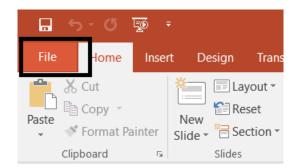
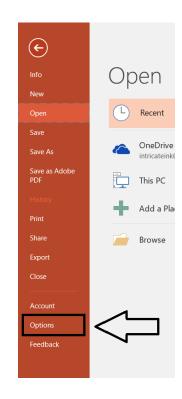
Click the **File** tab.

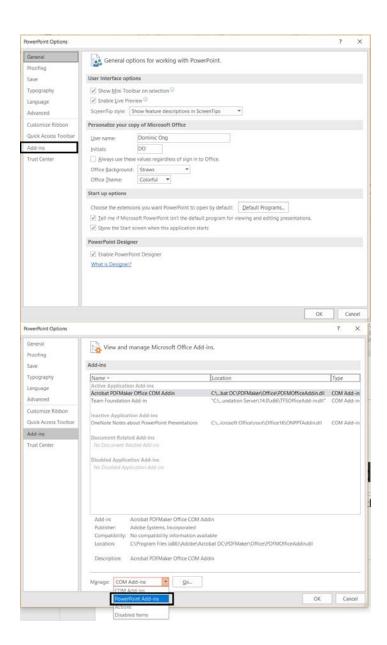


Click the **Options** button.



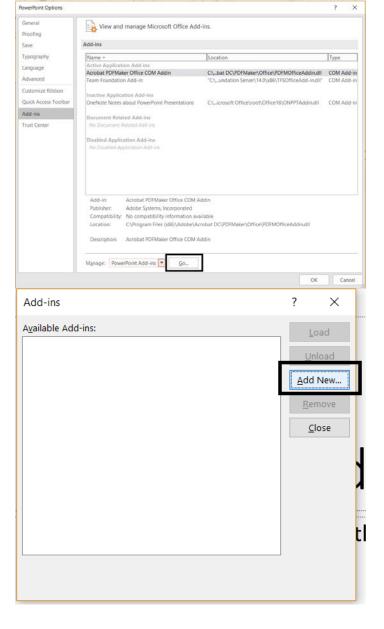
A PowerPoint Options window should open. Click the **Add-Ins** button.

Select **PowerPoint Add-In** from the dropdown box.

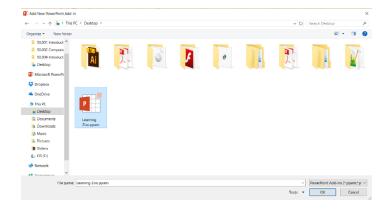


Ensure that PowerPoint Add-Ins is selected and press **Go**.

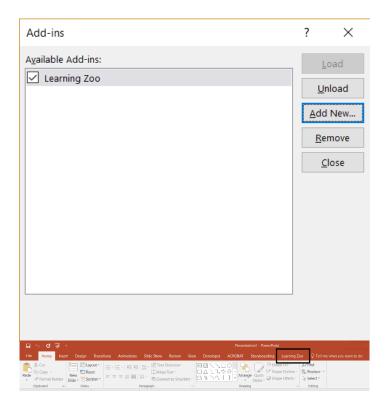
An Add-ins window should appear. Click **Add New**.



Locate our **Learning Zoo.ppam** file and click Ok.



Learning Zoo Add-In has been loaded. Ensure that the box is ticked and close the window.



If the Add-In has loaded properly, you will be able to see the **Learning Zoo** tab located at the top.

Set topics by clicking the **Set Zoo Topics** button.

