

Minutes of Meeting (MoM)

Topic: Client Meeting – 3

Date: 8th February 2024 | 5:15 P.M

Goal:

To show the high-level diagram of how website works and to show the initial design of Admin Dashboard and ask for how questions in the form that we'll be going to create look like.

Attendees:

Client: Mr. Praveen Reddy

Team Members:

- Sai Praneeth
- Sudhan
- Kriti
- Karthikeya
- Vivek Hruday

Points Discussed:

- We have shown the client the high-level diagram of the website and explained it to the client.
- The client too agreed with the high-level diagram.
- We then showed the initial design of the Admin Dashboard and the client agreed to the design too.
- Then we asked the client about the questions that must be included in the form that we'll be going to make.
- We also asked about the payment gateway that must be used for payments on the website.
- Till we integrate a payment gateway, we have told that, we would assume all the payments would be successful.
- The client agreed to that and said, client would send the questions to be included in the form.

Next Client meet (Expected): Saturday, 17th February 2024