

## DRK INSTITUTE OF SCIENCE&TECHNOLOGY

BOWRAMPET (V), VIA AIRFORCE ACADEMY, HYDERABAD-500043

Mobile: +91-9000711899, +91-8790711899, FAX: 08418-242522, Website: www.drkist.edu.in

(Approved by AICTE, Affiliated to JNTUH)

DRKIST/ circular /IQAC/02

Date 27.04.2024

THE SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)
(A. Y. 2023-24)

Date: 03.05.2024, Time: 10.40 A.M., Venue: conference Hall

#### Circular

It is here by informed that all the members of IQAC to attend the first meeting scheduled on 03.05.2024 at 10.40 AM in the conference Hall

### **AGENDA**

- 1. Review of minutes of 1st IQAC Meeting
- 2. Action taken report on the decisions of the previous meeting
- 3. To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.
- 4. Strengthening of student associations and their participation in National Technical Events
- 5. To decide on Eco-friendly measures include steps to reduce consumptions of electrical energy and Campus Security

6. To decide plan of action of NAAC SSR Preparation

Coordinator

Chairman IOAC



The Chairperson Dr. N Gnaneswa Rao welcomed the members for the second meeting of IQAC. The following points were discussed in the meeting:

Review of minutes of 1<sup>st</sup> IQAC Meeting. The minutes of the meeting held on 02.02.2024 are approved by the Council.

Dr. N Gnaneswa Rao, Chairperson asked Dr. Tirupathi Reddy & Dr. P PRASANTHI to work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.

Dr. K V Subbaiah stressed the importance of Strengthening of student associations and their participation in National Technical Events. Dr. K V Subbaiah & Dr. T PRASAD were asked to prepare a effective mechanism in this regard

Dr. K Kanaka Vardhani proposed the Eco-friendly measures include steps to reduce consumptions of electrical energy and Campus Security. The committee mentioned few suggestions in this regard

Prof M Srinivasa Rao presented an action plan for SSR submission. Dr. N Gnaneswa Rao, Dr. K Kanaka Vardhani, G Jacob Jayaraj and Dr. K V Subbaiah have given few suggestions for timely submission.

Prof M Srinivasa Rao, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the second week of September 2024. The meeting ends with formal vote of thanks.

PRINCIPAL PRINCI

Date: 03.05.2024

# Internal Quality Assurance Cell (IQAC) Minutes of IQAC First Meeting

Meeting 2 - 03.05.2024

The 2' nd meeting of IQAC was held at 10.40 a.m. on 03.05.2024 in **conference Hall**. The following members were present.

| S. No | Name & Designation of the committee member | Position in IQAC     | Signature                        |
|-------|--------------------------------------------|----------------------|----------------------------------|
| 1     | Dr. N Gnaeswa RAo<br>Principal             | Chairman IQAC        | Gr                               |
| 2     | Dr. K Kanaka Vardhani<br>HOD-CSE           | Member               | *pWarsni                         |
| 3     | GJacob Jayarai<br>HOD- CSE (DATA SCIENCE)  | Member               |                                  |
| 4     | K PRaveen<br>HOD –CSE (AIML)               | Member               | 8                                |
| 5     | Dr. S Venu Gopala Rao<br>HOD –Mechanical   | Member               | Me                               |
| 6     | Dr. Tirupathi Reddy<br>HOD- S& H           | Member               | on                               |
| 7     | Dr. P PRASANTHI<br>HOD-MBA                 | Member               | P. Porofauthi<br>M. Soran author |
| 8     | M Sravanthi<br>HOD-ECE                     | Member               | M. So an author                  |
| 9     | Y Sai Jyotirmayi<br>HOD-EEE                | Member               | afor-                            |
| 10    | Dr. K V Subbaiah<br>Professor in CSE       | Member               | lim                              |
| 11    | Dr. T PRASAD<br>Professor in MECH          | Member               | 0                                |
| 12    |                                            | Member from Industry |                                  |
| 13    | B Prabhakar<br>F/O 21N71A0507              | Member Stake Holder  |                                  |
| 14    | G Pavithra                                 | Member Alumni        |                                  |
| 15    | <b>A Geetika</b> 21N71A6601                | Member student       | Ceellika                         |
| 16    | Prof M Srinivasa Rao                       | Coordinator IQAC     | 1/2                              |





