

Process Diagrams & Descriptions for KSA

Sigma Systems March 2012



Change Log

Author	Date	Changes
Paul	3/17/2012	Started modeling basic RM processes.
Paul	4/6/2012	Added most of the transaction and account services.
Paul	4/9/2012	Added most of the information services. Rearranged document into specific services.
Paul	5/6/2012	Cleaned up processing for adding transactions to ease UI integration.
Paul	5/21/2012	Added extra transaction processes, specifically to clean up the XML import
Paul	5/21/2012	Completed deferment processes.
Paul	5/23/2012	Memo clarifications, slight alteration to makeEffective() for real-time GL transmissions.
Paul	5/31/2012	Import process for XLIFF. GL preparation diagram. Added canPay() to assist with payment application rules.
Paul	6/1/2012	Altered general ledger process to permit date based recognition strings.
Paul	6/8/2012	Minor clarifications to XML import models.
Paul	6/12/2012	Added processAccounts()
Paul	6/15/2012	Refund processes.
Paul	6/20/2012	Utility services for account and transaction, including blocking services. deapplyAllocation, deapplyLockedAllocation()
Paul	6/21/2012	Flow for the unauthenticated web portal.
Paul	6/25- 26/2012	AccessControl classes.
Paul	6/27/2012	Account and Access control work, preference control, check refunds, and account preference system refund systems, payoff refunds.
Paul	6/29/2012	Minor changes to process diagrams per Jen Meyer.
Paul	6/29/2012	Changes to transaction validation logic per meeting at UMDCP, processAccounts()
Paul	7/2/2012	Document review per Jen Meyer. Added getAch() and a number of refund process flows, in particular check and ACH refunds, and the ability to group check and ACH refunds into single payments.
Paul	7/3/2012	Refund reversal, refund ACH, and batch refund ACH.
Paul	7/6/2012 7/10/2012	Payment application services. Updates to XML import to clarify.
Paul	7/16/2012	Cash Limit System
Paul	7/17/2012	Increased checks on createTransaction() to take into account blocking service, etc.
Paul	7/18/2012	Added produceBill(), getFutureBalance()
Paul	7/19/2012	Added writeoff logic methods.
Paul	7/23/2012	Additional methods and name changes per Michael. Added produceReceipt()
Paul	7/24/2012	Added processExternalStatement*() methods.
Paul	8/1/2012	Minor changes to allocation/ deallocation processes.
Paul	8/3/2012	Changed makeEffective() methods to calculate both sides of the general ledger transactions. Completely reworked create/remove
		AllocationAmount/LockedAllocationAmount methods to create general ledger entries. Added session ability to createGeneralLedgerTransaction,

		including taking into account the status H(old).
Paul	8/6/2012	Minor changes to createTransaciton to set general ledger type. Added session cleanup for payment application. Changed expireDeferment methods to permit correct payment application.
Paul	8/7/2012	Minor changes to transaction creation flow from XML due to small changes in XML schema. Added system preference methods.
Paul	8/8/2012	1098T process diagrams.
Paul	8/9/2012	Document review per Jen Meyer. Aged balance reporting. Minor document clean up.
Paul	8/10/2012	Added produceAccountReport()
Paul	8/13/2012	Changes to createAllocation() createLockedAllocation(), removeAllocation(), removeLockedAllocation(), removeAllAllocations(), cleanupSession() (became summarizeGeneralLedgerTransactions(), applyTransactions() and addGeneralLedgerTransactions() to remove the session idea, and allow the passing of the isQueued parameter to improve encapsulation of payment application logic. Removed getUuid() method. Added prepareGeneralLedgerReport()
Paul	8/14/2012	Minor change to createTransaction() to take account of recognitionDate. Minor change to saveTransaction() to call checkCashLimit() routine if needed. Changes to all general ledger methods with recognition periods to take into account the recognitionDate attribute. Added recognition period to produceTransactions()
Paul	8/15/2012	1098T, completed the "next quarter payment" box. Added new payment application methods to simplify tasks for rules. Removed deprecated payment application methods. Corrected spelling mistake in createTransaction(). Minor changes from getBaseTransactionType() to getTransactionTypeClass()





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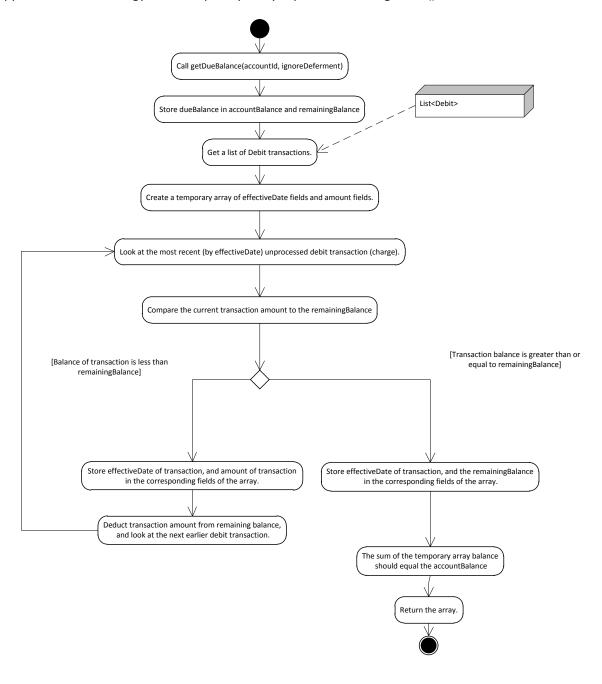


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Account Service

rebalance(accountId, ignoreDeferment)

This process creates a temporary subset of the account as if the account were being administered as a balance forward account. This permits aging the account in a way that is not affected by the payment application methodology. This temporary array is passed to the ageDebt() method.

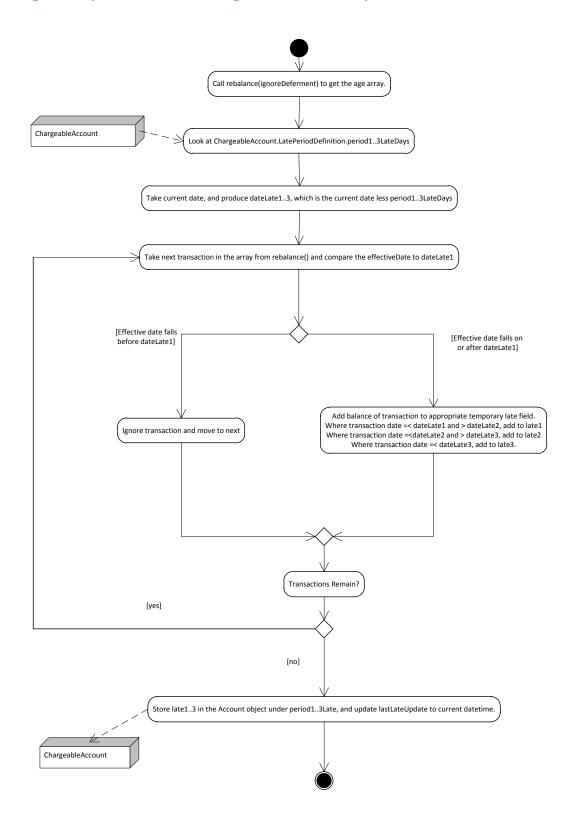






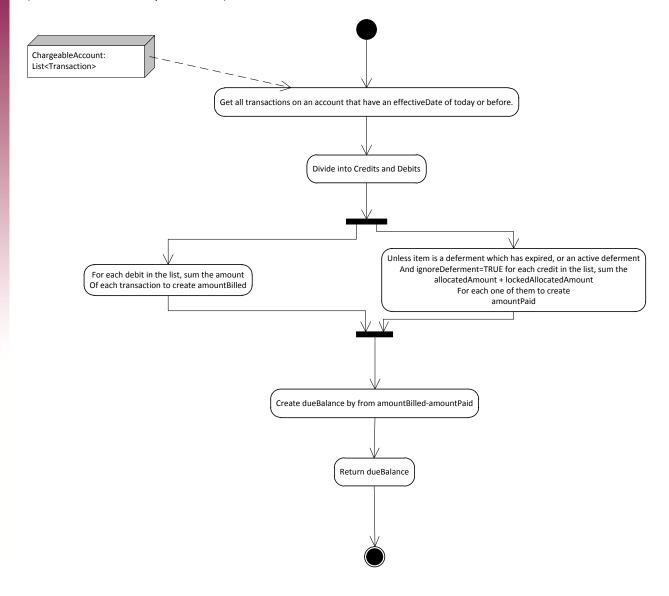
ageDebt(accountId, ignoreDeferment)

ageDebt(list<accountId>, ignoreDeferment)



getDueBalance(accountId, ignoreDeferment)

This will get the balance of the account, taking into account only those transactions that are current (effectiveDate is today or before.)

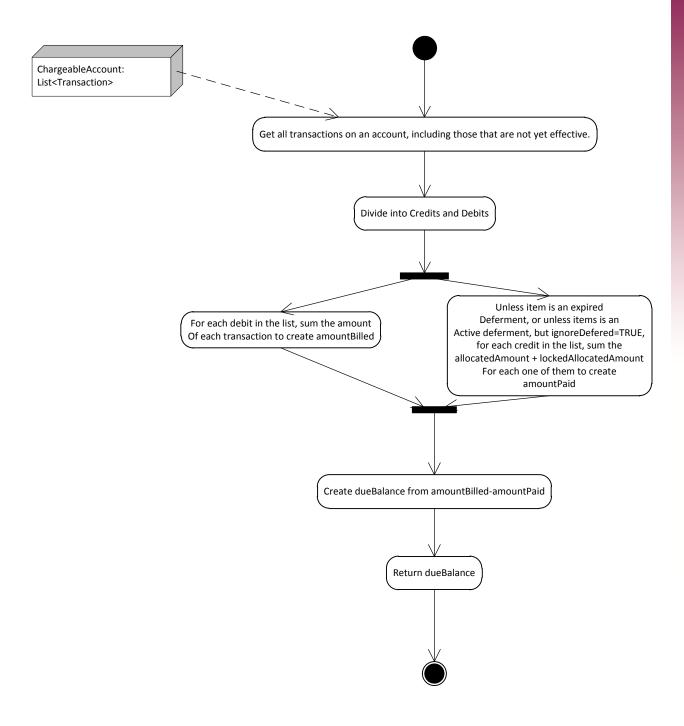




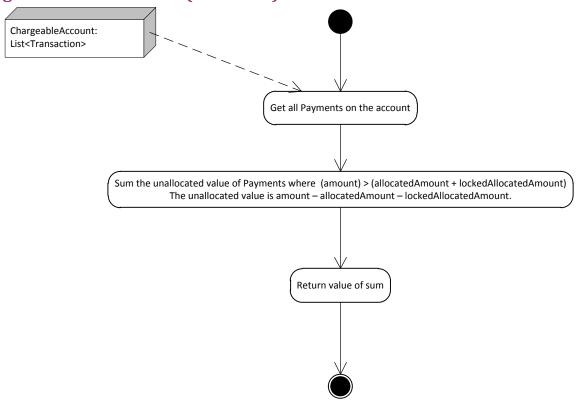


getOutstandingBalance(accountId, ignoreDeferment)

This will get the balance of the account including future dated transactions.

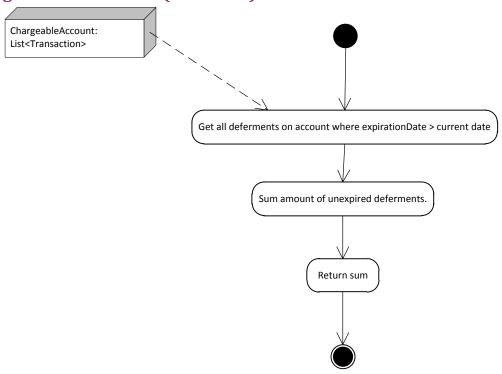


getUnallocatedBalance(accountId)





getDeferredAmount(accountId)



getFutureBalance (accountId, ignoreDeferment)

do getDueBalance() and getOutstandingBalance() with the same parameters as this method, and then return outstanding – due.

clearAllocations(accountId)

This method is used to clear all non-locked allocations on an account, and permits payment application to start again.

Get all transactions on the account.

Set allocatedAmount to 0 for each transaction.

For each transaction, get the Allocation object with the transactionId in either Allocation.firstTransaction or Allocation.secondTransaction, and if isLocked is false, then destroy that object.

clearAllocations (list<accountId>)

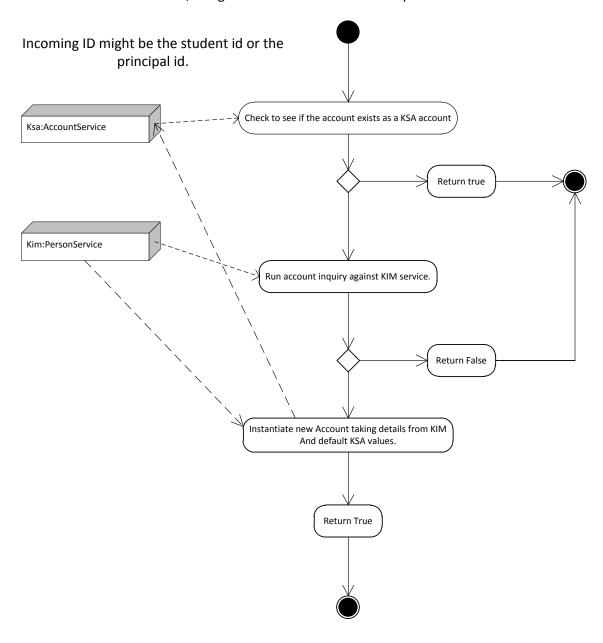
For each accountId, call clearAllocations()





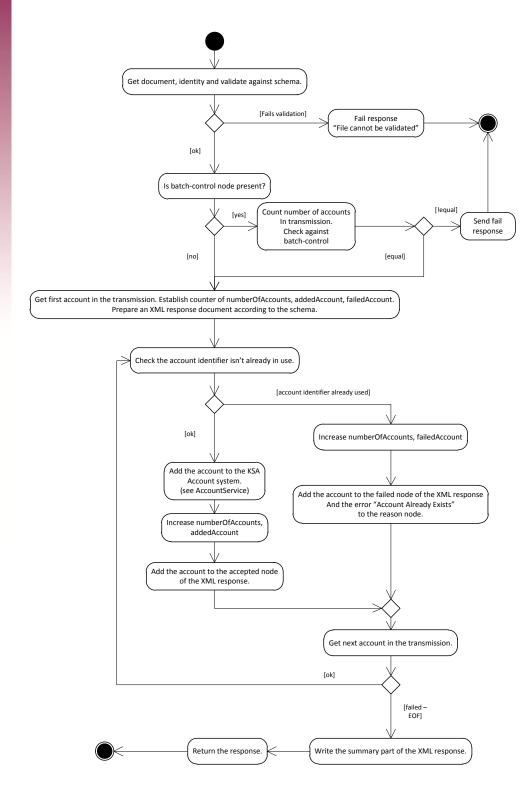
doesAccountExist(accountIdentifer)

This method is used to verify that an account exists before a transaction or other operations are performed on the account. There is an initial inquiry into the KSA store. If no account exists, then there is an inquiry into KIM. If KIM also returns no result, then false is returned. If a KIM account does exist, then a KSA account is created, using the KIM information as a template.



processAccounts (inputFile)

Simple import of accounts via XML.







doesKsaAccountExist(accountIdentifier)

Check ONLY if the account exists in the KSA system. Return either true or false.

instantiateKsaAccount()

instantiateKsaAccount(accountIdentifier)

To start building an account, we first need an identifier. There are three types of account number. The first is an account number derived from KIM. In most implementations, this will be the standard student identifier used at the institution. The second is an external system identifier, where an account is made on behalf of another system. This exists to cover the use case of creating an account for an unknown identity, for example, a parking ticket where nothing is known about the account holder other than the identifier for the car. The third is a KSA account number. This is included to cover unknown use cases at this point, but is included for future use. KSA account numbers are prefixed with KSA to reduce possibility of conflicts. The format of KIM account numbers is defined by the institution, and the format of external account numbers is decided by the external system. All KSA will do is ensure there is no conflict between the numbers.

If an id is passed, check to see if the account already exists (doesKsaAccountExist(id)) If there is a KIM account with this id, the account will be generated in that method. If not, then an account framework will be generated, using the id passed. If no id is passed, an account framework is created with the next KSA account number (KSA0001910, etc.) The methods return the id of the account.

Create:

AccountProtectedInfo with only the new account id.

Account: accountId, status=defaultAccountStatusType, creationDate=current system datetime. creditLimit=defaultCreditLimit.

