

KRA Category : Customer
KRA Weightage : 15 _

[illegible]

KRA Category : Process
KRA Weightage : 15 _

[illegible]

KRA Category : Business
KRA Weightage : 25 _

[illegible]

KRA Category : Business
KRA Weightage : 25 _

[illegible]

KRA Category : Process
KRA Weightage : 30 _

Key Performance Indicator (KPI) description	Unit	KPI Weightage	Value	(1) Unsatisfactory Performance	(2) Needs Improvement	(3) Good Solid Performance	(4) Superior Performance	(5) Outstanding Performance	Actual achievement of year end	Appraisee comment on actual achievement
Four categories of goals (KRAs) – Business, Customer, Process, People one repeated if 5 KRAs are chosen	Weight	154.23							NA	ZZZZZZZZZZZZZZZZ ZZZZZZZZZZ
Shared goal is not a separate category but is mentioned in either of the categories listed above	Value	99.45							ZZZZZZZZZZZZZZZZ ZZZZZZZZZZ	ZZZZZZZZZZZZZZZZ ZZZZZZZZZZ
Axis Bank	Date			07/Jun/2017	12/Jul/2017	18/Aug/2017	19/Oct/2017	21/Dec/2017	01/22/2018	ZZZZZZZZZZZZZZZZ ZZZZZZZZZZ

KRA Category : Process
KRA Weightage : 20 _

[illegible]

[illegible]

Rating Of Qualitative Goals

Individual Development Plan (WI.CHR.03 F.NO. 1)

Employee Name	Jayesh Menon	Manager's name	Jayesh Menon
Employee Code	123456	Year	2016-2017

Please discuss your strengths and work related weaknesses with your manager and identify your training needs. Your development will happen through the following ways:

Part A: Development through Instructor led training in Classroom

No	Name of program	Faculty	Days	Please explain why the training is needed	Program completed	Comments
1	Training on ISO 9001 & 15000 **	ASHOKR AO PATIL	1	This is mandatory	Yes	NA
2	Environment Health and Safety *	Sunil Katekari	1	This is mandatory	Yes	NA
3	Prevention of Sexual Harassment *		1	This is mandatory	Yes	NA
4	Effective Communication Skills	Prasanna Purushothaman	1			
5	Getting Things Done	Prasanna Purushothaman	1			
6	The Super Manager	Amit Sanas	2			
7	Six Thinking Hats		1			
8	Art of Charm	Anant Pednekar	1			

*Mandatory for all employees to attend this program

**Mandatory for employees working at locations covered by the certifications

If you need a program that is not mentioned above, please use the space below. Please note this program may be offered if at least 20 people request for it.

No	Topics required	No. of Days	Internal faculty name	Program Completed	Reviews
1				undefined	undefined

