

## **Officers/Staffs' Meeting Agenda 4 Winter 2015**

### **“Build Quality Relationships”**

#### **I. Officers and Staff's Update**

- A. Publicity: **Yusaku**
  - 1. Publicity chair will continue writing event description
  - 2. Was trying to expand the job responsibility but did not work this time
- B. Officer Handbook: **Alice**
  - 1. Will take a look at it next week after meeting

#### **II. Hanseikai**

- A. Vendor Fair
  - 1. People did not lock the gas properly and there was a fire incident
    - a) People who know to handle things, keep an eye out
  - 2. Mayo ran out
    - a) Poke a small hole and use only a thin line
  - 3. Some takoyaki were stuck to the pan
    - a) Should use the takoyaki pan to keep the round shape
    - b) Frying pan?
      - (1) Might not turn out round
    - c) Doesn't affect our budget margin too much
  - 4. Clean up
    - a) Had 5 people because we ended early
    - b) But on sign up there were only 2 people
  - 5. Things to buy
    - a) Dolly/hand cart – take from Matsuri budget
    - b) Aonori shaker
  - 6. We made about \$800
  - 7. Update the excel sheet
    - a) Put hanseikai points on there
    - b) **Thao** – post link onto FB page
- B. Joint GBM with NSU
  - 1. Should include the staffs in the games
    - a) Some people were just sitting there
  - 2. Bingo game
    - a) We forgot to give out prizes
    - b) But still turned out okay

- c) People were more into getting the sheet complete, and did not really get to meet each other
- 3. Games
  - a) Good that everyone was able to participate
  - b) The game itself did not encourage mingling
- 4. Rides
  - a) The gdoc was missing questions about where on off campus/on campus
  - b) Please include Full name, where they want to get dropped off
- 5. The only officer from JSA that showed up was **Yusaku**
  - a) Should make more of an effort to show up, unless you have a legit reason
- 6. We knew that a lot of people were going to show up but in-n-out was a bit small for the group
- 7. If you're going to buy something for an event
  - a) Message **Andy** about the expenses beforehand
- C. Undoukai Practice
  - 1. Should bring a megaphone next time
  - 2. People were leaving water bottles behind
    - a) Clean up after yourself

### III. Boy Girl Outing

- A. Leaders: **Sakurako**, **Priscilla**, **Andy**, **Yusaku**, **Nayuki**, **Wonchan**
- B. Date: 2/7 Saturday
- C. Details
  - 1. Start time: 2pm
  - 2. Dinner at KoonThai
  - 3. Girls will be at JSA house
  - 4. Boys will be at Wonsir's place
  - 5. It will be a surprise on what the boys/girls will make to each other
  - 6. Everyone needs to participate
  - 7. Only 30 spots
    - a) Most spots taken up by staff and officer
    - b) If spots run out and if a member wants to go, Leader or officer can step out
  - 8. **Andy** – take pictures at boy's side

### V. Language Table

- A. Leaders: **Tomoki**, **Stephanie**