Introd	uction to Project Management
1.	By 2027, employers will need over million individuals working in project management–oriented roles. a.27 b.47 c.67 d.87
2.	Which of the following is not a potential advantage of using good project management? a.Shorter development times b. Higher worker morale c.Lower cost of capital d. Higher profit margins
3.	A is a temporary endeavor undertaken to create a unique product, service, or result. a.program b.process c.project d.portfolio
4.	Which of the following is not an attribute of a project? a. Projects are unique. b. Projects are developed using progressive elaboration. c. Projects have a primary customer or sponsor. d.Projects involve little uncertainty.
5.	Which of the following is not part of the triple constraint of project management? a. Meeting scope goals b.Meeting time goals c.Meeting communications goals d.Meeting cost goals
6.	is the application of knowledge, skills, tools, and techniques to project activities to meet project requirements. a.Project management b.Program management c.Project portfolio management d.Requirements management
7.	Project portfolio management addresses goals of an organization, while project management addresses goals. a.strategic, tactical b.tactical, strategic c.internal, external

d.external, internal

8.	Several application development projects done for the same functional group might best be managed as part of a a.portfolio b.program c.investment d.collaborative	
9.	Which of the following is not true? a.Most American companies have a project management office. b.You can earn an advanced degree in project management from hundreds of colleges and universities. c.Employers are looking for project management skills in new graduates. d.PMI's talent triangle includes leadership and information technology skills along with project management.	
10. What is the name of one of the popular certifications provided by the Project Management Institute? a.Certified Project Manager (CPM) b.Project Management Professional (PMP®) c.Project Management Expert (PME) d.Project Management Mentor (PMM) 		
	roject Management and Information Technology Context Which of the following is not part of the three-sphere model for systems management? a.Business b.Information c.Technology d.Organization	
12	Which of the four frames of organizations addresses how meetings are run, employee dress codes, and expected work hours? a. Structural b.Human resources c.Political d.Symbolic	
13.	Personnel in a organizational structure often report to two or more bosses. a.functional b.project c. matrix d.hybrid	

14. Project work is most successful in an organizational culture where all of the following characteristics are important except a.member identity b.group emphasis c.risk tolerance d.control
15. A is a product or service, such as a technical report, a training session, or hardware, produced or provided as part of a project. a.deliverable b.product c.work package d.tangible goal
 16. Which of the following statements is false? a.An analysis project life cycle is a collection of project phases. b.A product life cycle is the same as a project life cycle. c.The waterfall approach is an example of a predictive life cycle model. d.Agile is an example of an adaptive life cycle model.
 17. Which of the following terms describes a framework of the phases involved in developing information systems? a.Systems development life cycle b.Rapid application development c. Predictive life cycle d.Extreme programming
18. The nature of IT projects is different from the nature of projects in many other industries because they are very a.expensive b.technical c.diverse d.challenging
 19. What term describes an organization's acquisition of goods and services from an outside source in another country? a.Globalization b.Offshoring c.Exporting d.Global sourcing
20 is the leading agile development method. a.Extreme programming b.Sprint c.Kanban d. Scrum

The Project Management Process Groups

21.	Α	is a series of actions directed toward a particular result.	
a.goal			
b. process			
	c.plan		
	d. proje	ct	
22 processes include coordinating people and other resources to c			
		ect plans and create the products, services, or results of the project or phase.	
	a.	Initiating	
	b.	Planning	
	C.	Executing Marketing and a setalling	
	d.	Monitoring and controlling	
	e.	Closing	
23.	Which բ	process group normally requires the most resources and time?	
	a.	Initiating	
	b.	Planning	
	C.	Executing	
	d.	Monitoring and controlling	
	e.	Closing	
24.	What m	nethodology was developed in the United Kingdom, defines 45 separate	
	subprocesses, and organizes them into eight process groups?		
	a.Six Sigma		
b.RUP			
c.PMBOK® Guide			
	d.PRIN	CE2	
25	Which (of the following outputs is often completed before initiating a project?	
20.	a.	Stakeholder register	
	b.	Business case	
	C.	Project charter	
	d.	Kick-off meeting	
26	A work	brookdown structure, project cabadula, and east actimates are outputs of the	
∠ 0.	A WOIK	breakdown structure, project schedule, and cost estimates are outputs of the process.	
	a.	initiating	
	b.	planning	
	C.	executing	
	d.	monitoring and controlling	
	e.	closing	

