

GUIDELINES FOR STATE OF ODISHA

ADMISSION OF CANDIDATES TO POST-GRADUATE DIPLOMA COURSES IN THE STATE OF ODISHA

FOR THE ACADEMIC SESSION 2020-2021

(Admission for the Third batch of PG – Diploma in Govt. of Odisha)

Candidates willing to apply should follow the instruction given by CPS, Mumbai for the process of admission including online application, document verification, and online counseling for opting subjects and institutions.

1. ADMISSION PROCESS:

- 1.1 Candidate desirous for admission to CPS Diplomas need to register themselves online through official website of CPS - www.cpsmumbai.org
- 1.2 Candidate is required to register himself/herself with valid mobile number and email-id to create online login account. All the correspondence shall be made in the mobile number and email-id registered at the time of registration.
- 1.3 After registration, the candidate can log in and fill the online application form along with uploading of required documents and non-refundable application fee of Rs.15,000/-. The fees can be paid online by using Debit Card/Credit Card/ Net Banking etc. On submission of the form, the candidate shall receive ten-digit application number (e.g. 2019050001). The candidate is required to save / remember the ten-digit number, which shall be required for all further process.
- 1.4 Last date of the online form submission is **Dt. 21/09/2020**

N.B.: *In case any candidate is found to have provided a false information or certificate etc. or is found to have withheld or concealed any information, his/her application shall be rejected and admission will be cancelled as the case may be and disciplinary /legal action as deemed proper will be initiated against him/her. Besides the same candidate will not be allowed to participate in the admission process in next three academic years.*

2. RESERVATION OF SEATS:

[The reservation percentage will be 67% for UR category, 12% for ST category, 8% for SC category, 5% for PH and 5 % for Green Card (GC) category and 3% for Ex-Servicemen (Ex-S) category.]

3. Selection Process:

- 3.1 After completion of the application process, shortlisted candidates will be contacted by the office of the convener Govt. of Odisha for the date, time and mode of document verification. Shortlisted candidates may be contacted on their Mobile Number/e-mail id given during the application.
- 3.2 Merit list shall be displayed online, as per the schedule on the official website of CPS. (Shall be declared in due course of time)
- 3.3 Preference/choices shall be asked from students by email. (Format of preference form shall be available online on their respective CPS login).
- 3.4 Online allotment process will be done by CPS Mumbai in consultation with the convener PG Diploma Program Govt. of Odisha and the final list of the allotted candidates will be published on official website of CPS Mumbai.
- 3.5 Candidate who wishes to join any of the CPS courses mentioned under point 'E' above is required to pay a sum of **Rs. 50,200/-** (for Diploma), by online which is non-refundable and shall be adjusted against enrolment fees. In addition, the candidate is required to pay non-refundable amount of **Rs. 75,000/-** (for Study Material) towards the cost of **Electronic Paperless Device (EPD)**.
[EPD contains study material, shall record daily attendance and shall be used for 360 degree monitoring of academic activity of CPS students, with the help of data collected and uploaded by EPD on CPS server.]
- 3.6 After the payment of non-refundable amount to CPS, the candidate shall be able to download the letter of allotment. Along with the allotment letter, student shall report to selected institution.
- 3.7 Institution shall verify the allotment letter and issue "Appointment Letter" to the selected candidates. Institution shall immediately report to CPS Office by email about joining of selected candidates and his status about retention of the allotted seat.
- 3.8 Once the candidate joins the allotted institution and starts working, the institution shall issue a "Post Holding Certificate" mentioning date of joining. (Necessary guidance shall be provided by the office of the convener PG Diploma Odisha).

