



INDIAN INSTITUTE OF TECHNOLOGY INDORE

FUND MANAGEMENT SYSTEM

USER MANUAL

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TEAM MEMBERS

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Abstract

The portal developed automates the management of the allocated budget to various departments and schools. The admin is given the privileges to add/edit or view all the data. The portal facilitates other users to view their allocated as well as their remaining budgets as and when required.

Earlier the HOD's and HOS's had to go through various formalities to view their own budget details. The portal would now serve this purpose with ease. Also the user interface provided to the admin makes the data management much easier.

Also the portal would be hosted on the IIT INDORE servers, hence any unauthorized access is prohibited.

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1. Introduction

1.1 Audience

The intended audience of this User Manual would be the HOD's and HOS's of various departments and the Admin. The portal enables the HOD's and HOS's to be updated about the funds allocated to them and allows them to view their remaining balance. This helps to plan accordingly. Also the portal provides the admin an interface which would allow him to manage all these details with ease.

1.2 Applicability

The Software is applicable to the data provided by administrator through the website.

1.3 Purpose

The main purpose of this portal is storage, display, and management of the data entered.

1.4 User Manual Usage

This manual can be used as an installation guide. It will guide you through the flow of this software.

1.5 If You Have A Problem

In case of any queries regarding the product, please mail the Developer Team at:

- cse140001014@iiti.ac.in
- cse140001005@iiti.ac.in
- cse140001022@iiti.ac.in
- cse140001012@iiti.ac.in

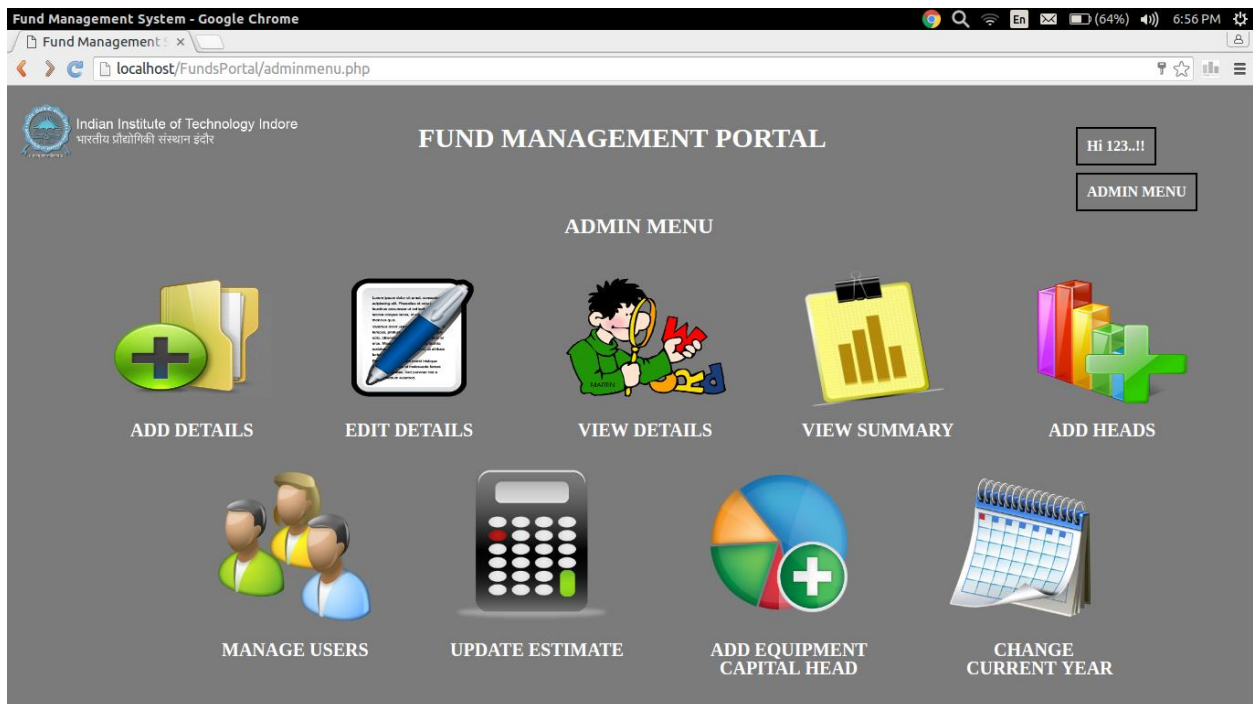
Our team will get back to you ASAP.

3. Using FUND MANAGEMENT PORTAL

3.1 LOGIN PAGE

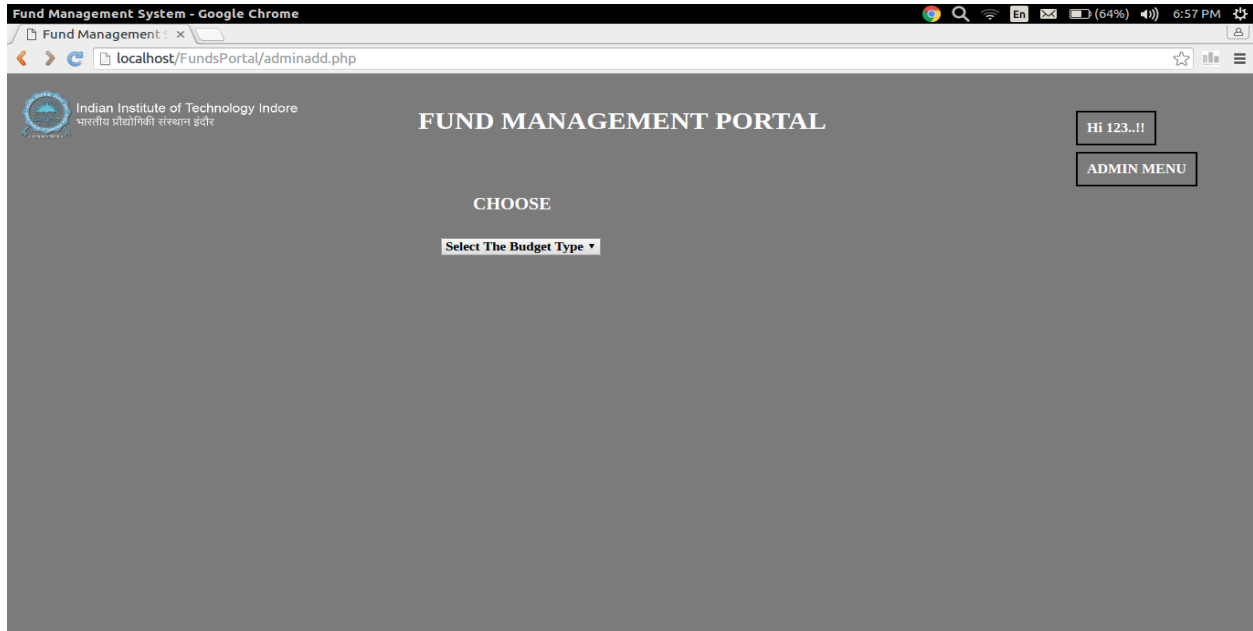
The login screen will be the homepage. The user needs to provide the username and the password that would be provided by the admin. The users except the admin would be unable to change their passwords. In case the password or username is lost, the user needs to contact the admin.

3.2 ADMIN MENU

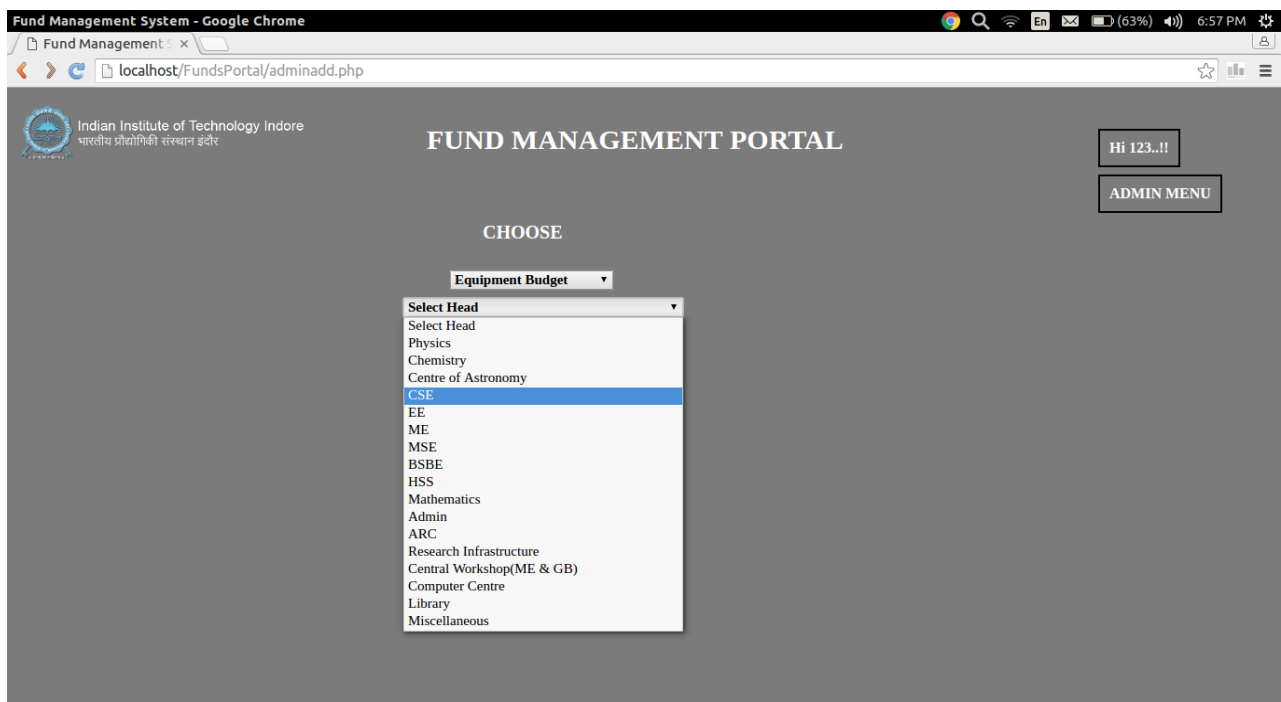


In case of a successful login by the admin, he will be directed to the admin menu. This page provides him with functionalities as shown in the above screenshot.

3.2.1 ADD DETAILS



Clicking on the ADD-DETAILS icon redirects user to the add-details page. This page allows the user to select the budget type.



Fund Management System

After selecting the budget type, another select box appears which asks the user to select the head. The above image shows the various heads corresponding to equipment budget and the below one to recurring budget.

The screenshot shows the 'FUND MANAGEMENT PORTAL' interface. In the 'CHOOSE' section, 'Recurring Budget' is selected in the first dropdown. A second dropdown, 'Select Head', is open, displaying a list of academic and administrative heads. The list includes: Physics, Chemistry, Mathematics, CSE, EE, ME, Centre of Astronomy, MSE, BSBE, HSS, Central Workshop, ARC, Other-Administration, Students Expenditure, Vehicle Running & Maintenance, Placement Expenses, Repair & Maintenance, Shifting Charges, and Medical Treatment. The 'Hi 123..!!' and 'ADMIN MENU' buttons are visible in the top right corner.

