KUDAKWASHE TADERERA

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SUMMARY

Insight-driven Data Analyst with a strong foundation in data exploration, visualization, and reporting. Skilled in transforming raw data into actionable insights using SQL, Excel, Power BI, and Python (Pandas, Matplotlib). Experienced in identifying performance trends, automating reporting workflows, and delivering clear dashboards to support strategic decisions. Adept at collaborating with stakeholders, validating data quality, and presenting complex findings in an accessible and visual format.

EDUCATION

University of Illinois, Urbana-Champaign   Aug 2024 – Jul 2025
Master of Science in Technology Management *(GPA – 4.00/4.00)*
Honors: Beta Gamma Sigma – International Business Honor Society

Midlands State University, Harare, Zimbabwe   Jan 2018 – Nov 2021
Bachelor of Science in Management Information Systems *(Distinction)*

PROFESSIONAL EXPERIENCE

Data Analyst - Paragon Express   Mar 2024 – Aug 2024
Technical Environment: Power BI, Excel, SQL, SharePoint, Microsoft Teams, Google Workspace, Canva, Notion

As a Data Analyst at Paragon Express, I built scalable dashboards and transformed raw operational data into actionable insights. I collaborated across departments to streamline analytics workflows and improve reporting accuracy for supply chain and delivery operations.

- Built 5+ interactive Power BI dashboards covering job turnaround time, delivery rates, and order volumes, used weekly by executives, reducing manual reporting hours by **60%**.
- Wrote complex SQL queries to extract and join data across **3** internal databases, delivering clean datasets for reporting and internal performance reviews.
- Used Python (Pandas + Matplotlib) to automate analysis of weekly order trends, helping to identify a **15%** drop in repeat order rates, which triggered an upstream quality audit.

Junior Data Analyst - Nashua Zimbabwe   Jan 2022 – Mar 2024
Technical Environment: Excel, SQL, Tableau, Python, Microsoft Access, PowerPoint, Sage Pastel, Outlook, Windows Server

At Nashua Zimbabwe, I supported service, billing, and asset teams by preparing dashboards, reconciling data issues, and maintaining reporting accuracy. My work helped ensure clean performance metrics for monthly and quarterly reports.

- Conducted recurring analysis of technician efficiency and job ticket volumes, resulting in a **20%** improvement in service response times within 6 months.
- Built Excel dashboards with pivot tables and visual summaries for department heads, automating a monthly reporting cycle and saving **12+** hours/month.
- Cross-validated invoice records across Sage Pastel, SQL exports, and Access logs, identifying and correcting over **$5,000** in billing discrepancies.

OTHER POSITIONS

- ✓ **Remote Data Insights Assistant**, Southern Region Trading Company   Feb 2021 – Nov 2021
- ✓ **Data Analytics Intern**, Zimbabwe Open University   Jan 2020 – Dec 2020
- ✓ **Operations & Systems Assistant,** Vanboer Trading Company   May 2015 – Dec 2017

TECHNICAL SKILLS

- **Data Analysis & Querying:** SQL, Excel (Advanced), Power Query, MySQL, Azure SQL, Google Sheets
- **Visualization & BI Tools:** Power BI, Tableau, Looker Studio, Matplotlib, Seaborn
- **Programming & Scripting:** Python (Pandas, NumPy, Matplotlib), Jupyter Notebooks
- **Data Wrangling & Automation:** Python Scripting, Excel Macros, Power Automate, Data Cleaning Pipelines
- **Data Management:** Microsoft Access, BigQuery, CSV/JSON Transformation, Relational Databases

CORE COMPETENCIES

Data Cleaning & Preparation | SQL Query Development | Dashboard Design & Visualization | Insight Communication
Trend & Pattern Analysis | Statistical Analysis | Python for Data Analysis | Reporting Automation