27.	Initiatin	g involves developing a project charter, which is part of the project management knowledge area.
	a.	integration
	b.	scope
	C.	communications
	d.	risk
28.		involves measuring progress toward project objectives and taking
	correcti	ve actions.
	a.	Initiating
	b.	Planning
	C.	Executing
	d.	Monitoring and controlling
	e.	Closing
• • • • • • • • • • • • • • • • • • • •		of the following is not a typical reason that project teams would use a ve approach versus an agile approach to managing a project?
	a.	The project has unclear up-front requirements.
	b.	The project team is inexperienced and dispersed.
	C.	Large risks are involved.
	d.	The completion date is fairly rigid.
30.	Many p	eople use to have a standard format for preparing various
	project	management documents.
	a.	methodologies
	b.	templates
	C.	project management software
	d.	Standards
ojec	t Integr	ation Management
31.	Which o	of the following processes is not part of project integration management?
	a.	Developing the project business case
	b.	Developing the project charter
	C.	Developing the project management plan

Pro

- Closing the project or phase d.
- 32. What is the last step in the four-stage planning process for selecting IT projects?
 - IT strategy planning a.
 - b. Business area analysis
 - C. Mind mapping
 - **Resource allocation** d.
- 33. Which of the following is not a best practice for new product development projects?
 - Aligning projects and resources with business strategy a.
 - Selecting projects that will take less than two years to provide payback b.
 - C. Focusing on customer needs in identifying projects
 - d. Assigning project managers to lead projects

34.	A new government law requires an organization to report data in a new way. Which of the following categories would include a new information system project to provide this data? a. Problem b. Opportunity c. Directive d. Regulation
35.	If estimates for total discounted benefits for a project are \$120,000 and total discounted costs are \$100,000, what is the estimated return on investment (ROI)? a. \$20,000 b. \$120,000 c. 20 percent d. 120 percent
36.	A is a document that formally recognizes the existence of a project and provides direction on the project's objectives and management. a. project charter b. Contract c. business case d. project management plan
37.	Which of the following items is not normally included in a project charter? a. The name of the project manager b. Budget information c. Stakeholder signatures d. A Gantt chart
38.	ensures that the descriptions of the project's products are correct and complete. a. Configuration management b. Integrated change control c. Integration management d. A change control board
39.	 Which of the following is not a suggestion for performing integrated change control? a. Use good configuration management. b. Minimize change. c. Establish a formal change control system. d. View project management as a process of constant communication and negotiation.

40.	What to manage	ool and technique is used for all processes of project integration
	a.	Project management software
	b.	Templates
		Expert judgment
	d.	All of the above
	u.	All of the above
	Project	Scope Management
41.		refer(s) to all the work involved in creating the products of the project
	and the	processes used to create them.
	a.	Deliverables
		Milestones
	C.	•
	d.	Product development
42.		ool or technique for collecting requirements is often the most expensive and
	time co	nsuming?
	a.	Interviews
	b.	Focus groups
	C.	Surveys
	d.	Observation
43.	Α	is a deliverable-oriented grouping of the work involved in a project
	that def	ines its total scope.
	a.	scope statement
	b.	WBS
	C.	WBS dictionary
	d.	work package
44.		approach to developing a WBS involves writing down or drawing ideas in a
	nonline	ar format?
	a.	Top-down
	b.	Bottom-up
	C.	Analogy
	d.	Mind mapping
45.	Assum	e that you have a project with major categories called planning, analysis,
	design,	and testing. What level of the WBS would these items fall under?
	a.	0
	b.	1
	C.	2
	d.	3
46.	Which	of the following is not a best practice that can help in avoiding scope
		ns on IT projects?
	a.	Keep the scope realistic.
	b.	Use off-the-shelf hardware and software whenever possible.

