

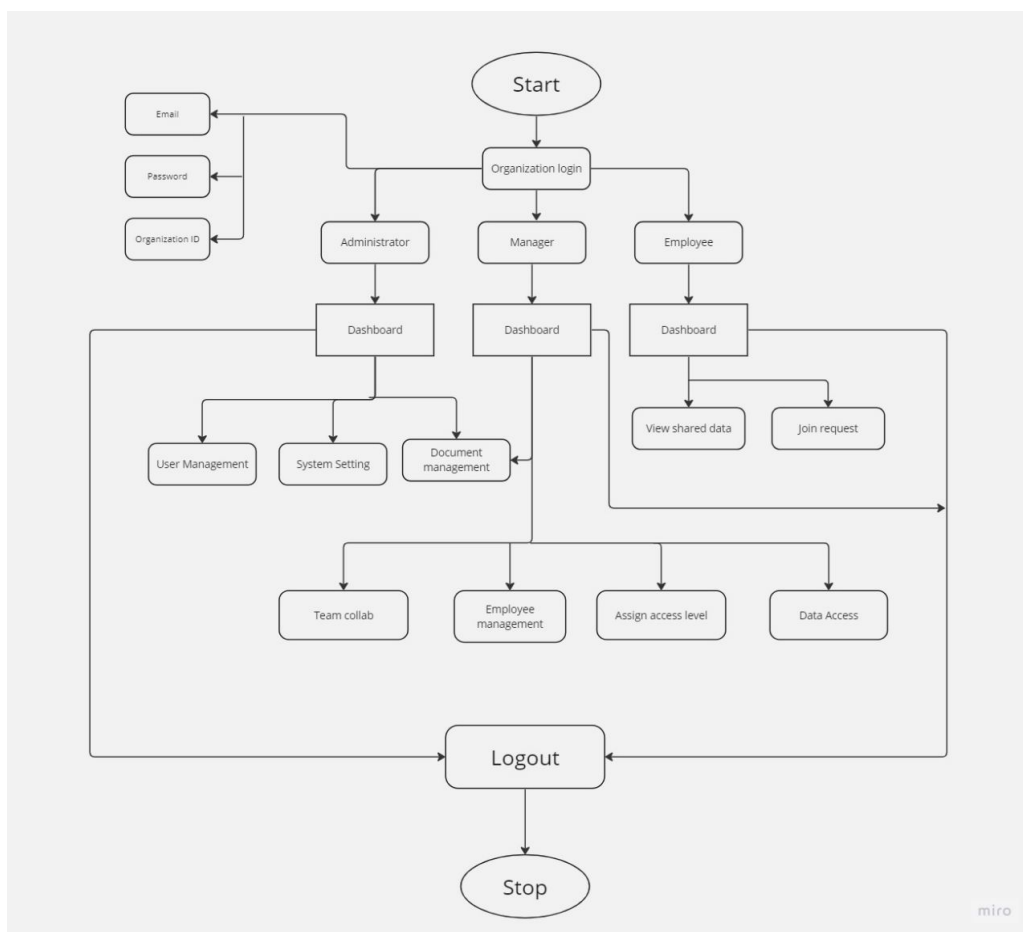
Functional requirement of information sharing application

Objective

The objective of the web platform for information sharing between organizations is to provide a secure and efficient platform that enables seamless sharing of data and promotes collaboration among different organizations.

Features Supported in Application

Workflow - Facility Management



Features for Admin :

| Field Name | Description |
|--------------------|--|
| User Management | create, delete, update users for secure information sharing. |
| System Maintenance | It aim to provide users with flexibility and control over their account, security, and email-related configurations, ensuring a personalized and secure user experience. |

Admin Interactions

Logging In:

- Users provide their credentials to authenticate and gain access to the system.

Dashboard:

- After logging in, users are presented with a DASHBOARD, which serves as a centralized interface displaying relevant information, tools, and features based on their role and permissions.

User Access Logs:

- Logs capture information about user access attempts, including successful logins, failed login attempts, and any suspicious or unauthorized access activity, providing insights into system security

System Logs:

- The system generates logs that capture system-level events, errors, and activities, aiding in system maintenance, debugging, and performance analysis.



Logging Out:

- Users initiate the process of logging out to end their session securely, ensuring that their account remains protected

Features for Manager:

| Field | Description |
|----------------------|---|
| Employee Management | add, delete, update, and assign permissions securely |
| Assign access levels | In manager-employee management, administrators can grant, revoke, and view shared data, while employees can request access to private data. |
| Team Collaboration | Users can collaborate with other organizations through document sharing features. |
| Data Access | control who accesses data, define permissions based on roles, authentication, encryption, auditing, and adherence to privacy regulations. |

Granting and Revoking Permissions:

- Managers control access levels and permissions for employees in the system.

Monitoring and Oversight:

- Managers monitor employee activities, ensuring compliance and performance tracking.



Performance Evaluation:

- Managers assess employee performance, set goals, and provide feedback on their work using the system's performance tracking features.

Team Collaboration:

- Managers foster teamwork by assigning tasks, facilitating document sharing, and monitoring project progress through collaborative features.

Request Approval:

- Managers review and approve employee requests for time off, training, and resource access, ensuring proper allocation and compliance.

Features for Employee:

| | |
|--------------------|--|
| View Shared Data | Employees access public data and view private data as authorized. |
| Join Request | Employees can submit requests to join teams or projects. |
| Team Collaboration | Employees work together, sharing ideas and resources, to achieve common goals. |



EMPLOYEE INTERACTIONS

Communication:

- Employees interact with each other and exchange information, ideas, and feedback to facilitate effective collaboration.

Collaboration:

- Employees work together on projects, tasks, and initiatives, leveraging their collective skills and expertise to achieve shared objectives.

Knowledge Sharing:

- Employees share their knowledge, experiences, and best practices, fostering a learning culture and maximizing organizational knowledge.

Support and Mentorship:

- Employees interact to provide guidance, support, and mentorship to help each other grow personally and professionally.

Teamwork:

- Employees engage in teamwork, coordinating efforts, and leveraging individual strengths to achieve common goals and drive organizational success.