This gives the system a shell account, into which account details can now be placed.

getAccountBlockStatus(accountId)

This method calls a rule-based process to look for any blocks that may apply to the account. An account object is passed to the rules, and any blocks that exist on the account are returned by the method as a group of AccountBlock objects. Note that this method does nothing to enforce the blocks, merely reports which blocks may be in effect on the account. It is the job of other rules to decide what to do with those blocks. For example, see isTransactionAllowed()

As an example, a school might have a policy that if a student has bounced more than two checks in the last year, they may no longer pass a check to the institution. In this case, a flag would be set each time a bad check were passed to the institution. When getAccountBlockStatus() is called on this account, the rule would look for two or more incidences of the bad check flag on the account, and if present, return a no checks block. A school may reduce this limit to one bad check for accounts that have been overdue, and this logic would also be part of these rules. The system might also turn off certain features during

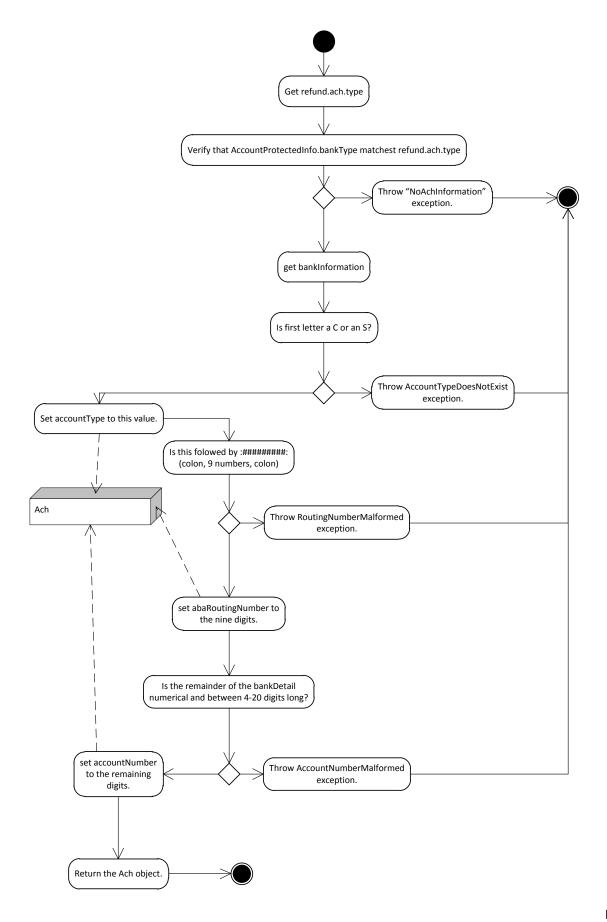
this check, for example, if an account is overdue, the system may turn on certain user-preference privileges.

getAch (accountId)

Get ACH looks into the AccountProtectedInformation class (which triggers a system event) to look for the ACH information for the user. By default, this is stored as a simple string, starting with C for checking or S for savings, followed by a colon, followed by the nine-digit routing number, followed by a colon, followed by the 4-20 digit account number. If this string is available and valid, the service will return an Ach object containing these details.







Class Helpers for Account.

Note that all three account helper types (Name, ElectronicContact and PostalAddress) have a setDefault() method, which will look at all the helpers of the same type associated with an account, and ensure that they are false, before setting the specific helper to the default.

addName (accountIdentifier, Name name)

Check doesKsaAccountExist(accountIdentifier)

Add the name to the account. If the Name.kimNameType already exists, overwrite that name, otherwise add it as a new name. If there is no default name, set the default flag on this name. If the isDefault flag is set, then make this the default name

Note that if there is a name stored, then one of them has to be the default name, so even if a name is passed with isDefault=false, if there is no other default name, this entry must become the default name.

addPostalAddress (accountIdentifier, PostalAddress address)

Check doesKsaAccountExist(accountIdentifier)

Add the address to the account. If the PostalAddress.kimAddressType already exists, overwrite that name, otherwise add it as a new address. If there is no default address, set the default flag on this address. If the isDefault flag is set, then make this the default address.

Note that if there is an address stored, then one of them has to be the default address, so even if an address is passed with isDefault=false, if there is no other default address, this entry must become the default address.

addElectronicContact (accountIdentifier, ElectronicContact contact)

Check doesKsaAccountExist(accountIdentifier)

Add the contact to the account. If the ElectronicContact.kimEmailAddressType/kimPhoneNumberType already exists, overwrite that field, otherwise add it as a new ElectronicContact. If there is no default contact, set the default flag on this one. If the isDefault flag is set in the passed contact, then make this the default one.

Guest Account Services (Special Cases)

permitGuestAccess (accountToAccess, accountToGrant)

Check that the logged in account is the accountToAccess, and that the accountToGrant exists. Add the accountToAccess, the entity ID of the user and the current date/time to the accountPermission array of the account referenced in accountToGrant.



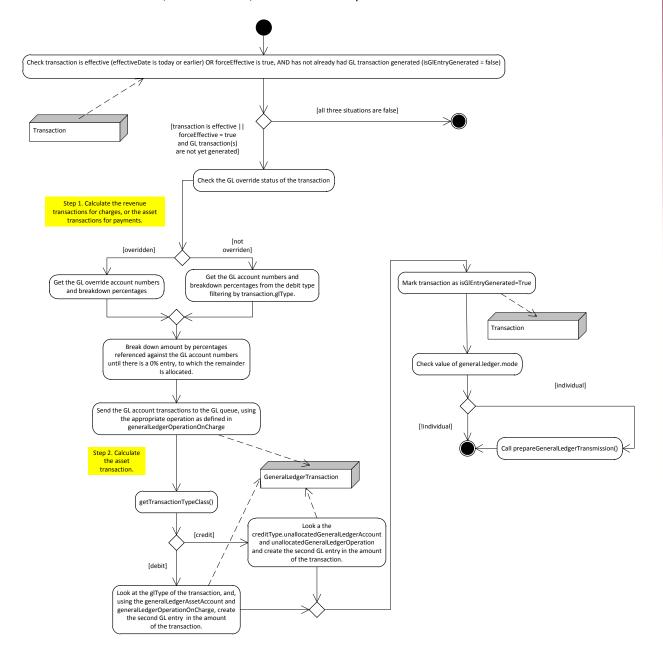


Transaction Service

makeEffective(transactionId)

makeEffective (transactionId, forceEffective)

Moving a transaction from a pre-effective state to an effective state. Once a transaction is effective, its general ledger entries are created. In certain cases, a transaction might be moved to an effective state before its effective date, in which case, forceEffective is passed as true.



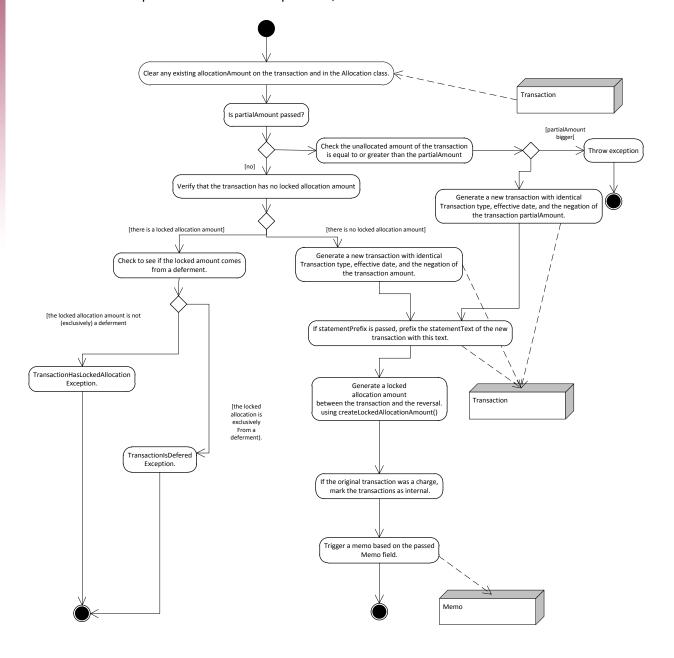
reverseTransaction(transactionId, memo)

reverseTransaction(transactionId, memo, partialAmount)

reverseTransaction(transactionId, memo, statementPrefix)

reverseTransaction(transactionId, memo, partialAmount, statementPrefix)

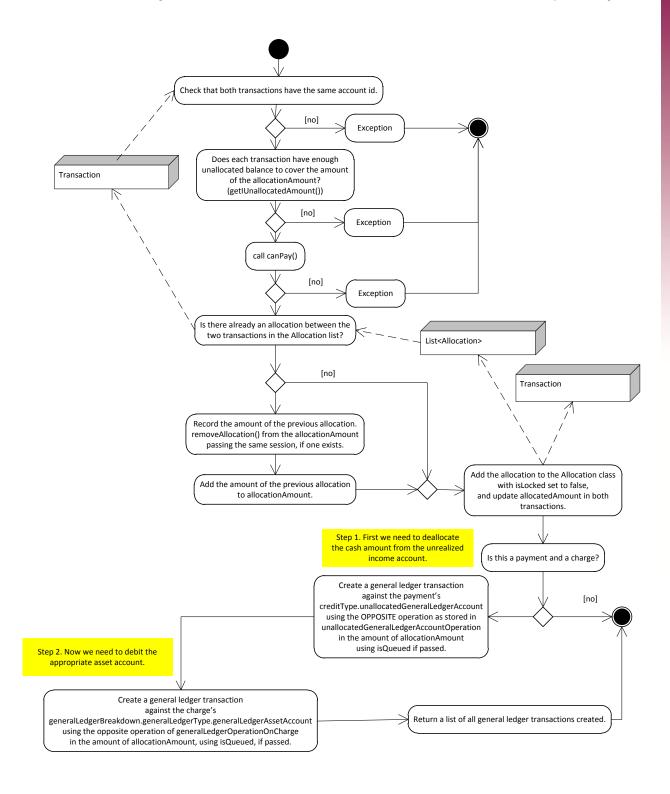
This is used to "reverse" a transaction, which it does by issuing an identical transaction with a negated amount. A memo is passed to the reverse operation, which is entered into the memo field.





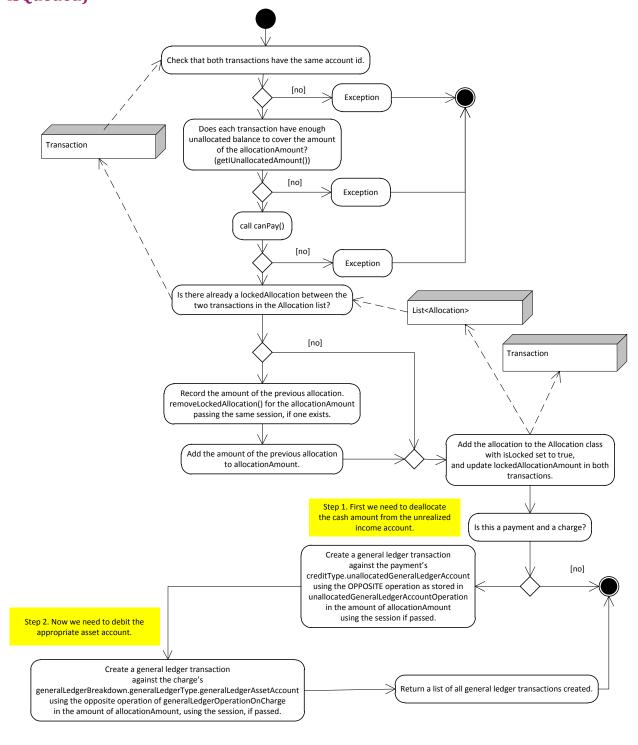


createAllocation (transaction1, transaction2, allocationAmount) createAllocation (transaction1, transaction2, allocationAmount, isQueued)



createLockedAllocation (transaction1, transaction2, allocationAmount)

createLockedAllocation (transaction1, transaction2, allocationAmount, isQueued)

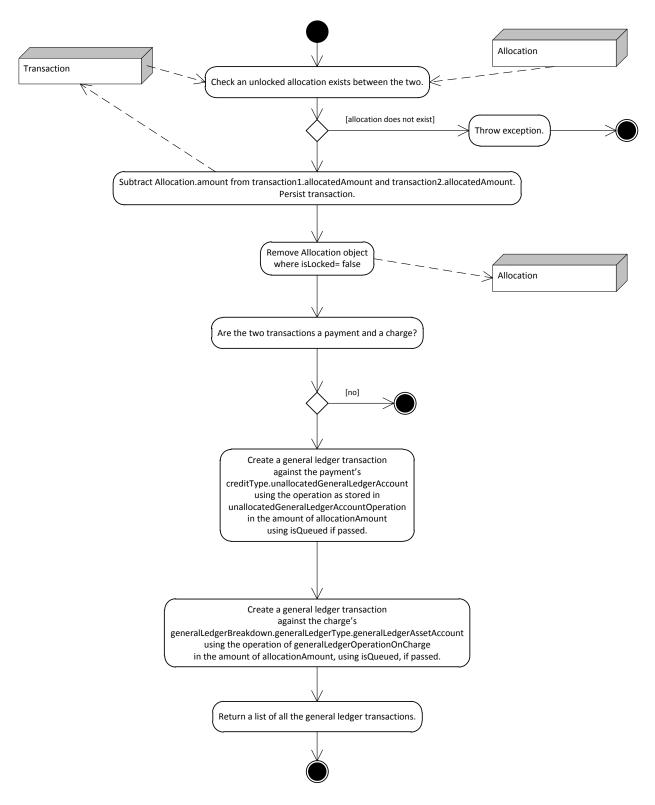






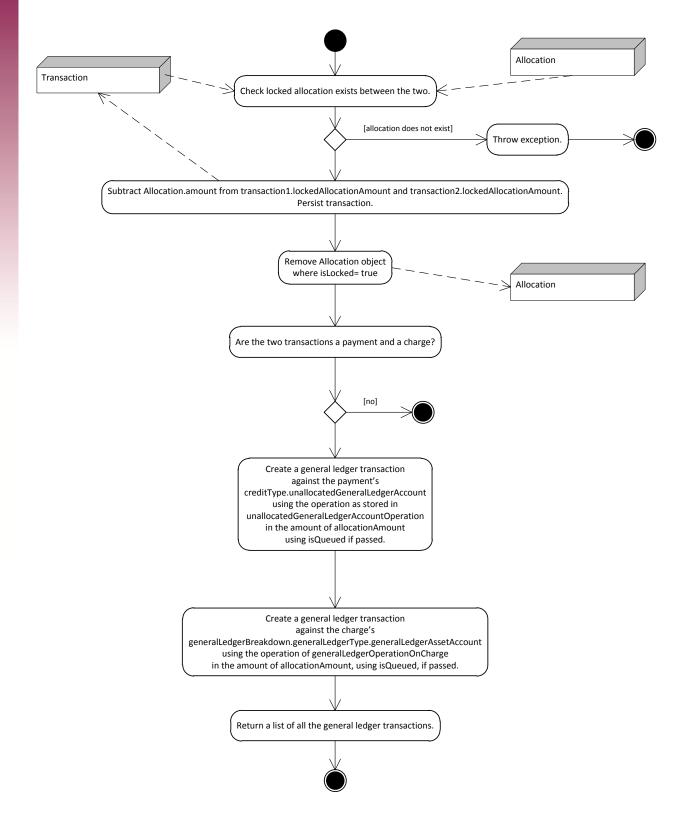
$remove Allocation \ (transaction Id 1, transaction Id 2)$

removeAllocation (transactionId1, transactionId2, isQueued)



removeLockedAllocation (transactionId1, transactionId2)

removeLockedAllocation (transactionId1, transactionId2, isQueued)







removeAllAllocations (transactionId)

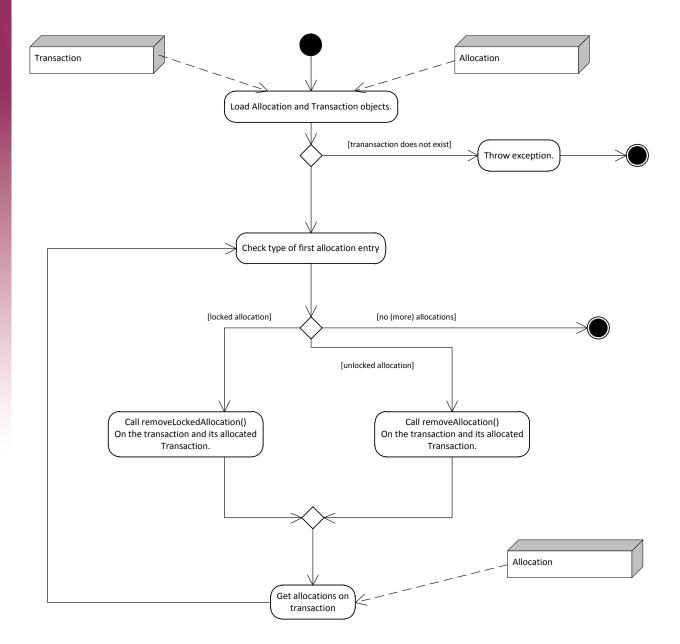
removeAllAllocations (transactionId, isQueued)

This method would most often be used when a payment has "bounced" and needs to be reversed off the account. A search is made of all allocations made against the transaction, and then those allocations are reversed. It is expected that the transaction referenced would then be reversed before a new payment application is applied to the account which would reallocate it. Pass isQueued to each change in allocation, if passed.

