

**KIPROP MAXWEL KIPROTICH**

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**1: BIODATA**

**Gender:** Male

**Date of Birth:** 27th September 2001

**CAREER OBJECTIVE**

Working with an organisation that will enable me to put in practice my knowledge and practical skills to meet the organisation’s goals and objectives while developing further experience for a better service ,career deveopment and my goals and objectives in software developement and a business .

By joining this organisation; I will be part of a dedicated team that ­will be enable to contribute in making a difference in a business environment through innovative technology;I will be part of a mission-driven organization that values creativity, innovation, and excellence; I will have a chance to contribute to initiatives that promote transparency and efficiency;I will have a very good opportunity for personal and professional growth through hands-on experience and collaboration with industry experts; lastly and most importantly I will have exposure to cutting-edge technologies and ICT systems and to a robust business environment.

The above reasons aligns with my career goals and will play a significant role in shaping my future in business and technology.

**CORE COMPETENCIES**

I am a humble, hardworking ,self-driven ,enthusiastic and dedicated graduate currently seeking an internship position.

Driven by a genuine interest in the technology and business industry, i am eager to leverage my skills and knowledge . With a keen eye for detail and a proactive approach to learning, I am ready to contribute to impactfull projects while further developing my expertise in development, maintenance, and optimization of ICT systems that support the delivery of business services. I will be at the forefront of implementing technological solutions that enhance efficiency, improve user experiences, and ensure secure data management.

I am equiped with great business skills that makes me well conversed with the internal workings of a business, I believe this makes me a well rounded employee seeing that I well understand the structure of a good business right from the top management down to the customer level;this puts me in a position to use my skills to help a business/organisation meet its goals whether be it in planning , marketing , management and so on.

Last and most importantly, I pay attention to detail, I am effective in communication, I am flexible and can adapt to a fast paced environment, I am good at teamwork, I have good problem solving skills and last but not least, I am an innovative and creative person with passion for being the best at what I do .

**2. ACADEMIC AND PROFESSIONAL BACKGROUND**

* September 2020 – April 2024 : Degree ,**Bachelors of Business and Information Technology ,Kabarak University .**

Throughout my academic journey, I engaged in a diverse range of units, projects, and papers that contributed to deepening my understanding of key concepts in the field of business and information technology .

Relevant units:

**Information technology**

* Web Application Programming**:** Explored web development essentials, including HTML, CSS,Nodejs and JavaScript.
* Information systems security and audit.
* Distributed systems
* Database**:** Mongodb ,SQLite, mySQL.
* Low level languages: c programming
* System analysis and design

**Business:**

* Business management
* digital marketing
* Human resource management
* Business communication
* Organizational behavior
* Business law
* Entrepreneurship
* 2016-2019: Kenya Certificate of Secondary Education (KCSE),Sacho High School
* 2005-2015: Kenya Certificate of Primary Education(KCPE),Kuinet Junior Academy

**3:STRENGTHS**

* **Documentation and Reporting**:

I am capable of preparing reports and recommendations for system improvements and can also maitain a detailed log of technical issues, solutions, and system performance to improve service delivery.

* **System Maintenance and Upgrades**:

I am capable of performing regular system checks, updates, and upgrades to enhance functionality and prevent disruptions and at the same time , I am flexible in collaborating with teams to ensure that all ICT systems meet organizational requirements.

* **Network Management**:

I will assist with the maintenance and monitoring of network infrastructure, including local area networks (LANs), wide area networks (WANs), and other communication systems as this will make me usefull in identifying and resolving network issues to maintain connectivity and reduce downtime.

* **End-User Training and Support**:

I have the ability to offer guidance to users on how to effectively utilize ICT systems and applications, additionally I can troubleshoot and resolve issues related to system performance.

* **ICT Systems Support**:

I am the person to go to for providing first-line support for technical issues related to hardware, software, and applications.These includes installing, configuring, and maintaining ICT equipment and systems to ensure seamless operations.

* **Data Management and Security**:

I can provide assistance in supporting data backup, and recovery to ensure information security and integrity; monitoring ICT systems for potential vulnerabilities and implementing measures to address them.

* **Human Resource management**

I strongly believe that my communication skills make me a great at human resource management as this deals with interacting with employees on a personal level to try to understand how a business/ organisation can make their employees more productive in their workspaces.

**4. HOBBIES**

**Travelling and Cultural Immersion:**

I love exploring diverse cultures and landscapes through travel, fostering adaptability, open-mindedness, and creativity; these contribute to valuable traits in a dynamic workplace.

**Sports and Fitness:**

Regularly participating in individual fitness activities to maintain a healthy work-life balance and promote discipline, and resilience.

**5:REFEREES**

1. Mr. Simon Ruoro

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2. Rael Serem

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