

## Access controls worksheet

|  | Note(s)   | Issue(s)  | Recommendation(s)   |
|--|---|---|---|
| <b>Authorization<br/>/authentication</b> | <ul style="list-style-type: none"> <li>• IP 152.207.255.255</li> <li>• User=legal/Administrat or</li> <li>• DT=10/03/2023 / 20:29:57</li> <li>• Accounting event, FAUX_BANK added to payroll</li> </ul> | <ul style="list-style-type: none"> <li>• Why does legal/Administrator have access to Payroll, muchless admin level access?</li> <li>• It's also done after-hours, assume clock is aligned properly, and not GMT</li> <li>• Employee is contractor/ attorney, not admin!</li> <li>• His job end date was 2019, yet his credentials are still valid!</li> </ul> | <ul style="list-style-type: none"> <li>• Separation of roles was not observed. legal/Administrator was given access to Payroll. Audit should be done to restrict admin access to its own domain only</li> <li>• Contractors are not admin</li> <li>• Sensitive data admin should be restricted to business hours only</li> <li>• Purge of credentials not done upon employment end</li> </ul> |