Return a list of all general ledger transactions created.

getUnallocatedAmount (transactionId)

Get the amount of the transaction, and subtract allocatedAmount and lockedAllocationAmount. Return this value.

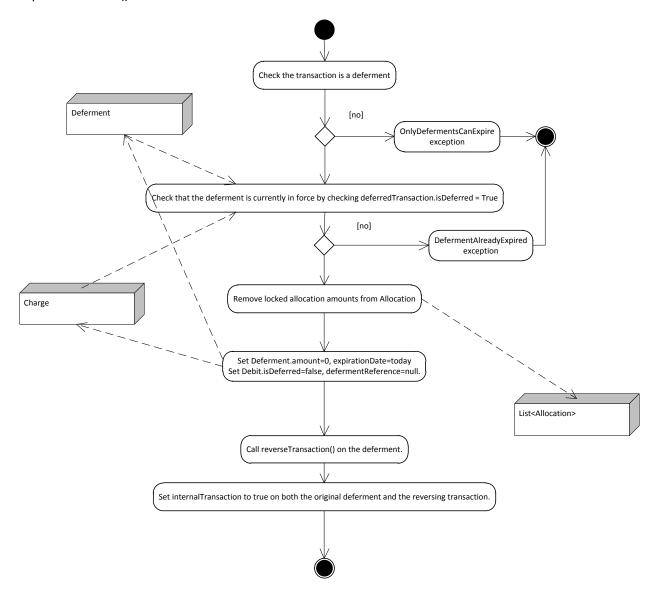






expireDeferment(transactionId)

expireDeferment() is a method of Deferment.



canPay (transaction1, transaction2)

canPay (transaction1, transaction2, priority)

canPay(transaction1, transaction2, priorityFrom, priorityTo)

Check both transactions are on the same account. If not, return false.

Check the transactions are compatible:

Transaction 1	Transaction 2
Transaction 1	Transaction 2

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Payment with positive amount	Charge with positive amount
Payment with positive amount	Payment with negative amount (payment reversal)
Charge with positive amount	Charge with negative amount (charge reversal)

If not, return false.

If the two transactions are charges, then return true.

If one transaction is a payment, look into its creditType.permissableDebitArray[]

Use standard wildcard matching between the members of the permissableDebitArray[] to see if any of them match against the debitType of the Charge. If a priority is passed, only those types that match the priority or range or priorities will be checked.

If there is a match, return true, otherwise return false.

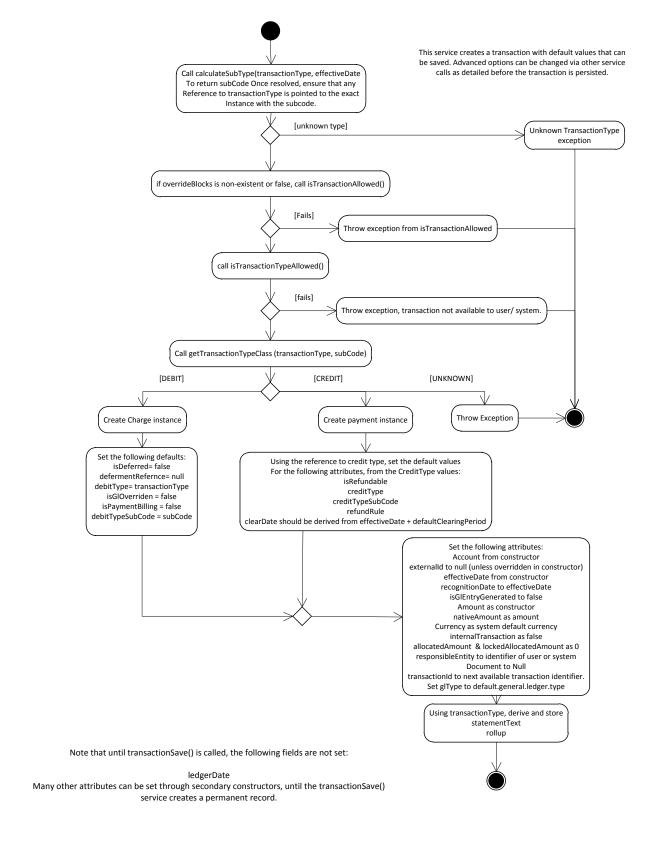




createTransaction (transactionType, account, effectiveDate, amount) createTransaction (transactionType, account, effectiveDate, amount externalId)

createTransaction (transactionType, account, effectiveDate, amount, overrideBlocks)

createTransaction (transactionType, account, effectiveDate, amount, externalId, overrideBlocks)



getTransactionTypeClass (transactionTypeId)

For a given transactionType, return CreditType.class, DebitType.class or null (no match found).





calculateSubType (transactionType, effectiveDate)

Look through the TransactionType objects to find the exact subcode that refers to the date and transactionType in question. Return the subcode, so that this can be used as the second part of the key when referencing the specific transaction type.

saveTransaction (transaction)

Set ledgerDate to current system date. Persist the transaction. It should be noted that a transaction with a ledgerDate set to a non-null value has been saved, and therefore many of its attributes are immutable. If the transaction is a payment, with a tag of cash.tracking.tag, call the checkCashLimit() method.

setExternalId (transactionId, externalId)

Check the transactionId exists, otherwise throw exception.

Check the transaction has not yet been saved, otherwise throw exception.

Set the externalld.

setOriginationDate (transactionId, originationDate)

Check the transactionId exists, otherwise throw exception.

Check the transaction has not yet been saved, otherwise throw exception.

Set the originationDate.

setForeignTransaction (transactionId, currency, nativeAmount)

Check the transactionId exists, otherwise throw exception.

Check the transaction has not yet been saved, otherwise throw exception.

Check the currency exists, otherwise throw an exception.

Set the currency and nativeAmount.

setStatementText (transactionId, statementText)

Check the transactionId exists, otherwise throw exception.

Set the statementText.

setRollup (transactionId, rollup)

Check the transactionId exists, otherwise throw exception.

Check the rollup exists, otherwise thrown an exception.

Set the rollup.

setDocument (transactionId, document)

//STILL ON THE TODO LIST.

Check the transactionId exists, otherwise throw exception.

Check the transaction has not yet been saved, otherwise throw exception.

Set the document.

setGlOverride (transactionId, glOverride)

Note that the GL can be overridden in one of two ways. This method permits the passing of a GlOverride object, which is a "one off" override. The second method passes a breakdownType, which requires the transaction type to have more than one GeneralLedgerBreakdown objects. All default GL breakdowns have a breakdownType of 0. Other ones may be added, to permit a more flexible typing of GL Breakdowns. For example, transferrin to third-party accounts may require a completely different GL breakdown.

Check the transactionId exists, otherwise throw exception.

Check the transactionId is referencing a Debit or child of Debit.

Check the transaction has not yet been saved, otherwise throw exception.

Set isGlOverriden to true, and set glOverrideArray to glOverride

setGlOverride (transactionId, breakdownType)

Check the transactionId exists, otherwise throw exception.

Check the transactionId is referencing a Debit or child of Debit.

Check the transaction has not yet been saved, otherwise throw exception.

Check the transaction type has a GeneralLedgerBreakdown of the type passed in the parameters. Otherwise thrown exception

Set isGlOverriden to true.

Copy the contents of the GeneralLedgerBreakdown there breakdownType is equal to the breakdownType referenced in the parameter to the transaction->glOverrideArray.





setGlType (transactionId, newGlType)

By default, the generalLedgerType of a transaction is set to default.general.ledger.type (passed via the code attribute). The generalLedgerType of a transaction can be altered before the transaction is saved to the KSA system. This type effects the way in which general ledger transactions are calculated.

setIsRefundable (transactionId, isRefundable)

Check the transactionId exists, otherwise throw exception.

Check the transactionId is referencing a Credit or child of Credit.

Check the transaction has not yet been saved, otherwise throw exception.

Set isRefundable.

setRefundRule (transactionId, refundRule)

//STILL ON TODO LIST.

Check the transactionId exists, otherwise throw exception.

Check the transactionId is referencing a Credit or child of Credit.

Check the transaction has not yet been saved, otherwise throw exception.

Set refundRule.

setOriginalAmount (transactionId, originalAmount)

Check the transactionId exists, otherwise throw exception.

Check the transactionId is referencing a Deferment.

Check the transaction has not yet been saved, otherwise throw exception.

Set originalAmount.

setExpirationDate (transactionId, originalAmount)

Check the transactionId exists, otherwise throw exception.

Check the transactionId is referencing a Deferment.

Set expirationDate.

setTransactionToBeDeferred (transactionId, Charge chargeToDefer) //TODO

setClearDate (transactionId, clearDate)

Check the transactionId exists, otherwise throw exception.

Check the transactionId is referencing a Payment.

Check the transaction has not yet been saved, otherwise throw exception.

Set clearDate.

setIsPaymentBilling (transactionId, isTrue)

If the transaction is a charge, then set the isPaymentBilling to isTrue.

setDerivativeTransactionReference (transactionId, pointerTransactionId)

Check transactionId points to a charge, and that pointerTransactionId points to a valid charge. Set transactionId->derivativeTransactionReference to pointerTransactionId.

clearDerivativeTransactionReference (transactionId)

Set transactionId->derivativeTransactionReference to null.

saveToKsaLedger (transactionId)

This actually saves the transaction out to the database, and locks many of the attributes of the transaction. Set ledgerDate to currentDate and save to database.

getDaysBeforeDueDate()

Returns the number of days between now and the due date (effectiveDate) of the transaction.

defer(transactionIdtoDefer, expirationDateOfDeferment, memo)

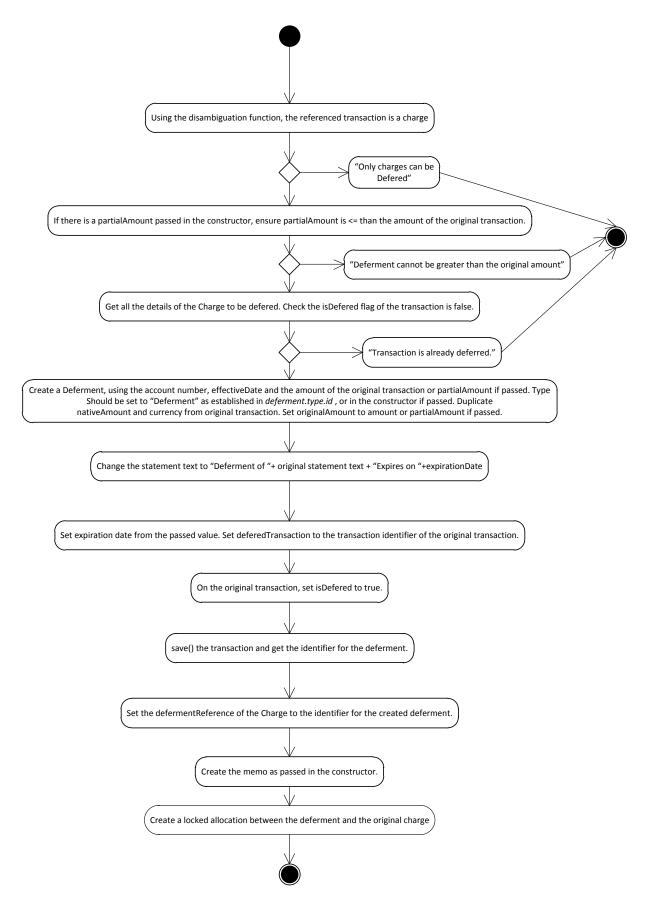
defer(transactionIdtoDefer, expirationDateOfDeferment, memo, partialAmount)

defer(transactionIdtoDefer, expirationDateOfDeferment, memo,
transactionTypeOverride)

defer(transactionIdtoDefer, expirationDateOfDeferment, memo, partialAmount, transactionTypeIdentifierOverride)







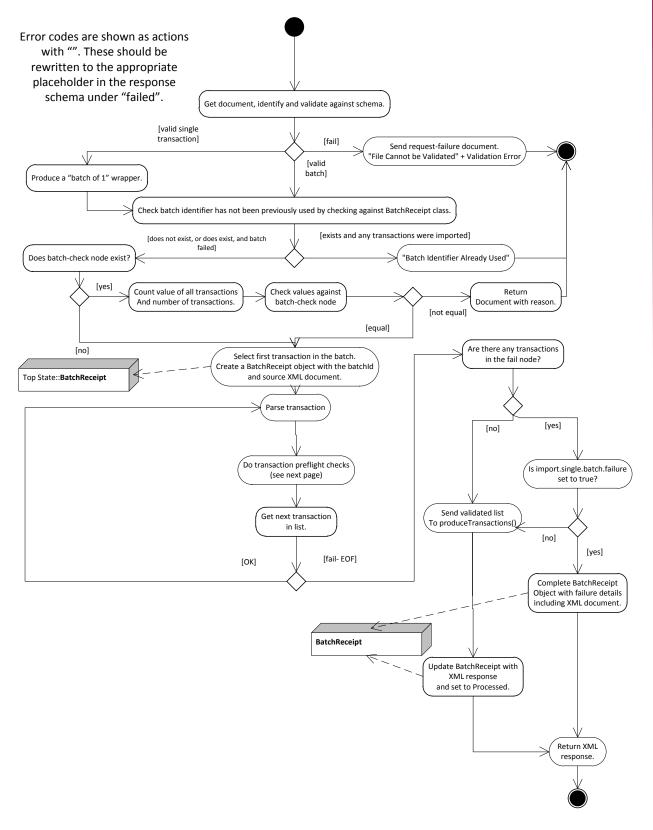
processTransactions (inputFile)

This process is designed to process an XML file of transactions, per the standard schema. It should be recognized that this will be a standard process for many forms of transaction import from external systems. This process system prepares the file to be run through the produceTransactions() service, which will actually create the transactions. This double-stepped process is required to permit schools to have a policy of fail-one-fail-all, or fail individual transactions. It will also be possible in future iterations, for the transmitting system to decide on the failure tolerance of the transactions, subject to system-wide configuration parameters.

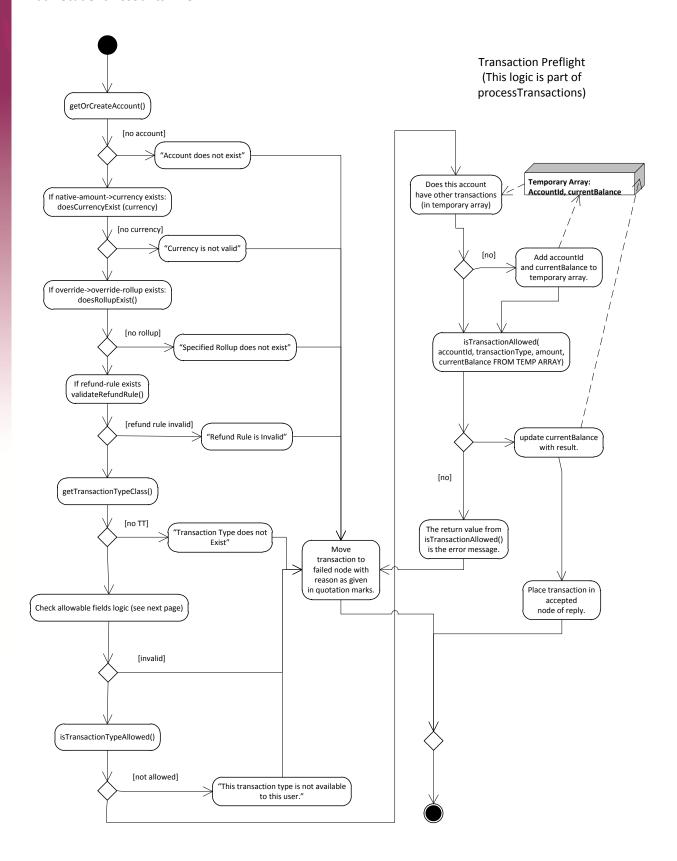
If the sending system includes the batch-check node, the system will calculate the total number of transactions and value of all transactions (taken as a literal. Negative transactions will negate, positive transactions will accrue, regardless of charge or payment status). If the batch totals do not match, the system will reject the batch *en masse*.



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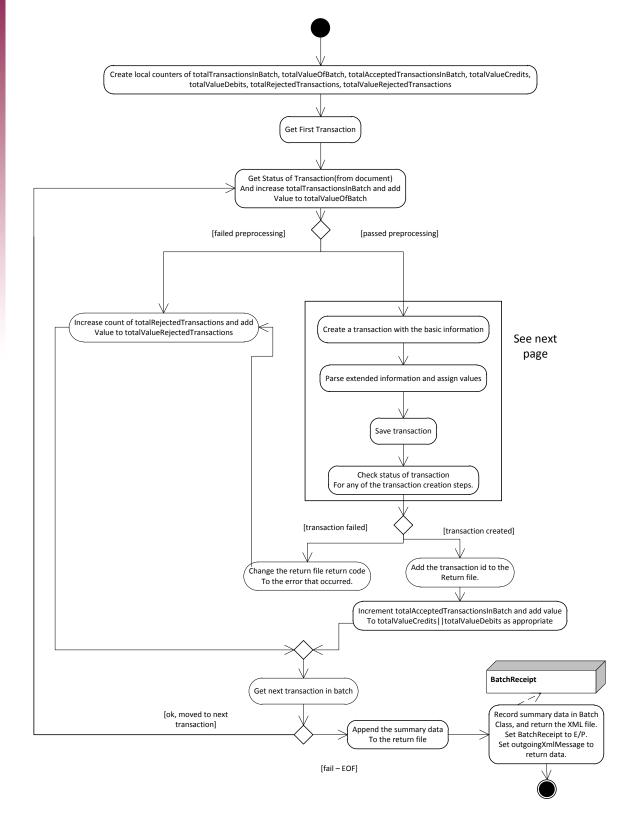
Allowable Fields Logic

For each of the types, the fields below are allowed. If they exist for another type, then the transaction is invalid. For example, if a charge carries a refund rule, the transaction is invalid.

