

KUDAKWASHE TADERERA

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SUMMARY

Results-oriented data and technology professional with a strong foundation in analytics, data visualization, and business intelligence. Skilled in transforming complex data into actionable insights using tools like Power BI, Tableau, SQL, and Excel, with working knowledge of Python and AWS. Adept at supporting strategic decisions, automating reporting workflows, and optimizing data pipelines. Recognized for academic excellence and leadership in fast-paced, data-driven environments. Proven success in reducing operational inefficiencies, enhancing reporting accuracy, and aligning technical solutions with business goals. Known for bridging the gap between data teams and stakeholders through clear communication, collaboration, and execution.

EDUCATION

University of Illinois, Urbana-Champaign	Aug 2024 – Jul 2025
Master of Science in Technology Management (GPA – 4.00/4.00)	
<i>Honors: Beta Gamma Sigma – International Business Honor Society</i>	
Midlands State University, Harare, Zimbabwe	Jan 2018 – Nov 2021
Bachelor of Science in Management Information Systems (<i>Distinction</i>)	

PROFESSIONAL EXPERIENCE

Business Data Analyst - Paragon Express	Mar 2024 – Aug 2024
<i>Technical Environment: Power BI, Excel, SQL, SharePoint, Microsoft Teams, Google Workspace, Canva, Notion</i>	
As a Business Data Analyst at Paragon Express, I supported the printing and packaging operations by developing data-driven reports and dashboards to improve job tracking, inventory usage, and client order management. I worked closely with production and sales teams to ensure accurate reporting and streamlined decision-making.	
<ul style="list-style-type: none">Created Power BI dashboards to track printing job status and delivery timelines, reducing missed deadlines by 30%.Automated monthly reporting processes using Excel and SQL, saving the operations team over 10 hours of manual work per month.Analyzed material usage trends and optimized inventory reporting, contributing to a 15% reduction in packaging waste.	
Operations Data Associate - Nashua Zimbabwe	Jan 2022 – Mar 2024
<i>Technical Environment: Excel, SQL, Tableau, Python, Microsoft Access, PowerPoint, Sage Pastel, Outlook, Windows Server</i>	
At Nashua Zimbabwe, I supported operational teams by analyzing service data, optimizing reporting workflows, and identifying trends to improve performance and client satisfaction. My contributions helped streamline technician tracking, billing, and print service operations.	
<ul style="list-style-type: none">Analyzed print service logs and technician job data, leading to a 20% improvement in on-time service delivery.Created automated Excel templates and summary visuals in PowerPoint, reducing report preparation time by 35%.Validated billing data across Sage Pastel and internal logs, resolving discrepancies totaling over \$5,000 in 4 months.	

OTHER POSITIONS

✓ Remote Data Insights Assistant , Southern Region Trading Company	Feb 2021 – Nov 2021
✓ Data Analytics Intern , Zimbabwe Open University	Jan 2020 – Dec 2020
✓ Operations & Systems Assistant , Vanboer Trading Company	May 2015 – Dec 2017

TECHNICAL SKILLS

- Data Analysis & Visualization:** Power BI, Tableau, Excel (Advanced), Google Sheets, Power Query
- Programming & Databases:** SQL, Python (Pandas, Matplotlib), MySQL, Azure SQL, Microsoft Access, BigQuery
- Automation & Tools:** Power Automate, Microsoft Forms, SharePoint, Microsoft Teams, Google Workspace
- Cloud Platforms & Systems:** Azure (Fundamentals), Office 365, Windows Server

CORE COMPETENCIES

Data-Driven Decision Making | Business Reporting | Problem Solving | Attention to Detail | Cross-Team Collaboration
Time Management | Data Interpretation | Communication | Stakeholder Engagement | Analytical Thinking