NorthumberLamb: Meeting Agenda & Minutes

3:45pm, March 24th, 2015 | Location: Board Room, McCarthy Hall

Agenda

*(Please add your items below, 30 minutes before meeting start time)*

Last Meeting Follow-Up:

* Demonstrate the working live website
* Show design changes

New Business:

* Design discussion
* Content discussion

Attendees

Brenda Stewart (Client), Kyle Samson (Developer), Chris Borden (Developer)

Scribe

Chris Borden

Minutes

* 3:40 – Meeting called to order
* 3:40 – show website
* 3:46 – show additional pages
* 3:50 – discuss lamb cut chart
* 4:10 – discuss media, consumers, and shippers page
* 4:24 – discuss contact page and info
* 4:42 – Meeting adjourned

Action Items

* Center “ask your butcher statement” on home page
* Find out about lamb carcass image to use for recipe page
* New digital copy of NS lamb cut chart
* Photo albums on the media page
* Different headings for different types of places to get products on consumer page(Two headings, restaurants, grocery stores/butcher shops)
* Remove shippers section on shippers page
* Make table on shippers page scrollable
* Link dropdown on menu bar for important links
* Cooking lamb header on recipes page with buttons that popup roasting, braising, etc. info
* Section for nutritional info
* Consumers navigation button will be a drop down with links to different content
* Remove hours from contact page

Next Meeting Agenda Items

* Training on back end
* Populate proper content