KHUSHBOO SINGH

Location   : - Delhi NCR
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Looking to work in an organization that can provide a variety of opportunities that allow me to expand my skills and knowledge while working towards achieving the organizational goals.

EXPERIENCE

FEB 2019 – JULY 2019

BUSINESS DEVELOPMENT EXECUTIVE, AAVIN SERVICES PRIVATE LTD. **(IT SERVICES)**

- Research and identify new market opportunities.
- Reviewing clients' feedback and implementing necessary changes.
- Remaining in tune with trends in consumption to ensure that our offerings remain relevant.
- Crafting business proposals and contracts to draw in more revenue from clients.
- Keeping on top of administrative tasks – such as updating CRM (customer relationship management) systems
- Developing a business development strategy focused on financial gain

SEP 2020- OCTOBER 2020

INTERN, FIRMSAP VENTURES PRIVATELIMITED. (IT SERVICES)

- Help develop client relationships and retain existing accounts
- Assist in evaluating new sponsorship opportunities
- Work on increasingly challenging and engaging real-world projects

DEC 2021 – JULY 2022

ASSOCIATE, KOCHAR INFOTECH PRIVATE LTD. **(SOFTWARE & IT CONSULTING)**

- Create detailed design document/technical specifications, for select projects.
- Follow product standards, quality assurance norms and guidelines
- Participate in deployment activities like reviewing all deliverables as per the delivery checklist, preparing/reviewing deployment document and mock testing all deliverables.
- Create product-based KT document, for the customer.
- Contribute towards updating knowledge assets.

EDUCATION

2019 - 2023
BTECH COMPUTER SCIENCE ENGINEERING, IILM COLLEGE OF ENGINEERING AND TECHNOLOGY
CGPA: - 8.5

2018
HSC, VIDYA BAL BHAWAN SR. SEC. SCHOOL
Percentage: 64%

2016
SSC, VIDYA BAL BHAWAN SR. SEC. SCHOOL
Percentage: 92%

SKILLS

- JAVA developer
- Excellent written and verbal communication skills.
- Typing speed 35 wpm
- Ability to work well in a team environment
- Strong Organizational and Time management skills.
- Linux Commands
- Advanced MS Word/Excel Work
- Digital certification from GOOGLE
- Resourceful with outstanding research skill
- SQL Database
- High level of professionalism and confidentiality
- Basic Cloud Computing

ACADEMIC PROJECTS

- Scientific AKTU calculator
  - Developed an advanced scientific calculator for calculating SGPA, CGPA.
  - Achieved accuracy of 90% made our calculator better than existing.

- Library management System
  - System consists of information regarding books (CRUD operation), MYSQL JDBC Connector
  - JAVA collections API (serialization, deserialization)

- Software Refactoring
  - Conduct research into the various refactoring tools available commercially.
  - Implemented the code for comparative analysis, by generating source code using Source meter.

- Present Project SQL portfolio
  - Working related SQL system skills