

MEETING REPORT

Team Name: ZIP

Date of Meeting: 29 May 2020

Start Time: 12:30 **End Time:** 14:30

Meeting Location: Online

Moderator: Kimberli Troka

Recorder: Devis Myteveli

Other Members Present: Ada Dedja, Klea Uka, Sheila Pinari

Members Absent: None

Topics Discussed:

Since last week we had a lot of work to do in order to finish all the document and the diagrams before the midterm deadline, this week we divided new tasks and made a revision of the 2 types of diagrams already made: deployment and component diagram.

Decisions Made:

- Search about Class and Object diagrams
- Start working with Class and Object diagrams
- Review Deployment and Component diagrams

Tasks Assigned:

Everybody got a new task this week:

Kimberli will search about Class Diagrams and start working with these diagrams.

Ada will work with Kimberli on Class Diagrams.

Sheila will continue working on Component and Deployment Diagrams, and review her previous work.

Klea will search about Object Diagrams and start working with these diagrams.

Devis will work with Klea on Object Diagrams.

Each member will report their individual work on their personal wiki.

Time, Place, and Agenda for Next Meeting:

Next meeting will be held online on – WhatsApp videocall.

Date and time: 05 June 2020