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Data Analyst Apprentice

Austin, Texas

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Since 2011, General Assembly has transformed tens of thousands of careers through pioneering, experiential education in today's most in-demand skills. As featured in The Economist, Wired, and The New York Times, GA offers training in web development, data, design, business, and more, both online and at campuses around the world. Our global professional community boasts 60,000 full- and part-time alumni — and counting. In addition to fostering career growth for individuals, GA helps employers cultivate top tech talent and spur innovation by transforming their teams through strategic learning. More than 21,000 employees at elite companies worldwide have honed their digital fluency with our upskilling and reskilling initiatives. GA has also been recognized as one of Deloitte's Technology Fast 500, and Fast Company has dubbed us leaders in World-Changing Ideas as well as the #1 Most Innovative Company in Education.

GA is at the leading edge of creating practical solutions to one of the most pressing challenges of our time - the future of work. As recognized by The World Economic Forum, BCG, the OECD and more, these are big challenges to which only a few companies are offering real solutions. In this role, you'll be speaking every day to corporate leaders who rely on GA to help them apply these solutions to their workforce of the future.

The role:

We are seeking world-class problem solvers who have a passion for data and a relentless focus on execution and delivery. You will be most successful with a healthy combination of both, technical skills and business acumen. As a Data Analyst you will generate insights by conducting extensive analyses of rich data. In the process, you will develop a deep understanding of the payments business, our site functionality, further strengthen your analytic, leadership and presentation skills and gain exposure to a wide variety of functional teams.

*****This is a full-time role on a one-year contract with the potential to transition to a permanent position.**

Key Responsibilities

- Understand how to make data visually appealing and simple to both navigate and comprehend for end-users
- Aggregate data from various sources to construct streamlined data pipelines and integrate data from multiple systems
- Identify key metrics and build exec-facing dashboards to track the progress of the business and its highest priority initiatives
- Identify key business levers, establish cause & effect, perform analyses, and communicate key findings to various stakeholders to facilitate data driven decision-making
- Work closely across the matrix with teams like Finance, Marketing, Product, Engineering and senior executives
- Lead and participate in special projects/initiatives: innovate and implement large-scale quality improvements to processes and/or systems by conducting data analysis and making recommendations, troubleshooting technical issues, and refining processes around customer support
- Requirements Gathering, with specific focus on business data analysis
- Ability to understand and trace data from end-to-end, with specific skills in generating/reviewing source-to-target mappings.
- Ability to identify, understand, articulate and document business requirements
- Ability to work with business to standardize and formalize BRDsIdentify and develop solutions to business needs
- Ability to understand business and system impacts and recommend appropriate solutions
- Ability to assist business/PM to identify enterprise data requirements
- Systems Analysis
- Ability to perform source system analysis to determine enterprise data impacts
- Ability to identify and perform downstream, usage and impact analysis
- Ability to perform data analysis
- Ability to read/understand Entity Relationship and logical data models
- Able to establish and build lasting relationship with Business/PD stakeholders

Basic Requirements:

- Proficiency with database, spreadsheet, and statistical tools
- Advanced SQL experience, preferable with Teradata systems, data mining, and Big Query analytics (Google Cloud).
- Expertise in stitching together findings to convey coherent insights
- Experience analyzing very large, complex, multi-dimensional data sets.
- Experience with one or multiple of the following will be highly desirable; Python, Tableau, Jupyter Notebooks, Teradata, Hadoop/Hive, SQL, BigQuery
- Ability to solve problems analytically and create actionable recommendations
- Ability to use reporting tools like Tableau, Looker, and/or Excel to share analysis is a plus
- Work experience in the payments, ecommerce, or financial services industry is a plus
- Strong written and verbal communication skills with the ability to translate complex problems into simpler terms, and effectively influence both peers and senior leadership

The anticipated annualized salary range for this position in the US market is up to \$65,000. Salary will be determined based on experience, education, geographic location, and other factors.


