

## **Engineering\_Code\_Standards\_Policy**

### **Purpose:**

Ensure clean, maintainable, and consistent code across all engineering teams.

### **Key Rules:**

- Follow approved coding standards and style guides
- Write readable and well-documented code
- Mandatory code reviews before merging
- Avoid hard-coded secrets or credentials

**Ownership:** Engineering Team Leads

---

## **Version\_Control\_and\_Branching\_Policy**

### **Purpose:**

Define rules for using version control systems.

### **Key Rules:**

- Use company-approved repositories only
- Follow defined branching strategy (e.g., main, dev, feature)
- Commit messages must be clear and meaningful
- No direct commits to production branches

**Ownership:** Engineering & DevOps Team

---

## **Software\_Development\_Lifecycle\_Policy**

### **Purpose:**

Standardize the software development lifecycle (SDLC).

### **Key Rules:**

- Follow defined stages: requirement, design, development, testing, deployment
- Maintain documentation at each stage
- Testing is mandatory before release

- Changes must follow approval process

**Ownership:** Engineering Management

---

### **Code\_Review\_and\_Quality\_Assurance\_Policy**

**Purpose:**

Maintain high code quality and reduce defects.

**Key Rules:**

- All code must be peer-reviewed
- Automated tests should pass before merge
- Follow static analysis and linting rules
- Fix critical issues before release

**Ownership:** Engineering & QA Teams

---

### **Security\_and\_Secure\_Coding\_Policy**

**Purpose:**

Protect systems, applications, and data from security risks.

**Key Rules:**

- Follow secure coding best practices
- Do not expose secrets, tokens, or API keys
- Regularly update dependencies
- Report security vulnerabilities immediately

**Compliance:** Company Security Standards

---

### **Deployment\_and\_Release\_Policy**

**Purpose:**

Ensure safe and controlled software releases.

**Key Rules:**

- Deploy only tested and approved builds
- Maintain rollback plans
- Monitor systems post-deployment
- Emergency releases require approval

**Ownership:** DevOps & Engineering Teams

---

### **Engineering Documentation Policy**

**Purpose:**

Ensure proper technical documentation for long-term maintainability.

**Key Rules:**

- Maintain README and API documentation
- Update docs with every major change
- Store documentation in approved repositories

**Ownership:** Engineering Teams

---

### **Incident and Outage Management Policy**

**Purpose:**

Handle production incidents effectively.

**Key Rules:**

- Report incidents immediately
- Follow defined escalation process
- Perform root cause analysis (RCA)
- Document lessons learned

**Ownership:** Engineering & SRE Teams

---