After both the values are selected, a table appears, which asks for various other details according to the budget type selected.

The screenshot shows the 'FUND MANAGEMENT PORTAL' interface. In the 'CHOOSE' section, 'Equipment Budget' is selected in the first dropdown. Below it, 'Physics' is selected in the 'Select Head' dropdown. Three more dropdowns are visible: 'Select The Capital Head', 'Select The Expenditure Type', and 'Select The Accounting Head'. Below these, there is a form with the following fields: 'Entry Date' (with a date picker), 'Particulars', 'Year', 'Indentor', 'Indent Type' (with a dropdown), 'Amount', and 'Remarks'. A 'submit' button is located at the bottom of the form. The 'Hi 123..!!' and 'ADMIN MENU' buttons are visible in the top right corner.

Fund Management System

The screenshot shows the 'FUND MANAGEMENT PORTAL' interface. At the top left is the logo of the Indian Institute of Technology Indore. The title 'FUND MANAGEMENT PORTAL' is centered at the top. On the top right, there are two buttons: 'Hi 123...!!' and 'ADMIN MENU'. Below the title, there is a section labeled 'CHOOSE' with several dropdown menus: 'Recurring Budget', 'Physics', and 'Select The Accounting Head'. Below these are input fields for 'Entry Date' (with a date format hint 'mm/dd/yyyy'), 'Particulars', 'Year', 'Indentor', 'Indent Type' (with a dropdown arrow), 'Amount', and 'Remarks'. A 'submit' button is located at the bottom center of the form.

An example of the details to be entered is shown in the image below.

This screenshot shows the same 'FUND MANAGEMENT PORTAL' interface, but with example data entered into the form. The 'CHOOSE' section now includes 'Equipment Budget', 'Physics', 'Equipments', 'Carried Forward Expenditure', and 'PO in process(Commitment)'. The input fields are filled with: 'Entry Date' (02/10/2016), 'Particulars' (Consumables), 'Year' (2014-15), 'Indentor' (Sudharsan), 'Indent Type' (By Indent No.), 'Amount' (12345), and 'Remarks' (This is an example..!!!). Additionally, there are three more input fields on the right: 'Indent No' (123), 'PO no' (123), and 'Indent Amount' (12345). The 'submit' button remains at the bottom center.

Here the indent type is: By indent no.

Fund Management System

Fund Management System - Google Chrome
localhost/FundsPortal/adminadd.php

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FUND MANAGEMENT PORTAL

Hi 123...!!
ADMIN MENU

CHOOSE

Equipment Budget
Physics
Equipments
Carried Forward Expenditure
PO in process(Commitment)

Entry Date: 02/10/2016
Particulars: Consumables
Year: 2014-15
Indentor: Sudharsan
Indent Type: Direct Purchase
Amount: 12345
Remarks: This is an example...!!!

submit

Here the indent type is: Direct Purchase.

Fund Management System - Google Chrome
localhost/FundsPortal/adminadd.php

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FUND MANAGEMENT PORTAL

Hi 123...!!
ADMIN MENU

CHOOSE

Equipment Budget
Physics
Equipments
Carried Forward Expenditure
PO in process(Commitment)

Entry Date: 02/10/2016
Particulars: Consumables
Year: 2014-15
Indentor: Sudharsan
Indent Type: Others
Amount: 12345
Remarks: This is an example...!!!

Details: PA120002424

submit

Here the indent type is: Others.

3.2.2 EDIT DETAILS

Clicking on the EDIT-DETAILS icon redirects user to the edit-details page. This page allows the user to edit the existing details.

The screenshot shows the 'EDIT DETAILS' page of the Fund Management System. The page has a dark grey background. At the top left is the IIT Indore logo and name. In the center, there's a 'CHOOSE' button, followed by three dropdown menus: 'Select The FY', 'Select The Budget Type', and 'Select Head'. To the right of these is a 'SUBMIT' button. In the top right corner, there's a 'Hi 123..!!' greeting and an 'ADMIN MENU' button.

The user needs to select the functional year, budget type and the head.

The screenshot shows the 'EDIT DETAILS' page with data tables. The form includes a 'CHOOSE' button, a '2015-16' dropdown menu, a 'Recurring Budget' dropdown menu, and a 'Physics' dropdown menu. A 'SUBMIT' button is also present. The page header shows 'Indian Institute of Technology Indore' and 'FUND MANAGEMENT PORTAL'. A user greeting 'Hi 123..!!' and an 'ADMIN MENU' button are visible in the top right corner.

CONSUMABLES & CONTINGENCIES (Physics)								
Actual Expenses Booked & Payment Done								
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
PO in process								
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
20-01-2016	sdadfsd	1234-56	priyanshu	453254	5435	12,345	5,436	gfsdujhkl
01-03-2016	Consumables	2014-15	Jayant		Direct Purchase		12,345	hey raam....!!
Indents in process								
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
15-12-2015	SUDHARSAN	1234-34	shgdjh	6548769	546789	4,37,658	33,37,654	fdsdhgjkoiuholi
Advance Paid but Expenses not booked								
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
05-01-2016	gfu	1234-56	Ravi		Direct Purchase		56,675	Jon Snow is Alive..!!
01-02-2016	Mobile	1234-56	Sudharsan	123	12	12,345	40,000	O Draconian Devil..!!
15-03-2016	Consumables2	2014-15	Abishek		Direct Purchase		12,345	qwertyuiop

Fund Management System

To edit any detail, the user should click on the edit button in the corresponding row. This would take him to a different page that allows him to edit this particular detail.

The screenshot shows the 'FUND MANAGEMENT PORTAL' interface. At the top, there's a header with the Indian Institute of Technology Indore logo and name. Below the header, there's a navigation bar with 'Hi 123...!!' and an 'ADMIN MENU' button. The main content area is titled 'ENTER NEW DETAILS'. It contains several input fields and dropdown menus for entering new details. The fields are: Physics (dropdown), PO in process (dropdown), Entry Date (01/28/2016), Particulars (sdadfsd), Year (1234-56), Indentor (priyanshu), Indent No (453254), Indent Type (By Indent No. dropdown), PO no (5435), Amount (5436), Indent Amount (12345), and Remarks (gfsdujhki). A 'submit' button is at the bottom.

The image above show the page, when the user clicks on the edit button on first record of the previous image.

For deleting an existing record, the user needs to click the delete button beside the particular record. This would further ask for a confirmation as shown in the image below.

The screenshot shows the 'FUND MANAGEMENT PORTAL' interface with a confirmation dialog box open. The dialog box is titled 'localhost says: Do You Want to Continue?' and has 'Cancel' and 'OK' buttons. The background shows a table of records under the heading 'CONSUMABLES & CONTINGENCIES (Physics)'. The table is divided into sections: 'Actual Expenses Booked & Payment Done', 'PO in process', 'Indents in process', and 'Advance Paid but Expenses not booked'. Each section contains a table with columns: Entry Date, Particulars, Year, Indentor, Indent No, PO no, Indent Amt, Amount, Remarks, EDIT, and DELETE. The 'PO in process' section has two rows. The 'Indents in process' section has one row. The 'Advance Paid but Expenses not booked' section has four rows.

CONSUMABLES & CONTINGENCIES (Physics)										
Actual Expenses Booked & Payment Done										
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks	EDIT	DELETE
PO in process										
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks	EDIT	DELETE
20-01-2016	sdadfsd	1234-56	priyanshu	453254	5435	12,345	5,436	gfsdujhki	EDIT	DELETE
01-03-2016	Consumables	2014-15	Jayant		Direct Purchase		12,345	hey raam....!!	EDIT	DELETE
Indents in process										
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks	EDIT	DELETE
15-12-2015	SUDHARSAN	1234-34	shgdjh	6548769	546789	4,37,658	33,37,654	fdsdhgjkoiuholi	EDIT	DELETE
Advance Paid but Expenses not booked										
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks	EDIT	DELETE
05-01-2016	gfju	1234-56	Ravi		Direct Purchase		56,675	Jon Snow is Alive...!!	EDIT	DELETE
01-02-2016	Mobile	1234-56	Sudharsan	123	12	12,345	40,000	O Draconian Devil...!!	EDIT	DELETE
15-03-2016	Consumables2	2014-15	Abishek		Direct Purchase		12,345	qwertyuiop	EDIT	DELETE
03-02-2016	1234	2011-12	Harshit		Direct Purchase(Through Advance)		12,345	!@#\$\$%^&*	EDIT	DELETE

3.2.3 VIEW DETAILS

Clicking on the VIEW-DETAILS icon redirects user to the view-details page. This page allows the user to view the existing details.

The user needs to select the functional year, budget type and the head.

CONSUMABLES & CONTINGENCIES (Physics)

Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
							Revised Estimate	1,23,456
Actual Expenses Booked & Payment Done								
							Total	0
PO in process								
20-01-2016	sdadfsfd	1234-56	priyanshu	453254	5435	12,345	5,436	gfsdujhkl
01-02-2016	Consumables	2014-15	Jayant		Direct Purchase		12,345	hey raam.....!!
							Total	17,781
Indents in process								
15-12-2015	SUDHARSAN	1234-34	shgdjh	6548769	546789	4,37,658	33,37,654	fdsdghjkoiholi
							Total	33,37,654
Advance Paid but Expenses not booked								
05-01-2016	glju	1234-56	Ravi		Direct Purchase		56,675	Jon Snow is Alive..!!
01-02-2016	Mobile	1234-56	Sudharsan	123	12	12,345	40,000	O Draconian Devil..!!
							Total	12,345

Fund Management System

This page also allows the user to filter details by the indenter. An example is shown below.

The screenshot shows the 'FUND MANAGEMENT PORTAL' interface. At the top, there's a header with the Indian Institute of Technology Indore logo and name. Below the header, there's a navigation bar with 'Hi 123...!!', 'ADMIN MENU', and 'PRINT' buttons. The main content area has a 'CHOOSE' section with dropdowns for '2015-16', 'Recurring Budget', and 'Physics'. There's a 'SUBMIT' button and a 'Filter By' section with a checked 'Indenter' and 'Jayant' selected. Below this is a table titled 'CONSUMABLES & CONTINGENCIES (Physics)'. The table has columns for 'Entry Date', 'Particulars', 'Year', 'Indenter', 'Indent No', 'PO no', 'Indent Amt', 'Amount', and 'Remarks'. The table is divided into sections: 'Actual Expenses Booked & Payment Done', 'PO in process', 'Indents in process', and 'Advance Paid but Expenses not booked'. The 'Actual Expenses Booked & Payment Done' section shows a 'Revised Estimate' of 1,23,456. The 'PO in process' section shows a 'Total' of 12,345. The 'Indents in process' section shows a 'Total' of 0. The 'Advance Paid but Expenses not booked' section shows a 'Total' of 0. The table also includes a 'Grand Total' of 12,345 and a 'Grand Total in Lakhs' of 0.12.

