

<b>Name</b>	<b>Jerry Li</b>
<b>Project Team</b>	<b>NASA JPL</b>

	Date							
<b>Task</b>	<b>2-Feb</b>	<b>3-Feb</b>	<b>4-Feb</b>	<b>5-Feb</b>	<b>6-Feb</b>	<b>7-Feb</b>	<b>8-Feb</b>	<b>Week Total</b>
Lecture	1.25							1.25
Team Meeting			1.5					1.5
Sponsor Meeting	0.5							0.5
TA Meeting			0.5					0.5
Writing test prompt	0.5							0.5
Writing benchmarking requirements							0.5	0.5
								0
								0
								0
								0
Daily Total	2.25	0	2	0	0	0	0.5	4.75

*Work is tracked in hours spent.*

*Total hours per week should be 12-16.*

*Tasks align with the project plan*

*Tasks will appear and fall off with each successive week*

*Fill this sheet out each week - keep for your records and submit a copy to your TA*

*If you are spending more than about 10 minutes per week filling this out, you are probably over*

*It is intended both as an accountability tool and as validation for your estimates*

*erthinking it*