

KEVIN SUN

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EDUCATION

New York University, Leonard N. Stern School of Business

B.A. in Computer Science & B.S. in Business – Concentration in Finance

New York, NY

Sep 2018 – Present

- **Cumulative GPA:** 3.41/4.00
- **Relevant Courses:** Computer Systems Organization, Data Structures, Foundations of Finance, Regression Modeling

Oakton High School

Advanced Studies Diploma

Vienna, VA

Sep 2014 – Jun 2018

- **Weighted GPA:** 4.45 | **ACT:** 35 (Reading: 36, Science: 36, Writing: 33, Math: 35) | **SAT II:** Biology: 770, Math II: 770

PROFESSIONAL EXPERIENCE

NYU IT

Student Technology Assistant

New York, NY

Mar 2020 – Jun 2020

- Organized and held meetings with clients regarding help with the implementation of Zoom in the online classroom setting
- Assisted on tickets with multiple clients regarding remote technology issues such as Cisco Jabber, Microsoft Office, and Zoom
- Coded a script that organized tickets and sorted them into respective categories for other student workers to reference from
- Optimized client communication with remote takeover via Zoom to help solve issues regarding NYU technological platforms

NYU InnoVention Society

Assistant Director – First Year Entrepreneurship Recruits

New York, NY

Sep 2019 – Present

- Conducted and led programs designed to engage first-year students with start-up culture, entrepreneurship, and venture capital
- Brought in speakers from different technology fields to talk about their personal experiences and introduce their own products
- Directed workshops for students in topics such as Excel, Python, and Java to assist in the development of students' creations
- Attended weekly meetings with executive board members to plan events such as the InnoVention Competition (\$50,000 prize)

SAL Group

Accounting Intern

New York, NY

Jan 2019 – Aug 2019

- Managed client projects by tracking project profitability with metrics such as labor and payroll costs, income, and time expenses
- Evaluated client Quickbooks accounts to import and verify transactions from banks, credit cards, e-commerce, and PayPal
- Designed client invoices for different projects using batch invoicing and tracked invoice status via weekly payment reminders
- Generated reports of financial statements for clients to get insight into profit and loss, expenses, cash flow, and balance sheets

Hope Chinese School

Computer Science Instructor

Chantilly, VA

Sept 2016 – May 2017

- Engaged students in proactive learning by utilizing interactive programming where students would design their own solutions
- Facilitated computer science labs that integrated core concepts including object-oriented programming and data structures
- Mentored students to pursue their own coding projects such as a student-registration system, 2048, Tetris, and other projects
- Incentivized the perks of emerging innovation like start-ups to spark students' passions for creation in the technological space

PROJECTS

SwipeMe

Social Impact Project

Washington D.C.

May 2020

- Developed designs with Figma to help navigate the image of *SwipeMe* and the core functionalities regarding the web application
- Used open-source CSS and Javascript frameworks to create template webpages such as login, register, and marketplace pages
- Enabled SQL database testing along with the web framework Flask (python) to use the html implementation of the backend

EZSTOX, HackUVA (University of Virginia)

Winner, Domain.com sponsored Award

Charlottesville, VA

Mar 2018

- Developed a trading web application that implements various trading metrics such as volatility and macroeconomic positions
- Added code that utilized the *Robinhood* API to track fluctuation in stock prices in real-time to provide accurate calculations
- Assisted in the front-end development of the web application by utilizing HTML and CSS to design div blocks and sections
- Created and pitched a deck and live demo to sponsored judges and was awarded with the Domain.com sponsored award

SKILLS AND INTERESTS

Skills: Fluent in English & Chinese, Python, Java, Javascript, C, HTML, CSS, Assembly, Microsoft Office Suite, Adobe Creative Suite, Minitab, Quickbooks, Figma, Sketch, Webflow, Tableau

Interests: Breakdancing, Competitive Swimming, E-Sports (Dota 2 & CS:GO), Semi-Realism Sketching, Exploding Kittens (Game)