Entry Date	Particulars	Year	Indenter	Indent No	PO no	Indent Amt	Amount	Remarks
							Total	0
PO in process								
01-03-2016	Consumables	2014-15	Jayant		Direct Purchase		12,345	hey raam.....!!
							Total	12,345
Indents in process								
							Total	0
Advance Paid but Expenses not booked								
							Total	0
							Grand Total	12,345
							Grand Total in Lakhs	0.12

3.2.4 SUMMARY

Clicking on the SUMMARY icon redirects user to the view-summary page. This page allows the user to view the summary of the existing details.

The screenshot shows the 'FUND MANAGEMENT PORTAL' interface. At the top, there's a header with the Indian Institute of Technology Indore logo and name. Below the header, there's a navigation bar with 'Hi 123...!!', 'ADMIN MENU', and 'PRINT' buttons. The main content area has a 'CHOOSE' section with dropdowns for 'Select The FY', 'Select The Budget Type', and 'Select Summary Type'. There's a 'SUBMIT' button. Below this is a table titled 'CONSUMABLES & CONTINGENCIES (Physics)'. The table has columns for 'Entry Date', 'Particulars', 'Year', 'Indenter', 'Indent No', 'PO no', 'Indent Amt', 'Amount', and 'Remarks'. The table is divided into sections: 'Actual Expenses Booked & Payment Done', 'PO in process', 'Indents in process', and 'Advance Paid but Expenses not booked'. The 'Actual Expenses Booked & Payment Done' section shows a 'Revised Estimate' of 1,23,456. The 'PO in process' section shows a 'Total' of 12,345. The 'Indents in process' section shows a 'Total' of 0. The 'Advance Paid but Expenses not booked' section shows a 'Total' of 0. The table also includes a 'Grand Total' of 12,345 and a 'Grand Total in Lakhs' of 0.12.

Entry Date	Particulars	Year	Indenter	Indent No	PO no	Indent Amt	Amount	Remarks
							Total	0
PO in process								
01-03-2016	Consumables	2014-15	Jayant		Direct Purchase		12,345	hey raam.....!!
							Total	12,345
Indents in process								
							Total	0
Advance Paid but Expenses not booked								
							Total	0
							Grand Total	12,345
							Grand Total in Lakhs	0.12

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The user needs to select the functional year, budget type and the summary type.
An example of detailed summary for recurring budget is shown below.

Fund Management System - Google Chrome
localhost/FundsPortal/summary.php

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FUND MANAGEMENT PORTAL

Hi 123..!!

ADMIN MENU

CHOOSE

2015-16

Recurring Budget

Submitted

Summary Of Recurring Budget

Accounting Heads	Revised Estimate	Actual Expenses Booked & Payment Done	PO in process	Indents in process	Advance Paid but Expenses not booked	Total Commitments	Total Expenses including Commitments	Net Balance
	[A]	[B]	[C]	[D]	[E]	[F]=[C]+[D]	[G]=[B]+[E]+[F]	[H]=[A]-[G]
Consumables & Contingency:								
Physics	1,23,456	-	17,781	33,37,654	1,21,365	33,55,435	34,76,800	0,33,53,344
Chemistry	-	-	9,886	-	-	9,886	9,886	-9,886
Mathematics	1,23,456	12,000	-	-	-	-	12,000	1,11,456
CSE	2,14,74,83,647	-	-	-	-	-	-	2,14,74,83,647
EE	-	-	-	-	-	-	-	0
ME	1,23,456	-	-	-	-	-	-	1,23,456
Centre of Astronomy	1,23,456	-	-	-	-	-	-	1,23,456
MSE	1,23,456	-	-	-	-	-	-	1,23,456
BSBE	-	-	-	-	-	-	-	0
HSS	12,345	-	-	987	-	987	987	11,358
Central Workshop	-	-	-	-	-	-	-	0
ARC	-	-	-	-	-	-	-	0
Other-Administraation	-	-	-	-	-	-	-	0
Students Expenditure	-	-	-	-	-	-	-	0

An example of very-short summary for equipment budget is shown below.

Fund Management System - Google Chrome
localhost/FundsPortal/summary.php

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FUND MANAGEMENT PORTAL

Hi 123..!!

ADMIN MENU

CHOOSE

2015-16

Equipment Budget

Very Short

SUMMARY OF BUDGET WITH EXPENDITURE FOR THE F.Y 2015-16

Expenditure 2015-16 including carried forward from F.Y 2014-15 (in Lakhs)

Heads	Revised Estimate	Actual Expenses Booked & Payment Done (2014-15 & 2015-16)	Actual Expenses Booked (2014-15 & 2015-16)	PO in process(CWIP) (2014-15 & 2015-16)	PO in process(Commitment) (2014-15 & 2015-16)	Indents in process (2014-15 & 2015-16)	Advance Paid but Expenses not booked (2014-15 & 2015-16)	Total (2014-15 & 2015-16)
		[A]	[B]	[C]	[D]	[E]	[F]	[G]=[A]+[B]+[C]+[D]+[E]+[F]
Equipments	123.46	0.01	-	12.35	6.57	-	-	18.92
Furnitures & Fixtures		-	-	-	-	-	-	0
Computers & Peripherals		-	-	-	-	-	-	0
Software		-	-	12.36	0.12	-	-	12.48
Books		-	-	0.46	-	-	-	0.46
Others		-	-	-	-	-	-	0
TOTAL	123.46	0.01	-	25.16	6.69	-	-	31.86

Fund Management System

An example of short summary for equipment budget is shown below.

SUMMARY OF BUDGET WITH EXPENDITURE FOR THE F.Y 2015-16								
Heads	Revised Estimate	Carried Forward Expenditure 2014-15 (in Lakhs)						
		Actual Expenses Booked & Payment Done	Actual Expenses Booked	PO in process(CWIP)	PO in process(Commitment)	Indents in process	Advance Paid but Expenses not booked	Total
		[A]	[B]	[C]	[D]	[E]	[F]	[G]=[A]+[B]+[C]+[D]+[E]+[F]
Equipments	123.46	-	-	-	-	-	-	0
Furnitures & Fixtures		-	-	-	-	-	-	0
Computers & Peripherals		-	-	-	-	-	-	0
Software		-	-	12.36	-	-	-	12.36
Books		-	-	0.46	-	-	-	0.46
Others		-	-	-	-	-	-	0
TOTAL	123.46	-	-	12.81	-	-	-	12.81
Heads	Revised Estimate	Expenditure 2015-16 (in Lakhs)						
		Actual Expenses Booked & Payment Done	Actual Expenses Booked	PO in process(CWIP)	PO in process(Commitment)	Indents in process	Advance Paid but Expenses not booked	Total
		[A]	[B]	[C]	[D]	[E]	[F]	[G]=[A]+[B]+[C]+[D]+[E]+[F]
Equipments	123.46	0.01	-	12.35	6.57	-	-	18.92
Furnitures & Fixtures		-	-	-	-	-	-	0
Computers & Peripherals		-	-	-	-	-	-	0
Software		-	-	-	0.12	-	-	0.12
Books		-	-	-	-	-	-	0
Others		-	-	-	-	-	-	0
TOTAL	123.46	0.01	-	12.35	6.69	-	-	19.05

3.2.5 VIEW DETAILS

Clicking on the ADD-HEAD icon redirects user to the add-head page. This page allows the user to add a head to both the budget types.

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FUND MANAGEMENT PORTAL


Hi 123...!!
ADMIN MENU

ADD HEADS

Select The Budget Type ▾

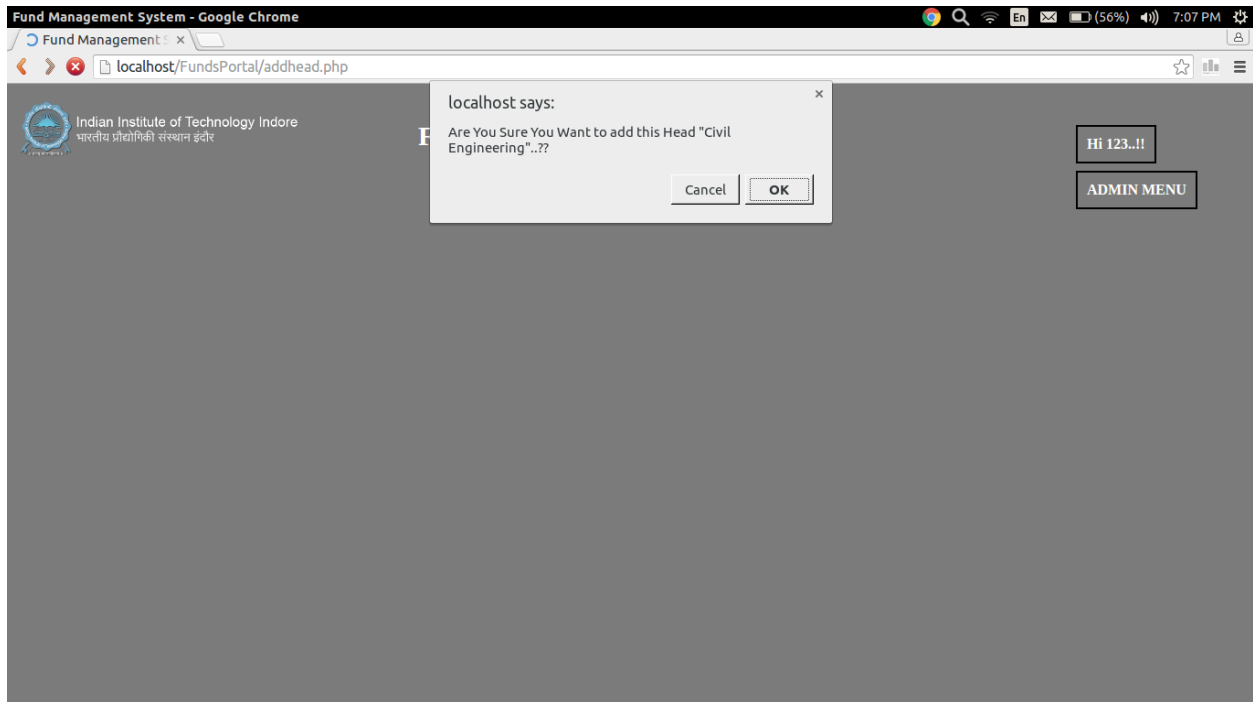
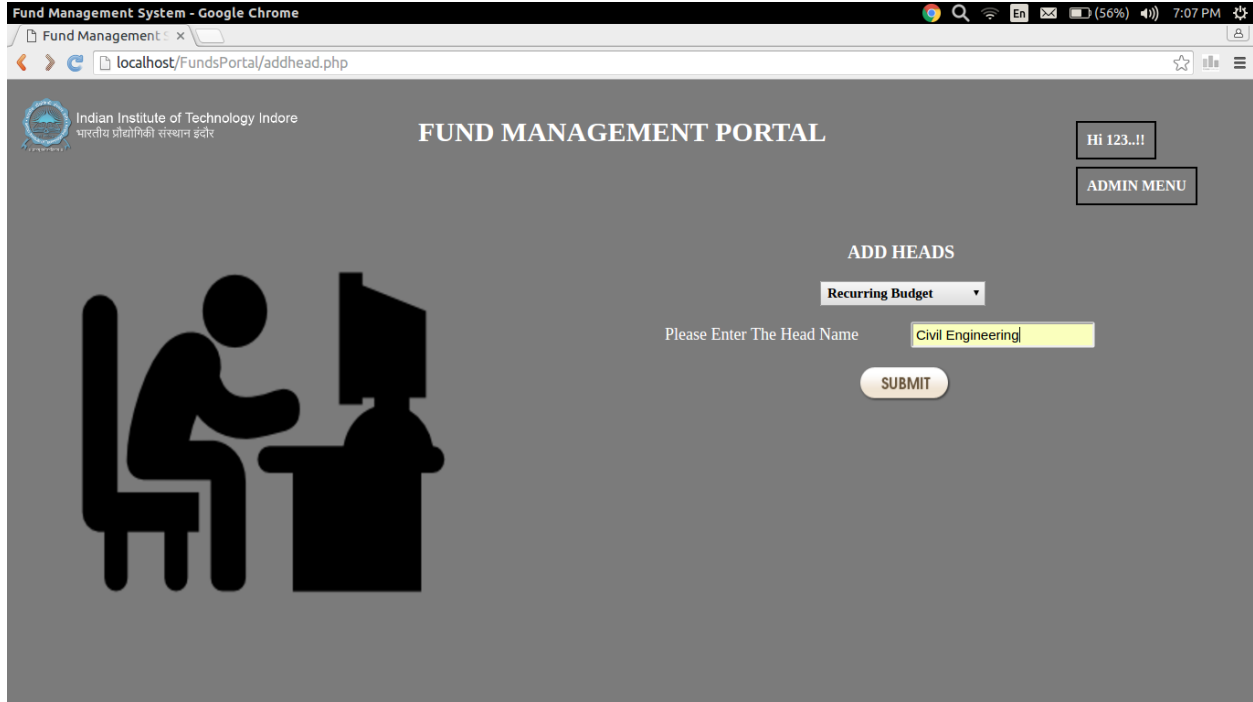
Please Enter The Head Name

