



Department of Parliamentary Services

Briefing for the Secretary, Department of Parliamentary Services

Subject	20250616 - Test Monday morning sleepy		
Decision date	22-06-2025		
S/point Doc ID.	BSEC-2025-0116	Classification	OFFICIAL

Recommendations

- (a) **NOTE** the [summary of activity / project] used in [insert location] is [describe issue] **AND NOTE** implementing [insert activity/project] would support the [insert reason for implementation]. ☐ Noted ☐ Please Discuss
- (b) **APPROVE** funding from the [insert relevant financial year] [insert funding source] for the implementation of [insert activity/project] as outlined in the attached Project Brief and summarised below. ☐ Approved ☐ Not Approved ☐ Please Discuss

[insert funding source]	
[insert relevant financial year]	
Budget (excl GST)	\$
GST	\$
TOTAL	\$

- (c) ☐ Noted
- (d) **NOTE** [insert other relevant information relevant for funding approval] ☐ Please Discuss
- (e) **NOTE** the [summary of activity / project] used in [insert location] is [describe issue] **AND NOTE** implementing [insert activity/project] would support the [insert reason for implementation]. ☐ Noted ☐ Please Discuss

<p>.....Complete.....</p> <p>BWTest1</p> <p>[DecisionMaker1Position]</p> <p>Date:15-06-2025</p>	<p>Comments:</p>
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	NAME	POSITION	STATUS	DATE
Endorsed	BWTest1	[Endorser1Position]	Endorsed	Endorsed
Prepared	Lisa Hultin	Executive Coordinator		

Attachments

NO.	ATTACHMENT NAME
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A	https://parliamentofvictoria.sharepoint.com/teams/App-BriefingSolution-Test/Briefing%20System/BSEC-2025-0116/Badge%20World%20invoiceBW63646%2014.5.2025.pdf
B	[Attachments2]
C	[Attachments3]
D	[Attachment4]

Key Information

Subheading

1.

(a) Co-authoring with Lisa

(b)

(i)

(ii)

Subheading

2.

(a)

(b)

(c)



T : 1800 141 662
E : sales@badgeworld.com.au
W : badgeworld.com.au
A : Suite 416, 30-40 Harcourt Pde
Rosebery, NSW, 2018

TAX INVOICE

BW63646



Date: 15 May 2025 11:07

ABN: 87 120 059 501

Customer: 33555

Billing Address:

Department of Parliamentary Services
Attn: Lisa Hultin
1-55 St Andrews Place
EAST MELBOURNE
VIC 3002
Contact No: 0451 503 363

Description	Unit Price	Quantity	Price
Reorder: Name Badges	\$8.35	4	\$33.40
Classic Plastic + Gel			
76mm x 25mm			
Protective Layer	\$1.80	4	\$7.20
Mega Mag	\$2.30	4	\$9.20
Spare Mega Mag	\$2.10	0	\$0.00
White			
No Border			
Names			
DPS Name Badges May 25.pdf			
Order Notes			
New artwork is attached. Names for these badges are Amit, Paramjit, Sunny and Tammy.			
	\$0.00	4	\$0.00
No individual wrapping			
Insurance Cover Declined			\$0.00
Shipping - Normal 3002 ~ 102g			\$9.95
Credit Card Surcharge 1.2%			\$0.72
Sub Total (AU)			\$60.47
GST @ 10.00%			\$6.05
Total (AU)			\$66.52
Applied			\$66.52
Balance			\$0.00

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BSB Number: 012-390
Account number: 494339572

CHEQUE:

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Suite 416,
30-40 Harcourt Pde
Rosebery, NSW, 2018

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