Credit Types (payments)	Debit Types (charges)	Deferments only (not yet supported in schema)
<override-refund-rule></override-refund-rule>	<general-leger-override></general-leger-override>	<expiration-date></expiration-date>
<override-clear-date></override-clear-date>		<deferred-transaction></deferred-transaction>
<override-clear-period></override-clear-period>		
<is-refundable></is-refundable>		

produceTransactions(validatedInputFile)

This method is not available as a service, it must be called via the processTransactions() method to ensure that the transactions have all been checked before starting to add them to the KSA ledger.







Transaction Creation Flow (Boxed on previous page)

If <incoming-identifier> is set, call:

createTransaction(<transaction-type>, <incoming-identifier>, <account-idenifier>, <effective-date>,
<amount>)

Else

createTransaction(<transaction-type>, <account-idenifier>, <effective-date>, <amount>)

This will return the transaction identifier, which should be stored in the reply XML document for this transaction. You can now also get the ledgerDate to be stored as <accepted-date>

If <origination-date> is set,

setOriginationDate (transactionId, <origination-date>)

If <recognition-date> is set

Set recognitionDate to this value

ELSE

Set recognitionPeriod to effectiveDate

If <native-amount>&&<currency> are set,

setForeignTransaction (transactionId, <currency>, <native-amount>)

Else

setForeignTransaction (transactionId, DEFAULT SYSTEM CURRENCY, <amount>)

If <document> exists (this will likely become non-optional)

setDocument (transactionId, <document>)

If <override> <is-refundable> is set to true,

setIsRefundable (transactionId, True)

If <override> <is-refundable> is set to false,

Kuali Student Accounts – KSA
setIsRefundable (transactionId, False)

If <override> <refund-rule> is set,

setRefundRule (transactionId, <refund-rule>)

If <override><override-rollup> is set,

setRollup (transactionId, <rollup>) Not that the XML document field matches on the xmlName attribute.

If <override><override-statement-text> is set,

setStatementText (transactionId, <override><override-statement-text>)

If <override><override-clear-date> is set,

setClearDate (transactionId, <clear-date>)

If <override><override-clear-period> is set,

setClearDate (transactionId, current date+ <clear-period>)

If <override><general-ledger-type> is set,

Set the generalLedgerType of the transaction to <general-ledger-type>

ELSE

Default to general.ledger.type





isTransactionAllowed(accountId, transactionType, amount)

isTransactionAllowed (acountId, transactionType, amount, overrideCurrentBalance)

Returns a list of reasons the transaction would fail, or no list if the transaction would work. This validation is performed in **RULES**.

This performs any number of checks, but is expected to cover blocks and credit limit checks.

Using the rules-based block evaluation, (see getAccountBlockedStatus) evaluate if a transaction is allowed to be posted to an account. An initial check for the existence of the account and the transaction type (if passed) is first performed.

This allows the following types of scenarios. This list serves as examples. Schools may have simpler or more complex blocking rules as defined in their own policies. Blocks are defined as AccountBlock objects.

- Account may be blocked to all transactions.
- Account may be blocked to new charges, but not payments.
- Account may be blocked to all new charges, except for tuition.
- Account may allow all charges, but this transaction may fail as it takes the account over a credit limit.
- Account may allow all payments except for checks, due to the student passing a number of bad checks in the past.

If null is passed in transactionType and amount, only the account block(s) is/are returned, if there is one. (i.e. only those blocks that apply to all transactions in all cases.)

If an overrideCurrentBalance is passed, then this value is used during the credit limit check, rather than the actual current balance of the account. This permits pre-flighting of transactions even before transactions are created.

This method returns any AccountBlock objects that block the transaction, or in the case of no problems, a null response.

clearExpiredDeferments (accountId)

Check the expiration dates of all deferments on the account. If the date has passed, then call the expireDeferment method on each deferment.

checkCashLimit (accountId)

This process is triggered when a "cash" payment (tag is equal to cash.tracking.tag) is posted to an account. The system reviews the account for other cash payments, and if applicable, creates an event that is then passed to the cash limit rules.

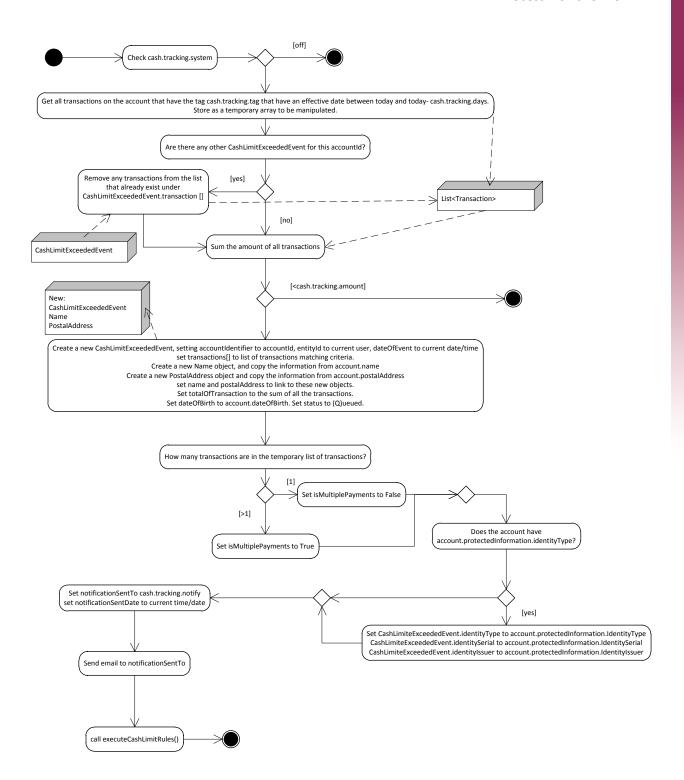
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The secondary check via rules allows the institution to alter the attributes that it tracks, and apply various IRS formulae to the event before creating an 8300 (or equivalent form in other countries). This permits the system to apply rules such as certain types of transactions only count if they are below an amount (as an 8300 would have already been filed) as well as the separation of the values onto the different lines of the 8300.

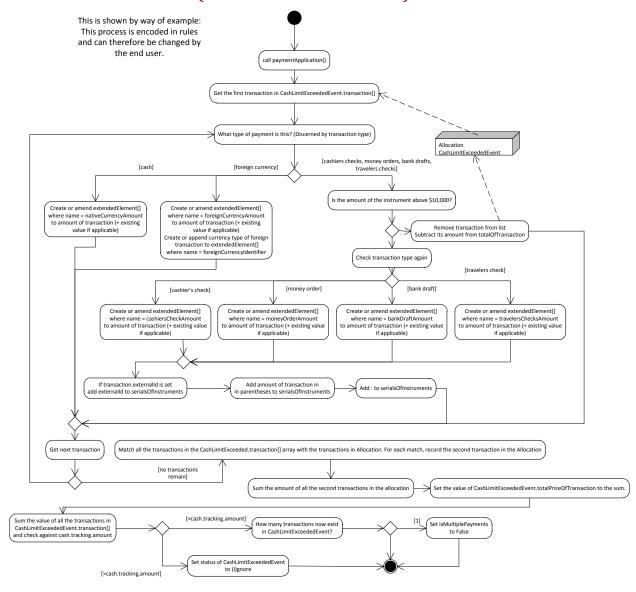
The system is designed to permit collection of information related to the filing of IRS form 8300, however, it can be highly customized to permit the tracking of transactions as required for anti-laundering legislation in other jurisdictions. The amount, time period and types of transactions tracked are all configured by the end user.







executeCashLimitRules (cashLimitExceededEvent)



writeOffTransaction (transactionId, memo, statementPrefix)

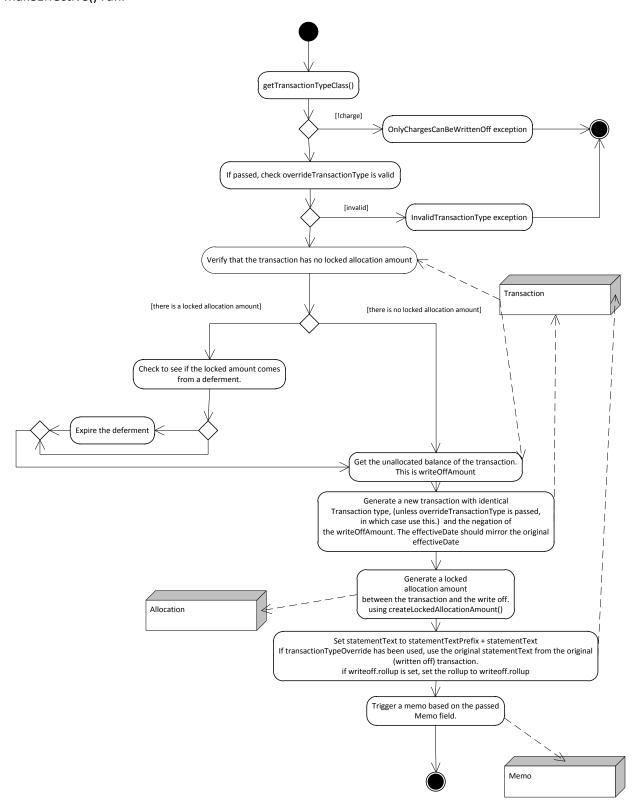
writeOffTransaction (transactionId, memo, statementPrefix, overrideTransactionType)

The logic of this is very similar to reverseTransaction(), except a partial write off is allowed, and only credits can be written off. Also, the institution can choose to write off charges to a different general ledger account, instead of the original, permitting the writing off to a general "bad debt" account, if they so choose. If parameter is not passed, then the write off will negate the original general ledger accounts



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that the transaction credited. These general ledger entries will be created during the standard makeEffective() run.



writeoffAccount (accountId)

writeOffAccount (list<accountId>)

writeoffAccount (accountId, memo)

writeOffAccount (list<accountId>, memo)

This will call a set of rules that will do a number of things, including establishing whatever accounts status the school wants for written off accounts, doing a final application of payments, and then calling the writeOffTransaction() on any remaining charges. The school can also use this set of rules to perform any other events they need to on accounts that are being written off.

bounceTransaction (transactionId, memo)

Checks the transaction is a payment, and then reverses it.

System then calls a business rule to decide if a charge is to be made for the bounced transaction. Business rule is responsible for assessing the charge, should one be necessary. This logic can also set any flags as needed, such as a "Bad Check" flag, etc. transferTransaction (transactionId, amount, memo, receivingAccount, statementPrefixFromAccount, statementPrefixToAccount)

transferTransaction (transactionId, amount, memo, receivingAccount, statementPrefixFromAccount, statementPrefixToAccount)

transferTransaction (transactionId, amount, memo, receivingAccount, statementPrefixFromAccount, statementPrefixToAccount, glOverride)

transferTransaction (transactionId, amount, memo, receivingAccount, statementPrefixFromAccount, statementPrefixToAccount, breakdownType)

transferTransaction (transactionId, amount, memo, receivingAccount, statementPrefixFromAccount, statementPrefixToAccount, receivingTransactionType)

Transfer transaction is a method that transfers responsibility for a transaction from one account to another. It does this by issuing a negative transaction on the original account to wipe out its value (and its general ledger effect, if appropriate) and creates a new transaction on the new account.

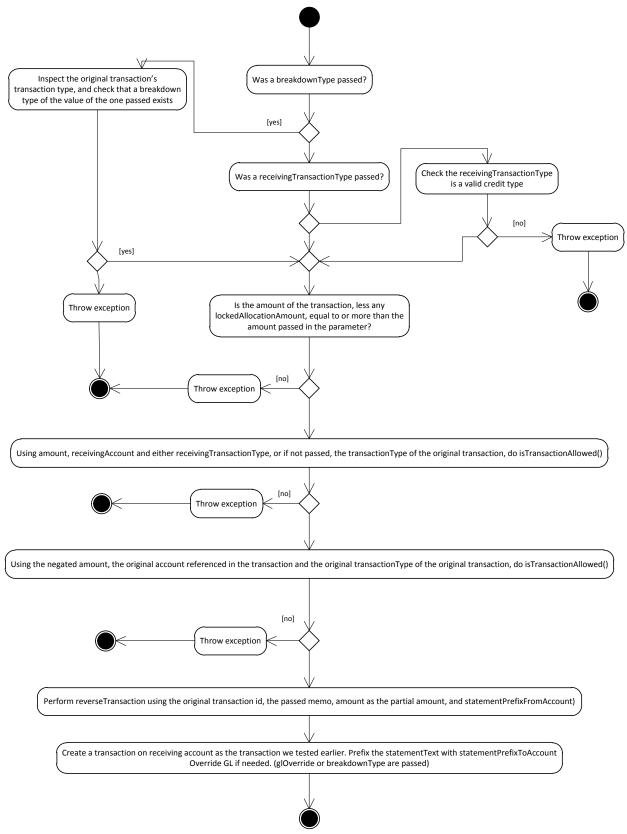
In certain circumstances, the newly created transaction will need to create different general ledger transactions than the original transaction. This can be done either by passing a new glOverride block, a new breakdownType (which is related to the original transaction type) or by issuing the transaction under an entirely different transactionType.

Amount is passed, allowing only part of a transaction to be moved to a new account. For example, a sponsor may agree to pay 80% of a student's tuition charges, therefore only 80% of the tuition charge

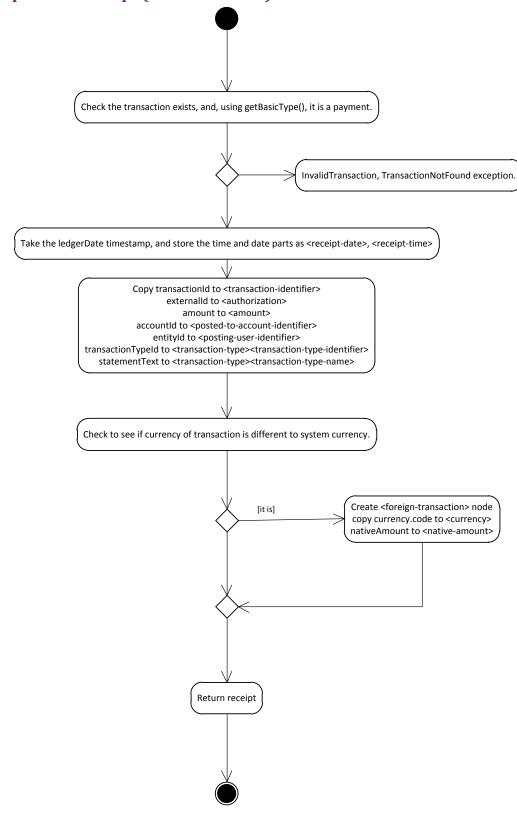




would be transferred.



produceReceipt (transasctionId)







Information Service

Memos

createNewMemo (memo, level, accountIdentifier, effectiveDate, expirationDate)

createNewMemo (memo, level, accountIdentifier, effectiveDate, expirationDate, transactionId)

Instantiates a new memo on the system. Optionally a transactionId can be referenced in the memo. If there is no expirationDate of the memo, then this should be set to null.

createFollowUpMemo (memo, level, accountIdentifier, effectiveDate, expirationDate, precedingMemoIdentifier)

createFollowUpMemo (memo, level, accountIdentifier, effectiveDate, expirationDate, transactionId, precedingMemoIdentifier)

Create a memo as per createNewMemo, but first verify that the memo referenced by precedingMemoldentifier has a null nextMemo attribute (otherwise throw an exception). Create the new memo, then set this.previousMemo to precedingMemoldentifier, and set precedingMemoldentifier.nextMemo to this.id

editMemo (memoId, newMemo)

Certain users are empowered to edit a memo. Using this service, the original memo text can be replaced. The editorid and lastUpdate attributes will be set during the process.

Flags

createNewFlag (flagType, level, accountIdentifier, effectiveDate, expirationDate, severity)

Instantiates a new flag (not FlagType) on the system. Severity must be greater than 0.

changeFlagSeverity (flag, newSeverity)

Certain users can change other people's flag's severity. A user can change their own flag's severity. A change will cause an update to editorId and lastUpdate. Flag severity must be greater than 0.

isFlagActive (accountIdentifier, flagType)

For a given account, is the flag type passed by flag active? Returns either a zero, for no flag set, or the flag's severity, if the flag is set.

