



DG Shipping

F. No.: SWFS-ERP/2024/29823

Date: 24/04/2025

CORRIGENDUM

Tender Title: Selection of System Integrator for Complete ERP development of Seafarer Welfare Fund Society, Autonomous Society, administratively controlled by the Ministry of Ports, Shipping and Waterways, Govt. of India

Tender Reference No.: SWFS-ERP/2024/29823

Tender ID: 2025_DGS_854524_1

The following changes are hereby made to the RFP document originally issued on 26-Mar-2025.

1. Changes in the eligibility criteria are as follows

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
1.	Section 3, ITB 17a, Pg 19	<p>The web-address of e-procurement portal is: <u>https://eprocure.gov.in/eprocure/app</u></p> <p>The address for submission of hard copies of technical proposal, EMD, Performance Guarantee is: Directorate General of Shipping, 9th Floor Beta Building, I-Think Techno Campus, Kanjurmarg (East), Mumbai - 400 042 (India) Tel. No.: 91-22-25752040/41/42/43/45 Fax. No. :91-22-25752029/35; Email: dgship-dgs[at]Nic[dot]in</p>	<p>The web-address of e-procurement portal is: <u>https://eprocure.gov.in/eprocure/app</u></p> <p>The address for submission of hard copies of only EMD, Performance Guarantee is: Directorate General of Shipping, 9th Floor Beta Building, I-Think Techno Campus, Kanjurmarg (East), Mumbai - 400 042 (India) Tel. No.: 91-22-25752040/41/42/43/45 Fax. No. :91-22-25752029/35; Email: dgship-dgs[at]Nic[dot]in</p> <p>The technical proposal is to be submitted online on the CPP portal.</p>
2.	Section 4, 4.5. Performance Bank Guarantee, Pg 37	<p>DGS will require the selected bidder to provide a Performance Bank Guarantee, within 15 days from the Notification of award, for a value equivalent to 3% of the total bid value and should be valid till 6 months post the Contract Period.</p>	<p>DGS will require the selected bidder to provide a Performance Bank Guarantee, within 15 days from the Notification of award, for a value equivalent to 5% of the total bid value and should be valid till 6 months post the Contract Period.</p>
3.	Section 5, Scope of work, XII	<p>Software Installation & User Configuration: Upon SWFS's acceptance and sign-off, the Solution Provider shall be responsible for deploying the ERP should be SaaS-based, leveraging containerized microservices across cloud providers for auto-scaling and portability.</p>	<p>Software Installation & User Configuration: Upon SWFS's acceptance and sign-off, the Solution Provider shall be responsible for deploying a cloud-native ERP solution that is either developed or customized as per DGS requirements. The ERP must follow a modular, containerized microservices architecture and be hosted on empaneled cloud infrastructure. While the solution should exhibit SaaS-like traits—such as scalability, high availability, and ease of maintenance—it must be dedicated to DGS, without dependency on third-party SaaS licensing models or vendor lock-in.</p>
4.	Section 5, Functional coverage of the ERP System,	<p>Network Infrastructure: The scope for Network Infrastructure encompasses the establishment of a robust networking infrastructure within the SWFS.</p>	<p>Network infrastructure must be cloud-based with virtual networking (SD-WAN, VPN, and cloud-native firewalls). The System Integrator shall undertake the</p>