SUBMIT



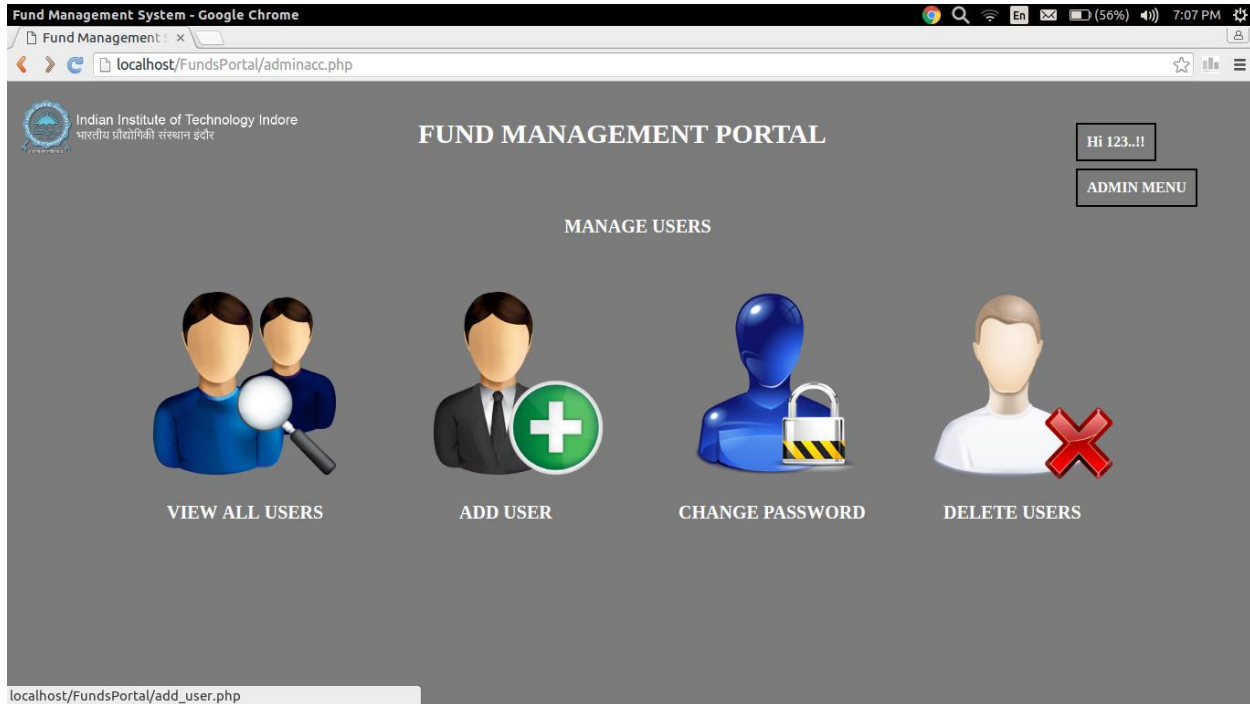
Fund Management System

An example of this is shown below. This further asks the user for a confirmation.

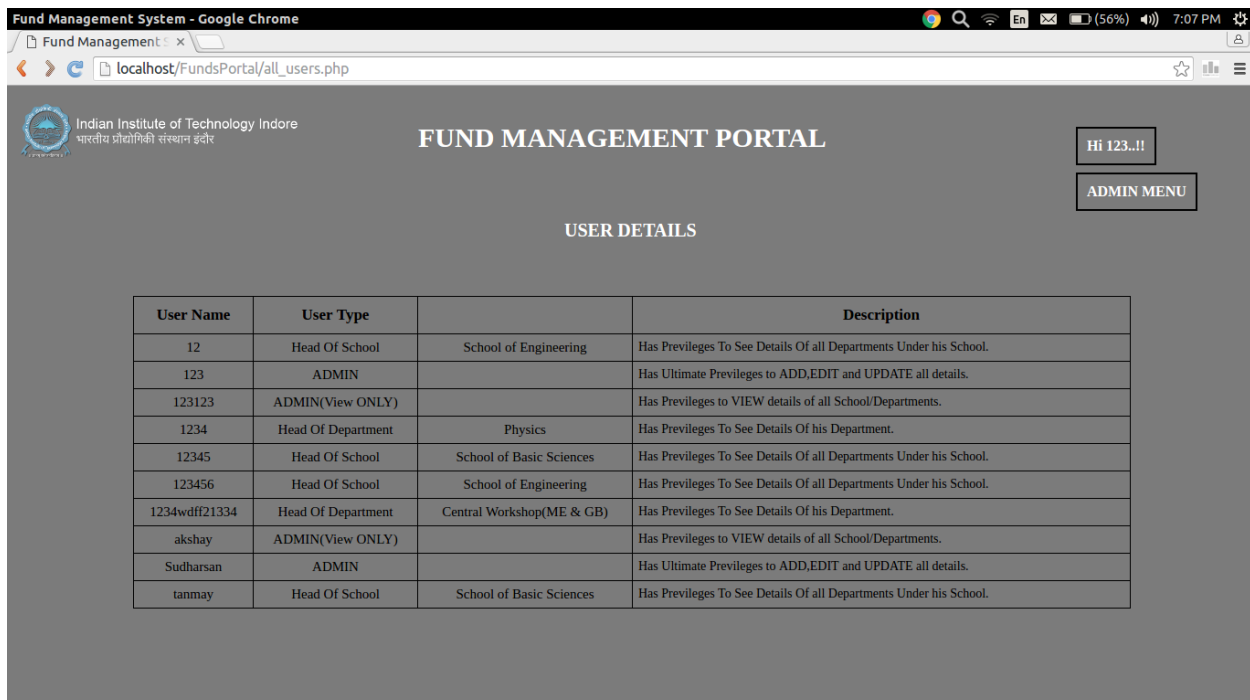


3.2.6 MANAGE USERS

Clicking on the manage users icon redirects user to the manage users page. This page allows the user to manage the users and their details.

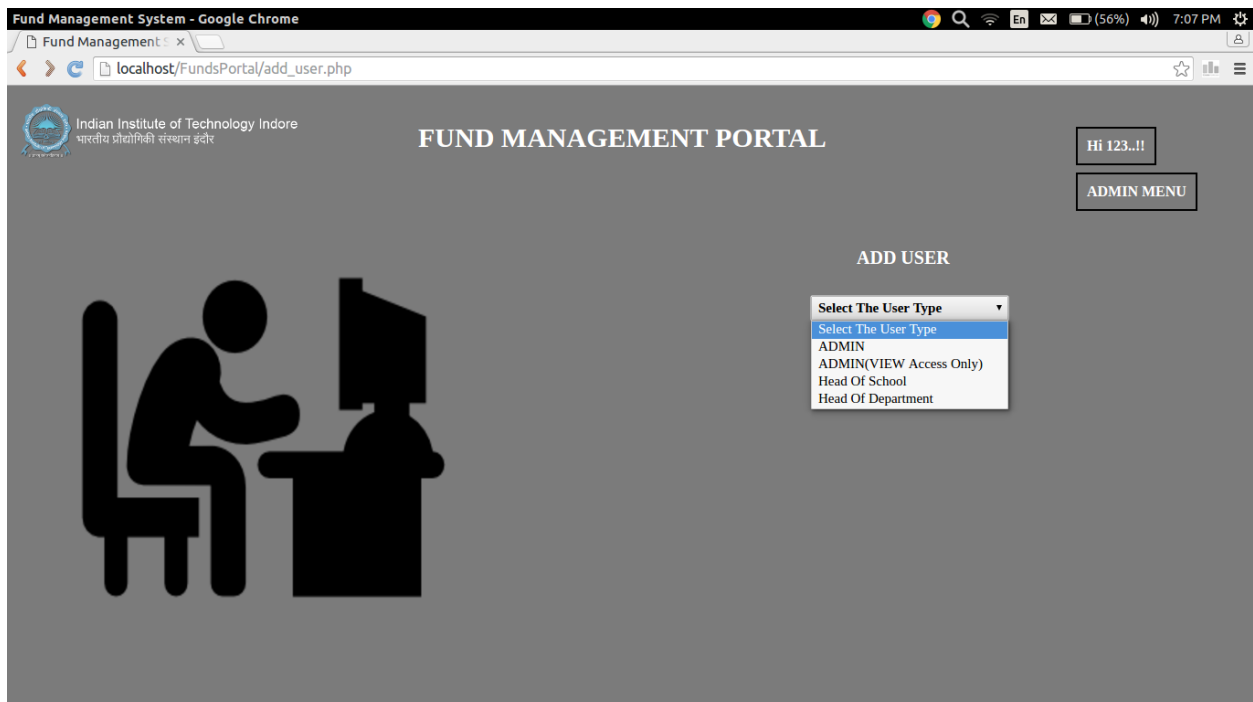
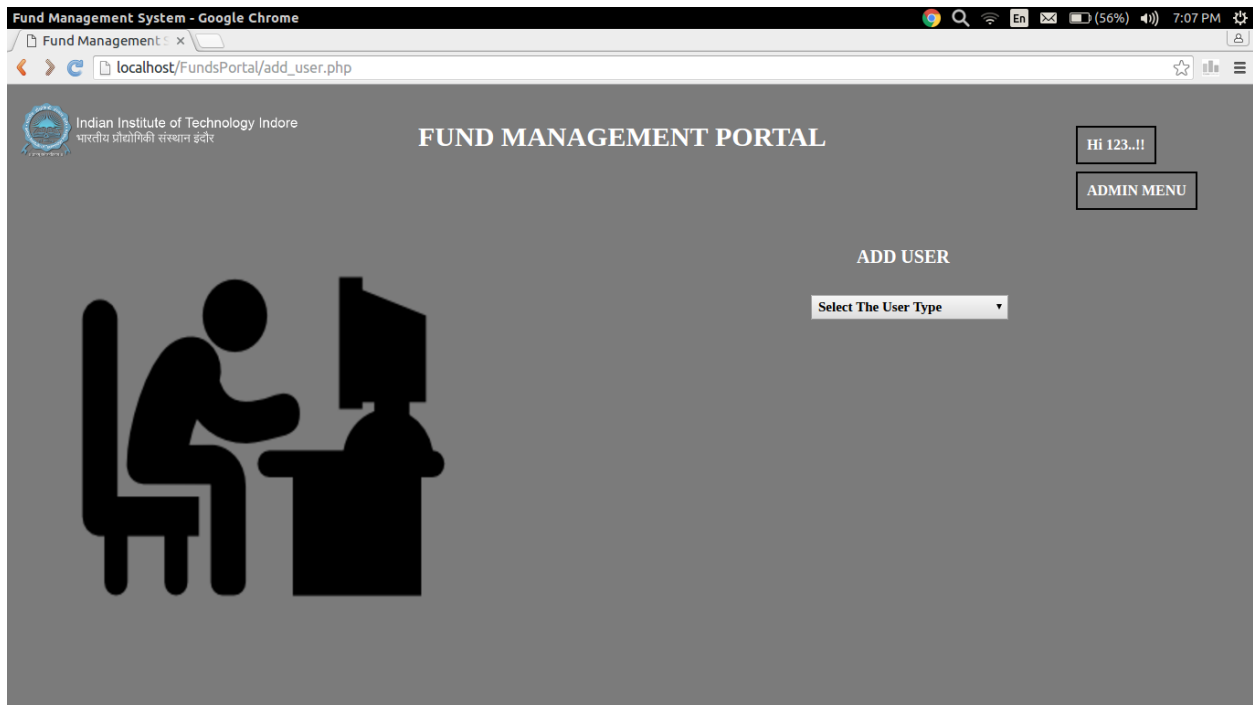


