Northumberlamb: Meeting Agenda & Minutes

3:00pm, January 12th, 2015 | Location: Board Room, McCarthy Hall

Agenda

*(Please add your items below, 30 minutes before meeting start time)*

Last Meeting Follow-Up:

* N/A

New Business:

* Initial Meeting, Introduction
* Discussion of Client’s Wants and Needs
* Discussion of Site Design – One Page vs. Multiple Page
* Discussion of Requirements Analysis Document
* Discussion of Meeting Time – Set Consistent Day/Time (if possible)

Attendees

Brenda Stewart (Client), Kyle Samson (Developer), Chris Borden (Developer)

Scribe

Kyle Samson

Minutes

* Meeting called to order at:
* Meeting adjourned at:

Action Items

Next Meeting Agenda Items

* Ratify Requirements Analysis Document