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
	not limited to FRS and SRS, Administrative Section	Network infrastructure must be cloud-based with virtual networking (SD-WAN, VPN, and cloud-native firewalls).	planning, deployment, and maintenance of the networking solution to meet the specific requirements of the SWFS. Networking inside the Cloud will be based on various prevalent, proven, and secure technologies, including VPNs and network firewalls in virtual 'as a service' form.
5.	6. Installation, commissioning, monitoring, and maintaining entire IT infrastructure, point V	Bidder shall ensure warranties/ASCs/AMCs are procured for all the IT components for the entire duration of the project. For all components, the support from OEM to be obtained for prescribed components.	Cloud services are provided in a pay-as-you-go model with an OPEX-based approach. Warranties/ASCs/AMCs are not applicable to these services.
6.	point E. Replication technique v, Page 53	No Data Loss During Planned Switchovers - The CSP shall ensure that during regular planned changes (switching from Primary Data Centre (DC) to Disaster Recovery (DR)and vice versa), there shall be no data loss.	No Data Loss During Planned Switchovers - The bidder shall ensure that during planned switchovers between the Primary Data Centre (DC) and Disaster Recovery (DR) site (and vice versa), there is no data loss . While the underlying empaneled Cloud Service Provider (CSP) must support necessary infrastructure capabilities (e.g., synchronous replication, low-latency links), it is the bidder's responsibility to architect, configure, and deploy the application and associated components to fully leverage these capabilities and meet the no data loss requirement.
7.	Cloud service requirements, point i, Page 54	The cloud services should provide scalable, redundant, dynamic compute and storage across multiple cloud providers to avoid vendor lock-in.	The design should allow applications, data, and workloads to move across multiple MeitY-empanelled CSPs using open standards, containerization, and platform-agnostic tools. The solution should be built using cloud-agnostic principles to reduce reliance on any single CSP's proprietary services. It must support the portability of data, compute, and storage workloads using standard formats and tools like containerization, Kubernetes, and Infrastructure-as-Code to avoid vendor Lock in

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
8.	Cloud management reporting requirements, point vii, Page 56	In the event of cloud infra utilization breaching the baseline threshold limits, the CSP is required to notify the purchaser and Bidder with adequate justifications for increasing baseline capacity	In the event of cloud infra utilization breaching the baseline threshold limits, the bidder is required to notify the purchaser and provide adequate justifications for increasing baseline capacity
9.	Annexure- IV – Technical Requirements Specification, undertaking from the vendor point 3, Page 151	Solutions must be cloud-agnostic, fully managed, and independent of any single cloud service provider (AWS, Azure, GCP, etc.).	Solutions must leverage cloud-native services provided by the selected CSP (AWS, Azure, GCP, etc.) to ensure scalability, ease of integration, feature richness, and cost-effectiveness. There is no requirement for the solutions to be cloud-agnostic or independent of any single cloud service provider.
10.	Section 5 – Terms of Reference, Page 69, 12.3 Payment schedule	Payment schedule table	Refer Annexure 1, Payment schedule
11.	Section 4 – Evaluation Criteria ,1. Assessment of Eligibility, Point 1. Page No: 23	The Bidder/Lead bidder in case of consortium must be registered with the appropriate government authority as a Pvt. Ltd. company / Ltd. Company / LLP and shall be in the consulting services business for at least 5 years.	The Bidder/Lead bidder in case of consortium must be registered with the appropriate government authority as a Pvt. Ltd. Company / Ltd. Company / LLP and shall be in the Implementation of IT/ITeS solutions for at least 5 years.
12.	Section 4 – Evaluation Criteria, Assessment of Eligibility – Point 7 Page No: 24	Bank Guarantee against EMD shall be submitted by Bidder.	Bank Guarantee against EMD shall be submitted by Bidder with exemption for MSME registered NSIC Vendors.
13.	Section 4 - Evaluation Criteria, 1. Assessment of Eligibility Point 4.) Page No: 24	The Bidder / lead bidder in case of consortium must have a minimum average annual turnover of INR 40 Cr. and in case of MSME INR 16 Cr. for the last three financial years ending 31st March 2024 as evidenced by the audited accounts of the company. In case of consortium, consortium member (except Lead Bidder) must have a minimum turnover of INR 16 Crores (Sixteen Crores)	The Bidder / lead bidder in case of consortium must have a minimum average annual turnover of INR 25 Cr. and in case of MSME INR 10 Cr. for the last three financial years ending 31st March 2024 as evidenced by the audited accounts of the company. In case of consortium, consortium member (except Lead Bidder) must have a minimum turnover of INR 10 Crores (Ten