Alerts

createNewAlert(alert, level, accountIdentifier, effectiveDate, expirationDate)

createNewAlert (alert, level, accountIdentifier, effectiveDate, expirationDate, transactionId)

Instantiates a new alert on the system. Optionally a transactionId can be referenced in the alert. If there is no expirationDate of the alert, then this should be set to null. If there is no level set in the constructor, then the level defaults to 1.

editAlert (alert, newAlertText)

Changes the text for the alert, if permitted. A change will cause an update to editorId and lastUpdate.

General

changeLevel (memoIdentifier, newLevel)

Certain users will be permitted to change the level of a piece of information. Any user can set the level to their own level or below. A change will cause an update to editorId and lastUpdate.

expire()

Pieces of information can be expired, which means that they are no longer "effective". Generally a piece of information is only displayed to a user if it is not expired. When flags are used in rules, only those that are effective are interpreted to be valid. Generally, only certain users can expire a piece of information but a user can expire a piece of information they themselves have added. A change will cause an update to editorld and lastUpdate.

linkToTransaction (information, transaction)

Link the transaction to the piece of information by saving it in the transaction attribute. This will overwrite any previous link if it was there.

setNewEffectiveDate (information, newEffectiveDate)

setNewExpirationDate (information, newExpirationDate)

Check to see that the new date is valid (information cannot expire before it is effective) and then alter the appropriate attribute.





General Ledger Service (Part of KSA-RR)

addGeneralLedgerTransaction(transactionIdentifier, generalLedgerAccount, amount, generatedInformation)

addGeneralLedgerTransaction(transactionIdentifier, generalLedgerAccount, amount, generatedInformation, isOueued)

Simple add function. Get the next glTransactionIdentifier and take the constructor details and complete the object. Set the glTransactionDate to the current date/time stamp. Set status to Q unless isQueued is passed and is false, in which case, set status to W(aiting). Set transmission to null.

createRecognitionPeriod (effectiveDateFrom, effectiveDateTo, recognitionPeriod)

createRecognitionPeriod (recognitionDateFrom, recognitionDateTo, recognitionPeriod)

Get all queued or in session general ledger transactions within the date range specified, and add the string recognitionPeriod to the transaction.

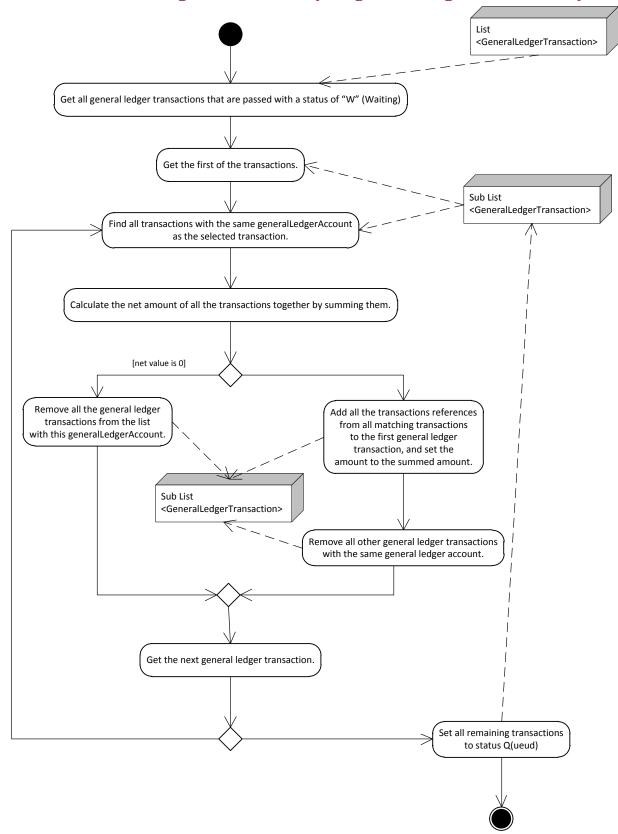
isGlAccountValid (glAccount)

This is a service that is designed to be overridden. In the standard release, this will check the account with KFS.

searchForGeneralLedgerAccounts (generalLedgerAccount)

Returns a list of transactionType where the generalLedgerAccount exists in the generalLedgerBreakdown

summarizeGeneralLedgerTransactions (list<generalLedgerTransaction>)



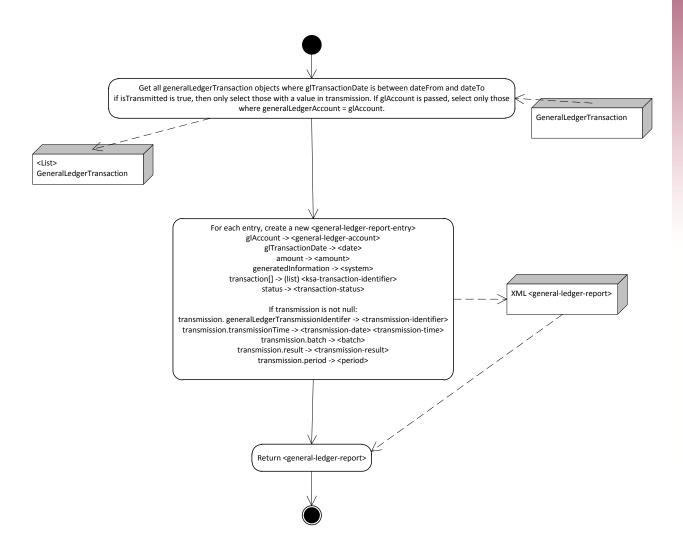




prepareGeneralLedgerReport (dateFrom, dateTo, isTransmitted)

prepareGeneralLedgerReport (dateFrom, dateTo, isTransmitted, generalLedgerAccount)

Prepares a reconciliation report for KSA transactions to the general ledger. The schema for this report can be found in the consolidated schemata document.



prepareGeneralLedgerTransmission()

prepareGeneralLedgerTransmission (effectiveDateFrom,effectiveDateTo, recognitionPeriod)

prepareGeneralLedgerTransmission (recognitionDateFrom,recognitionDateTo, recognitionPeriod)

prepareGeneralLedgerTransmission (recognitionPeriod)

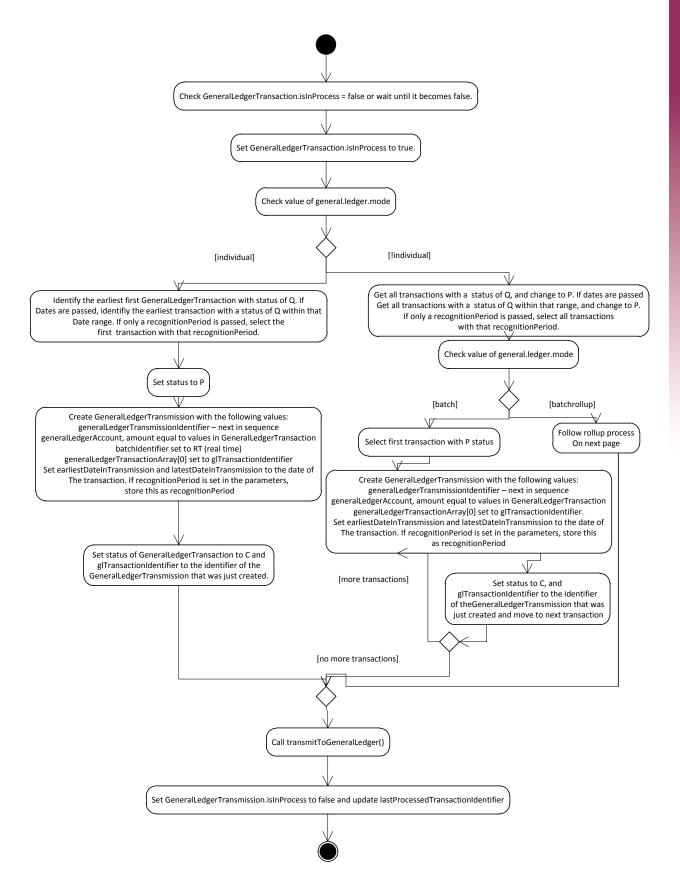
Prepares a transmission to the general ledger. This process takes into account the different ways in which an institution may choose to transmit to the general ledger, including real-time, batch, and rollup modes.

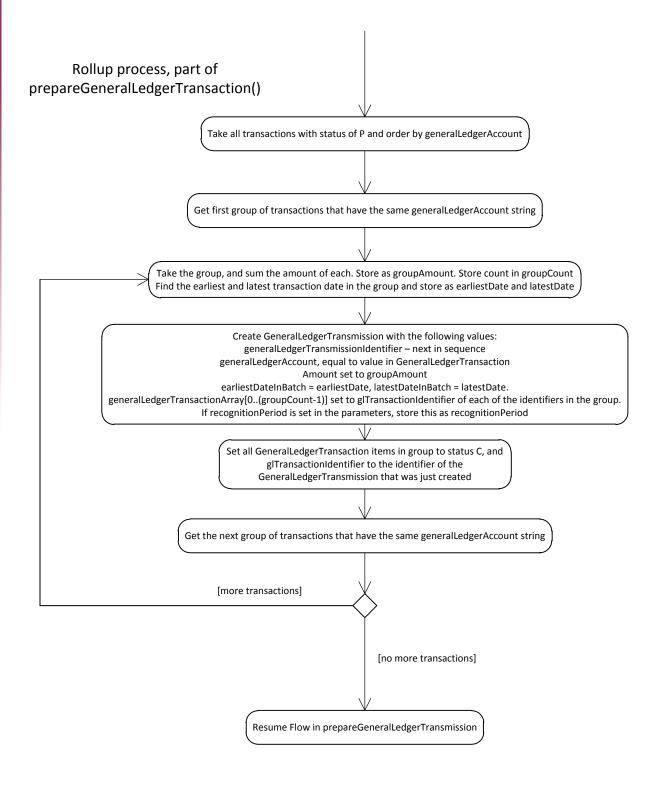
Optionally, start and end dates may be specified, along with a recognition period, allowing schools to define smaller batches to run to the general ledger with date-based recognition codes. This can also be left as null to permit date-based runs without a recognition period.

A recognitionPeriod can also be set, allowing the school to set the recognition period in advance with createRecognitionPeriod() and then send just that recognition period of transactions.











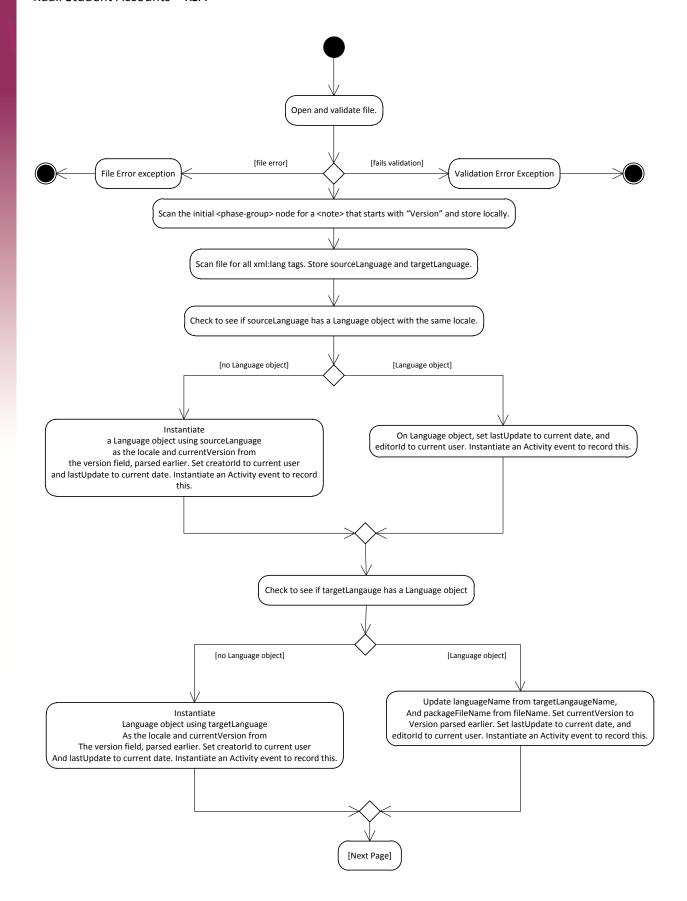


Localization Service

The localization service is used to import XLIFF files into the InstalledLanguage and UserInterfaceString objects to permit localization of the language of the user interface for KSA.

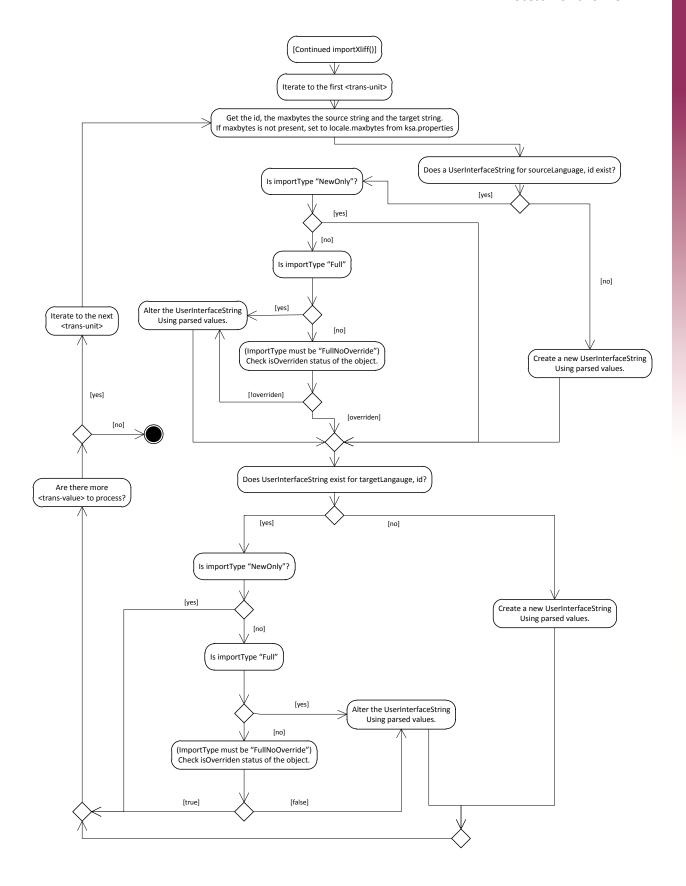
importResources (filename, importType [Full, FullNoOverride, NewOnly]) Imports the file located at filename.

ImportType can be set to Full (all target strings are imported no matter what), FullNoOverride, where all target strings, except for those with the isOverriden flag are imported, or NewOnly, where only target strings that have not already been imported are brought into the system. This allows the importation of a new language pack, without destroying customizations made by the institution.









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setLanguageName (languageCode, languageName)
getLanguageName (languageCode)





Refund Service (In Progress)

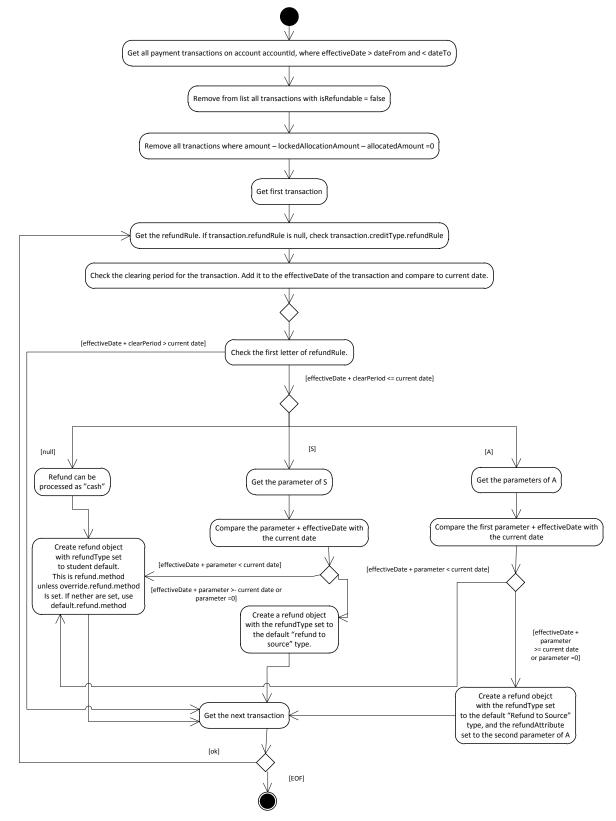
The refund service is the core of KSA-RM-RM. It handles the production of refunds from the system. At its heart is the Refund object, which acts as a queue for refunds to be processed.

The refund service will try to determine if a transaction can be paid as "cash" (that is, without restrictions, not going to a third party, or being repaid in a specific way.) If a refund (or part of a refund) can be paid as "cash" then it will be paid with the refund type as defined in refund.method, which is a student-specific attribute, unless override.refund.method is set to a different refund type, in which case, this takes precedence. If neither are set, then default.refund.method is used.

