

APPLICATION FOR LEAVE

NOTE:

1. Please attach supporting documents for your application.
2. Leave will not be granted during the examination periods. If the student is unable to sit for examinations due to medical reasons he/she should apply to the SAR/ Examinations on the form available at the Examinations Division.

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|---|--|----------------------|----------------------------------|--------------------|--------------------------|----|--------------------------|-------------|-------------------------------------|----|--------------------------|--|--------------------------|----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------------|--------------------------|-----|
| 1. STUDENT DETAILS | | | | | | | | | | | | | | | | | | | | | | | | |
| 1.1. Name | Menuka Wanushawithana | | | | | | | | | | | | | | | | | | | | | | | |
| 1.2. Reg No | 1 | 4 | 0 | 6 | 5 | 0 | E | 1.3. Tel No | 0776979690 | | | | | | | | | | | | | | | |
| 1.4. E-Mail | menuka.14@ceemrt.ac.lk | | | | | | | | | | | | | | | | | | | | | | | |
| 1.5. Course (tick/circle appropriate) | <input checked="" type="checkbox"/> | BSc Engineering | <input type="checkbox"/> | BM | <input type="checkbox"/> | CH | <input type="checkbox"/> | CE | <input checked="" type="checkbox"/> | CS | <input type="checkbox"/> | ER | <input type="checkbox"/> | EE | <input type="checkbox"/> | EN | <input type="checkbox"/> | MT | <input type="checkbox"/> | ME | <input type="checkbox"/> | TT | <input type="checkbox"/> | MPR |
| | BSc Transport & Logistics Management | | | | | | | | | | | | | | | | | | | | | | | |
| | BDes Fashion Design & Product Development | | | | | | | | | | | | | | | | | | | | | | | |
| 1.6. Current Registration | <input checked="" type="checkbox"/> BSc Engineering | | <input type="checkbox"/> BSc TLM | | <input type="checkbox"/> | S1 | <input type="checkbox"/> | S2 | <input type="checkbox"/> | S3 | <input type="checkbox"/> | S4 | <input type="checkbox"/> | S5 | Ind. Trng. | <input type="checkbox"/> | S6 | <input type="checkbox"/> | S7 | <input checked="" type="checkbox"/> | S8 | <input type="checkbox"/> Other | | |
| | BDes FD&PD | | | | Year 1 | | | | Year 2 | | | | Year 3 | | | | Year 4 | | | | Other | | | |
| 2. LEAVE DETAILS | | | | | | | | | | | | | | | | | | | | | | | | |
| 2.1. Type of Leave (Tick appropriate) | <input type="checkbox"/> 1. Leave on Medical/ Compassionate/Official Representation Grounds <input type="checkbox"/> 2. Leave for Long Duration (maximum one academic year) <input checked="" type="checkbox"/> 3. Leave for Short Duration (maximum 15 working days per semester for BSc Eng or BSc TLM; maximum 12 working days per term for BDes) | | | | | | | | | | | | | | | | | | | | | | | |
| 2.2. Reasons for Leave | Participating in a research conference. | | | | | | | | | | | | | | | | | | | | | | | |
| 2.3. Duration | Start Date (ddmmyy) | End Date (ddmmyy) | Local/ Overseas | No of Working Days | | | | | | | | | | No of Holidays/ Vacation Days | | | | | | | | | | |
| | 29/10/2018 | 05/11/2018 | Overseas | 5 | | | | | | | | | | 2 | | | | | | | | | | |
| 3. DECLARATION BY STUDENT | | | | | | | | | | | | | | | | | | | | | | | | |
| I hereby certify that | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. I have reviewed my application and everything stated is true and correct to the best of my knowledge | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. I understand, accept and agree that it is my responsibility to cover any academic activities missed during my period of leave. | | | | | | | | | | | | | | | | | | | | | | | | |
| Signature | | | | | | | | | | | | Date | | | | | | | | | | | | |
| Menuka | | | | | | | | | | | | 17/09/2018 | | | | | | | | | | | | |
| 4. CERTIFICATION & RECOMMENDATIONS | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.1. Certification by relevant authorized person (for leave for official events only) | | | | | | | | | | | | | | | | | | | | | | | | |
| Recommended/ Not Recommended (please state reasons) | | | | | | | | | | | | | | | | | | | | | | | | |
| Signature & Seal | | | | | | | | | | | | Date | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.2. Recommendation by Semester Coordinator/Year Coordinator | | | | | | | | | | | | | | | | | | | | | | | | |
| Recommended/ Not Recommended (please state reasons) | | | | | | | | | | | | Student is responsible for academic work | | | | | | | | | | | | |
| Signature | | | | | | | | | | | | Date | | | | | | | | | | | | |
| D.S. | | | | | | | | | | | | 17/09/2018 | | | | | | | | | | | | |
| 4.3. Recommendation by Head of Department | | | | | | | | | | | | | | | | | | | | | | | | |
| Recommended/ Not Recommended (please state reasons) | | | | | | | | | | | | | | | | | | | | | | | | |
| Signature & Seal | | | | | | | | | | | | Date | | | | | | | | | | | | |
| A. K. M. M. M. | | | | | | | | | | | | 17/09/2018 | | | | | | | | | | | | |
| 4.4. Certification by FAC Representative | | | | | | | | | | | | | | | | | | | | | | | | |
| Signature | | | | | | | | | | | | Date | | | | | | | | | | | | |
| A. K. M. M. M. | | | | | | | | | | | | 17/09/2018 | | | | | | | | | | | | |
| 4.5. Recommendation by Director/ Industrial Training (for leave requested during the industrial training placement) | | | | | | | | | | | | | | | | | | | | | | | | |
| Recommended/ Not Recommended (please state reasons) | | | | | | | | | | | | | | | | | | | | | | | | |
| Signature & Seal | | | | | | | | | | | | Date | | | | | | | | | | | | |
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Undergraduate Studies Division

UG DIVISION USE ONLY

18 SEP 2018

Submitted to FAC / Returned to the Student/ Returned to the Department on

Faculty of Engineering
University of Moratuwa



Menuka Warushavithana
University of Moratuwa
Bandaranayake Mawatha
Moratuwa 10400
Sri Lanka

Monday 11 September 2018

Invitation letter for EMNLP 2018

Dear Menuka Warushavithana,

It is with pleasure that we invite you to join us at the 2018 Conference on Empirical Methods in Natural Language Processing. This conference will be held in Brussels from October 31 to November 4, 2018.

We are glad to inform you that your paper has been accepted for presentation:

Fast Approach to Build an Automatic Sentiment Annotator for Legal Domain using Transfer Learning

We are looking forward to welcoming you in Brussels.

Please note that you are responsible for your own registration and other fees related to your participation.

Best regards,

KU Leuven
Conference and Events office
Oude Markt 13, box 5004
3000 Leuven, Belgium
congresbureau@kuleuven.be

Dominique De Brabanter, on behalf of the EMNLP 2018 local organizing committee

KU Leuven, Conference and event organizer