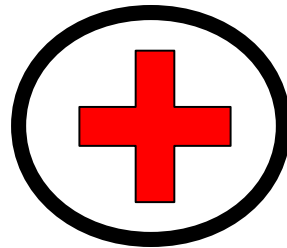
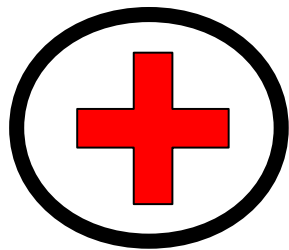


First Aid for Teachers



Kristian Rother

First aid

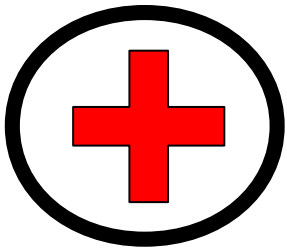


Task:

Find at least three things that could solve the problem you have been given.

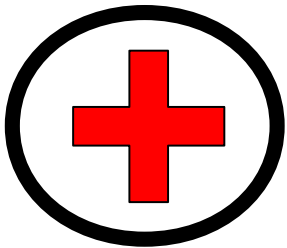
Present a short example that you could use for your own course.

Checklist: small helpers



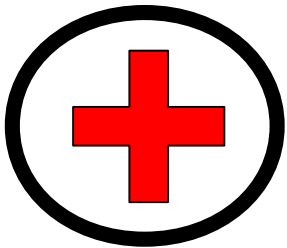
- Do you have a lesson plan?
- Is the room properly fitted for everything?
- Dont forget to say hello.
- Ask students about their expectations.
- Announce your goal & contents.
- Ask someone else's opinion.
- Have a **Plan B**.

Written material / slides



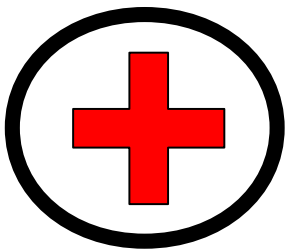
- A good one-page handout can help a lot.
- For beginners, less is more.
- Reading takes time - reader for taking home.
- 7 bullets per PPT slide max.
- Show each PPT slide for at least 2 minutes.
- Use lots of white space.
- Think about the lingo of your trainees.

The room



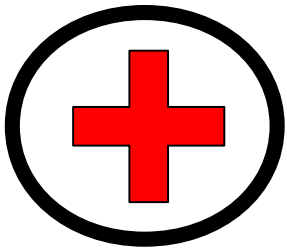
- Think about the training room before.
- What media are present?
(whiteboard, projector, flipchart)
- Are there visual obstacles?
(huge screens, pillars)
- Can you move tables?

The room



- Have a reserve 15-minute presentation.
- Have a reserve written exercise.
- Repeat something (brainstorming, quiz).
- Discuss sample exam questions.
- Show relevant websites (YT movies?!).
- Ask students for feedback.

When using computers



- Test installation of everything in advance.
- Bring all material on two USB drives.
- Keep material on FTP somewhere.
- Know what to do if there is no internet.
- Be ready to improvise.