

# Packing Slip



**Your Company Name**

77 Hammersmith Road  
West Kensington  
London, W14 0QH  
079 5560 9130

Order ID: 1234  
Order Date: 27/3/22  
Shipped Via: XYZ Logistics  
Tracking Number: 1234567890ABCD

**Customers Company Name:**

Billy Buyer  
43 Customer Road  
Manchester, M4 1HS  
078 0791 5826

Order Date	Order #	Purchase Order#	Customer Contact
27/3/22	12345	12345	Purchasing Dept.

**Additional Information**

To add a new line to the table below, hover your cursor over the are bottom left of "example work" and click on the plus icon which appears

Item	SKU	QTY	Weight	Price	VAT	Total
Example Product	DSK001	1	52kg	£ 300	£ 60	£ 360.00
Example Product	DSK003	3	75kg	£ 1050	£ 210	£ 1260.00
Sub Total						£ 1260.00
Total VAT						£ 270
Total Due						£ 1890