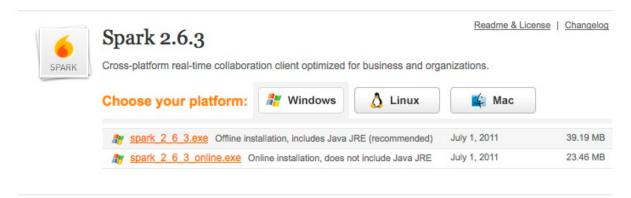
How to Connect to the Schafer Instant Messenging Server

Schafer has adopted use of a real time collaboration server called Openfire. It uses the widely adopted open protocol XMPP (also known as Jabber) for instant messaging. This guide is designed to help you get up and running quickly with an easy to use client called Spark.

- 1) Download and install the client from http://www.igniterealtime.org/downloads/index.jsp#spark
 - a. Select the correct Operating System (in this example, we will be using Windows).
 - b. Select the link named 'spark_2_6_3.exe' that includes Java JRE (Java Runtime Environment).
 - c. Run the client installer after the download completes.



- 2) Install the executable and Open the spark client
 - a. Enter your Active Directory username
 - b. Enter your Active Directory password
 - c. Enter openfire.asynchrony.com as the Server
 - d. Optionally select whether to Auto Login or Save your password
 - e. Click the Login link



If you need any further assistance with getting connected to the Openfire server, please reach out to your local IT staff.