

# Revenue Cycle Data Analyst

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Skokie, IL    Full Time    Mid Level



Spectrum Billing Solutions offers industry-leading revenue cycle management services for healthcare providers. Our team has deep industry knowledge, technology, and experience to ensure our client's revenue cycle is managed in the most efficient and streamlined manner.

We are seeking to add an ***Revenue Cycle Data Analyst*** to our growing team. The ideal candidate is passionate, motivated, detail-oriented and possesses a strong work ethic. If you are looking for a rewarding position where you can work with industry experts and actively grow in your career, this position is for you.

**Looking for flexibility? We offer flexible options to work a hybrid remote/in-office role at our renovated offices in Skokie, IL.**

## Your Responsibilities:

- Create reports and analytics for internal and external end-users
- Design and maintain analytical dashboards of clinical and financial data
- Drive month-end close and reconciliations
- Analyze data to provide meaningful metrics based on customers' needs
- Collaborate with internal teams to streamline financial reporting and analysis
- Assist with implementation, setup and integration of various systems
- Attend and present at internal and external meetings

## What we offer you:

- A close-knit team of talented and skilled individuals
- Growth opportunities within the organization
- Competitive salary

- Healthcare benefits including medical, dental & vision, 401K
- Flexible PTO

Qualifications:

- 3-5 years of experience in financial/data analysis
- Bachelor's degree in finance, accounting or healthcare
- Solid understanding of RCM processes and workflows
- Strong analytical skills, decision-making ability, and attention to detail
- Ability to plan, organize, and complete work with competing priorities
- Takes accountability for personal productivity and quality of output
- Ability to effectively communicate results verbally and through financial analyses to internal team and external clients
- Proficient in Microsoft Office Suite, including Excel and PowerPoint

RCM Analyst | Revenue Cycle Management Analyst | Financial Data Analyst | Financial Analyst Revenue Cycle | Revenue Integrity Analyst | Financial Analyst Healthcare  
 #RCMAAnalyst | #RevenueCycleManagementAnalyst |  
 #FinancialDataAnalyst | #FinancialAnalystRevenueCycle |  
 #RevenueIntegrityAnalyst | #FinancialAnalystHealthcare