- Follow good project management processes. d. Don't involve too many users in scope management. 47. What constitutes requirements for agile projects? The Scrum a. b. The backlog C. The sprints The requirements list d. is often achieved by a customer inspection and then sign-off on key deliverables. acceptance b. validation C. completion close-out d. 49. Which of the following is not a suggestion for improving user input? Develop a good project selection process for IT projects. h. Have users on the project team. C. Co-locate users with developers. d. Only have meetings as needed, not on a regular basis. 50. Project management software helps you develop a _____, which serves as a basis for creating Gantt charts, assigning resources, and allocating costs. project plan a. b. schedule **WBS** C. d. deliverable **Project Schedule Management** 51. Which of the following processes involves determining the policies, procedures, and documentation that will be used for planning, executing, and controlling the project schedule? a. Planning schedule management b. Defining activities C. Estimating activity resources d. Activity sequencing
- 52. Predecessors, successors, logical relationships, leads and lags, resource requirements, constraints, imposed dates, and assumptions are all examples of .
 - a. items in an activity list

C.

- b. items on a Gantt chart
- milestone attributes C.
- d. activity attributes

53. As the project manager for a software development project, you are helping to develop the project schedule. You decide that writing code for a system should not start until users sign off on the analysis work. What type of dependency is this? Technical a. Mandatory b. **Discretionary** C. d. External 54. You cannot start editing a technical report until someone else completes the first draft. What type of dependency does this represent? Finish-to-start b. Start-to-start Finish-to-finish C. Start-to-finish d. 55. Which of the following statements is false? A burndown chart is a tool for schedule control. b. Duration and effort are synonymous terms. A three-point estimate includes an optimistic, a most likely, and a pessimistic C. estimate. d. A Gantt chart is a common tool for displaying project schedule information. 56. What symbol on a Gantt chart represents a slipped milestone? A black arrow a. b. A white arrow C. A black diamond A white diamond d. 57. What type of diagram shows planned and actual project schedule information? A network diagram a. b. A Gantt chart **A Tracking Gantt chart** C. d. A milestone chart 58. __ is a network diagramming technique used to predict total project duration.

PERT

Crashing

A Gantt chart

Critical path method

a. b.

c. d.

59. Which of the following statements is false? a. Growing grass was on the critical path for a large theme park project. The critical path is the series of activities that determine the earliest time by b. which a project can be completed. A forward pass through a project network diagram determines the early start and early finish dates for each activity. Fast tracking is a technique for making cost and schedule trade-offs to obtain the greatest amount of schedule compression for the least incremental cost. 60. is a method of scheduling that considers limited resources when creating a project schedule and includes buffers to protect the project completion date. Parkinson's Law b. Scrum Critical path analysis C. Critical chain scheduling d. **Project Cost Management** 61. Accountants usually define _____ as a resource sacrificed or foregone to achieve a specific objective. money a. b. liability trade C. cost d. 62. What is the main goal of project cost management? a. To complete a project for as little cost as possible To complete a project within an approved budget b. To provide truthful and accurate cost information on projects C. To ensure that an organization's money is used wisely d. 63. Which of the following is not an output of the project cost management process called estimating costs, according to the PMBOK® Guide - Sixth Edition? Cost estimates a. b. A cost baseline C. Basis of estimates d. Project documents updates 64. If a company loses \$5 for every \$100 in revenue for a certain product, what is the

- 65. reserves allow for future situations that are unpredictable.
 - a. Contingency

- \$5

\$5

profit margin for that product?a. - 5 percent

5 percent

b. Financial

a. b.

C.

d.

c. Management

- d. Baseline
- 66. You are preparing a cost estimate for a building based on its location, purpose, number of square feet, and other characteristics. What cost-estimating technique are you using?
 - a. Parametric
 - b. Analogous
 - c. Bottom-up
 - d. Top-down
- 67. _____ involves allocating the project cost estimate to individual material resources or work items over time.
 - a. Reserve analysis
 - b. Life cycle costing
 - c. Project cost budgeting
 - d. Earned value analysis
- 68. ______ is a project performance measurement technique that integrates scope, time, and cost data.
 - a. Reserve analysis
 - b. Life cycle costing
 - c. Project cost budgeting
 - d. Earned value management
- 69. If the actual cost for a WBS item is \$1,500 and its earned value is \$2,000, what is its cost variance, and is it under or over budget?
 - a. The cost variance is 2\$500, which is over budget.
 - b. The cost variance is 2\$500, which is under budget.
 - c. The cost variance is \$500, which is over budget.
 - d. The cost variance is \$500, which is under budget.
- 70. If a project is halfway completed, its schedule performance index is 110 percent, and its cost performance index is 95 percent, how is it progressing?
 - a. It is ahead of schedule and under budget.
 - b. It is ahead of schedule and over budget.
 - c. It is behind schedule and under budget.
 - d. It is behind schedule and over budget.

