



PERSONAL DETAILS

- Date of Birth : 26/10/1989
- Marital Status : Single
- Nationality : Ghanaian

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EDUCATION

Ongoing	Koforidua Technical University HND in Computer Networking Management
2017	Chartered Institute of Bankers Ghana Professional Certificate in Banking Operations
2007	Kolege Senior High West African Senior High School Certificate (Business)

PROFESSIONAL DEVELOPMENT

2022	Coursera (USA) <ul style="list-style-type: none"> • Professional Certificate in Google IT Support - ongoing
2022	Cisco (USA) <ul style="list-style-type: none"> • Professional Certification in IT Essential • CCNA 1 ongoing
2017	Alison (Ireland) <ul style="list-style-type: none"> • Diploma in Information Technology Management • Diploma in Human Resource Management

EXPERIENCE

2022 - ongoing	Kwaps Networks Academy Attachment Duties: <ul style="list-style-type: none"> • Information Management • Data Capturing and Processing • Information Sharing • Software System Configuration
2021 - 2021	Koforidua Technical University Attachment Duties: <ul style="list-style-type: none"> • Server Installation and Configuration • Network Cabling • Security System Installation • Software System Configuration

2020 - 2021

Idect College of Business and Health Science

Lecturer

Duties:

- planning teaching, including lectures, seminars/tutorials and learning materials
- meeting students individually to discuss progress.
- checking and assessing students' work.
- pursuing research.
- interviewing potential students.

2013 - 2016

Kaamax Classic Graphix

System Administrator

Duties:

- Quickly arrange repair for hardware in occasion of hardware failure
- Update system as soon as new version of OS and application software comes out
- Monitor performance and maintain systems according to requirements
- Install and configure software and hardware
- Ensure security through access controls, backups and firewalls Troubleshoot

GENERAL SKILLS

- Public speaking experience
- Able to demonstrate systematic approach to carrying out assignments
- Excel in training, leading and motivating people
- Punctual and efficient with time management

IT SKILLS

- Training and Mentoring
- Technical Support
- System Installation, Configuration and Upgrading
- Networking and Hardware
- Network Operation Centre (NOC) Patches and Updates
- Mobile Devices Services

INTERESTS

- Technical support to Customers
- Reading

LANGUAGES

- English

REFERENCE

- **Mr. Kwame Appiah** Kwaps Networks Academy
Director
+233243951306
- **Mr. Solomon Mawunoh** Kaamax Classic Graphix
Director
mawunoh2006@yahoo.com
+233242608676