

LETTER OF CLAIM

(Name of delivering carrier)

(Address)

RE: Name of Vessel

Bill of Lading number _____ Dated _____ Voyage _____

Airway Bill number _____ Dated _____

Date of Arrival _____

Description of shipment _____

We hold you responsible for the following:

1. Non-delivery
 2. Pilferage
 3. Damage
 4. Contamination
- (Circle Applicable One)

That has occurred to our captioned shipment and or shipments.

When the extent of the loss has been determined, we will present you with a detailed claim.

If you wish to inspect the shipment, please contact:

(Name)

(Address)

(Telephone number)

Please acknowledge receipt of this letter and provide us with copies of your delivery receipt and survey report.

Yours faithfully,
Acknowledgement

Carrier's

(Signature and name of consignee)
