

# Kaitlyn E Phillips



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## Objective

To obtain a position at La Petite Academy

## Experience

In-Home Day Care

July 2012-February 2013

- Title: Day Care Provider
- Duties: Caring for children ages 3 weeks- 5 years of age. Includes feeding, diapering, planning crafts/lessons, potty training, organizing activities promoting cognitive development and fine/gross motor skills
- Cleaning, disinfecting, and preparing breakfast, lunch, and snack

K-State Center for Childhood Development

December 2010-July 2012

- Title: Teacher Aide
- Duties: Helping lead and assistant teachers care for children ages 6 weeks- 5 years of age. This includes giving children bottles, changing diapers, playing with children, and overseeing their overall well-being.
- Provided aide in the kitchen occasionally

Wal-Mart

May 2010-May 2011

- Title: Cashier
- Duties: Customer service, checking items, counting money, making change, cleaning, facing shelves, and occasionally serving other departments.

Cloud County Community College

August 2009-May 2010

- Title: Resident Assistant
- Duties: Overseeing 32 students, organizing monthly group activities, helping the night watch, organizing fundraisers, office work, counseling

## Education

Kansas State University

August 2010-May 2012

GPA: 3.3

Studied Elementary Education

Cloud County Community College

August 2008-May 2010

GPA: 3.8

Associate of the Arts degree

Focus on Music Education

## Skills

CPR/ First Aid Certified



Trained as a peer mediator/counselor

3+ years experience in Early Childhood and Elementary school classrooms

## Relevant Courses

Recognizing Signs of Child Abuse and Neglect

Educational Psychology

Human Development

The Exceptional Child

Literature for Children

Art and Music in a Classroom Setting