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The Kectil Program
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Mr. Offori Koffi
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December 30, 2022

Re: Invitation to 2023 Developing Country Youth Leadership Conference
The Kectil Program
Atlanta, Georgia, USA

Dear Mr. Offori Koffi,

It is with great pleasure that we invite you to be a participant at the 2023 Developing Country Youth Leadership Conference sponsored by The Malmar Knowles Family Foundation and The Kectil Program! This is a huge honor as you have been selected from among 2,000 youth from over 100 developing countries for this semi-annual in-person intense leadership course.

The conference will be held at one of the most prestigious universities in the U.S., the Georgia Institute of Technology, on its main campus at North Ave NW, Atlanta, GA, 30332 USA. The participants will stay at the Georgia Tech student housing accommodation and will be fed in the university dining hall.

The Kectil Program (www.kectil.com) is a one-year web-based training program for youth leaders in developing countries. The 2022 Kectil Colleague class had over 2,000 Kectil participants from 106 developing countries. From this class, a small select group of outstanding youth, including you, have been chosen to travel to Atlanta, Georgia USA for this intensive leadership training program. It is our hope that you will fully absorb this training and use it to advance your leadership skills and then pass on your training to other youth. We have great confidence that the youth who participate in this Leadership Conference will positively advance their communities, country and maybe even the world!

We ask that you leave Ivory Coast in time to arrive in Atlanta on Friday, July 21st. We will have orientation activities on Saturday July 22nd and Sunday July 23rd and a welcome reception on Sunday evening. The Conference will take place Monday, July 24th through Friday, July 28th. You will depart Atlanta on Saturday July 29th.

The Kectil Program will provide your airfare from the closest international airport in Ivory Coast to Atlanta and returning to the same airport. The Kectil Program will also pay for your food and lodging while in Atlanta and will arrange transportation from and to the airport.



You will need to provide a certificate of good health from your doctor within three weeks of your departure to the United States. The certificate must indicate that you do not have any infectious diseases and are sufficiently healthy to attend the conference. The Kectil Program does not offer health insurance while you are at the conference, and you will be fully responsible for any healthy issues that arise while you are in the United States. You will be required to bring any medications prescribed by your doctor that will cover your full attendance.

You will also be required to confirm a negative COVID-19 test result the day before your departure as well as show valid proof of COVID-19 vaccination.

We must receive your acceptance to this invitation within two weeks of receipt.

You must also immediately apply for a U.S. Visa and have a valid government issued passport with at least six months remaining. You are responsible for the cost associated with obtaining the U.S. Visa and passport if necessary. The Kectil Program does not apply for Visas for participants and is not involved with the U.S. government issue of the Visa. We require proof of a Visa appointment within the month of January. The airfare is expensive, and gets more expensive over time, and therefore we require that participants obtain the earliest possible Visa appointment. The Malmar Knowles Family Foundation will not purchase your ticket until you have been approved for a U.S. Visa, and it reserves the right to cancel the invitation if your Visa is not obtained by March 1, 2022.

Please also immediately provide your current residence address and phone number.

We look forward to your contribution to the Leadership Conference, which will provide a forum to discuss important issues facing youth in developing countries, including how leadership, innovation, inventions, and entrepreneurship can play a role to progress society.

We look forward to seeing you in Atlanta!

Sincerely,



Sherry M. Knowles

Founder and Executive Director
The Malmar Knowles Family Foundation
The Kectil Program