



## Learning Activity

Document ID: **16554-002**

Effective Date: **Sept 27, 2012**

# Receiving Vehicle Inspection Tickets

Every time drivers are stopped by the highway patrol or at a state scale and given a citation, the ticket is reported to the DOT. These citations raise the company's Safety Measurement System score. The SMS is a record of:


- Unsafe Driving (speeding)
- Fatigued Driving (Hours-of-Service)
- Driver Fitness (medically qualified)
- Controlled Substances and Alcohol
- Vehicle Maintenance
- Cargo Related (unsecured loads)
- Crash Indicator (recordable)
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This information is publicly available, so it is important that our score remains in the acceptable range.

To improve the company's SMS score, the Compliance Manager can dispute incorrect citations. To do this:

- Drivers must give the tickets to their Branch / Service Manager
- Branch /Service Managers must scan and email all citations to the Compliance Manager.

Example citation:

<b>Federal Projects</b> NHP-Reno PD 555 Wright Way Carson City, NV 89711 Phone (775) 884-4823 Fax (775) 884-4959		<b>DRIVER/VEHICLE EXAMINATION REPORT</b> Report Number: NV4576000027 Inspection Date: 08/12/2008 Start Time: 11:28 AM End Time: 11:41 AM Insp. Level: I-Full No HM Insp.								
AHERN RENTALS INC 4241 ARVILLE LAS VEGAS, NV 89103 USDOT#: 00198130 MC/MX#: _____ State#: _____ Location: 12000 BLK MOYA Highway: _____ County: WASHOE, NV		Driver: <u>CHRISTOPHER ALFANDEZ</u> State: NV License#: _____ Date of Birth: _____ CoDriver: _____ License#: _____ Date of Birth: _____ Shipper: _____ Bill of Lading: _____ Cargo: EMPTY								
MilePost: _____ Origin: RENO, NV Destination: RENO, NV										
<b>VEHICLE IDENTIFICATION</b>										
Unit	Type	Make	Year	State	License #	Company #	Vin #	GVWR	CVSA #	QOS#
1	TT	INTL	2007	NV	36184A	64831	2HSCESB867C496549		08621962	
2	ST	TRUK	2007	NV	51393T	62858	1TKAD45297M029596			
<b>BRAKE ADJUSTMENTS</b>										
Axis #	1	2	3	4	5					
Right	7/8	7/8	1	N/M	N/M					
Left	1	1 1/4	7/8	N/M	N/M					
Chamber	C-20	L-30	L-30	C-30	C-30					
<b>VIOLATIONS:</b> No Violations Were Discovered.										
<b>HazMat:</b> No HM Transported. <b>Placard:</b> No <b>Cargo Tank:</b>										
<b>Special Checks:</b> Traffic Enforcement										
Report Prepared By: S.GARDNER Badge # 4676 Copy Received By: _____ Page 1 of 1										
X _____ X _____  NV4576000027										

## Revision History

Rev.	Date	Change Description & Section	Approver/Contributor/Writer
001	Aug 27, 2008	Initial Release.	Abby Rotstein
002	Sept 27, 2012	Updated information	Pete Vilotti