Project Quality Management

- 71. _____ is the degree to which a set of inherent characteristics fulfills requirements.
 - a. Quality
 - b. Conformance to requirements
 - c. Fitness for use
 - d. Reliability

- 72. What is the purpose of project quality management?
 - a. To produce the highest-quality products and services possible
 - b. To ensure that appropriate quality standards are met
 - c. To ensure that the project will satisfy the needs for which it was undertaken
 - d. All of the above
- 73. generates ideas for quality improvements by comparing specific project practices or product characteristics to those of other projects or products within or outside the performing organization.
 - a. Quality audits
 - b. Design of experiments
 - c. Six Sigma
 - d. Benchmarking
- 74. What does the term kaizen mean?
 - a. Minimize waste
 - b. Maximize value
 - c. Do it right the first time
 - d. Improvement
- 75. What tool can you use to determine whether a process is in control or out of control?
 - a. A cause-and-effect diagram
 - b. A control chart
 - c. A run chart
 - d. A control panel diagram
- 76. Six Sigma's target for perfection is the achievement of no more than defects, errors, or mistakes per million opportunities.
 - a. 6
 - b. 9
 - c. 3.4
 - d. 1
- 77. The seven run rule states that if seven data points in a row on a control chart are all below the mean, above the mean, or all increasing or decreasing, then the process needs to be examined for problems.
 - a. random
 - b. nonrandom
 - c. Six Sigma
 - d. quality
- 78. What is the preferred order for performing testing on IT projects?
 - a. Unit testing, integration testing, system testing, user acceptance testing
 - b. Unit testing, system testing, integration testing, user acceptance testing
 - c. Unit testing, system testing, user acceptance testing, integration testing
 - d. Unit testing, integration testing, user acceptance testing, system testing

70	
79.	is known for his work on quality control in Japan, and he developed the 14
	Points for Management in his text Out of the Crisis.
	a. Juran
	b. Deming
	c. Crosby d. Ishikawa
	u. Isilikawa
80.	PMI's OPM3® is an example of a model or framework for helping organizations
	improve their processes and systems.
	a. benchmarking
	b. Six Sigma
	c. maturity
	d. Quality
Projec	t Resource Management
81.	Which of the following is not part of project resource management?
01.	a. Duration estimating
	b. Acquiring resources
	c. Developing the project team
	d. Managing the project team
02	aguaga paople to participate in an activity for their own enjoyment
82.	causes people to participate in an activity for their own enjoyment. a. Intrinsic motivation
	a. Intrinsic motivationb. Extrinsic motivation
	c. Self-motivation
	d. Social motivation
	u. Social motivation
83.	At the bottom of Maslow's pyramid or hierarchy of needs are needs.
	a. self-actualization
	b. esteem
	c. safety
	d. physiological
84.	According to McClelland's acquired-needs theory, people who desire harmonious
	relations with other people and need to feel accepted have a high need.
	a. social
	b. achievement
	c. affiliation
	d. extrinsic
85.	power is based on a person's individual charisma.
55.	a. Affiliation
	b. Referent
	c. Personality
	d. Legitimate
	J

- 86. A maps the work of a project, as described in the WBS, to the people responsible for performing the work. project organizational chart a. work definition and assignment process b. resource histogram C. d. responsibility assignment matrix 87. A staffing management plan often includes a resource_____, which is a column chart that shows the number of resources assigned to the project over time. a. chart b. graph histogram c. d. timeline 88. What technique can you use to resolve resource conflicts by delaying tasks? a. Resource loading b. **Resource leveling** C. Critical path analysis d. Overallocation 89. What are the five stages in Tuckman's model of team development, in chronological order? a. Forming, storming, norming, performing, and adjourning b. Storming, forming, norming, performing, and adjourning C. Norming, forming, storming, performing, and adjourning Forming, storming, performing, norming, and adjourning d. 90. Which method for conflict management should be used when both the task and the relationship are of high importance? Compromise a. b. Confrontation Collaboration C. d. **Smoothing**
- **Project Communications Management**
 - 91. What do many experts agree is the greatest threat to the success of any project?
 - a. Lack of proper funding
 - b. A failure to communicate
 - c. Poor listening skills
 - Inadequate staffing
 - 92. In face-to-face interactions, how is most information conveyed?
 - a. By the tone of voice
 - b. By the words spoken
 - c. By body language
 - d. By the location

