

**Officers/Staffs' Meeting 5 Spring 2014**  
**“Be more inclusive without recruiting more staffs”**

**I. Officers and Staff's Updates**

- A. Talking to members & Event reminders: Alice
  - 1. Our priority is to make sure members have fun
  - 2. Yusaku – make event pages
  - 3. Share event beforehand, and on the day of
- B. Spring quarter: “Anyone lunch?” & Quiz up: Priscilla
  - 1. Stop quiz up
  - 2. Try and find an app
  - 3. Keep up with posting lunch and going to one
- C. Board mixer with NSU: Kevin
  - 1. Date: May 24, day of kayaking event
  - 2. Drinking party
  - 3. Location: TBA
- D. EYP: Priscilla
  - 1. Location: vacation house
  - 2. \$2000
  - 3. Bigger space, 2700 square feet, pool, can add more people
  - 4. Booked from Wednesday to Friday
  - 5. Performance: Erik
    - a) Start planning, scheduling, planning
    - b) Let Erik know, if you need help
  - 6. Food: Andy
    - a) Option: Make food instead
    - b) Complimented with catering
    - c) Order to-go at a restaurant, cheaper than catering
    - d) Talk over with Yusaku
- E. JSA Website: Seira
  - 1. We will be getting a new website server
  - 2. Will cost money
  - 3. Erik- ask his friend if he can help out
  - 4. Seira- list price options and post on fb page
  - 5. Make a calendar on the website to show all JSA events, makes it more organized
  - 6. Talk to Min san about transferring files
  - 7. Ask Min san about JSA photo link (still broken)
- F. Ucsdjsa Photos: Arisa
  - 1. new fb account
  - 2. friend that account
  - 3. connected to Instagram account
  - 4. strictly for photo only
- G. 2013-2014 Sweatshirt: Emily
  - 1. Shodou style kizuna
  - 2. Make a preview this week and post it on fb
    - a) Upload all files

3. Do whatever you want so we can order it soon
- H. Tabling Committee: **Seira**
  1. Bought three pieces of wood
  2. Red and white paint
  3. Work party is May 18, Sunday
- I. JSA Video: **Yusaku**
  1. Doodles have been sent out to all groups
  2. Deadline has been extended to Wednesday
  3. Personal message people to fill out the doodle
  4. We have about 20 groups
- J. Board member photo shooting: **Priscilla**
  1. Posted question on fb page asking color theme
  2. Add suggestions if you have one
  3. Formal with color
  4. Can be used for EYP as well
- K. Subgroups:
  1. Don't be discouraged by the slow beginning.
  2. JSAthletes
    - a) Soccer game on Saturday, for guys only
    - b) If we win the tournament, \$200 prize
  3. JSA Cooking Crew
    - a) If you have any recipe or cooked anything, post a photo on the page
    - b) Doesn't have to be washoku
    - c) Make it casual
  4. JSA Fitness
    - a) **Andy**: Will hopefully be back in the gym by Thursday
    - b) If anyone else wants to go to the gym, post it on the page
- L. Long-term Projects:
  1. 2014-2015 Term Apparel - **Andy**
    - a) Fleece – does not cost that much, unisex
  2. Time capsule
    - a) no update

We had 5 events last week.  
本当にお疲れさま!

## II. Hanseikai (+Event Master Doc/ Questionnaire/ Blog post)

- A. if you see a problem, take the initiative to talk to leader and try and fix it
- B. before GBM post questionnaire responses to go over
- C. Vendor Fair
  1. Overestimated the takoyaki this time
  2. The weather could not have been helped
  3. Can't do it on a Tuesday (Farmer's market) and Thursday (not as many breaks)
  4. Needs to be on Wednesday, or Thursday
  5. Leaders are for planning, they do not necessarily have to be there the whole time
  6. Quality over quantity, we've been thinking about maximizing profit too much
    - a) Sell water with takoyaki? For \$5

D. GBM2

1. A little lack luster?
2. But good that the birthday surprise went well
3. We were a little rushed because we had to make it to dinner in time
  - a) Consider management when picking a place to eat
4. It was an interesting topic, fun games
5. Have less words on the slide, and talk less – people can space out
6. Need to plan earlier
  - a) Make the event page early
  - b) Have a meeting earlier
7. Blog post - Alice

E. Unofficial

1. Palomar, Kimpton hotel – we are not allowed to have that many people (fire hazard)
  - a) Agents fault for letting us go through with that
  - b) Our fault for not making sure the contract
2. for future leaders – don't set the bar too high
3. good – all leaders communicating with each other and meeting, but we shouldn't rely on senpais
4. bad
  - a) meeting at café v
  - b) supposed to be exclusive, bonding moment for staff and officers
  - c) right after language table, members were confused and asked where we were going – if they ask tell them that it is staff and officer thing, don't lie
  - d) be more careful about who to invite. It should be only staff and officers

F. Tsumiki

1. Make sure that they will provide lunch for us
2. Send out questionnaire, “if we have another tsumiki event, will you participate again?”
3. Decide on if we will continue going based on questionnaire
4. We had too many people this time, some people did not have anything to do
5. Blog post - Seira

G. Language Table

1. We did not have any extension students
2. Beginner tables should have a Japanese speaking leader, advanced table do not really need a leader – can have a conversation among themselves

III. Shodou

- A. Leaders: Yusaku, Seira, Arisa, Remi
- B. Date: 5/7 Wednesday
- C. Time: 8pm
- D. Location: Center220
- E. Details:
  1. Supplies have been bought

2. Divide into 4 groups, 5 people in each, each group will have a set of brushes
3. Remi will have a tutorial to teach the basics, then members will do it on their own
4. Suibokuga
5. Competition style – winner will win a prize (mini shodo set)
6. Make sure to put a leader per group

## II. GBM3

- A. Leaders: Seira, Yuka, Arisa, Sakurako, Sici
- B. Date: 5/13 Tuesday
- C. Time: 8pm
- D. Location: TBA
- E. Theme: Japanese character
- F. Ice-breaker/Game: pterodactyl
  1. Can't show your teeth
  2. If you do, introduce yourself
- G. Dinner: Korean – Thang thang
- H. Announcements:
  1. Multicultural Night - Alice
  2. Kayaking - Andy
  3. Pool party - Arisa
  4. EYP - Priscilla
  5. Language Table - Diana
  6. Membership - Priscilla
  7. JSA Hangout - Sici
  8. JSAthletes - Kenji
  9. JSA Cooking Crew - Emily
  10. JSA Fitness - Tomoki
  11. Ecopoli - Yusaku
  12. Page One - Remi

## II. Multicultural Night

- A. Leaders: Yuka, Priscilla, Alice, Remi
- B. Date: 5/21 Wednesday
- C. Time: 6 or 7pm
- D. What to sell: Strawberry Daifuku? – easy to prepare, but we would need to sell a lot to match takoyaki profit
  1. Sell two items – strawberry daifuku & oden stick
  2. Use burners

## III. Language Table

- A. Coordinators: Yuka and Erik