Clicking on the view all users icon redirects user to page that show all the users.



Fund Management System

Clicking on the add user icon redirects admin to the add users page. This page allows the admin to add a new user.



Fund Management System

Fund Management System - Google Chrome

localhost/FundsPortal/add_user.php

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भारतीय प्रौद्योगिकी संस्थान इंदौर

FUND MANAGEMENT PORTAL

Hi 123...!!

ADMIN MENU

ADD USER


ADMIN

Username

Password

Retype-Password

Submit



Fund Management System - Google Chrome

localhost/FundsPortal/add_user.php

Indian Institute of Technology Indore
भारतीय प्रौद्योगिकी संस्थान इंदौर

FUND MANAGEMENT PORTAL

Hi 123...!!

ADMIN MENU

ADD USER

Head Of School


Select School

Username

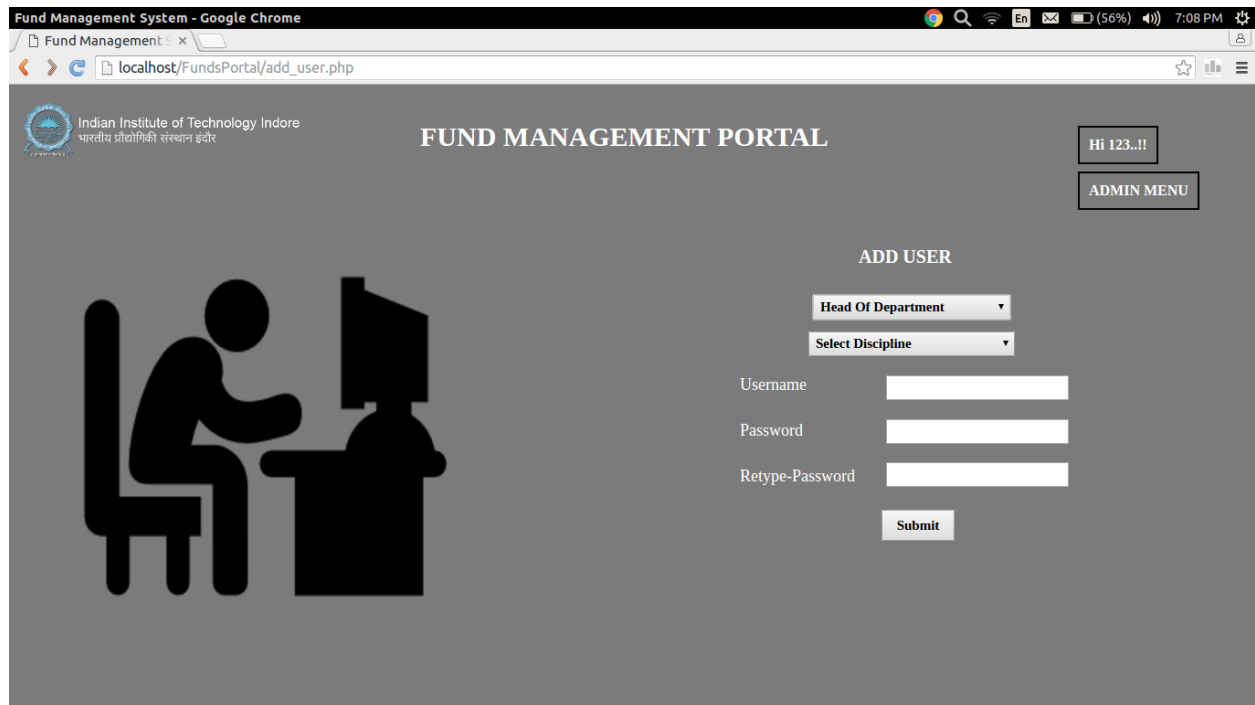
Password

Retype-Password

Submit



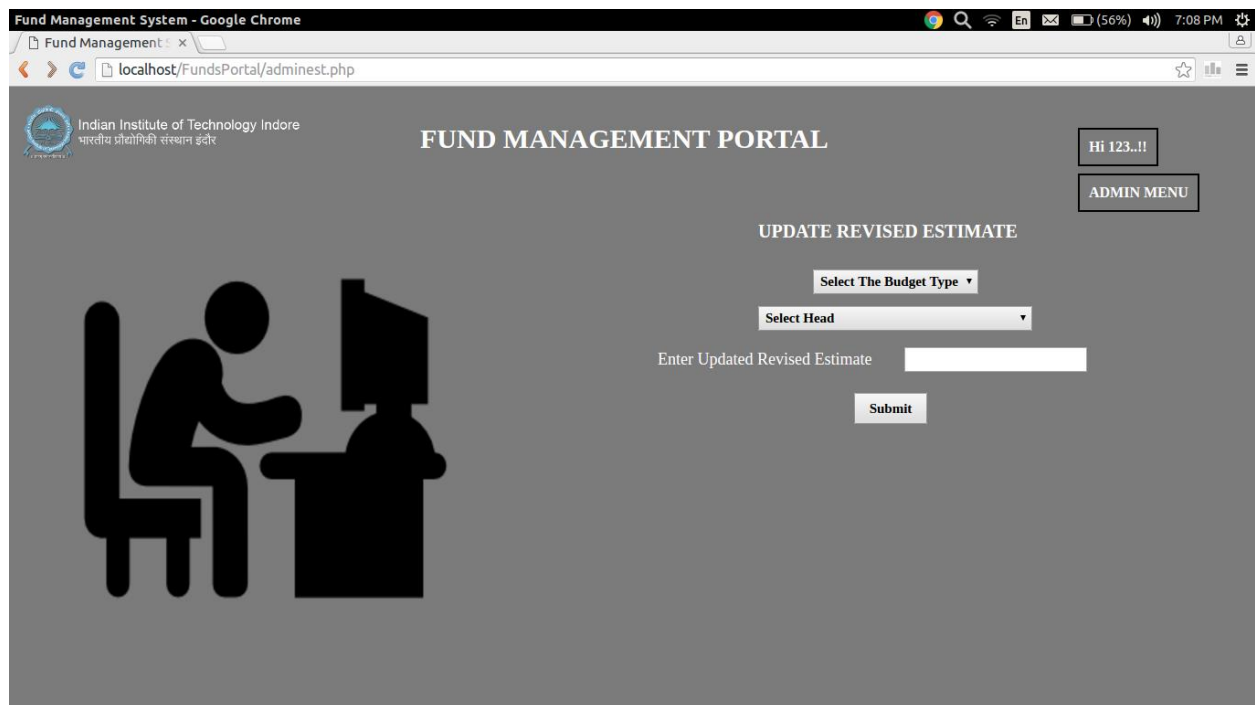
Fund Management System



The screenshot shows a web browser window titled "Fund Management System - Google Chrome" with the address bar displaying "localhost/FundsPortal/add_user.php". The page header includes the Indian Institute of Technology Indore logo and name, the title "FUND MANAGEMENT PORTAL", and a user greeting "Hi 123...!!" with an "ADMIN MENU" button. The main content area is titled "ADD USER" and features a large silhouette of a person sitting at a desk with a computer. To the right of the silhouette is a form with two dropdown menus: "Head Of Department" and "Select Discipline". Below these are three text input fields labeled "Username", "Password", and "Retype-Password", followed by a "Submit" button.

