

## Note:

1. Please make sure you complete this Report related to each meeting for your Practical Project – Iteration 1 below.
2. Once completed, convert this content to readme.md (GitHub).

# Practical Project - Iteration 1

## Group Meeting Report

Date

### Notice of Meeting and Agenda

Time  
Location

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<b>Sponsor:</b>	Noor Alani	<b>Name of Group:</b>	Beerus
<b>Group Lead:</b>	Divik Mudliar	<b>Note taker:</b>	Enter note taker here
<b>Attendees:</b>	KARANVEER, DIVIK		
<b>Absent:</b>	No one		
<b>Please bring:</b>	Laptop		
<b>Agenda items:</b>	<ol style="list-style-type: none"><li>1. Decide the stakeholder register</li><li>2. Work on the design (persona)</li><li>3. Document user testing</li></ol>		

## Minutes

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<b>Agenda Item 1:</b>	Decide the stakeholder register	<b>Presenter:</b>	Divik
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### Discussion:

We discussed various topics related to stakeholders, systems and some projects including GIT

### Conclusions:

We concluded that there are 5 stakeholders in system of our E-commerce website.

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Action items	Person responsible	Deadline
Identified the stakeholder roles and responsibility	Divik	28 February
Recording the requirements and communications	Karanveer	18 March
Reviewing the whole stakeholder register	Karanveer and Divik	18 March

ITPM5.248 Agile Projects Minutes  
of Meeting

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**Agenda Item 2:**                      Personas    **Presenter:**      Karan

**Discussion:**

We discussed how to add content to our made-up persona profiles.

**Conclusions:**

We concluded that as there are only 2 people in our group, I will make 1 persona profile and Karan will make 2 persona profiles

Action items	Person responsible	Deadline
Making our Personas using Ai                      Divik and Karan	18 March	
Recording the content on the profile persona      Karan	18 March	
Reviewing the relevance and checking for spelling      Divik	18 March	

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**Agenda Item 3:**      User Testing    **Presenter:**      Karan

**Discussion:**

We Discussed various ways of giving feedback and user testing.

**Conclusions:**

We concluded that all these personas are relevant with the website.

Action items	Person responsible	Deadline
Reviewing the persona profiles	Karan and Divik	March 18
Giving feedback	Karan and Divik	March 18
Confirming our Persona's	Divik	March 18

**Other Information**

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**Resources:**

Enter resources here.

**Date of next meeting:**

Enter any special notes here.

