

Officers/Staffs' Meeting Agenda 3 Winter 2015

"Build Quality Relationships"

I. Officers and Staff's Updates

- A. Instagram: **Seira**
 - 1. Been updating
 - 2. If you have a photo with JSA people Tag ucsdjsa
- B. Event posting relay: **Yusaku**
 - 1. Thanks for signing up
 - 2. If you haven't signed up yet, sign up!
- C. Matsuri committee recruitment meeting: **Tomoki**
 - 1. Got a few new members – mostly joined food
 - 2. Good that we had time to mingle with each committee leaders
 - 3. Good start to initiate
 - 4. If you are thinking of doing finance next year, should join
- D. Undoukai E-board: **Sakurako**, **Diana**, **Chie**, **Nayuki**
 - 1. Had our First meeting
 - 2. Actual undoukai on April 18
 - 3. This year's theme: kagayaki
- E. Officer Handbook: Week 6
 - 1. Alice will take a look at you handbook on week 6, so have it ready

II. Hanseikai

- A. ANM
 - 1. Dango sold out in less than 1 hour
 - a) Size difference between the two houses
 - b) Need to communicate and match up recipe and size
 - c) Easy to make – continue for matsuri
 - 2. Taiyaki – anko ran out
 - a) Put in too much anko in the first few batches
 - b) The jam taiyaki were good too
 - 3. Sign-up sheet
 - a) Someone kept on deleting the sheet
 - b) Google form?
 - c) Comment on a post and trusted person edits the google doc
 - d) Make comment tags on the google doc
 - e) Message someone which time slot you want
 - (1) Need to keep the doc updated

f) For matsuri – have a sign in sheet at work party

B. Language Table

1. Proof read worksheet
2. At first we did not have enough leaders for Japanese
3. Someone post a reminder post that language table starts at 5pm
 - a) Some people came in late

III. Vendor Fair

- A. Leaders: Arisa, Kenji, Sho, Wonchan
- B. Date: 1/28 Wednesday
- C. Time: set up time 10AM
- D. Details: start selling as soon as we set up
 1. Make sure to warm up the pan
 2. Spray enough oil so the takoyaki won't stick
 3. Yusaku & Tomoki – pick up the takoyaki tomorrow morning
- E. Sign up for the shift please!

IV. Joint GBM with NSU

- A. Leaders: Tomoki, Kevin, Yusaku, A-chan
- B. Date: 1/30 Friday
- C. Details: @Center109
 1. Bone marrow drive (first 10minutes)
 2. Icebreaker – Human bingo
 3. Announcement from JSA - Nimish
 - a) Undoukai practice
 - b) Boy girl outing
 4. Matsuri themed game
 5. Announcement NSU
 6. In-n-out dinner
- D. Invite people please

V. Language Table

- A. No language table this week
 1. We could have made the language table shorter instead of canceling the whole thing
 2. We never really discussed if we were canceling or not
- B. Reminder post: 1/28 & 1/30
 1. Andy 1/28
 2. Nayuki 1/30