

Katherine Nhi Bao Tran

| 720-665-4450 | KatherineNhiTran@comcast.net | www.linkedin.com/in/katherine-nhi-tran

Education

UNIVERSITY OF COLORADO, BOULDER | EXPECTED GRADUATION: MAY 2023

- B.S. in Creative Technology and Design
- Minor in Computer Science
- 3.75 GPA

Programming Languages

- C++
- Python
- HTML
- CSS

Skills

- Microsoft Office, Figma
- Adobe Photoshop, Illustrator, InDesign
- Semi-fluent in Vietnamese

Projects

HACKMIT 2020 | WEB DEVELOPMENT | SEPTEMBER 18–20, 2020

- Contributed to ideation and visuals of the website, *Pledge Pals*
- Utilized Adobe Photoshop to propose various designs for visuals and aesthetic
- Created a slideshow presentation of final product

HOURLASS | APP DEVELOPMENT | NOVEMBER–DECEMBER, 2020

- Lead group project on developing an app (Adobe XD) for time management and productivity
- Arranged and guided group meetings, facilitated communication, created project milestones
- Fully documented multiple iterations of design process

Work Experience

COMMUTER PEER MENTOR | OFF CAMPUS HOUSING AND NEIGHBORHOOD RELATIONS | AUGUST 2020–ONGOING

- Fiscal and time management
- Planning, organizing, and leadership over events and meetings
- Community building with extensive follow-up work
- Oversight of communication within mentoring group

RESTAURANT HOSTESS | EAST MOON ASIAN BISTRO AND SUSHI | APRIL 2018–AUGUST 2019

- Warmly greeting guests, complying with dietary/seating necessities
- Efficiently processed take-out/delivery orders on POS system
- Answered phone calls, maintained a clean and organized work space, server training