

## Engineering\_Code\_Standards\_Policy

### Purpose:

Ensure clean, maintainable, and consistent code across all engineering teams.

### Key Rules:

- Follow approved coding standards and style guides
- Write readable and well-documented code
- Mandatory code reviews before merging
- Avoid hard-coded secrets or credentials

**Ownership:** Engineering Team Leads

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## Version\_Control\_and\_Branching\_Policy

### Purpose:

Define rules for using version control systems.

### Key Rules:

- Use company-approved repositories only
- Follow defined branching strategy (e.g., main, dev, feature)
- Commit messages must be clear and meaningful
- No direct commits to production branches

**Ownership:** Engineering & DevOps Team

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## Software\_Development\_Lifecycle\_Policy

### Purpose:

Standardize the software development lifecycle (SDLC).

### Key Rules:

- Follow defined stages: requirement, design, development, testing, deployment
- Maintain documentation at each stage
- Testing is mandatory before release

- Changes must follow approval process

**Ownership:** Engineering Management

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#### **Code\_Review\_and\_Quality\_Assurance\_Policy**

**Purpose:**

Maintain high code quality and reduce defects.

**Key Rules:**

- All code must be peer-reviewed
- Automated tests should pass before merge
- Follow static analysis and linting rules
- Fix critical issues before release

**Ownership:** Engineering & QA Teams

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#### **Security\_and\_Secure\_Coding\_Policy**

**Purpose:**

Protect systems, applications, and data from security risks.

**Key Rules:**

- Follow secure coding best practices
- Do not expose secrets, tokens, or API keys
- Regularly update dependencies
- Report security vulnerabilities immediately

**Compliance:** Company Security Standards

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#### **Deployment\_and\_Release\_Policy**

**Purpose:**

Ensure safe and controlled software releases.

**Key Rules:**

- Deploy only tested and approved builds
- Maintain rollback plans
- Monitor systems post-deployment
- Emergency releases require approval

**Ownership:** DevOps & Engineering Teams

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#### **Engineering\_Documentation\_Policy**

**Purpose:**

Ensure proper technical documentation for long-term maintainability.

**Key Rules:**

- Maintain README and API documentation
- Update docs with every major change
- Store documentation in approved repositories

**Ownership:** Engineering Teams

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#### **Incident\_and\_Outage\_Management\_Policy**

**Purpose:**

Handle production incidents effectively.

**Key Rules:**

- Report incidents immediately
- Follow defined escalation process
- Perform root cause analysis (RCA)
- Document lessons learned

**Ownership:** Engineering & SRE Teams

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