## DRK INSTITUTE OF SCIENCE&TECHNOLOGY

BOWRAMPET (V), VIA AIRFORCE ACADEMY, HYDERABAD-500043

Mobile: +91-9000711899, +91-8790711899, FAX: 08418-242522, Website: <u>www.drkist.edu.in</u> (Approved by AICTE, Affiliated to JNTUH)

DRKIST/circular/IQAC/2024/01

Date 02.02.2024

THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) (A. Y. 2023-24)

Date: 09.02.2024, Time: 11.20 A.M., Venue: conference Hall

It is here by informed that all the members of IQAC to attend the first meeting scheduled on 09.02.2024 at 11.20 AM in the conference Hall

#### **AGENDA**

- 1. Re structuring of Mission, Vision and Core Values of Institution
- 2. Discussion on registration and organization of Alumni Meet
- 3. Framing of Research policies for promoting research culture
- 4. To strengthen the Industry Institute Interaction through Collaboration, Membership & MoU's
- 5. To decide plan of action of NAAC IIQA Submission

Coordinator

Chairman IOAC

The meeting started on a welcome note by IQAC Coordinator, Prof M Srinivasa Rao followed by his Presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Coordinator proposed to conduct the IQAC meeting 4 times in an academic year.

The Chairperson Dr. N Gnaneswa Rao requested all the members for open house discussion on the agenda.

Dr. N Gnaneswa Rao, Chairperson, Explained the need of Re structuring of Mission, Vision and Core Values of Institution. Dr. K Kanaka Vardhani & G Jacob Jayaraj proposed changes in the Mission, Vision and Core Values of Institution and IQAC committee accepted the changes.

Dr. S Venu Gopala Rao explained the importance of registration of Alumni association of the Institution and IQAC committee asked Dr. S Venu Gopala Rao to coordinate in this work.

Dr. N Gnaneswa Rao, Chairperson asked Dr. Tirupathi Reddy & Dr. P PRASANTHI to work out the mechanism Framing of Research policies for promoting research culture.

Dr. K V Subbaiah stressed the importance of Strengthening the Industry Institute Interaction through Collaboration, Membership & MoU's. Dr. K V Subbaiah & Dr. T PRASAD were asked to prepare a effective mechanism in this regard.

Prof M Srinivasa Rao presented an action plan for NAAC IIQA submission. Dr. N Gnaneswa Rao and Dr. K V Subbaiah has given few suggestions in this regard.

Prof M Srinivasa Rao, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the first week of May 2024. The meeting ends with formal vote of thanks.

PRINCIPAL

STREET ALL STREET

# Internal Quality Assurance Cell (IQAC) Minutes of IQAC First Meeting

Meeting 1 – 09.02.2024

The 1<sup>st</sup> meeting of IQAC was held at 11.20 a.m. on 09.02.2024 in **conference Hall**. The following members were present.

| S. No | Name & Designation of the committee member | Position in IQAC     | Signature    |
|-------|--------------------------------------------|----------------------|--------------|
| 1     | Dr. N Gnaeswa RAo<br>Principal             | Chairman IQAC        | 65 17        |
| 2     | Dr. K Kanaka Vardhani<br>HOD-CSE           | Member               | ppwarzn:     |
| 3     | GJacob Jayarai<br>HOD- CSE (DATA SCIENCE)  | Member               |              |
| 4     | K PRaveen<br>HOD –CSE (AIML)               | Member               | 2            |
| 5     | Dr. S Venu Gopala Rao<br>HOD –Mechanical   | Member               | MR.          |
| 6     | Dr. Tirupathi Reddy<br>HOD- S& H           | Member               | ag           |
| 7     | Dr. P PRASANTHI<br>HOD-MBA                 | Member               | P. Prajarthi |
| 8     | M Sravanthi<br>HOD-ECE                     | Member               | M. Sr anouth |
| 9     | Y Sai Jyotirmayi<br>HOD-EEE                | Member               | wfoh-        |
| 10    | Dr. K V Subbaiah<br>Professor in CSE       | Member               | Carrie       |
| 11    | Dr. T PRASAD<br>Professor in MECH          | Member               | 03/          |
| 12    |                                            | Member from Industry |              |
| 13    | B Prabhakar<br>F/O 21N71A0507              | Member Stake Holder  |              |
| 14    | G Pavithra                                 | Member Alumni        |              |
| 15    | A Geetika<br>21N71A6601                    | Member student       | Geotlian     |
| 16    | Prof M Srinivasa Rao                       | Coordinator IQAC     | Wa           |