- 93. Which of the following is not a process in project communications management? a. Planning communications management Controlling communications b. Managing communications C. d. Managing stakeholders 94. What strategy can a project manager use to deliver bad news? Tell a joke first. a. b. Tell senior management as soon as possible so they can develop alternatives and recommendations. Ask the project champion to deliver the news. d. Set the stage by putting the news into context, emphasizing the impact on the bottom line. 95. If you add three more people to a project team of five, how many more communication channels will you add? 2 a. 12 b. 15 C. d. 18 96. A(n) report describes where a project stands at a specific point in time. status a. b. performance C. version d. earned value 97. What term describes information that is sent to recipients at their request via websites, bulletin boards, e-learning, knowledge repositories like blogs, and other means?
 - a. Push communications
 - b. Pull communications
 - c. Interactive communications
 - d. Customer communications
- 98. Which of the following is not a recommendation for improving project communications?
 - a. You cannot over communicate.
 - b. Project managers and their teams should take time to develop their communications skills.
 - c. Do not use facilitators or experts outside of the project team to communicate important information.
 - d. Use templates to help prepare project documents.

99. WI	nich of the following is not a guideline to help improve time spent at meetings?
a.	Determine if a meeting can be avoided.
b.	Invite extra people who support your project to make the meeting run
mo	re smoothly.
C.	Define the purpose and intended outcome of the meeting.
d.	Build relationships.
100.	A report is a reflective statement that documents important
info	ormation learned from working on the project.
a.	kanban
b.	lessons-learned
C.	project archive
d.	Progress
Project Ri	sk Management
101.	is an uncertainty that can have a negative or positive effect on meeting
pro	ject objectives.
	Risk utility
	Risk tolerance
	Risk management
d.	Risk
102.	A person who is at risk receives greater satisfaction when more payoff is
at s	stake and is willing to pay a penalty to take risks.
a.	averse
	seeking
	neutral
d.	aware
103.	Which risk management process involves prioritizing risks based on their
pro	bability and impact of occurrence?
a.	Planning risk management
b.	Identifying risks
C.	Performing qualitative risk analysis
d.	Performing quantitative risk analysis
104.	Your project involves using a new release of a common software application, but
if th	nat release is not available, your team has plans to use the current release.
a.	contingency
b.	fallback
C.	reserve
d.	mitigation

105.	Which risk identification tool involves deriving a consensus among a panel of sperts by using anonymous input regarding future events?
a.	Risk breakdown structure
b.	Brainstorming
C.	Interviewing
d.	Delphi technique
106.	A riskis a document that contains results of various risk management
-	ocesses, and is often displayed in a table or spreadsheet format.
a.	management plan
b.	register
C.	breakdown structure
d.	probability/impact matrix
107.	are indicators or symptoms of actual risk events, such as a cost overrun on early
	tivities being a symptom of poor cost estimates.
a.	Probabilities
b.	Impacts
C.	Watch list items
d.	Triggers
•	Suppose there is a 30 percent chance that you will lose \$10,000 and a 70 ercent chance that you will earn \$100,000 on a particular project. What is the oject's estimated monetary value? -\$30,000 \$70,000 \$67,000 -\$67,000
	is a quantitative risk analysis tool that uses a model of a system to allyze its expected behavior or performance. Simulation
a. b.	Sensitivity analysis
C.	Monte Carlo analysis
d.	EMV
u.	LIVIV
	Your project team has decided not to use an upcoming release of software cause it might cause your schedule to slip. Which negative risk response strategy e you using? avoidance acceptance transference Mitigation