3.2.7 UPDATE ESTIMATE

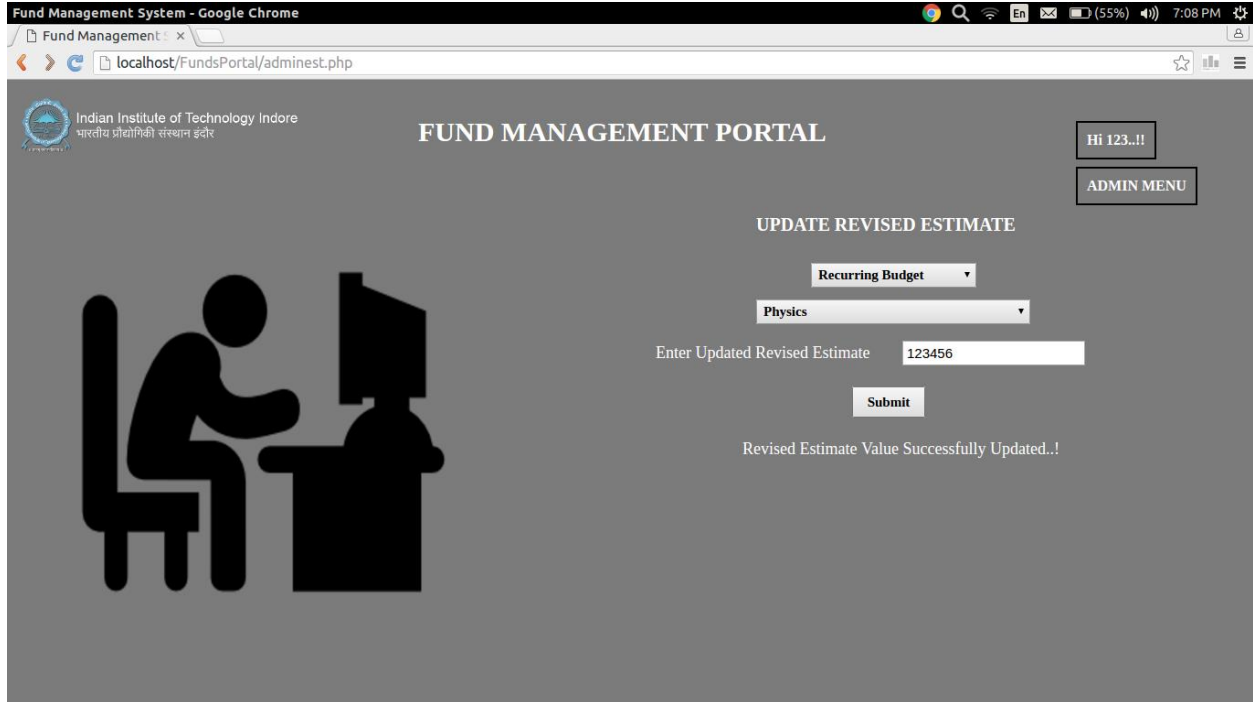
Clicking on the update estimate icon redirects user to the update estimate page. This page allows the user to update/add the budget estimate for any head.



The screenshot shows a web browser window titled "Fund Management System - Google Chrome" with the address bar displaying "localhost/FundsPortal/adminest.php". The page header includes the Indian Institute of Technology Indore logo and name, the title "FUND MANAGEMENT PORTAL", and a user greeting "Hi 123...!!" with an "ADMIN MENU" button. The main content area is titled "UPDATE REVISED ESTIMATE" and features a large silhouette of a person sitting at a desk with a computer. To the right of the silhouette is a form with two dropdown menus: "Select The Budget Type" and "Select Head". Below these is a text input field labeled "Enter Updated Revised Estimate" and a "Submit" button.

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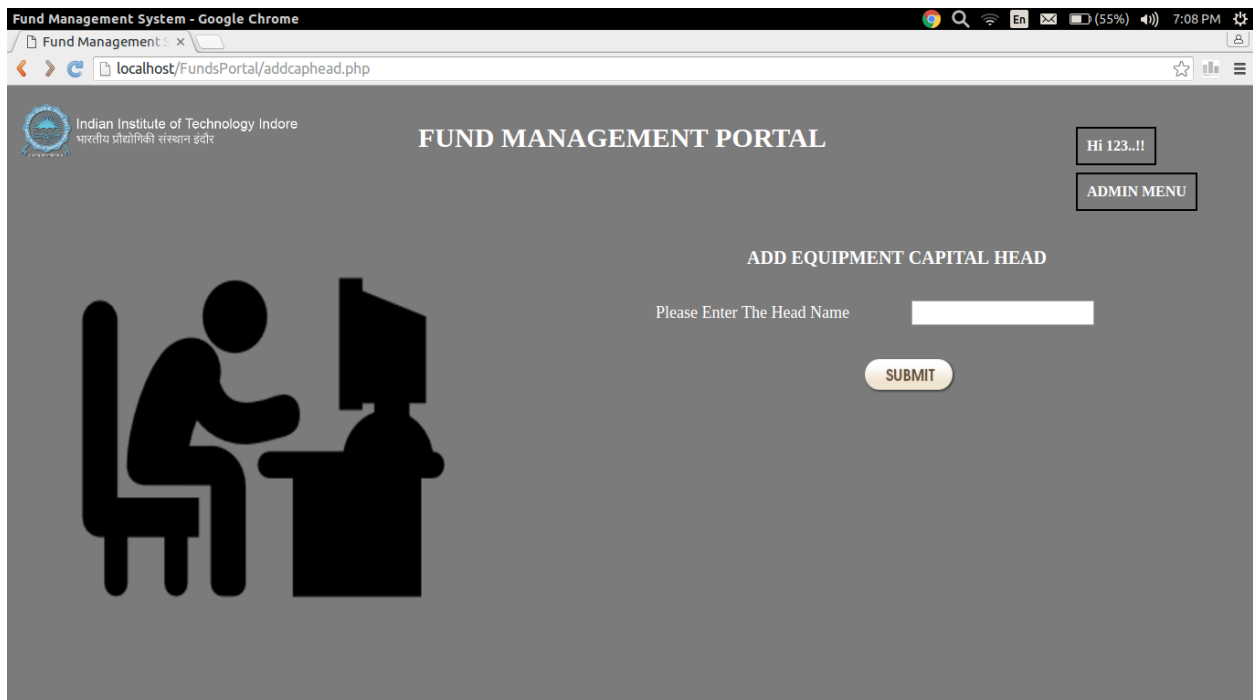
An example of this is shown below.



The screenshot shows a web browser window titled "Fund Management System - Google Chrome" with the URL "localhost/FundsPortal/adminest.php". The page header includes the Indian Institute of Technology Indore logo and name, the title "FUND MANAGEMENT PORTAL", and a user greeting "Hi 123..!!" with an "ADMIN MENU" button. The main content area features a large silhouette of a person at a computer on the left. On the right, the "UPDATE REVISED ESTIMATE" form is displayed. It includes a "Recurring Budget" dropdown menu set to "Physics", a text input field for "Enter Updated Revised Estimate" containing the value "123456", and a "Submit" button. Below the button, a message states "Revised Estimate Value Successfully Updated..!".

3.2.8 ADD EQUIPMENT CAPITAL HEAD

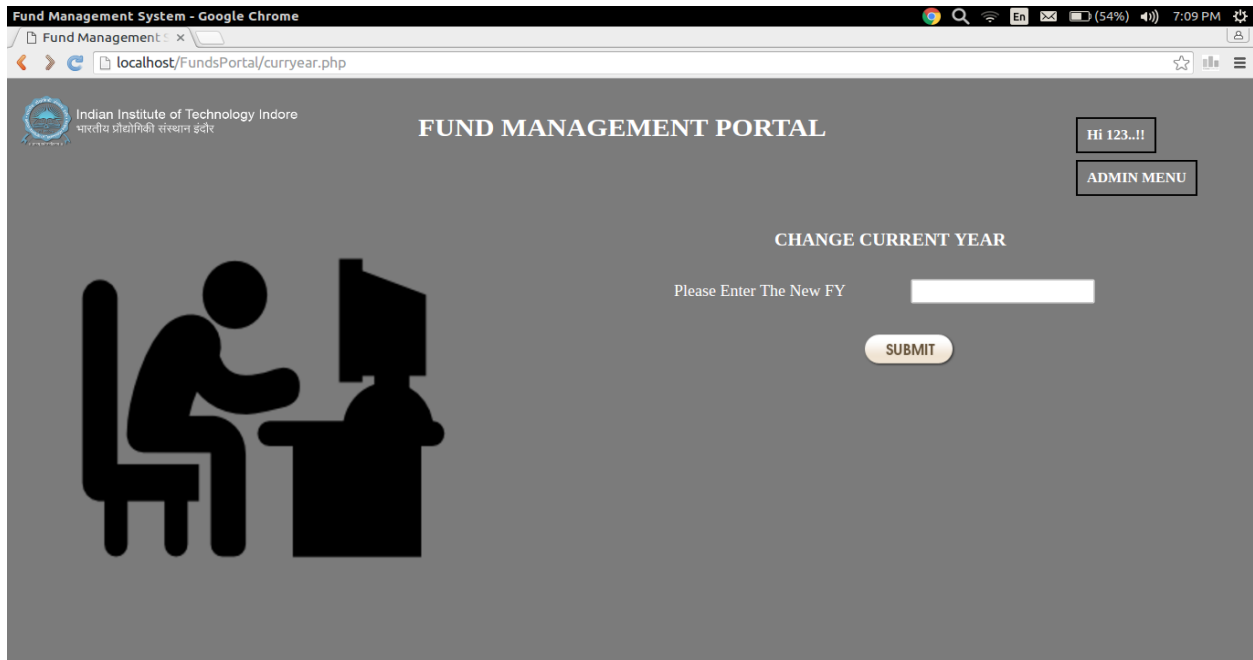
This page allows the user to add a equipment capital head.



The screenshot shows a web browser window titled "Fund Management System - Google Chrome" with the URL "localhost/FundsPortal/addcaphead.php". The page header is identical to the previous screenshot, showing the IIT Indore logo, "FUND MANAGEMENT PORTAL" title, and user greeting "Hi 123..!!" with an "ADMIN MENU" button. The main content area features the same large silhouette of a person at a computer on the left. On the right, the "ADD EQUIPMENT CAPITAL HEAD" form is displayed. It includes a text input field labeled "Please Enter The Head Name" and a "SUBMIT" button.

3.2.9 CHANGE CURRENT YEAR

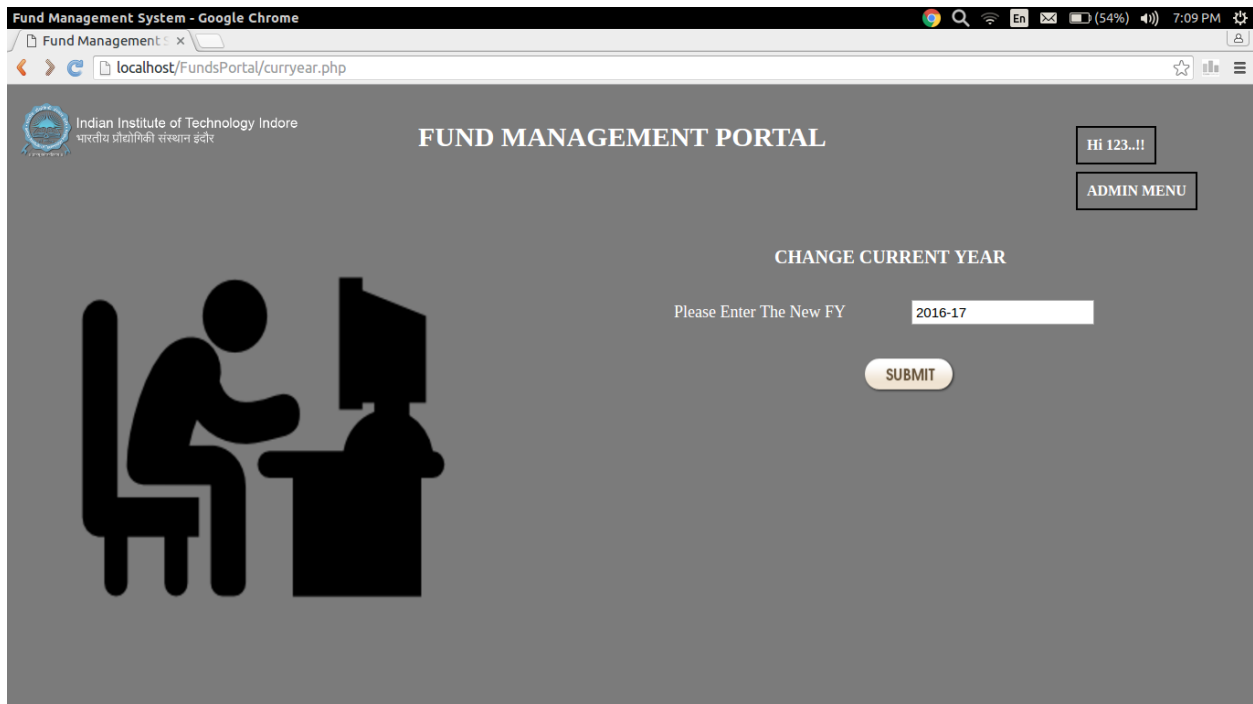
This page allows the user to move to a new financial year.



