



# Business Analyst/ Data Analyst - Entry Level

Herndon, VA

Full-time

## Company Description

Insilico Logix is a proven expertise allow us to attract top IT professionals and match them to your needs. Our consultants have served diverse industries and are skilled in navigating rapid-development project environments. We are committed to providing clients with quality, cost-effective IT solutions that improve profitability, competitiveness and organizational efficiency. We are customer-focused and strive for excellent service, professionalism and fair and honest business practices.

## Job Description

We are actively looking for Entry level QA/BA Analyst and Data analyst position for our clients throughout USA.

## Responsibilities :-

- Draft quality assurance policies and procedures.
- Should always be ready with the options, instead of solutions as sometimes solutions may take longer time in implementation.
- Always be ready for negotiation with all the stakeholders as sometimes you need to convince the business owners and sometimes the developers.
- Review the implementation and efficiency of quality and inspection systems.
- Analyze data to identify areas for improvement in the quality system.
- Develop, recommend and monitor corrective and preventive actions.
- Prepare reports to communicate outcomes of quality activities.
- Identify training needs and organize training interventions to meet quality standards.
- Coordinate and support on-site audits conducted by external providers.
- Evaluate audit findings and implement appropriate corrective actions.
- Monitor risk management activities.
- Responsible for document management systems.
- Assure ongoing compliance with quality and industry regulatory requirements.

## Skills :-

- Attention to detail
- Communication skills - verbal and written
- Data collection, management and analysis
- Problem analysis and problem solving
- Planning and organizing
- Judgment

- Judgment
- Decision-making
- Customer service orientation
- Teamwork

### **Qualifications**

College graduates with no experience or graduates with few years of experience preferred.

### **Additional Information**

### **Benefits**

- Health Insurance, Life Insurance and Dental insurance
- Weekend Batches for Business Analysis Training
- Workers Compensation
- Relocation Assistance
- Free Accommodation
- Interview preparation and on-job support

**Please apply with your updated resume if you are interested. or call me at 732-413-8646.**

[Cookies Settings](#)



Posted by

**Narsi Patel**