

FORM NO.16 [See rule 31 (1) (a)] Part A Certificate under section 203 of the Income Tax Act, 1961 for tax deducted at source from income chargeable under the head "Salaries"					
Select Tax Regime		<input type="radio"/> New Regime		<input checked="" type="radio"/> Existing Regime	
Select Your Age	<input type="radio"/> Below 60 Years	<input type="radio"/> Above 60 Years and Below 80 Years		<input checked="" type="radio"/> Above 80 years	
Name and address of the employer			Name and Designation of the employee		
PAN of the Deducter		TAN of the Deducter		PAN of the Employee	
TDS Circle where annual return / statement under section 206 is to be filed			PERIOD		Assessment Year 2021-22
			FROM	TO	
Summary of amount Paid/credited and tax Deducted at source thereon in respect of the Employee					
Quarter(s)	Receipt Numbers of Original Quaterly Statements of TDS Under Sub-Section (3) of Section 200	Amount Paid credited	Amount of Tax Deducted (Rs)	Amount of Tax Deposited / Remitted (Rs)	
Quarter 1				0	
Quarter 2				0	
Quarter 3				0	
Quarter 4				0	
Total		0	0	0	
I.DETAILS TAX DEDUCTED AND DEPOSITED INTO CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT					
S.No	Tax Deposited In Respect of the deducter (Rs)	Book Identification Number (BIN)			
		Receipt Numbers of Form No.24G	DDO Serial No in Form No.24G	Date Of Transfer Form No.24G (dd/mm/yyyy)	Status of Maching with Form.No 24G
1					
2					
Total	0				
II.DETAILS TAX DEDUCTED AND DEPOSITED INTO CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK CHALLANA					
S.No	Tax Deposited In Respect of the deducter (Rs)	Book Identification Number (CIN)			
		BRS Code of the Bank Branch	Date on Which Tax Deposited (dd/mm/yyyy)	Challana Serial Number	Status of Maching with Form.No 24G
1					
2					
Total	0				
Verification					
I, _____ Son/Doughter of _____ Working In the Capacity Of _____ (Designation) do hereby certify that a sum of Rs. <u>0</u> (in words) _____ has been deducted at source and paid to the credit of the Central Government.					
I further certify that the information given above is true and correct based on the book of accounts, documents and TDS Statements, TDS Deposited and other available records.					
Notes :					
1. Government deductors to fill information in item I if tax is paid without production of an income-tax challan and in item II if tax is paid accompanied by an income-tax challan					
2. Non-Government deductors to fill information in item II.					
3. The deductor shall furnish the address of the Commissioner of Income-tax (TDS) having jurisdiction as regards TDS statements of the assessee.					
4. If an assessee is employed under one employer only during the year, certificate in Form No. 16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.					
5. If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No. 16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No.16 may be issued by each of the employers or the last employer at the option of the assessee.					
6. In items I and II, in column for tax deposited in respect of deductee, furnish total amount of TDS and education cess."					