NB: *If at the end of counseling vacancy still exists due to any reason the convener may notify a spot counseling. Physical presence of the candidate is a must for the participation into the process of spot counseling.*

4. ELIGIBILITY CRITERIA (ODISHA)

- 4.1 To be *eligible* a candidate must have passed MBBS from an MCI recognized institution and must have the following criteria:
- 4.2 The candidate must be a permanent resident of Odisha
- 4.3 The candidate must have appeared in NEET PG-2020 with the following qualifying conditionality:

- 4.3.1 New score will be decided after adding 30 percent (%) of the score secured in the NEET-PG 2020 with the secured score. **[e.g.: 300 (NEET score) + 90 (30% of NEET score) = 390 is the new score.]**, the revised score should be equal to or above the qualifying cut-off score set by MOH&FW for NEET PG-2020.
- 4.4 At the time of application, he/she must be employed on regular basis under the Dept. of Health & Family Welfare Government of Odisha and has completed a length of **five (5) years** of service including contractual or ad-hoc (under H&F.W Department, Govt. of Odisha) by 31st July, 2020, provided that at the time of application the candidates must be in regular service and must have at least 10 years of service in hand before superannuation.
- 4.5 Candidates who have completed or undergoing P.G (Medical) course in any subject shall not be eligible to participate in the counselling process.

Eligibility for the Spot Counselling:

Spot counselling will be done in order to fill up the vacant seats if any.

Eligibility criteria for attending the spot counselling are as follows:

- a) In Case more seats remain vacant after 1st selection, the candidates who are on regular service are eligible to apply provided they have completed a minimum of **1 (One) year of service** on the date of spot counselling. The ad-hoc or contractual service under H & F.W Dept. in Govt. of Odisha and contractual service under NHM, Odisha shall be considered while calculating the total year of service.
- b) The candidate must have appeared in NEET PG-2020.
- c) The new score will be calculated by adding the additional weightage of 10 percent per year of completion of service subject to a maximum of 30% of their NEET score with the score secured in NEET-PG-2020. The new score should be equal to or above the qualifying cut-off score set by MOH&FW for NEET PG-2020.
- d) The candidate must have at least 10 years of service in hand before superannuation.
- e) Candidates who have completed or undergoing P.G (Medical) course in any subject shall not be eligible to participate in the counselling process.

N.B:

- I. Candidates from the first selection round can also attend the spot counselling for change of subject or institution.*
- II. Details about the spot counselling shall be informed/published later.*

5. ALLOTMENT AND ADMISSION

- 5.1 Allotment will be made strictly on the basis of merit list of state prepared by Convener and as per the choice of subject & institution submitted by the candidate. Candidates shall be admitted in the website of CPS and deposit required fees.

- 5.2 In-case of non-availability of any reserved candidates; such unfilled seats will be filled up by unreserved candidates. No interchangeability between ST & SC seats is allowed.
- 5.3 The details of institutions, syllabus, examination schedule etc. will be notified by the Convener in due time. (will be communicated by CPS, Mumbai as well)

6. INCORPORATION OF CONDITIONAL BOND:

- 6.1 Candidates need to submit the signed bond on the day of document verification and spot counselling. Request for delayed submission or any form of undertaking for the same shall not be entertained.
- 6.2 Details regarding the BOND document shall be notified on the web address below.
<http://www.dmetodisha.gov.in/PG%20DIPLOMA.html>

7. NAMES OF THE AVAILABLE COURSES

Names of the courses available for the 3rd batch of PG Diploma program are mentioned below

1	DGO	Diploma in Gynecology & Obstetrics
2	DCH	Diploma in Child Health
3	DPB	Diploma in Pathology Bacteriology

8. DUTIES, SALARY, ATTENDANCE & LEAVES:

- 8.1 Students shall be deputed to the respective institutions in their respective department and may be assigned with the duties by the medical superintendent or any other concerned higher authorities of their respective institutions.
- 8.2 Students will be assigned with regular duties under the department in which they have been allotted to pursue the course.
- 8.3 Students must complete two calendar years of the training in the subject they are enrolled for.
- 8.4 Students are allowed a maximum of eight days of casual leave in a year. They must take prior permission of the head of the institution. Balance casual leave cannot be carry forwarded to next year.
- 8.5 If a student avails a maternity leave, then the total period of such leave shall be repeated.
- 8.6 Students who do not comply with the above rules shall not be issued the completion certificate.
- 8.7 The candidates shall be paid salary as in the existing scale of pay.