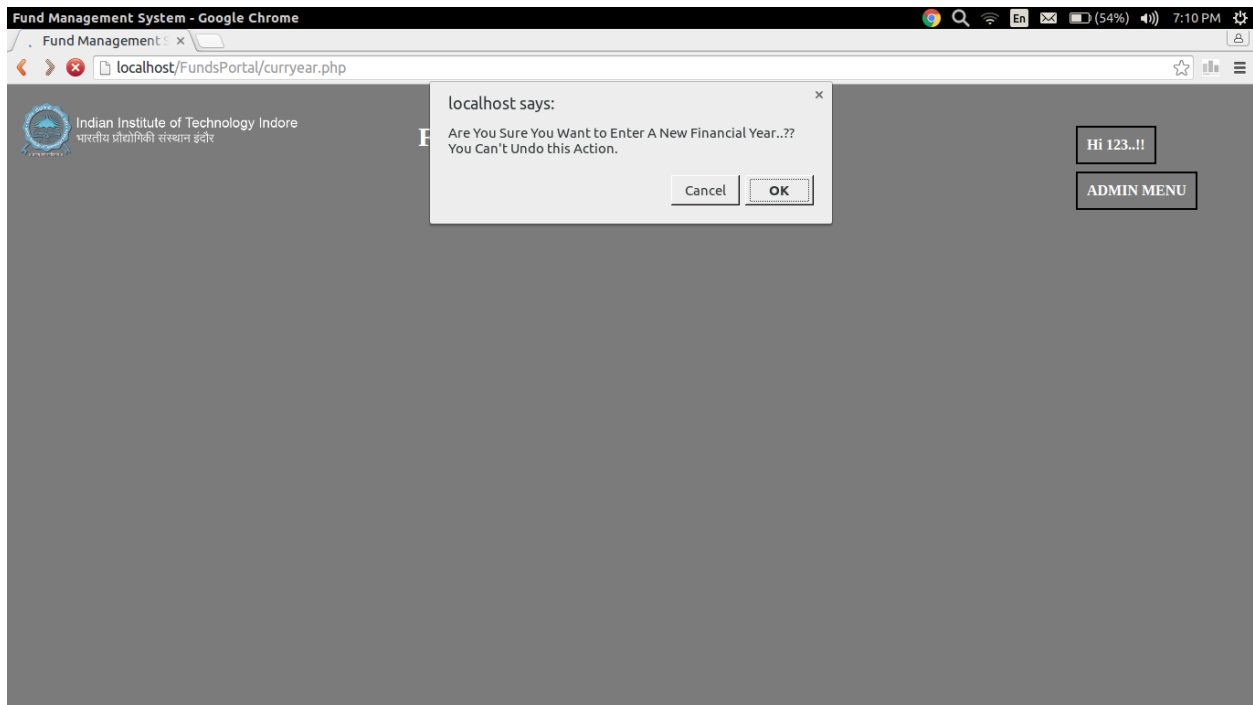
An example of this is shown below.

NOTE : The format for the year should be as shown.

Also this action can't be undone.

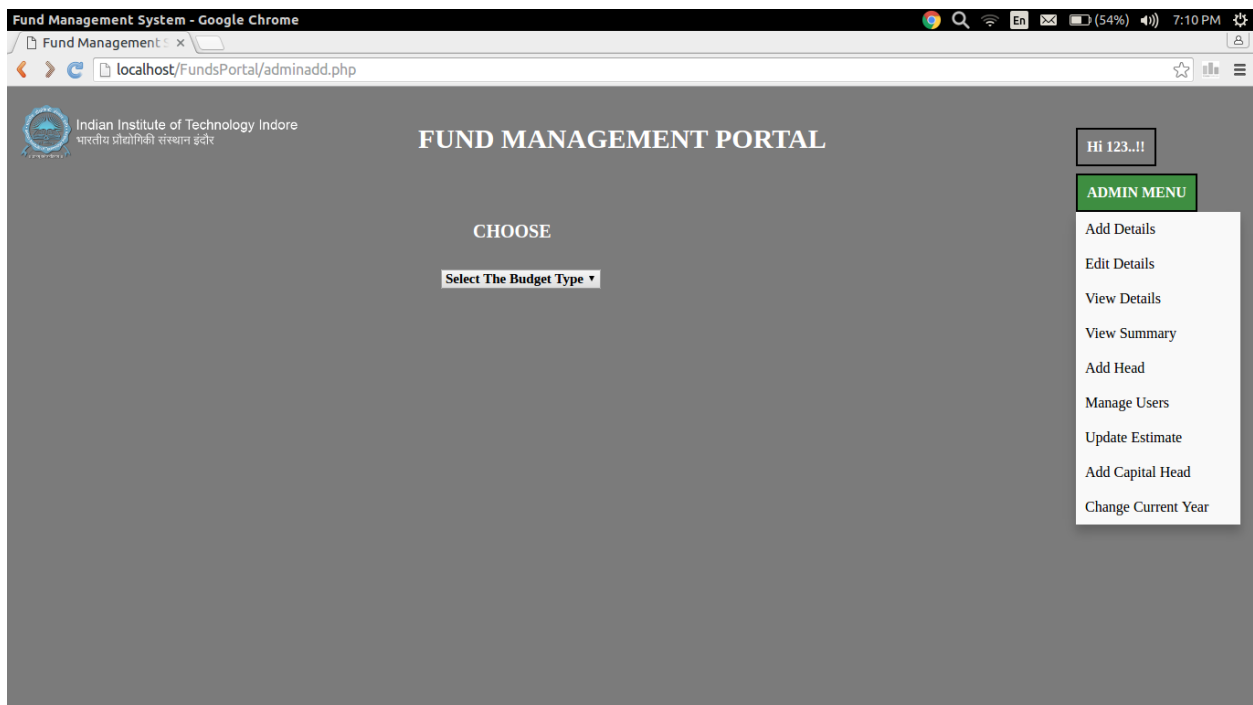


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3.2.10 ADMIN MENU DROPDOWN

This admin menu dropdown enables the user to navigate to any page from anywhere in the portal.



3.3 HOD HOMEPAGE

In case of a successful login by the HOD, he will be directed to the HOD homepage. This page allows him to view the details of his own department.

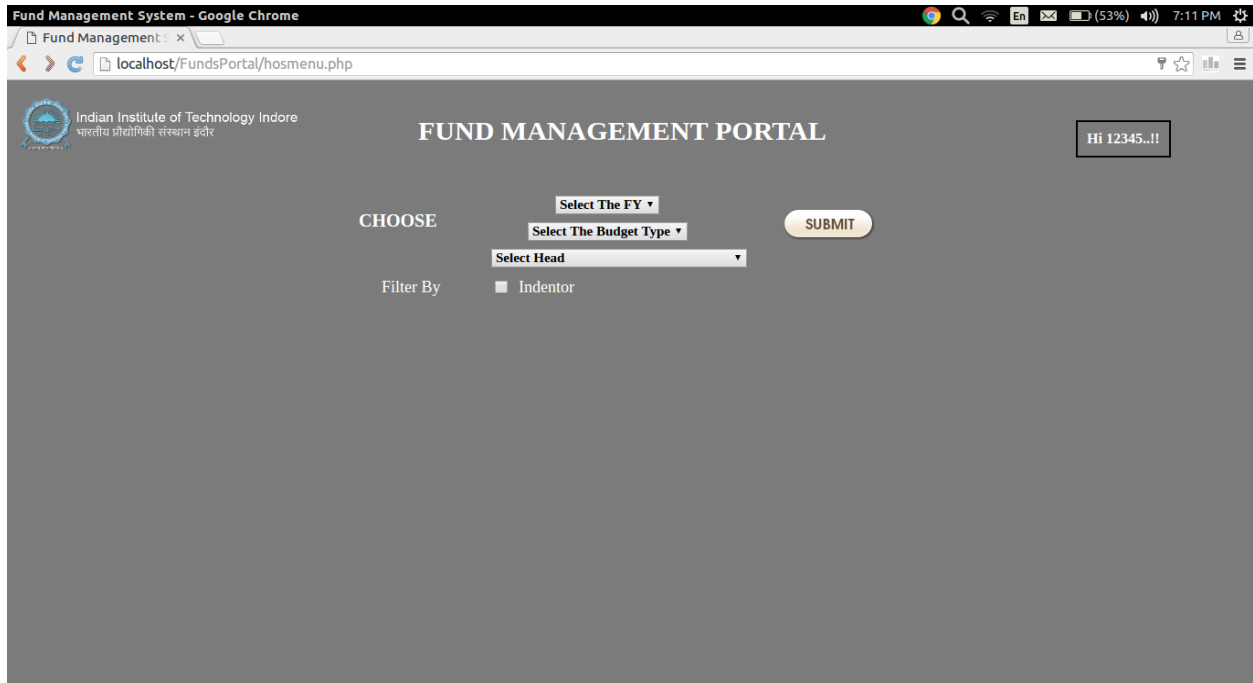
An example is shown below.

