



**Krutagna Bipinbhai Tandel**

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**Address:** L-63, Yamuna Society, Chandanvan Society, Shivaji Chowk, Udyognagar,  
Navsari. 396450

**Date of Birth:** 05-03-2001

### **CAREER OBJECTIVE**

I am searching for a challenging opportunity to enhance and utilize my skills in the management department, contributing at the highest level to the organization's success.

### **ACADEMIC QUALIFICATION**

- **Bachelor of Commerce (Specialization in Marketing Management)**

The Maharaja Sayajirao University of Baroda, Vadodara.

CGPA: 5.90

Percentage: 59%

2019-2022

- **Higher Secondary Certificate (HSC)**

Sheth Hiralal Chhotalal Parekh, Navsari High School, Navsari.

Percentage: 69.6%

2017-2018

- **Secondary School Certificate (SSC)**

Sheth Hiralal Chhotalal Parekh, Navsari High School, Navsari.

Percentage: 71.33%

2015-2016

### **EXPERIENCE**

#### **1. Fellowship Program: Accountant & Management**

June 2018 – October 2019

- Played a key role in the organization's management team and accounting department.
- Managed all financial accounts, including salaries, income expenses, and project funds.
- Successfully handled various projects, sessions, and events as part of the management team.

#### **2. Think & Learn Pvt. Ltd. – BYJUS**

March 2023 – August 2023

- Achieved remarkable sales success Achieved remarkable sales success by selling 17 BYJUS courses in a single month, leading to a nomination promotion.

#### **3. Red & White Education Private Limited**

January 2024 – June 2024

- Managed the company's Bank accounts And Income – Expenses.
- Maintain invoice files, taxation files and Documents.
- Generating Admissions, Fees Collections, Verify Documents, Data entry and Tally Entry.

### **ACTIVITIES**

- Completed a 4-year self-education course on holistic character development: **“The Philosophy, Art, and Science of Living, Loving, and Learning.”**
- Business Communications Skills Program from Internshala.
- Digital Marketing Course from Google.

### **LANGUAGE KNOWN**

- English
- Gujarati
- Hindi

### **KEY SKILLS**

- Computer Skills (MS Office: Word, Excel & PowerPoint)
- Leadership
- Management

### **KEY STRENGTH**

- Communication
- Creativity
- Punctual

### **HOBBIES**

- Reading Books
- Traveling
- Sports: Cricket & Football
- Dancing

### **DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