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
			Crores).
14.	Section 4 - Evaluation Criteria, 2. Technical Evaluation Process, Bidder Experience- A.1 Page No: 25	<p>System Integration Experience</p> <p>The Bidder / Lead bidder in case of consortium must have system integrator experience of executing IT project for a client in last 5 years. The implementation must include IT/ITeS development/ application development/ Customization and any 2 of the following:</p> <ul style="list-style-type: none"> • Third Party Data center setup and operations • Training & Capacity Building • Providing Technical Manpower Support • Operation and maintenance services <p>The implementation must include application development /customization, Operations and maintenance services, Training & Capacity Building, Providing Technical Man-power Support. These work orders should be from any of the State/Central Government Departments /Organizations / Public Sector Undertakings.</p> <p>25 marks per project will be allotted. The bidder can submit a maximum of 4 projects. Maximum 100 marks will be awarded.</p> <p>Additionally, marks will be awarded as follows for the above considered projects:</p> <ul style="list-style-type: none"> • In case the above said experience is for an Indian 	<p>System Integration Experience</p> <p>The Bidder / Lead bidder in case of consortium must have system integrator experience of executing IT project for a client in last 5 years. The implementation must include IT/ITeS development/ application development/ Customization and any 2 of the following:</p> <ul style="list-style-type: none"> • Third Party Data center setup and operations • Training & Capacity Building • Providing Technical Manpower Support • Operation and maintenance services <p>The implementation must include application development /customization, Operations and maintenance services, Training & Capacity Building, Providing Technical Manpower Support. These work orders should be from any of the State/Central Government Departments /Organizations / Public Sector Undertakings.</p> <p>50 marks per project will be allotted. The bidder can submit a maximum of 2 projects. Maximum 100 marks will be awarded.</p> <p>Additionally, marks will be awarded as follows for the above considered projects:</p> <ul style="list-style-type: none"> • In case the above said experience is for an Indian

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
		<p>Government / Indian PSU client – 12.5 Additional Marks per project. The bidder can submit a maximum of 4 projects. Maximum 50 marks will be awarded.</p> <ul style="list-style-type: none"> • In case the value of the above cited experience is > 5 Crores each – 5 Additional Marks per project. The bidder can submit a maximum of 4 projects. <p>Maximum 20 marks will be awarded.</p> <p>The additional criteria shall be evaluated only for the submitted projects (maximum 4).</p> <p>EVIDENCE TO BE SUBMITTED:</p> <p>Completed Projects: Copy of work order / MSA / PO and Completion Certificate from the client.</p> <p>I. In case of completed bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate from the client.</p> <p>II. In case of ongoing projects bidder to submit Copy of work order / MSA / PO and proof of Payment of the project(s) has been received up to UAT.</p>	<p>Government / Indian PSU client –10 Additional Marks per project. The bidder can submit a maximum of 2 projects. Maximum 20 marks will be awarded.</p> <ul style="list-style-type: none"> • In case the value of the above cited experience is > 10 Crores each – 25 Additional Marks per project. The bidder can submit a maximum of 2 projects. <p>Maximum 50 marks will be awarded.</p> <p>The additional criteria shall be evaluated only for the submitted projects (maximum 2).</p> <p>EVIDENCE TO BE SUBMITTED:</p> <p>Completed Projects: Copy of work order / MSA / PO and Completion Certificate/ Testimonial from the client.</p> <p>I. In case of completed bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate / Testimonial from the client.</p> <p>II. In case of ongoing projects, the bidder to submit Copy of work order / MSA / PO and proof of payment of the project(s) has been received up to UAT or Proof of Go-Live of Project or Testimonial from the Client.</p>
15.	Section 4 - Evaluation Criteria Technical Evaluation	The Bidder / Any member of consortium must have System	The Bidder / Any member of consortium must have System Integrator experience of successful Go-Live /

