CMPT 275: Software Engineering I: Meeting Minutes
Group Number: 8
Team Name: The Great Eight
Date/Time: September 24th, 2019 10:30am-12:20pm
Location: SFU Library
Meeting Number: 2

Attendance

Member	Present	Reason for absence
Kevin Jerome	Y	
Joseph DIllman	N	Job interview.
Hoang Bao Ngan Nguyen	Y	
Wei Da (David) Song	Y	
HuyThong Bui	Y	
Payam Partow	Y	

Agenda
Topic: # of and high-level description of features
Discussion: Scheduling - User can keep track of therapies and exercises (quantity + name) Progress tracker - User can view progress over time via visualizations Reporting - User can generate reports that can be sent to their MD Reminder - User receives notifications reminder to perform exercise/medication. Exercise video - User can view an instructional video that aids in understanding of the exercise
Action taken: Put features in the document (project summary, project overview)
Assignee: n/a
Topic: Defining who the stakeholders are
Discussion: Team members Herbert End user
Action taken: Use the definition of stakeholders that we've come up with
Assignee: n/a

Topic: Overall architecture
Discussion: - Patient uses the app - Doctor uses a website that has connectivity to the app - App <-> website can transfer via a shared online database

Action taken: Use the description to create the overall architecture
Assignee: n/a

Topic: Budget
Discussion: HW: $0,6 computers (which we already have) SW: $0, we don't need to publish the app and the SW is provided Labour: man-hours
Action taken: Create and allocate the budget, put in document
Assignee: Kevin