

Milestones

Client **VVF India Limited**
 Software **HRM**
 Module **Performance Management System**

Assuming a final go ahead is received on 31 May 2016

Phases	Functionality	Inclusions	Completion Dates				
			Development	Testing	First Cut	Amendments	Signoff
Phase 1	Goal Settings	1 - Master data creation	14 June 2016	21 June 2016	28 June 2016 (1 st Preview)	05 July 2016	12 July 2016
		2 - Goal Settings (GS) by employees					
		3 - Approval of GS by appraisers					
		4 - Admin & Appraiser view the goals of employees					
Phase 2	Mid Term Review	1 - Mid-term Review by appraisers	12 July 2016	19 July 2016	26 July 2016	2 August 2016	9 August 2016
		2 - Email intimations and alerts					
		3 - Hierarchy and workflow management					
Phase 3	Annual Review	1 - Year End appraisals (Part A & Part B) by employees	26 July 2016	2 August 2016	9 August 2016	23 August 2016	30 August 2016
		2 - Appraisers' review and comments					
		3 - Promotions					
		4 - IDP					
		5 - Scoring & Normalisation					
		6 - Reports and Bell curve					