This allows a default method for all students (likely paper check) with students able to sign up for other refund types (bank transfer, etc.) and it allows a counselor to override that choice in certain cases (for example, they may require certain students to pick up their refund check at the office.)

checkForRefund (fromDate, toDate, accountId)

This creates a list of unverified refunds.







Notes:

The syntax of "refundRule" is discussed in the data model documentation under the heading "Refund Rule Use Cases".

paymentApplication() should be run before calling the refund routine.

It is expected that once the system has produced this refund list, an institution-specific set of rules would then check for use cases specific to the school in question and ensure that the list is ready for human validation. As an example, for an account refund (a refund from one KSA account to another KSA account) the refundAttribute can be used to override the statement text of the refund. The rules engine could be used to insert this text, based on institution-specific preferences.

checkForRefund (fromDate, toDate, list<accountId>)

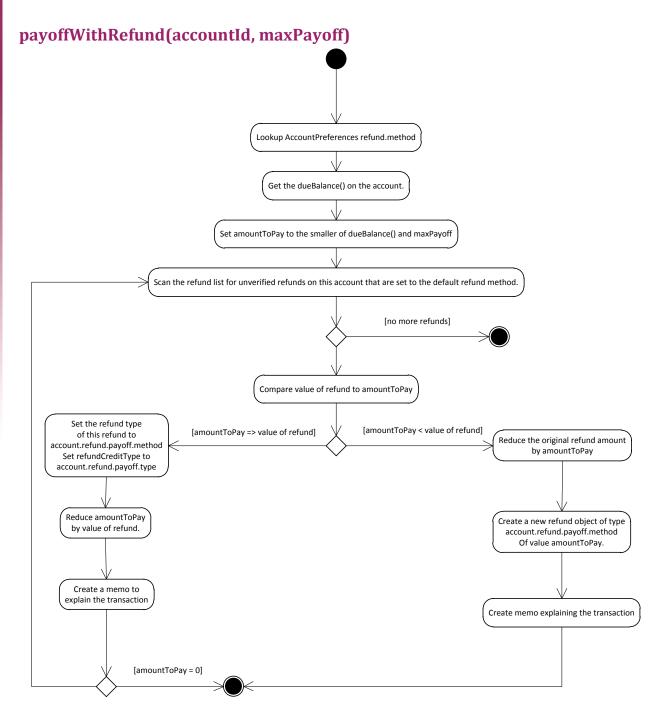
For each accountId, perform a checkForRefund()

produceRefundList ()

produceRefundList (dateFrom, dateTo)

Iterates through all accounts looking for refundable amounts. For each account, checkForRefund() is called. If the dates are passed, these are passed to the checkForRefund method. If not, then maximum dates are passed.

In many cases, "produceRefundList()" will be used infrequently, as many schools will elect to run refunds against specific populations of students.



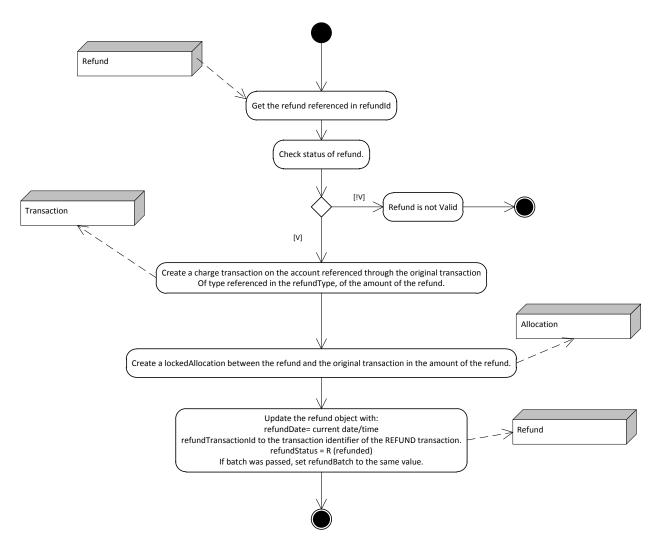
performRefund(refundId)

performRefund(refundId, batch)

This actually creates the refund transaction, in addition to allocating the refund to the original charge. It marks the refund object as refunded.





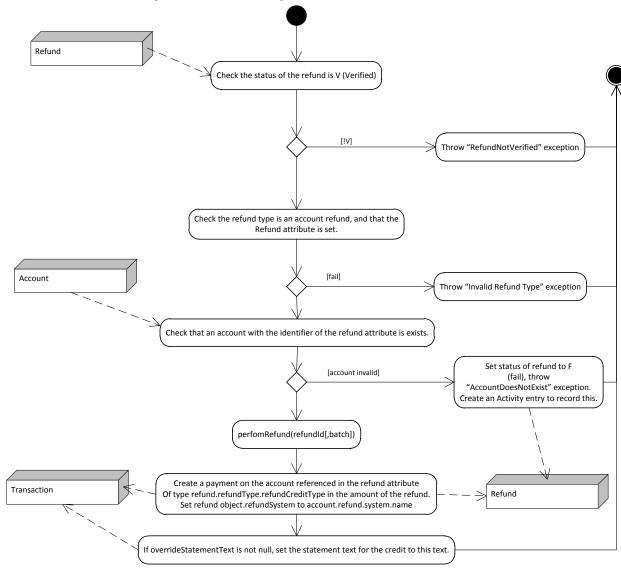


validateRefund (refundId)

Sets the refundStatus to "V" and the authorizedBy to the current user.

doAccountRefund (refundId)

doAccountRefund (refundId, batch)



doAllAccountRefunds (batch)

Go through the Refund objects. For each validated refund with type set to account refund (account.refund.type). For each one that is found, call doAccountRefund (refundId, batch).





doCheckRefund(refundId)

doCheckRefund(refundId, batch)

doCheckRefund(refundId, checkDate)

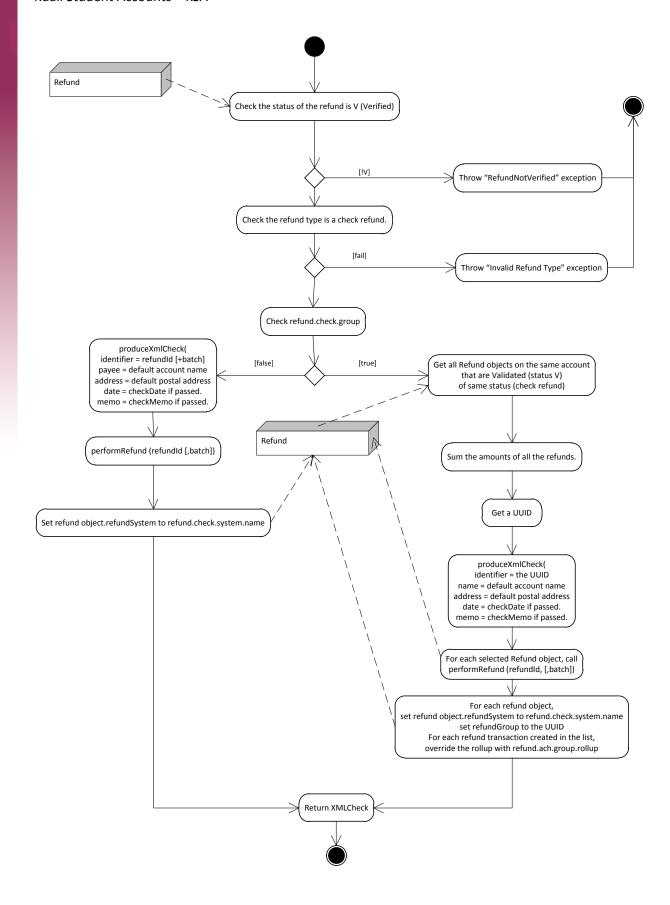
doCheckRefund(refundId, checkMemo)

doCheckRefund(refundId, batch, checkDate)

doCheckRefund(refundId, batch, checkMemo)

doCheckRefund(refundId, checkDate, checkMemo)

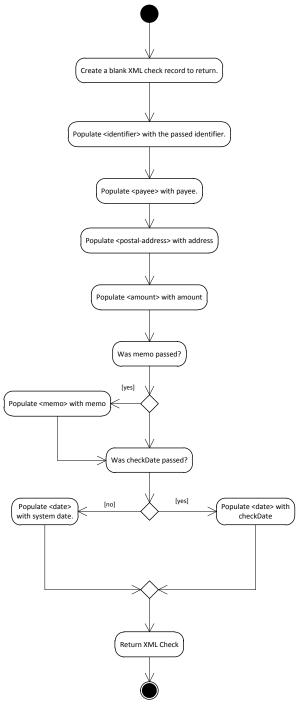
doCheckRefund(refundId, batch, checkDate, checkMemo)





5

produceXmlCheck (identifier, payee, address, amount)
produceXmlCheck (identifier, payee, address, amount, memo)
produceXmlCheck (identifier, payee, address, amount, checkDate)
produceXmlCheck (identifier, payee, address, amount, memo, checkDate)



doAllCheckRefunds(batch)

doAllCheckRefunds(batch, checkMemo)

doAllCheckRefunds(batch, checkDate)

doAllCheckRefunds (batch, checkMemo)

doAllCheckRefunds(batch, checkMemo, checkDate)

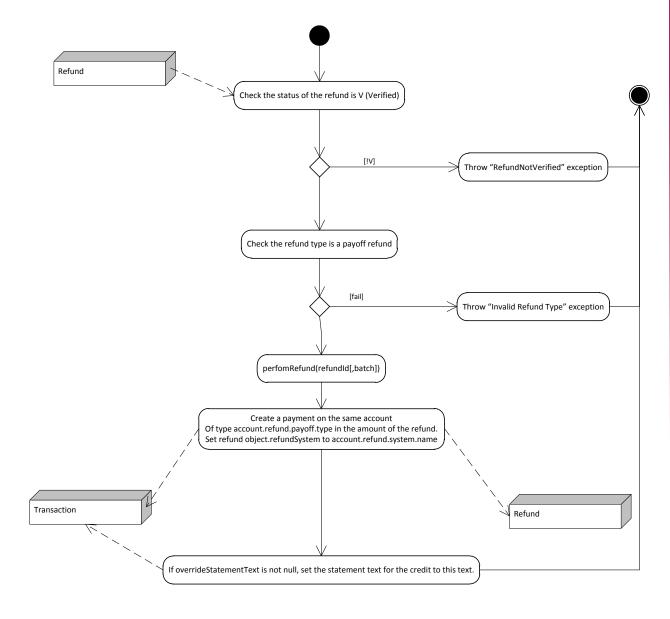
Iterate through all check refunds (refund.check.type) that are validated, and produce document of <batch-check>. Return XML document.

doPayoffRefund (refundId)

doPayoffRefund (refundId, batch)





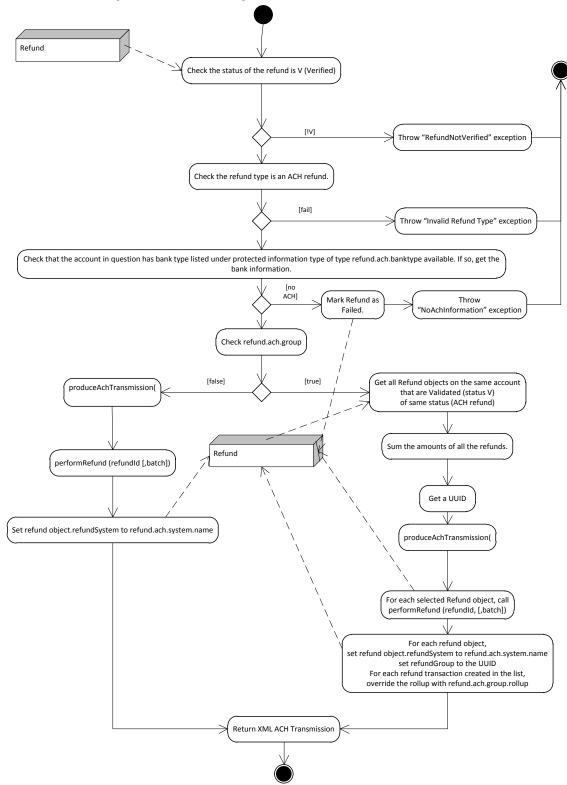


doAllPayoffRefunds (batch)

Go through the Refund objects. For each validated refund with type set to payoff refund (refund.payoff.type). For each one that is found, call doPayoffRefund (refundId, batch).

doAchRefund(refundId)

doAchRefund(refundId, batch)



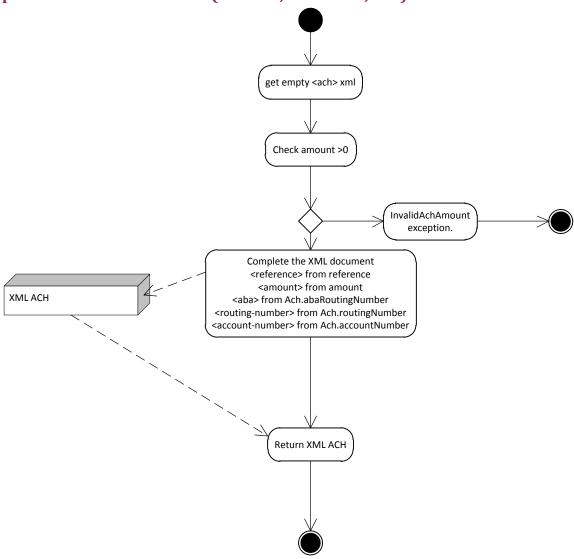




doAllAchRefunds (batch)

Iterate through all check refunds (refund.ach.type) that are validated, and produce document of <batch-ach>. Return XML document.

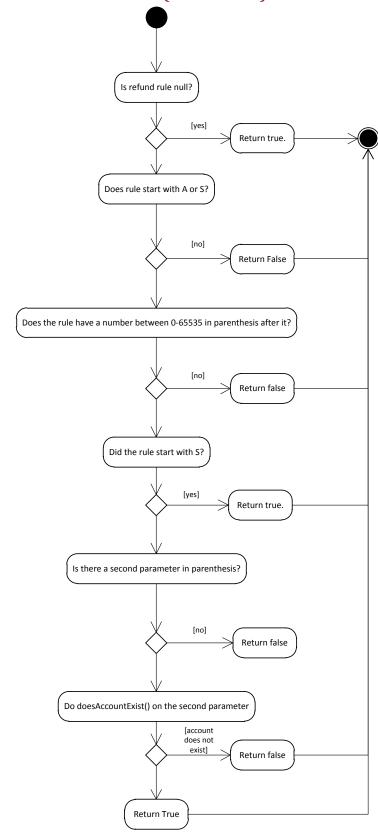
produceAchTransmission (amount, reference, ach)



doAllAchRefunds (batch)

Go through the Refund objects. For each validated refund with type set to ach refund (refund.ach.type). For each one that is found, call doAchRefund (refundId, batch).

