

# LOCKOUT-TAGOUT PROCEDURE

Developed By:

Cardinal Compliance Consultants  
5353 Secor Rd.  
Toledo, OH 43623  
P: 419-882-9224

Description:

Facility:

Location:

Rev:

Procedure #:

Date:

Origin:

## Machine to be Locked Out









**Isolation Points to be  
Locked and Tagged**

**Notes:**

## SHUTDOWN SEQUENCE

1. Notify affected personnel. 2. Properly shut down machine. 3. Isolate all energy sources. 4. Apply LOTO devices. 5. Verify total de-energization of all sources.

Energy Source	Device	Isolation Point	Isolation Method	Verification Method	Verification Device
Electric 240 V	Lower component to full down position  Tag: #1234  Description Description Description		Isolation Method	Verification Method	
Chemical Boron 1500 PSI	Lower component to full down position  Tag: #1234  Description Description Description		Isolation Method	Verification Method	
_____	Tag: #_____		_____	_____	

## RESTART SEQUENCE

1. Ensure all tools and items have been removed. 2. Confirm that all employees are safely located. 3. Verify that controls are in neutral. 4. Remove LOTO devices and re-energize machine. 5. Notify affected employees that servicing is complete.



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## Lockout Procedure Approval Data:

The signatures below indicate that the lockout procedure covered on this sheet has been prepared by Cardinal Compliance and approved by Kyle Schang - SG.

Prepared by: \_\_\_\_\_ Approved by: \_\_\_\_\_ Date: \_\_\_\_\_