CONSUMABLES & CONTINGENCIES (Physics)

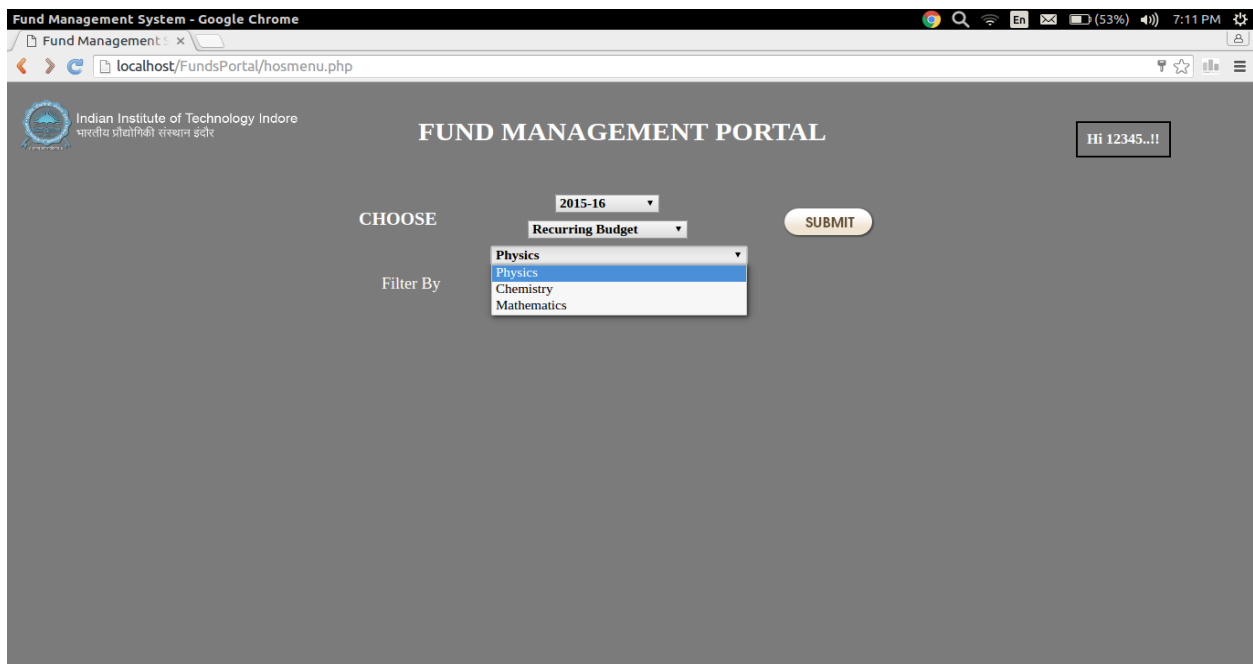
Revised Estimate								1,23,456
Actual Expenses Booked & Payment Done								
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
							Total	0
PO in process								
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
20-01-2016	sdadfsd	1234-56	priyanshu	453254	5435	12,345	5,436	gfsdujhkl
01-03-2016	Consumables	2014-15	Jayant		Direct Purchase		12,345	hey raam.....!!
							Total	17,781
Indents in process								
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
15-12-2015	SUDHARSAN	1234-34	shgdjh	6548769	546789	4,37,658	33,37,654	fdsdghjkoiholi
							Total	33,37,654
Advance Paid but Expenses not booked								
Entry Date	Particulars	Year	Indentor	Indent No	PO no	Indent Amt	Amount	Remarks
05-01-2016	gfju	1234-56	Ravi		Direct Purchase		56,675	Jon Snow is Alive..!!

3.4 HOS HOMEPAGE

In case of a successful login by the HOS, he will be directed to the HOS homepage. This page allows him to view the details of the departments that are under his school.

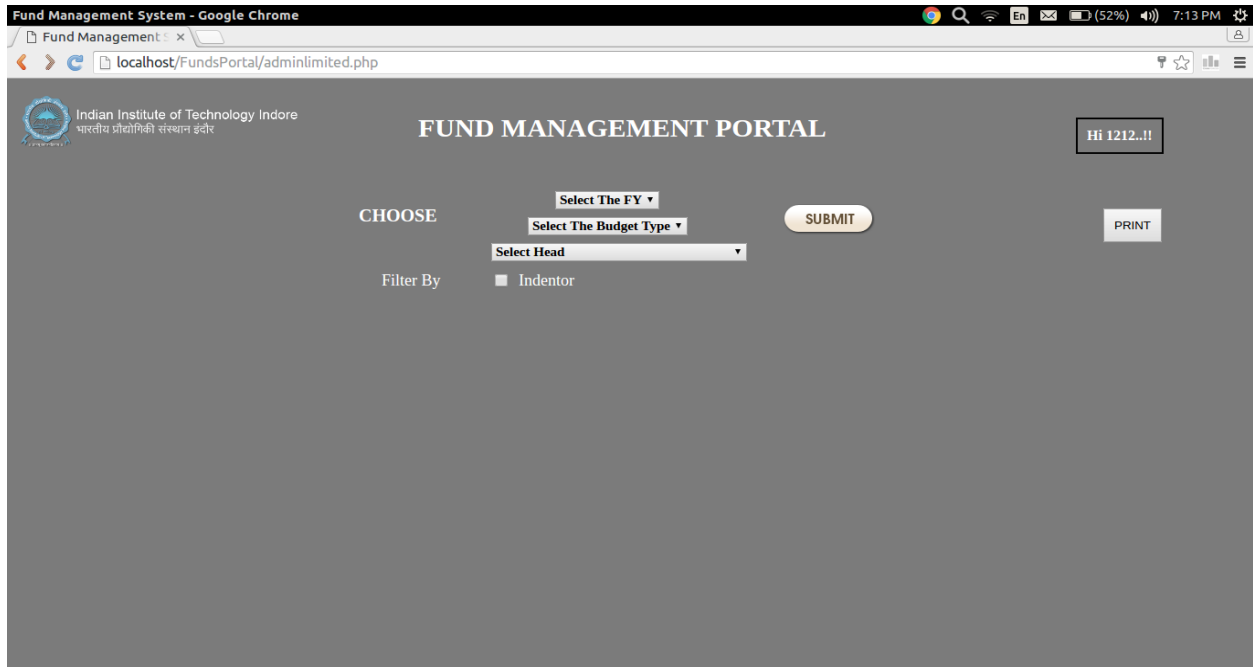


An example for a successful login by the Head of Basic Sciences would show the following heads.

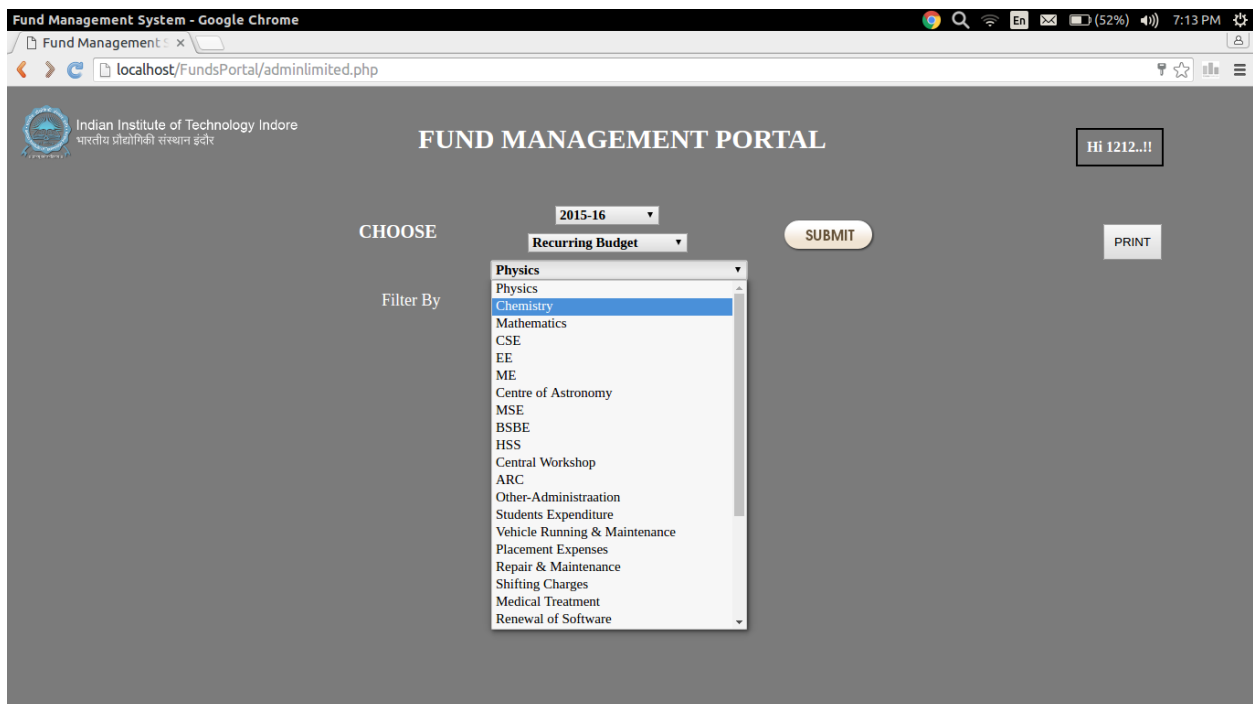


3.5 ADMIN (VIEW ACCESS ONLY) HOMEPAGE

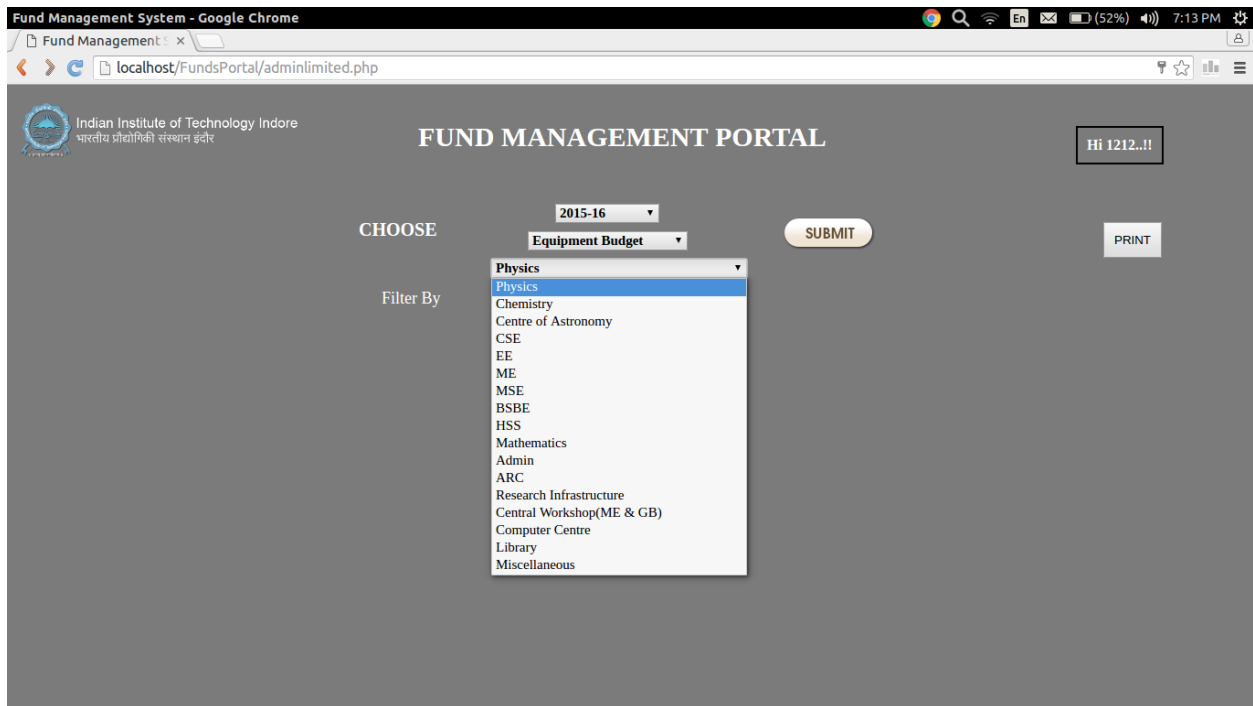
In case of a successful login by the admin(view access only), he will be directed to this page. This page would allow him to view all the department's details.



An example of the various heads available to the this type of user is shown below.



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3.6 LOGOUT

The greeting message dropdown enables the user to logout.

