CMPT 275: Software Engineering I: Meeting Minutes		
Group Number: 8		
Team Name: The Great Eight		
Date/Time: 10:30am - 12:15pm		
Location: SFU Library		
Meeting Number: 8		
Attendance		
Member	**Present**	**Reason for absence**
Kevin Jerome	Y	
Joseph DIllman	Y	
Hoang Bao Ngan Nguyen	L	
Wei Da (David) Song	Y	
Huy Thong Bui	L	Missed bus
Payam Partow	N	???

Agenda
Topic: Source Code Documentation
Discussion: *"Thus, all source files must have a standard header that names the file, lists the programmers who have worked on it, gives the team name, lists changes that have been made, list known bugs, etc"* - Find a standard "header" comment block - Function comment - description, precondition, postcondition - Classes - description
Action taken: Use these standardized comments
Assignee: Everyone
Topic: Coding Standard
Discussion: *"Your team must also state and follow a coding standard with all of its files. This coding standard must be explicitly written down. For example, identifiers (i.e. names of variables, classes, methods, and files) should be self-descriptive, and code formatting should be perfect and consistent."* - Find a coding standard online? (ex. https://google.github.io/swift/) -
Action taken: Apply coding standard to all produced code
Assignee: Everyone

Agenda
Topic: Test Account + Code Compilation
Discussion: *"We will compile and test your code. Include all libraries or packages needed to run this application. Also, please include all login credentials necessary to run your application. The team is responsible for creating a test account for testing purposes. Include the test account information in the submission"*

- Ensure code compiles on Xcode 10/11 - Setup a user account or provide instructions on how to do so

Action taken: Someone must try to compile in multiple locations

Assignee: ?

Topic: Usability/User Interface

Discussion: *"The interface should be easy to use and appealing, and your program should not crash, nor claim to have any features that do not currently work. Keep in mind that fancy-looking graphics need not be necessary, and do not guarantee a good interface!"* - Button size large - Text size large - Consistent colours and font between app/website - Colour palette?

Action taken: Enforce theme

Assignee: Everyone

Agenda

Topic: Presentation Requirements

Discussion: Go over presentation requirements listed in HW3. - Screen record + verbally outline what is being shown - Familiarize yourself with the slides - Everyone should know what is going on - Everyone needs to show up

Action taken: Create slides and ensure they are consistent

Assignee: ?

Topic: Assignment for each member

Discussion:

- Website: Joseph Dillman, Kevin
    - UI
    - Functionality
- App: Krystal, HuyThong
    - UI
    - Functionality
- Database: David Song, HuyThong
    - API calls
    - Connectivity
- QA: Payam ??????, Kevin

- Payam: clone Github, run code metrics

- Need to learn Swift
- Website templates?

Action taken: Research Swift code layout and website templates

Assignee: Everyone