Unless otherwise noted, remote positions can be performed from the following approved General Assembly operating countries.

United States of America (states of operation may vary), Canada (provinces of operation may vary), United Kingdom, Australia, and Singapore.

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LinkedIn Profile



Voluntary Self-Identification

For government reporting purposes, we ask candidates to respond to the below self-identification survey. Completion of the form is entirely voluntary. Whatever your decision, it will not be considered in the hiring process or thereafter. Any information that you do provide will be recorded and maintained in a confidential file.

As set forth in General Assembly's Equal Employment Opportunity policy, we do not discriminate on the basis of any protected group status under any applicable law.

Gender

Select...



Are you Hispanic/Latino?

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[Race & Ethnicity Definitions](#)

If you believe you belong to any of the categories of protected veterans listed below, please indicate by making the appropriate selection. As a government contractor subject to the Vietnam Era Veterans Readjustment Assistance Act (VEVRAA), we request this information in order to measure the effectiveness of the outreach and positive recruitment efforts we undertake pursuant to VEVRAA. Classification of protected categories is as follows:

A "disabled veteran" is one of the following: a veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs; or a person who was discharged or released from active duty because of a service-connected disability.

A "recently separated veteran" means any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval, or air service.

An "active duty wartime or campaign badge veteran" means a veteran who served on active duty in the U.S. military, ground, naval or air service during a war, or in a campaign or expedition for which a campaign badge has been authorized under the laws administered by the Department of Defense.

An "Armed forces service medal veteran" means a veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.

Veteran Status

Select...



Voluntary Self-Identification of Disability

Form CC-305

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OMB Control Number 1250-0005

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Why are you being asked to complete this form?

We are a federal contractor or subcontractor. The law requires us to provide equal employment opportunity to qualified people with disabilities. We have a goal of having at least 7% of our workers as people with disabilities. The law says we must measure our progress towards this goal. To do this, we must ask applicants and employees if they have a disability or have ever had one. People can become disabled, so we need to ask this question at least every five years.

Completing this form is voluntary, and we hope that you will choose to do so. Your answer is confidential. No one who makes hiring decisions will see it. Your decision to complete the form and your answer will not harm you in any way. If you want to learn more about the law or this form, visit the U.S. Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) website at www.dol.gov/ofccp.

How do you know if you have a disability?

A disability is a condition that substantially limits one or more of your "major life activities." If you have or have ever had such a condition, you are a person with a disability. **Disabilities include, but are not limited to:**

- Alcohol or other substance use disorder (not currently using drugs illegally)
- Autoimmune disorder, for example, lupus, fibromyalgia, rheumatoid arthritis, HIV/AIDS
- Blind or low vision
- Cancer (past or present)
- Cardiovascular or heart disease
- Celiac disease
- Cerebral palsy
- Deaf or serious difficulty hearing
- Diabetes

- Disfigurement, for example, disfigurement caused by burns, wounds, accidents, or congenital disorders
- Epilepsy or other seizure disorder
- Gastrointestinal disorders, for example, Crohn's Disease, irritable bowel syndrome
- Intellectual or developmental disability
- Mental health conditions, for example, depression, bipolar disorder, anxiety disorder, schizophrenia, PTSD
- Missing limbs or partially missing limbs
- Mobility impairment, benefiting from the use of a wheelchair, scooter, walker, leg brace(s) and/or other supports
- Nervous system condition, for example, migraine headaches, Parkinson's disease, multiple sclerosis (MS)
- Neurodivergence, for example, attention-deficit/hyperactivity disorder (ADHD), autism spectrum disorder, dyslexia, dyspraxia, other learning disabilities
- Partial or complete paralysis (any cause)
- Pulmonary or respiratory conditions, for example, tuberculosis, asthma, emphysema
- Short stature (dwarfism)
- Traumatic brain injury

Disability Status

Select...



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