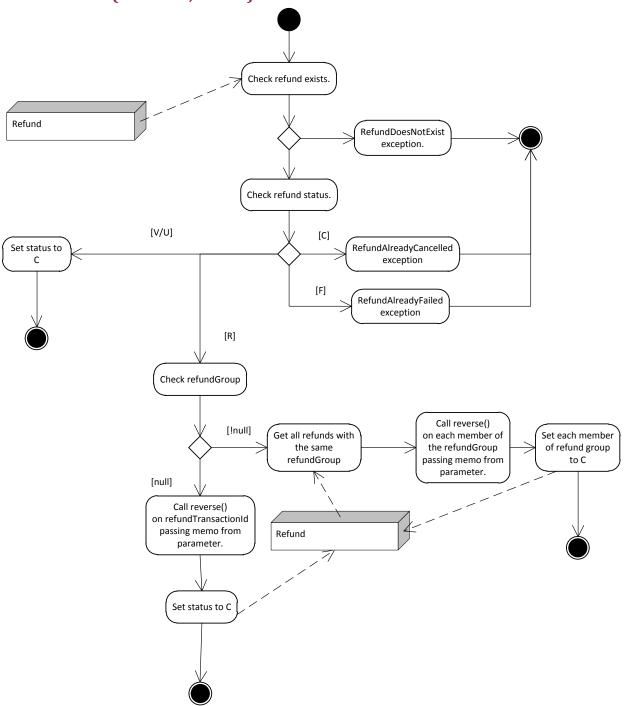
is Refund Rule Valid (refund Rule)







cancelRefund (refundId, memo)

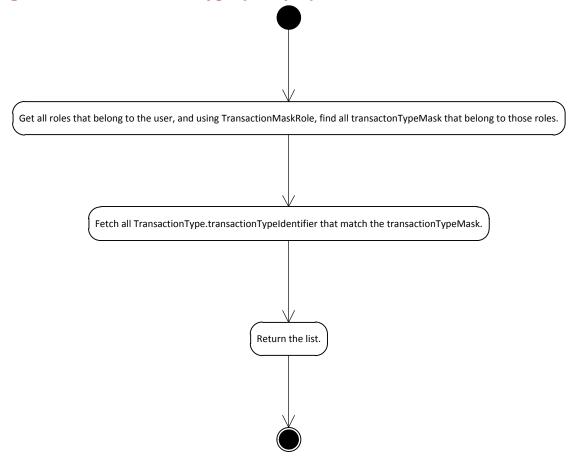


Access Control (Security) Service

The AccessControl service is used to mediate security control between KSA and KIM. All permissions are stored within KIM, allowing easy and standardized access to the KIM permissions system.

getAllowedTransactionType()

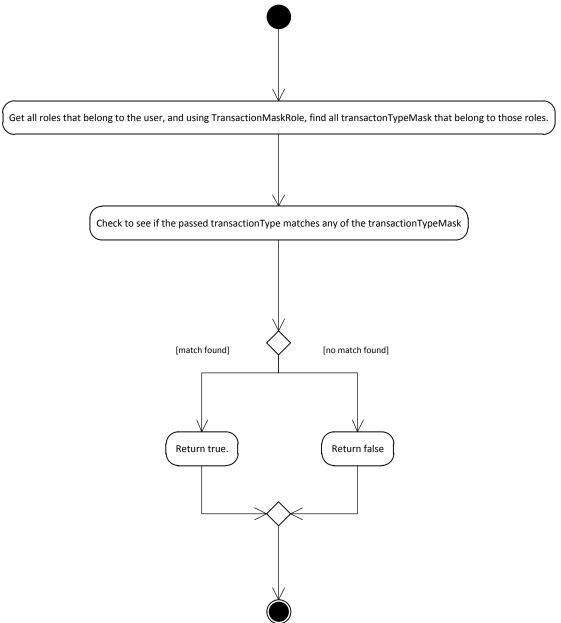
getAllowedTransactionType (entityId)





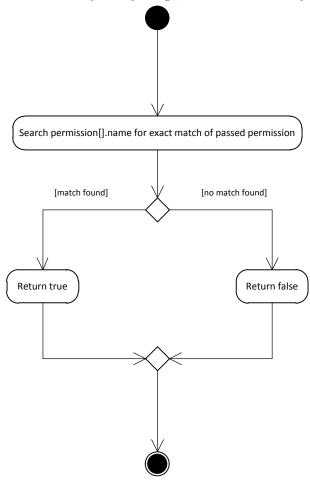
isTransactionTypeAllowed (transactionTypeIdentifier)

isTransactionTypeAllowed (entityId, transactionTypeIdentifier)



isAllowed (permissionName)

isAllowed (entityId, permissionName)



refresh()

Forces a reload of the cached TransactionTypePermission class. This should be called after changing a permission if it is required that the change be propagated instantly.





User Preference Service

The user preference service allows the system to store attributes for each user, allowing fine-grained preference control for each user. In many instances, the UI will allow a student to alter preferences stored here. The details of these preferences are located in the document "System-wide Configuration Settings".

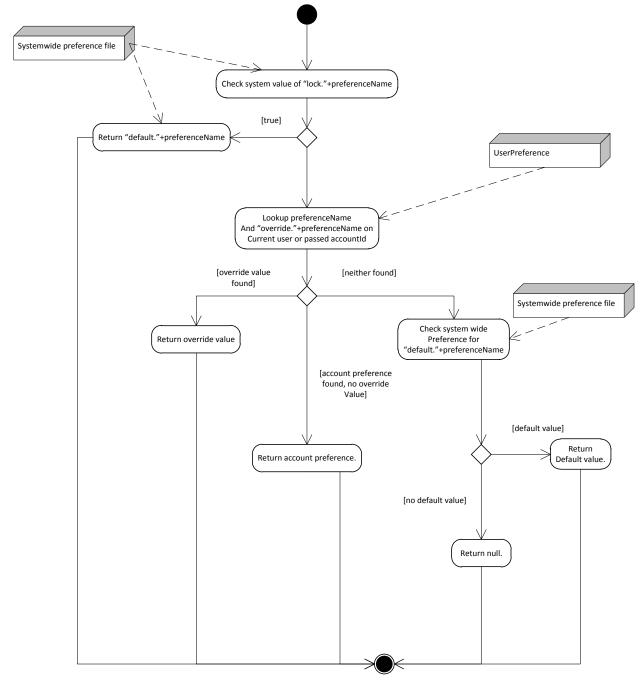
These are simple, but powerful key/pair values. They are called by name. For example, a student may have a preference of how they want to receive their refunds. In this example, this is called refund.method. In certain circumstances, the bursar's office may wish to override the student's preference. To do this, they can set the preference override.refund.method, and this will take precedence over refund.method.

If neither of these values are set, then the system will look to the system-wide options for default, refund, method.

If a school does not want a student to be able to set refund method, then locked.refund.method will be set to true. In this case, default.refund.method will apply no matter what values might be stored in user preferences.

getPreference (preferenceName)

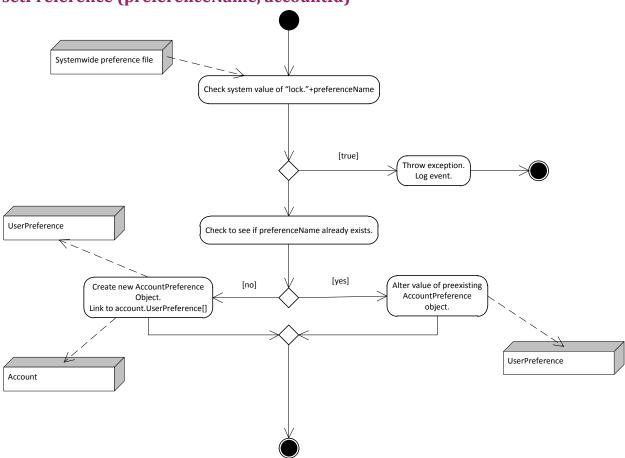
getPreference (preferenceName, accountId)







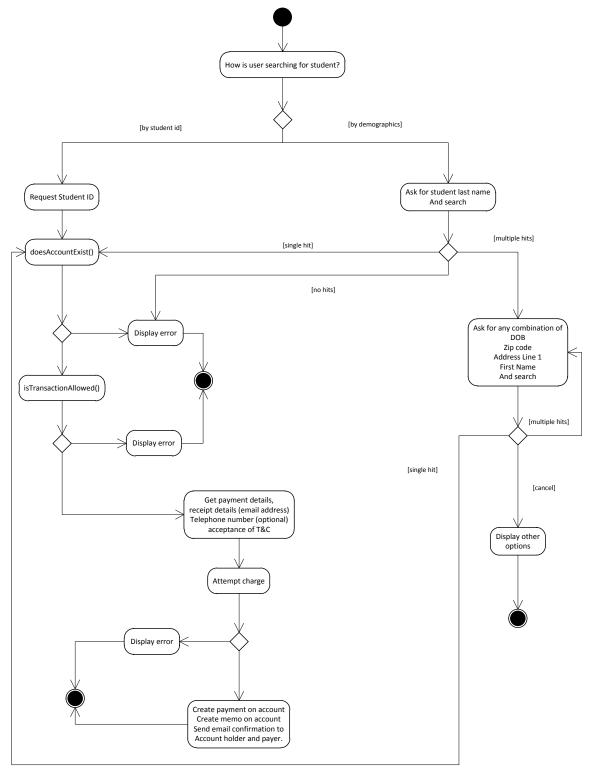
setPreference (preferenceName) setPreference (preferenceName, accountId)



Miscellaneous Process Flows

These flows do not try to describe methods, rather larger processes to achieve a result.

Unauthenticated Web Portal Flow





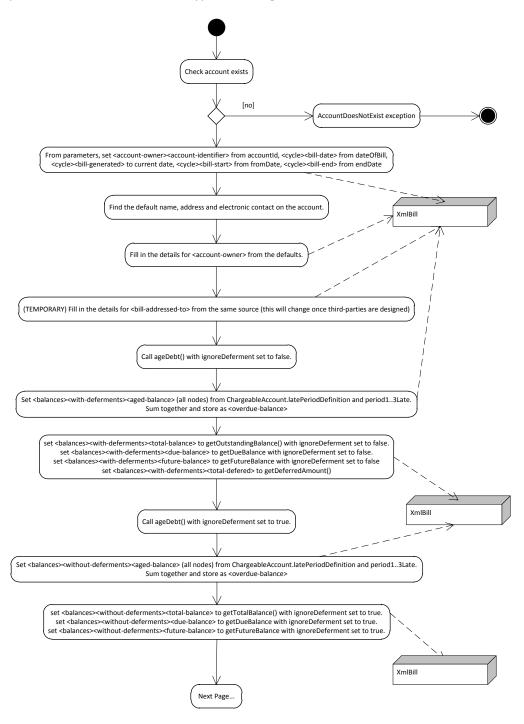


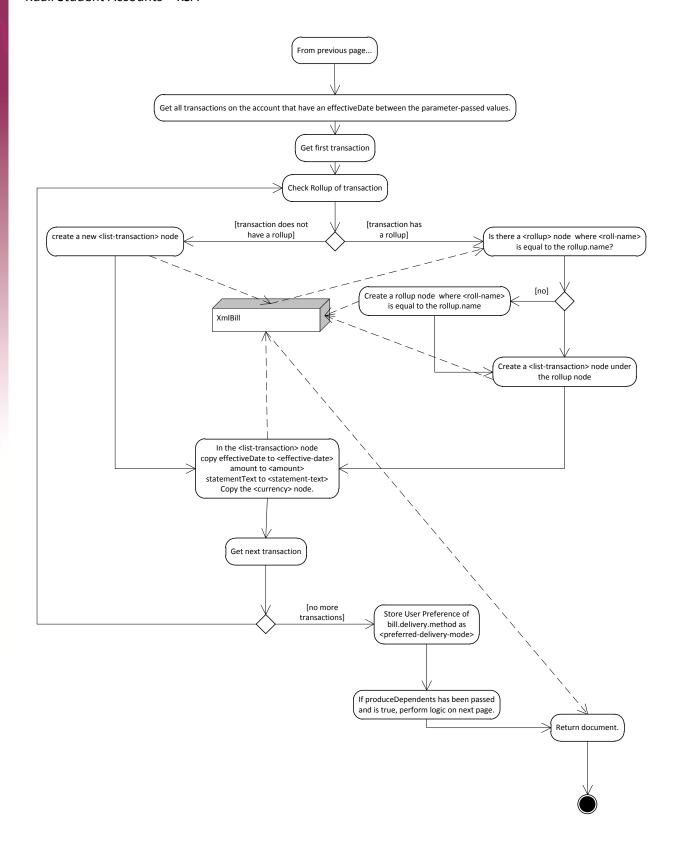
Billing Service

The billing service is responsible for the production of XML bills according the ksa-bill schema. These bills can be exported to other applications to produce bills in whatever format the institution prefers.

produceBill (accountId, fromDate, toDate, dateOfBill, withDependents)

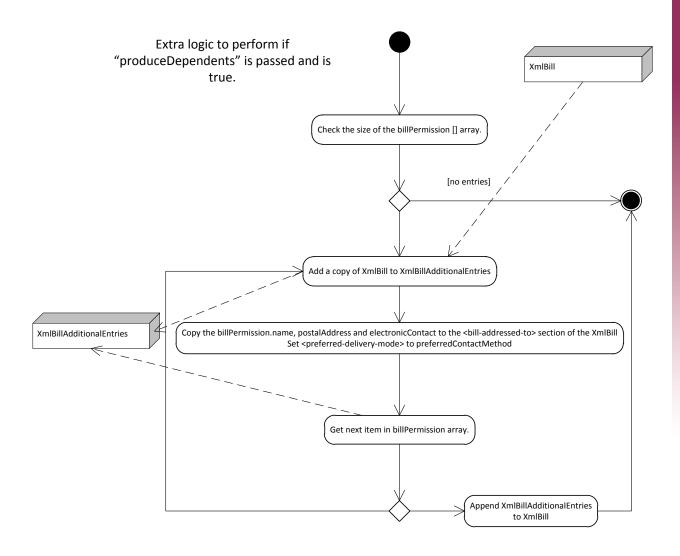
At this time, only direct-charge account bills are produced by this process flow. In the future, this process will also handle other types of billing.







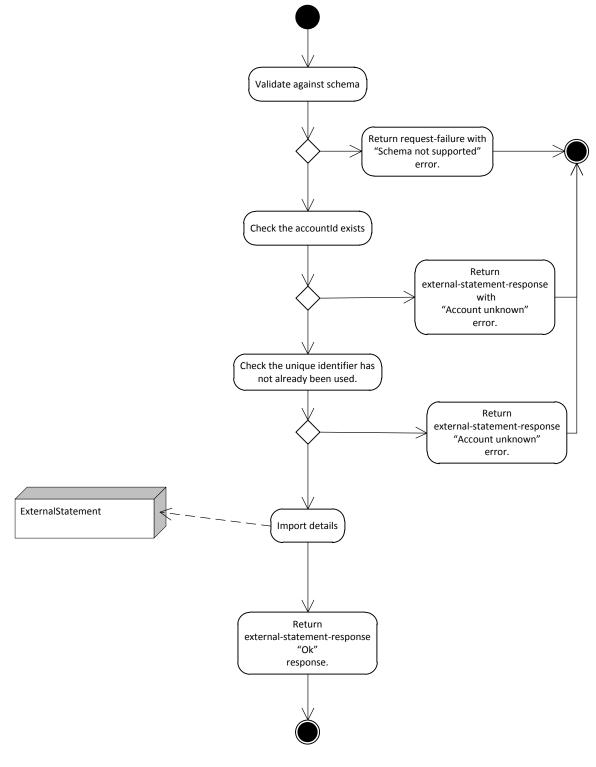




produceBill (list<accountId>, fromDate, toDate, dateOfBill, withDependents)

For each accountId in the list, produce an XML bill and return an XML document containing all the <ksabill> nodes.

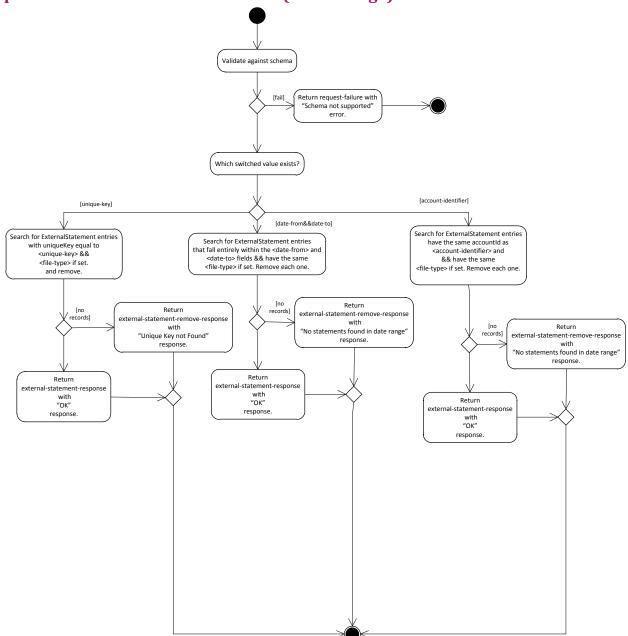
processExternalStatement(xmlMessage)



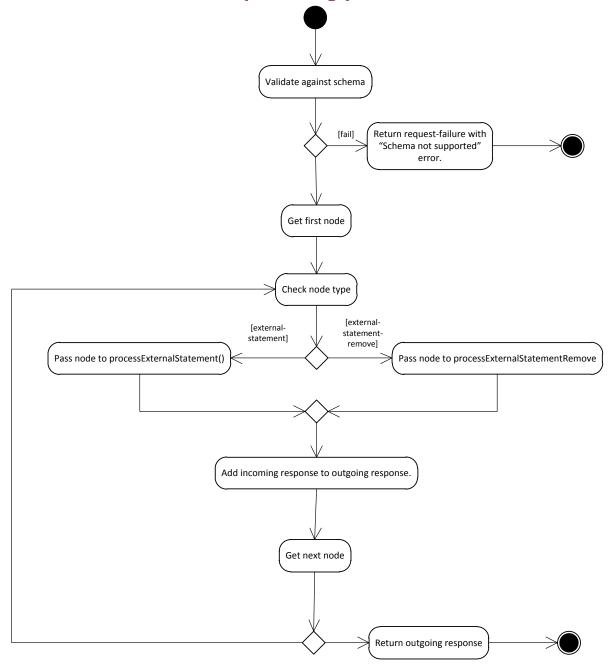




processExternalStatementRemove (xmlMessage)



processExternalStatementBatch (xmlMessage)







Payment Application Service

Payment application services fall under the transaction service, and many payment applications services are already listed under the Transaction and Account services. They are placed here for clarity.

Notice that many of these methods are very explicit and simplified, as they are designed to be called via rules from the rules engine. For this reason, they are rarely overloaded, and the nomenclature of Payments/Charges/Deferments is always used.

paymentApplication (accountId)

Calls the rules set for payment application. Many other services can be used and will be useful to payment application, including a direct creation of an allocation if needed. However, the majority of use cases should be possible by filtering the lists as needed and passing them to the automatic applyPayments() method. This method will create a TransactionList object containing all the unallocated transactions (of any value) for this accountld, and pass this object to the rules engine.

paymentApplication (list<accountId>)

For each accountId, call paymentApplication()

Methods of the TransactionList class (the basis of the Payment Application rules)

Note that many of these methods supply values that can be achieved in other ways, however these methods are designed to be implemented by an end used that has a narrower knowledge of the Java language. Therefore some of the calls are designed to give that user easier access to information that otherwise they would have no way of achieving.

