Kshitij Jain

INTERNSHIPS

Unstop

Technical content writer intern

(June 2023 to March 2024)

- Excelled as a Technical Content Writer at Unstop, demonstrating expertise in C programming. Created comprehensive content covering while loops, pointers, memory leaks, structures, etc.
- Established a proven track record of collaborative teamwork, showcasing strong skills in working within a team. Consistently met deadlines and contributed effectively.
- Demonstrated an unwavering commitment to delivering highquality work with precision. Emphasized attention to detail in the creation of technical content.
- Effectively communicated with team leads to align efforts with project goals. Swiftly understood tasks and outlined action plans efficiently, ensuring cohesive project execution.
- Exhibited proficiency in documenting technical information.
 Showcased a commitment to clear and organized communication in the documentation process, enhancing overall project clarity.

EXTRACURRICULARS

First runner-up in the "Ideathon" by Scriptogen. (Team Leader)

- Conceived and articulated the vision for "Mango Talent," an innovative platform connecting local job seekers with opportunities across grey, blue, and white-collar sectors.
- Successfully demonstrated exceptional presentation skills and forward-thinking innovation during the pitch for Mango Talent.
- Illustrated the solution's ability to address the dynamics of the local job market and unite diverse employment opportunities.

PROJECTS

Clothing Store Analysis:

- Engineered and optimized the interactive Excel dashboard, streamlining the process of data cleaning, preprocessing, and visualization.
- Upgraded technical skills in Excel, Pivot Charts, and Pivot Tables, resulting in an efficient and visually appealing dashboard design.

Diwali Sales Analysis:

- Conducted exploratory data analysis utilizing Python libraries, including matplotlib, pandas, numpy, and seaborn, to unearth meaningful patterns and trends in complex datasets.
- Employed advanced data cleaning techniques and visualization methods, leveraging Python tools, to ensure data accuracy and enhance comprehension for strategic decision-making.
- Analyzed data comprehensively, extracting actionable insights to drive revenue and sales growth. Implemented data-driven strategies that directly impacted and optimized business processes.

HR Analytics:

- Created interactive dashboard to improve employee performance and retention also learnt how to find KPI
- Used complex parameters to drill down in worksheet and customization using filters and slicers
- Used different types of customized visualization (bar chart, pie chart, donut chart, clustered bar chart, scatter chart, line chart, area chart, map, slicers, etc)

CONTACT

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SKILLS

Technical Skill:

- · Data Analysis
- · Python
- SQL
- · Business Analysis

Industry Knowledge:

- Data Visualization
- · Business Intelligence Tools

Tools and Software:

- · Jupyter Notebook
- Microsoft Power BI
- · MS Office
- · VS code
- git

EDUCATION

Chandigarh University
Bachelor of Engineering
Computer science
7.62 CGPA(till third year)
(2021-2025)

Senior Secondary S.V.G.M.S(CBSE) 79.4% (2020-2021) High School A.I.P.S(CBSE) 80.4% (2018-2019)

CERTIFICATIONS

- Introduction to Data Analytics
- Probability and Statistics(NPTEL)
- · Foundations of Project Management