① Pick a Problem & solve it
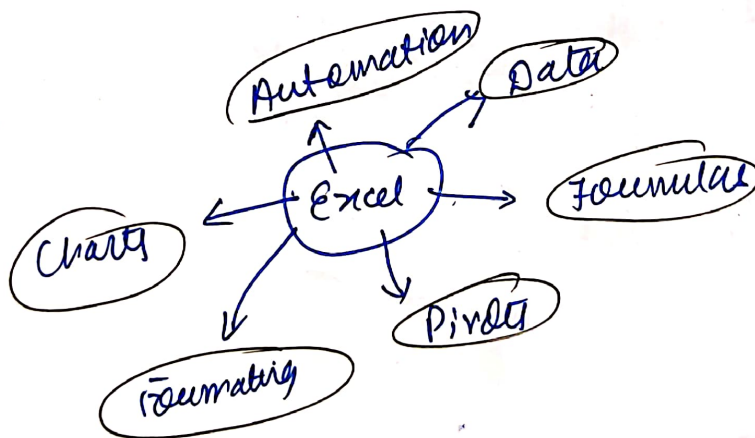
* Focus on single things & problems
  ↓
  Do it at basic level only 1st
  ↓
  then move to next level.

② Go wide before going Deep

Eg:→ Excel Software :-

⟹ 1st learn & Understand basic level of all points of excel and then pick any 1 as per present need

and then go deep into them.

(3) Connecting the Dots

→ idea of incremental learning

→ Every new idea/things you learn or come across ↓

               try to connect them with previous one which u already know

(4) Play to Learn

⇒ challenge yourself to learn different aspect of same things ↓

            think outside the box.

(5) Stop Nit-picking

→ stop worrying about small details

i.e., whether to use pivot or formula instead gather both

(6) Share Your Waves

→ Share what you learn

→ Makes you more confident in your subject

→ when asked to share, we prepare well, memorize it, and how to make simple & easy for others
⇓
in this process we'll understand better.

→ If you want to master something. Teach it.

(7) Reflect & Revise

⟶ No point of just learning

→ After learning few key techniques > go back and implement it.

⟶ Active Reflection : when we are actually doing the things which we learnt.

Passive Reflecting :→ Thinking of the idea
which you've learnt
while doing other things.

→ give time to any idea, to move
into your brain before go and
implement in your work.

┌─────────────────────────────────┐
│ ⑧ Knockout the Hitch │
└─────────────────────────────────┘

→ Don't feel hesitation, on you know
less about this software
↓
whatever you've learnt just try to
go & perform it.

┌─────────────────────────────────┐
│ ⑨ Join any Course │
└─────────────────────────────────┘

→ Watch those videos
and
perform work in software.