Notice that deferments are always fully allocated by the system, and are therefore not found in the TransactionList supplied to the payment application rules engine.

getNumberOfTransactions ()

Returns the size of the transaction[] array.

refreshList()

Remove all transactions from the list that are now fully allocated (amount = allocatedAmount + lockedAllocationAmount)

getUnallocatedPaymentValue()

getUnallocatedChargeValue()

Returns the value of the unallocated amount of all payments/ charges in the list.

getRestrictedPaymentValue()

getUnrestrictedPaymentValue()

Return the unallocated amount of all restricted or unrestricted payments. Unrestricted payments have a permissableDebitType of "*".

calculateMatrixScore ()

This is a very expensive method, and should be used sparingly.

The matrixTransactionScore is an element that is only calculated during payment application, and changes depending on the list that is passed to this method.

For each credit (payment), this score is the number of debits (charges) IN THE PASSED LIST, which can be paid by this credit. For example, if a payment is unrestricted, then this will equal the number of debits in the list, as it can pay them all. If a payment is restricted to a single debit code, and only one debit with that debit code exists, then its score will be 1.

Conversely, for each debit (charge), the score is the number of credits (payments) that can pay off this debit.

The lower the score, the more limited a credit/debit is. A transaction with a matrixTransactionScore of 0 is not able to be allocated to any transaction in the current working list.

orderByPriority (Boolean ascending)

orderByDate (Boolean ascending)

orderByAmount (Boolean ascending)

orderByUnallocatedAmount (Boolean ascending)

orderByMatrixScore (Boolean ascending)

Order the list on the field mentioned in the method. If ascending is true, sort from lowest to highest, else sort from highest to lowest.

reverseList()

Invert the list from bottom to top.

getNewList()

Return a new copy of the list that can be manipulated.





removeCharges()

removePayments()

Remove the appropriate transactions types from the list.

performUnion (transactionList)

Using the list referenced in transaction list, perform a union between the current list and that list. Any entries that are in transactionList that are not in the current list are added to the current list. (OR)

performIntersection (transactionList)

Using the list referenced in transaction list, perform an intersection between the current list and that list. Any entries that are not also in both lists are removed from the current list. (AND)

performCombination (transactionList)

Using the list referenced in transaction list, perform an intersection between the current list and that list. Any items in the passed list will be added to the current list, unless they are already on the list, in which case they will be removed. (XOR).

performSubract (transactionList)

Using the list referenced in transaction list, perform an intersection between the current list and that list. Any items in the passed list will be removed from the current list.

filterByPriority (priorityFrom, priorityTo)

Remove all transactions from the object that fall outside of the priorities specified. If either parameter is null, it can be ignored (no lower/upper value).

filterByDate (dateFrom, dateTo)

Remove all transactions from the object that fall outside of the dates specified. If either parameter is null, it can be ignored (no lower/upper value).

filterByAmount (amountFrom, amountTo)

Remove all transactions from the object that fall outside of the amounts specified. If either parameter is null, it can be ignored (no lower/upper value).

filterByUnallocatedAmount (amountFrom, amountTo)

Remove all transactions from the object that fall outside of the unallocated amounts specified. If either parameter is null, it can be ignored (no lower/upper value).

filterByMatrixScore (matrixScoreFrom, matrixScoreTo)

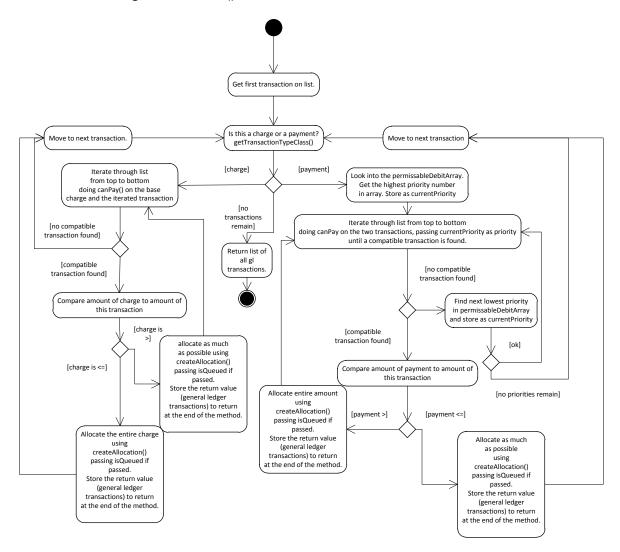
Remove all transactions from the object that fall outside of the unallocated amounts specified. If either parameter is null, it can be ignored (no lower/upper value).

applyPayments ()

applyPayments (isQueued)

applyPayments takes the list that has been manipulated by the other payment application filters. The system will then iterate through the list and apply payments, following simple payment logic. Note that when a payment is encountered, the priority in the permissibleDebitArray will be used. Where a charge is encountered, the next available payment will be applied (that is allowed to pay the charge). Under normal circumstances, payments will be first in the list, unless the user wants to override this behavior.

If isQueued is set as false, the general ledger transactions that are created will be put into status of Waiting, so they will not be transmitted to the general ledger until this status is set to Queued. This will usually be done by passing the list of general ledger transactions to the summarizeGeneralLedgerTransactions() method.







Collections Service (In Progress - This Service is Phase 2: This is designed only to meet phase 1 objective)

assignToCollectionAgency (accountId, collectionAgency, memo)

Calls the rules engine to perform the prerequisite tasks for assigning to collection agency, including establishing flags, blocks, audit trail, and setting the account status to the appropriate value. Finally, this method adds the accountld to the collectionAgency object. Then the memo for this event is placed on the account.

removeFromCollectionAgency (accountId, memo)

Remove the account of the collection agency list. This does not knock the account out of "collections" status.

removeFromCollections (accountId, memo)

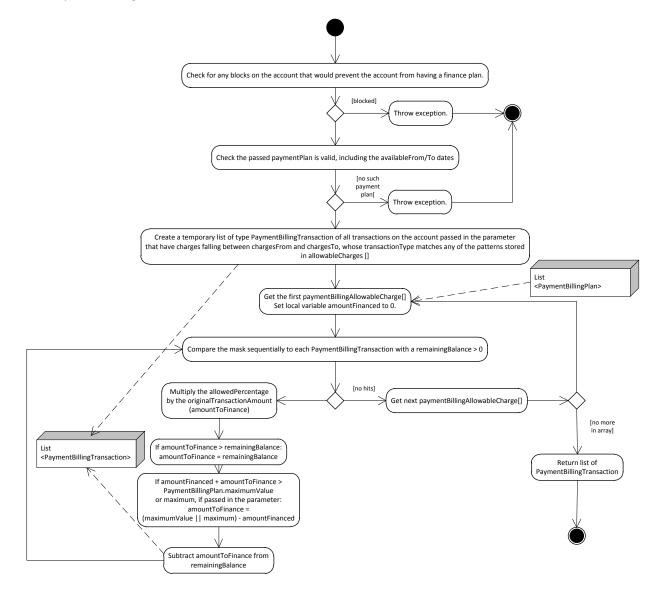
Rule-based process to remove the account from collections status, including lifting of any blocks related to that status, and de-assigning the collection agency if one exists. (see removeFromCollectionAgency()).

Payment Billing Service (Phase 2)

generatePaymentBillingAllowableList (accountId, paymentBillingPlan)

generatePaymentBillingAllowableList (accountId, paymentBillingPlan, maximum)

This method returns a list of type PaymentBillingTransaction, detailing which transactions can be financed, and how much of each of them can be financed. The parameters for this calculation derive from PaymentBillingPlan.







generatePaymentBillingSchedule(paymentBillingTransaction[], paymentBillingPlan)

paymentCalculation (totalAmount, percentage, roundingFactor)

This is used to produce a monthly payment amount, based on the original amount, the percentage and the rounding factor.

Check the rounding factor is only a power of 10 (1, 10,100,1000...) or is zero.

Multiply the total Amount by the percentage.

If roundingFactor is zero, round the percentage up to the second decimal place.

If the rounding factor is set, round the number up to zero for the number of digits covered.

E.X.

If rounding is 1, the last digit will be zero, so 1029 becomes 1030.

If rounding is 100, the last three digits will be 0, so 1029 becomes 2000.

(Rounding factor is not likely to be anything other than 0,1, or 10)

Return the paymentAmount

System Preference Service

getPreference(preferenceName)

If the preference exists, return the value, otherwise throw an exception.

setPreference (preferenceName, value)

Check the user is permitted to change the system preferences, otherwise throw an exception.

If the preference does not exist, create, and incorporate the creator and creation time.

If the preference exists, update the value, and alter the editor and last update.





Services Service;)

numberMask (number, digits)

Mask the number passed to only show the last digits as passed in the parameter. The masking character can be found in security.masking.character.

take the value of ssnMask and keep that number of the right-most digits. Replace the other digits with the masking character.

(ex. number = "123456789", digits=4, security.masking.character=X, return "XXXXX6789")

Reporting Service (Part of KSA-RR)

prepare1098T (accountId, year, ssnMask)

prepare1098T (accountId, year, ssnMask, noRecord)

prepare1098T (accountId, dateFrom, dateTo, year, ssnMask)

prepare1098T (accountId, dateFrom, dateTo, year, ssnMask, noRecord)

Returns an XML representation of the federal 1098T form. Note that many of the parameters for producing an correct 1098T must be established in the system preferences, and transactions must carry the appropriate tags in order to be counted correctly.

Note that if year is passed, the dateFrom and dateTo fields are assumed to be 1/1/year through 12/31/year. It is unlikely these dates would need to be changed.

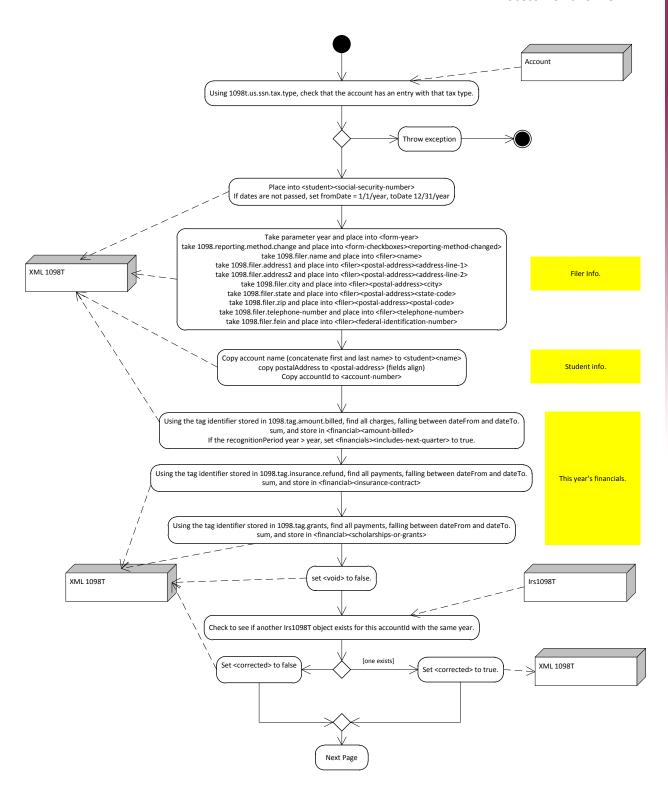
ssnMask is the number of final digits of the social security number that will be stored in the local record. The XML file produced will contain the entire social security number, and it is imperative that the institution provide appropriate controls over this data.

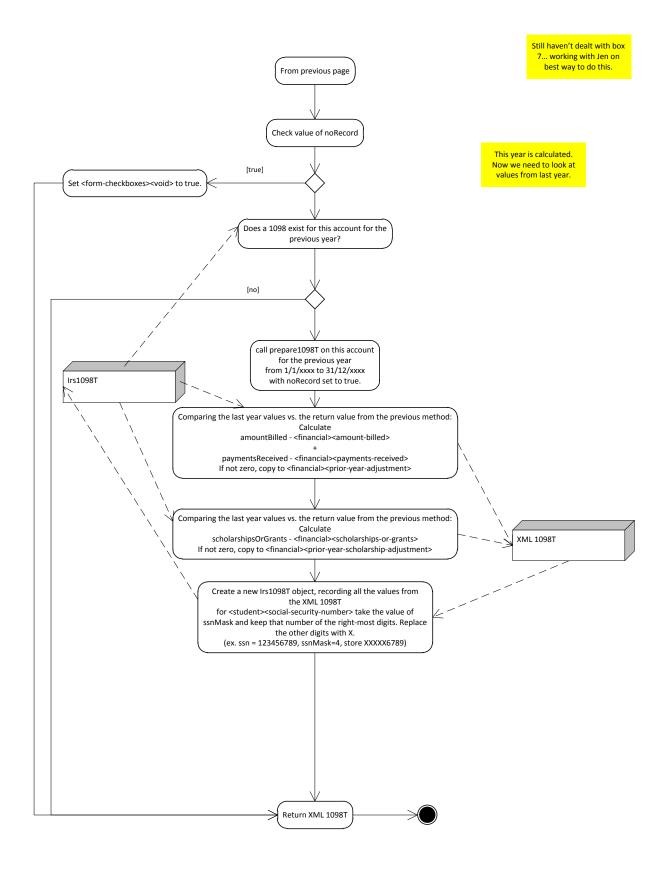
If noRecord is passed as true, then the system will not keep a record of the produces 1098T. This option is ONLY to be used if the 1098 is being used to verify previous year's data, as the system does in order to complete the current year's return. This form will automatically be returned as void, and a paper 1098T should not be produced from this data.



Process Flows for KSA-RM





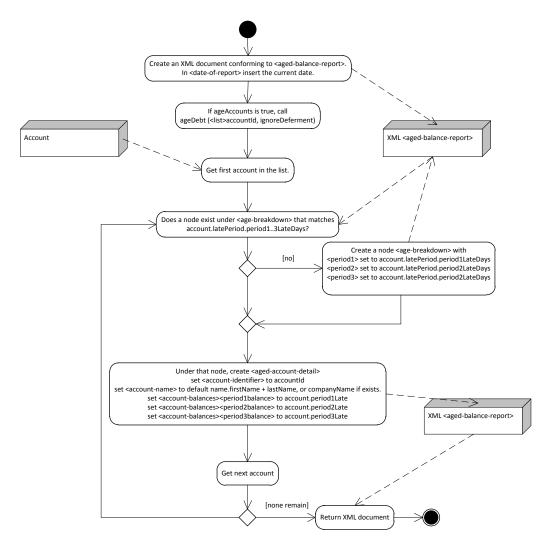






produceAgedBalanceReport (list<accountId>, ignoreDeferments, ageAccounts)

Produce an XML aged balance report for the accounts in the list. If ageAccounts is true, then each account will be aged before the report is run. If ignoreDeferments is true, then deferments will be ignored in the calculation of the balances, ONLY if ageAccounts is set to true.

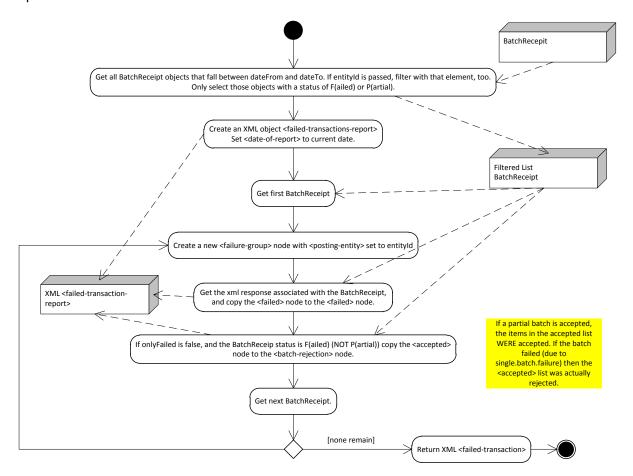


produceFailedTransactionReport (dateFrom, dateTo, onlyFailed)

produceFailedTransactionReport (dateFrom, dateTo, entityId, onlyFailed)

Checks the batch records for transactions that have been sent and rejected. The method can filter by date range, and by entity. If no entity is passed, all batches in the date range will be included. If onlyFailed is set to true, only the transactions that failed on their own will be reported (i.e. if a whole batch was rejected due to a failure, the transactions that would have posted ok will not be reported.) If

onlyFailed is true, all transactions that were not accepted, even those which were inherently "valid" will be reported.



produceAccountReport (list<accountId), fromDate, toDate, details, paymentApplication, ageAccount)</pre>

Call produceAccountReport for each account in the list. Return a copy of all the reports.

produceAccountReport (accountId, fromDate, toDate, details, paymentApplication, ageAccount)

Return an XML account report for the account id, between the dates listed. If details is true, then all transactions will also be reported. If paymentApplication is true then paymentApplication() will be run before the account is reported. If ageAccount is true, the account will be aged before the report is generated.





