

MEETING REPORT

Team Name: ZIP

Date of Meeting: 08 May 2020

Start Time: 12:30 **End Time:** 14:30

Meeting Location: Online

Moderator: Kimberli Troka

Recorder: Devis Myteveli

Other Members Present: Ada Dedja, Klea Uka, Sheila Pinari

Members Absent: None

Topics Discussed:

After completing the Use Cases and User Scenarios, we moved on with the Diagrams. This week we fully finished the Use Case's Diagrams for each user as well as the general diagram in both formats: png and xml. Furthermore, we talked and discussed about the other type of diagrams to be included in the Requirements Specification Document.

Decisions Made:

- Search over the other types of Diagrams
- Learn about the structure and form of the other Diagrams
- Conclude all Use Cases and User Scenarios
- Conclude all Use Case's Diagrams

Tasks Assigned:

Each one of us will work on a particular type of diagram:

Kimberli will work on ER Diagrams.

Sheila will work with Component and Deployment Diagrams.

Ada will work with Data Flow Diagrams.

Klea will work with Activity Diagrams.

Devis will work with Collaboration Diagrams. Each team member will review the work done on Collaboration Diagrams based on the users they had to work with in the previous tasks.

Each member will report their individual work on their personal wiki.

Time, Place, and Agenda for Next Meeting:

Next meeting will be held online on – WhatsApp videocall.
Date and time: 15 May 2020