

- |                                                                                                                                                                                                                                                                                                                                                                                 |                           |                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------|
| 2021-present                                                                                                                                                                                                                                                                                                                                                                    | University of Texas       | Remote             |
| <ul style="list-style-type: none"><li>• Graduate of the full stack developer bootcamp</li><li>• Proficient in CSS, Express.js, Handlebars, Heroku, HTML, Insomnia, JavaScript, MongoDB, Mongoose, MySQL, NoSQL, Node.js, React.js, Yarn.js</li><li>• Worked in teams for projects, and presented them</li></ul>                                                                 |                           |                    |
| 2018                                                                                                                                                                                                                                                                                                                                                                            | Utah State University     | Logan, Utah        |
| <ul style="list-style-type: none"><li>• Graduated with a BS in Anthropology</li><li>• Obtained a Museum Studies Certificate</li><li>• HTML and CSS</li><li>• Advanced Excel</li><li>• Archiving</li><li>• Grant writing</li><li>• Ethnographic Methods and Research</li><li>• Activities Coordinator for the Latino Student Union on campus</li><li>• Public speaking</li></ul> |                           |                    |
| 2007-2011                                                                                                                                                                                                                                                                                                                                                                       | Robert E. Lee High School | San Antonio, Texas |
| <ul style="list-style-type: none"><li>• Graduated Cum Laude, National Honor Society, Spanish Honor Society Officer-Treasurer, School Softball Team</li><li>• Microsoft Office: Word, Excel, Power Point, Publisher</li><li>• Banner Software</li><li>• 10-Key Data Entry</li></ul>                                                                                              |                           |                    |

## Experience

- |                                                                                                                                                                                                      |                           |                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------|
| June 2019                                                                                                                                                                                            | Howsman Elementary School | San Antonio, Texas |
| <ul style="list-style-type: none"><li>• Volunteer</li><li>• Answered calls.</li><li>• Scanned</li><li>• Emailed</li><li>• Faxed documents</li><li>• Made copies</li><li>• Customer Service</li></ul> |                           |                    |

August 2017-June 2018                      San Antonio Museum of Art                      San Antonio, Texas

- Docent
- Obtained knowledge and history of museum artifacts.
- Participated in tours for students.
- Public speaking

May-August 2015                              Witte Museum                              San Antonio, Texas

- Assisted in the front office of the Natural Museum Wing in the museum.
- Helped families and interested parties who came in by answering questions and making myself available and open for their needs.
- While the museum was being remodeled, I went to their storage unit to archive their artifacts.

### **Employment**

September 2019-present                      Ameritas                              San Antonio, Texas

*Data Specialist*

- 10-key Data Entry
- Entered data into an insurance claims system
- Reviewed, analyzed, and edited personal information

April-May 2017                              Information Alliance                              Logan, Utah

*Call Agent*

- Market researching
- Trained in phone etiquette.
- Made calls across country doing surveys.

March 2016-July 2016                      Survey Sampling International (SSI)                      Logan, Utah

*Call Agent*

- Market researching
- Trained in phone etiquette.
- Made calls across country doing surveys.

December 2013-2015                              Labor on Demand                              San Antonio, Texas

*Customer Service*

- Recruit employees for temporary jobs
- Answer phones professionally and route as necessary
- Call clients to obtain job information.
- Scan payroll applications into the computer software system
- Prepare toxicology reports and applications for incoming clients.
- File reports and applications
- Copy, fax, and file as required.

February 2015-May 2015

Physics Department

Logan, Utah

*Receptionist*

- Made calls and routed incoming calls.
- Printed, scanned, and emailed as needed.
- Used a typewriter.
- Filed as needed.

2014-2015 Special Collections and Archives-Utah State University Library

*Archivist*

- Data-entered collections into the library website
- Filed and located collections.
- Handled artifacts

2011 May-July

Northeast Lakeview College

San Antonio, TX

*Data Entry Clerk*

- Posted high school student schedules and transcripts into Banner Software.
- 10-Key data entry
- Maintained student files, made copies as required