

<b>Name</b>	
<b>Project Team</b>	<b>NASA JPL</b>

	<b>Date</b>							
<b>Task</b>	<b>9-Feb</b>	<b>10-Feb</b>	<b>11-Feb</b>	<b>12-Feb</b>	<b>13-Feb</b>	<b>14-Feb</b>	<b>15-Feb</b>	<b>Week Total</b>
Lecture	1.25							1.25
Read/Study								0
Team Meeting								0
Sponsor Meeting	0.5							0.5
TA meeting								0
Ethics Assignment								0
Tuning CLI Tool							1	1
								0
								0
								0
Daily Total	1.75	0	0	0	0	0	1	2.75

*Work is tracked in hours spent.*

*Total hours per week should be 12-16.*

*Tasks align with the project plan*

*Tasks will appear and fall off with each successive week*

*Fill this sheet out each week - keep for your records and submit a copy to your TA*

*If you are spending more than about 10 minutes per week filling this out, you are probably overthinking it*

*It is intended both as an accountability tool and as validation for your estimates*