

Experience

Account Supervisor

Hill Communications & Hatfield Schwartz Law Group Syracuse, NY & Cedar Knolls, NJ • Winter 2023-present

- Serve as liason between the client and public relations team
- Establish Communication objectives and plan communication strategies for client
- Conduct a competior analysis and social media audit
- Design graphics and create a social media content calendar for the Hatfield & Schwartz LinkedIn account

Skills

Social Media
Instagram; Twitter,
Facebook, TikTok, LinkedIn
Adobe Creative Suites
Photoshop, Lightroom
InDesign, Illustrator
Premiere Pro, XD
Team Collaboration
Competitior Analysis
Web Development
HTML, CSS, JavaScript
Language
Associative Press Style
Conversational Spanish

Contact

kshymes@syr.edu (571)-581-4138 Washington D.C. • Syracuse, NY linkedin

Undergraduate Research Assistant

The SOURCE at Syracuse University & USDA Syracuse, NY • Winter 2023-present

- Explore consumer's perceptions on sustainably made products
- Evaluate existing academic journals relating to sustainable business practices
- Work with artificial intelligence software to discover ways that it can be used to conduct high quality research.

Account Executive

Newhouse PR Department & Hill Communications Syracuse, NY • Summer 2022-Winter 2022

- Conduct competitor analysis on competing undergraduate public relations programs.
- Establish and mantain a social media content calendar for the Newhouse PR Instagram account
- Prepare and mantain a semester budget

Graphic Design Chair

Syracuse University Danceworks Syracuse, NY • Spring 2022-present

- Create social media graphics to advertise all Danceworks events during the year.
- Create all visual elements related to the Spring Showcase.
- Write monthly Danceworks newsletter
- Assist in coordinating photo and video shoots throughout the year
- Create and maintain the DanceWorks Linktree.

Research Intern

George Mason University Office of University Branding Fairfax, VA • Summer 2022

- Conduct market research and competitive analysis on other public universities in Virginia.
- Assist planning for Office of Branding website rebuild.

Education

S.I. Newhouse School of Public Communications Syracuse, NY (2021-present) Public Relations B.S.