Project Procurement Management

111.	What is the largest spending category for global outsourcing of IT services?		
a.	Communications services		
b.	Devices		
C.	Enterprise software		
d.	Data center systems		
112.	Your organization hired a specialist in a certain field to provide training for a short		
pe	riod of time. Which reason for outsourcing would this example fall under?		
a.	Reducing costs		
b.	Allowing the client organization to focus on its core business		
C.	Accessing skills and technologies		
d.	Providing flexibility		
113.	In which project procurement management process is an RFP often written?		
a.	Planning procurement management		
b.	Conducting procurements		
C.	Controlling procurements		
d.	Selecting sellers		
114.	An item you need for a project has a daily lease cost of \$200. If you decide to		
pu	rchase the item, the investment cost is \$6,000 and the daily cost is \$100. After		
ho	how many days will the lease cost be the same as the purchase cost?		
a.	30		
b.	40		
C.	50		
d.	60		
115.	Which type of contract has the least amount of risk for the buyer?		
a.	fixed-price		
b.	cost plus incentive fee (CPIF)		
C.	time and material		
d.	cost plus fixed fee (CPFF)		
116.	The is the point at which the contractor assumes total responsibility for		
ea	ch additional dollar of contract cost.		
a.	breakeven point		
b.	Share Ratio Point		
C.	Point of Reconciliation		
d.	Point of Total Assumption		

117	7. If y	our college or university wanted to get information from potential sellers for	
	providing a new sports stadium, what type of document would be required of the		
potential sellers?			
	a.	RFP	
	b.	RFQ	
	C.	Proposal	
	d.	Quote	
	118.	Buyers often prepare a list when selecting a seller to make the	
	process	s more manageable.	
	a.	preferred	
	b.	short	
	C.	qualified suppliers	
	d.	BAFO	
	119.	A proposal evaluation sheet is an example of a(n)	
	a.	RFP	
	b.	NPV analysis	
	C.	earned value analysis	
	d.	weighted scoring model	
		3 3	
	120	is a term used to describe various procurement functions that are now	
	done el	ectronically.	
	a.	E-procurement	
	b.	eBay	
	C.	E-commerce	
	d.	EMV	
Projec	t Stake	holder Management	
	121.	Which knowledge area was first introduced in the PMBOK® Guide in 2013?	
	a.	Project engagement management	
	b.	Project consulting management	
	C.	Project stakeholder engagement	
	d.	Project stakeholder management	
	122.	Suppliers and concerned citizens are examples of which type of	
	stakeho	olders?	
	a.	Internal	
	b.	External	
	C.	Supportive	
	d.	Unsupportive	
	J 1	app	
	123.	What type of information about stakeholders is not included in a stakeholder	
	register	?	
	a.	Identification	
	b.	Classification	

c.

Assessment

d. Engagement level

- 124. What type of grid can categorize stakeholders based on their level of authority and concern?
- a. A power/interest grid
- b. An authority/concern grid
- c. An authority/interest grid
- d. A resistance/support grid
- 125. One of your project stakeholders has a high amount of authority and a high amount of interest. How should you manage that relationship?
- a. Keep informed
- b. Keep satisfied
- c. Manage closely
- d. Monitor
- 126. Which type of matrix can help clarify which knowledge areas are most important to stakeholders on a project?
- a. A knowledge area matrix
- b. A prioritization matrix
- c. An expectations management matrix
- d. A stakeholder management matrix
- 127. What tool can you use to document, monitor, and track items that need resolution on a project?
- a. An issue log
- b. A risk register
- c. An issue register
- d. A resolution log
- 128. When should you start controlling stakeholder engagement on a project?
- a. In the early phases
- b. In the middle phases
- c. In the latter phases
- d. None of the above; you cannot control stakeholder engagement
- 129. Which of the following statements is false about software that can assist in project stakeholder management?
- a. Social media tools can assist in stakeholder management.
- b. Some project management software includes features like giving "high fives."
- c. Texting is an example of a microblog that can keep stakeholders informed about project work.
- d. A vodcast is a video podcast that can inform and engage stakeholders.
- 130. After a series of large project disasters, what country is requiring people to complete a new academic program in project management before leading a large government project?

- a. Australia
- b. The United Kingdom
- c. India
- d. Japan

DC: MendytheAnalyst