Employee Name : Jayesh Menon
Manager's Name : Jayesh Menon
Goalsheet Of Year: 2017-2018

KRA Category : People
KRA Weightage : 20
KRA Description : sdsad

Key Performance Indicator (KPI) description	Unit	KPI Weightage	Value	(1) Unsatisfactory Performance	(2) Needs Improvement	(3) Good Solid Performance	(4) Superior Performance	(5) Outstanding Performance
sdsadasd	Units		23	< 15.87	16.1 to 21.85	22.08 to 24.15	24.38 to 29.67	31.97
dasdasd	Weight		22	< 15.18	15.4 to 20.9	21.12 to 23.1	23.32 to 28.38	30.58

KRA Category : Customer
KRA Weightage : 30
KRA Description : aph consists of one or more sentences.[1]#$%^%^^&&

Key Performance Indicator (KPI) description	Unit	KPI Weightage	Value	(1) Unsatisfactory Performance	(2) Needs Improvement	(3) Good Solid Performance	(4) Superior Performance	(5) Outstanding Performance
and could be written in boustrophedon (alternating directions). Over time, text direction	Value	60	142.64	< 98.42	99.85 to 135.51	136.93 to 149.77	151.2 to 184.01	198.27
the syntax of any language, paragraphs are usually an expe	Text	30		d part of formal writing, used t	to organize longer prose.$%^ | to organize longer prose.$%^	History The oldest classical Greek and Latin writing had little or no space between words	090222 67575 mobile	AirTel
(left to right) became standardized, and word dividers and terminal punctuation became common.	Percentage	10		48.95	43.001	99.9999	71.58545	0.521

KRA Category : Business
KRA Weightage : 20
KRA Description : aph consists of one or more sentences.[1]#$%^%^^&&

Key Performance Indicator (KPI) description	Unit	KPI Weightage	Value	(1) Unsatisfactory Performance	(2) Needs Improvement	(3) Good Solid Performance	(4) Superior Performance	(5) Outstanding Performance
In ancient manuscripts, another means to divide sentences into paragrap	Date			03/Aug/2017	19/Aug/2017	07/Sep/2017	12/Oct/2017	14/Nov/2017

Key Performance Indicator (KPI) description	Unit	KPI Weightage	Value	(1) Unsatisfactory Performance	(2) Needs Improvement	(3) Good Solid Performance	(4) Superior Performance	(5) Outstanding Performance
s was a line break (newline) followed by an initial at the beg	Ratio			5:8	0:85	4:8	9:7	75:10

KRA Category : Process
KRA Weightage : 30
KRA Description : g of the next paragraph. An initial is an oversized capital letter, sometimes outdented beyond the margin of the text. This style can be seen, for example, in the original Old English manuscript of Beowulf. Outdenting is still used in English typography, though not commonly.[4] Modern English typography usually

Key Performance Indicator (KPI) description	Unit	KPI Weightage	Value	(1) Unsatisfactory Performance	(2) Needs Improvement	(3) Good Solid Performance	(4) Superior Performance	(5) Outstanding Performance
indicates a new paragraph by indenting the first line.	Percentage	10		45	49	115	26.0132	82.30
This style can be seen in the (handwritten) United States Constitution from 1787.	Ratio	10		10:10	82:15	45:10	6:4	9:44
For additional ornamentation, a hedera leaf or other symbol can be added to the inter-paragraph whitespace, or put in the indentation space.	Days	80		15	12	10	9	8

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Individual Development Plan (WI.CHR.03 F.NO. 1)

Employee Name	Manager's name	Employee ID	Year
Jayesh Menon	Jayesh Menon	123456	2017-2018

Please discuss your strengths and work related weaknesses with your manager and identify your training needs. Your development will happen through the following ways:

Part A: Development through Instructor led training in Classroom

No	Name of program	Faculty	Days	Please explain why the training is needed
1	Training on ISO 9001 & 15000 **	ASHOKRAO PATIL	1	This is mandatory
2	Environment Health and Safety *	Sunil Katekari	1	This is mandatory
3	Prevention of Sexual Harassment *		1	This is mandatory
4	Effective Communication Skills	Charles Carvalho	2	Typographical considerations
5	The Super Manager	Amit Sanas	2	

No			No. of Days	Reviews (header continued)

| 6 | Six Thinking Hats | | 1 | Widows and orphans occur when the first line of a paragraph is the last line in a column or page, |
| 7 | Art of Charm | Anant Pednekar | 1 | 123 or when the last line of a paragraph is the first line of a new column or page. #$%@% |

*Mandatory for all employees to attend this program

**Mandatory for employees working at locations covered by the certifications

If you need a program that is not mentioned above, please use the space below. Please note this program may be offered if at least 20 people request for it.

No	Topics required	No. of Days	Internal faculty name
1	A recent trendy idea in English is not to indent the first paragraph, but indent those that follow	15.5	pramath.sanghavi@vvfltd.com ?Pramath Sanghavi
2	For example, Robert Bringhurst states that we should "Set opening paragraphs flush	20	aniruddha.bansod@vvfltd.com ?Aniruddha Bansod

Note: Part B and Part C are to be filled by only AGM and above employees.

Part B: Development through developmental relationships

No	Relationship	Name of leader	Number of Meetings planned	Target date	Program Completed	Reviews
1	**Coaching** through leader in own function for **functional** inputs	Mr. Vinoo Dias	3.11	31/Aug/2017		
2	**Coaching** through leader in own function for **functional** inputs	Ms. Vilas Kakade	2	24/Nov/2017		

Part C: Development through action learning projects

Project Title	
Review date	

Target end date	
Project scope	
Project exclusions	
Project deliverables (Target at rating 3: good solid performance)	
What is the employee expected to learn from this project	
Reviewer(s) name	
Project Status	
Project Status Comments	