Part B
DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED

1. Gross Salary * (a) Salary as per provisions contained in section 17 (1) (b) Value of perquisites under section 17 (2) (as per Form No. 12 BA, wherever applicable) (c) Profits in lieu of Salary under section 17 (3) (as per Form No. 12 BA, wherever applicable) (d) Total		0	
2. Less : Allowance to the extent exempt under section 10 a) b)		0	
3. Balance (1-2)			
4. Deductions : (a) Standard deduction Rs. 50000 (b) Entertainment allowance Rs. 0 (c) Tax on Employment Rs. 0		50000	
5. Aggregate of 4 (a to c)			
6. Income chargeable under the Head 'Salaries'(3-5)			0
7. Add. : Any other income reported by the employee Less:- Loss From House Properties			
8. Gross total income (6+7)			0
9. Deductions Under Chapter VIA A. Sections 80C, 80CC and 80CCD (a) Section 80C (i) _____ Rs. 100000 (ii) _____ Rs. 0 (iii) _____ Rs. 0 (b) Section 80CCC Rs. 0 (c) Section 80CCD Rs. 0 Aggregate amount deductible under the three sections i.e. 80C, 80CCC and 80CCD (d) Section 80CCD (1B) Rs. 0	0	0	100000
B. Other Sections (e.g. 80E, 80G, 80TTA etc) Under Chapter VIA (i) _____ Rs. 0 (ii) _____ Rs. 0 (iii) _____ Rs. 0			
10. Aggregate of deductible amount under chapter VI-A			0
11. Total Income (8-10)			0
12. Tax on total Income			0
13. Rebate U/S 87a			0
14. Tax Payable on total income (12-13)			0
15. Education & Health Cess 4%			0
16. Tax payable (14+15)			0
17. Relfie Under Section 89 (attach details)			0
18. Tax payable (16-17)			0
19. Tax Deducted at source U/S 192			0
20. Tax payable / refundable (17-18)			0
Verification			
I, _____ Son/Daughter of _____ Working in the Capacity Of _____ _____ (Designation) do hereby certify that the information given above is true correct based on the book of accounts, documents and TDS Statements, TDS Deposited and other available records.			
Signature & Seal of the person responsible for deduction of tax Full Name : _____ Designation : _____			
Place: _____ Date: _____			

Employer :

Employee :

Particulars		Rupees	Rupees
Gross Salary			
(a) Salary as per Provisions contained in Section 17(1)			
Salary			-
Bonus			-
Leave Encashment			-
House Rent Allowance			-
Conveyance Allowance			-
(b) Value of perquisites under section 17(2) (as per Form No. 12BA, wherever applicable)			
(c) Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)			
Gross Salary			

Particulars		Rupees	Rupees
Allowance to the extent exempt under section 10			
House Rent Allowance			
Exemption u/s 10 (13A) read with Rule 2A			
(a) HRA received		-	
(b) Actual Rent Paid	-	-	
Less : 1/10th of Salary	-	-	
(c) 1/2 of Salary		-	
Least of (a), (b) & (c)			-
Conveyance Allowance			
Exempt U/s 10 (14)			-
Total amount claimed to be exempt			

For

Place :
Date :

Director

Rupees
-
-
-
-

Rupees
-

FORM NO. 12 BA
[See rule 26A(2)(b)]

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

1. Name and address of employer :
2. TAN
3. TDS Assessment Range of the Employer :
4. Name and designation and PAN of employee :
5. Is the employee a director or a person with substantial interest in the company (where the employer is a company)
6. Income under the head "Salaries" of the employee :
7. Financial Year :
8. Valuation of Perquisites :

S. No.	Nature of Perquisite (see rule 3)	Value of perquisite as per rules (Rs.)	Amount,if any paid by employee (Rs.)	Amount of taxable perquisite (Rs.)
1	Accommodation			
2	Cars			
3	Sweeper, gardener, watchman or personal attendant			
4	Gas, electricity, water			
5	Interest free or concessional loans			
6	Holiday expenses			
7	Free or concessional travel			
8	Free meals			
9	Free Education			
10	Gifts, vouchers, etc.			
11	Credit card expenses			
12	Club expenses			
13	Use of movable assets by employees			
14	Transfer of assets to employees			
15	Value of any other benefit/amenity/service/ privilege			
16	Stock options (non-qualified options)			
17	Other benefits or amenities			

18	Total value of perquisites	-	-	-
19	Total value of profits in lieu of salary as per section 17(3)			
		-	-	-

9. Details of tax,-

- (a) Tax deducted from salary of the employee under section 192(1)
- (b) Tax paid by employer on behalf of the employee under section 192(1A)
- (c) Total tax paid
- (d) Date of payment into Government Treasury

DECLARATION BY EMPLOYER

I son of working in the capacity of **Director** do hereby declare on behalf of that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of each such perquisite are in accordance with section 17 and rules framed thereunder and that such information is true and correct

Signature of the person responsible
for deduction of tax

Place :
Date :

Full Name :
Designation :

