

Definition of Ready (DOR)

The Definition of Ready (DOR) is a document that defines the criteria that must be met before a user story can be considered ready to be worked on. The DOR helps to ensure that user stories are well-defined and that the team has all of the information they need to start working on them.

The DOR should include the following information:

- A clear and concise description of the user story.
- The acceptance criteria for the user story.
- Any dependencies that the user story has on other user stories.
- Any risks associated with the user story.
- Any estimates for the time and effort required to complete the user story.

Definition of Done (DOD)

The Definition of Done (DOD) is a document that defines the criteria that must be met before a user story can be considered done. The DOD helps to ensure that user stories are completed to a high standard and that the requirements are met.

The DOD should include the following information:

- The acceptance criteria for the user story.
- Any testing that must be completed for the user story.
- Any documentation that must be created for the user story.
- Any training that must be provided for the user story.
- Any other criteria that must be met for the user story to be considered done.

There are some tips for creating a DOR and DOD:

- Involve the entire team in the creation of the DOR and DOD. This will help to ensure that everyone is on the same page and that the DOR and DOD are realistic and achievable.
- Make sure that the DOR and DOD are specific and measurable. This will help to ensure that the team knows exactly what needs to be done in order to complete a user story.
- Keep the DOR and DOD up-to-date. As the project progresses, the DOR and DOD may need to be updated to reflect changes in the requirements or the project plan.

By following these tips, you can create a DOR and DOD that will help your team to deliver high-quality software on time and within budget.