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
	Process, Bidder Experience- A.2 Page No: 26	<p>Integrator experience of successful Go-Live / completed project during the last FIVE years (as on the last date of bid submission) having ERP and related IT services implementation of project. Each project must include implementation include any 4 of the following:</p> <ul style="list-style-type: none"> o Fund Management o Finance Management o Budgetary Management o Beneficiary & Enrolment Management o Scheme Performance & Impact Assessment o Workflow & Document Management o Audit, Compliance & Security <p>All the above listed aspects shall be covered across a single project. 30 marks per project will be allotted. A bidder can submit maximum of 2 projects. Maximum 60 marks will be awarded.</p> <p>Additionally, marks will be awarded as follows for the above considered projects:</p> <p>In case the above said experience is for a State/ Central Government / PSU / Autonomous Body (Under Any government law) – 20 Additional Marks per project. Maximum 40 marks will be awarded.</p> <p>Here, System Integrator shall necessarily mean projects where scope of work includes Application Development / Customization Services and Maintenance Services.</p>	<p>completed project during the last FIVE years (as on the last date of bid submission) having ERP and related IT services implementation of project. The project implementation must include any 4 of the following:</p> <ul style="list-style-type: none"> o Receipt/Expenditure Management o Financial Accounting Management o Budgetary Management o Beneficiary & Enrolment Management o Scheme/Contract Performance Management o Workflow & Document Management o Web Portal and MIS Dashboard o Technical/Helpdesk Management <p>All the above listed aspects shall be covered across a single project. 30 marks per project will be allotted. A bidder can submit maximum of 2 projects. Maximum 60 marks will be awarded.</p> <p>.</p> <p>Additionally, marks will be awarded as follows for the above considered projects:</p> <p>In case the above said experience is for a State/ Central Government / PSU / Autonomous Body (Under Any government law) – 20 Additional Marks per project. Maximum 40 marks will be awarded.</p> <p>Here, System Integrator shall necessarily refer to projects where the scope of work includes Application</p>

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
		<p>EVIDENCE TO BE SUBMITTED:</p> <p>Completed Projects: Copy of work order / MSA / PO and Completion Certificate from the client.</p> <p>I. In case of completed bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate from the client.</p> <p>II. In case of ongoing projects bidder to submit Copy of work order / MSA / PO and proof of Payment of the project(s) has been received up to UAT.</p> <p>(Page No: 26, Section 4 - Evaluation Criteria 1. Technical Evaluation Process, Bidder Experience- A.2)</p>	<p>Development, Customization Services, and Maintenance Services.</p> <p>EVIDENCE TO BE SUBMITTED:</p> <p>Completed Projects: Copy of work order / MSA / PO and Completion Certificate/ Testimonial from the client.</p> <p>I. In case of completed bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate / Testimonial from the client.</p> <p>II. In case of ongoing projects bidder to submit Copy of work order / MSA / PO and proof of payment of the project(s) has been received up to UAT or Proof of Go-Live of Project or Testimonial from the Client.</p>
16.	Section 4 - Evaluation Criteria 1. Technical Evaluation Process A. Resource Requirements – B.1 Page No: 28	Project Manager (Full Time) (01 Nos) BE / BTech / MCA / MTech and MBA with at least 15 years of Total work experience Award of marks will be as follows: i. Experience of implementing end to end Projects as a Project Manager for scope as defined in the criteria A.1	Project Manager (Full Time) (01 Nos) BE / BTech / MCA / MTech or MBA with at least 10 years of Total work experience- 10 Marks Award of marks will be as follows: i. Experience of implementing end to end Projects as a Project Manager in System Integration projects

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
		<ul style="list-style-type: none"> o 6 Projects – 20 Marks o 4 – 6 Projects – 15 Marks o 2 – 4 Projects – 10 Marks o < 2 – 0 Marks <p>ii. Experience of implementing end to end Projects as a Project Manager for scope as defined in the criteria A.2</p> <ul style="list-style-type: none"> o 4 Projects – 10 Marks o 2 – 4 Projects – 5 Marks o < 2 – 0 Marks <p>iii. Certifications: PMP / Prince2 Certification. Documentary proof to be submitted.</p> <ul style="list-style-type: none"> o Certified: 10 Marks o Not Certified: 0 Marks 	<ul style="list-style-type: none"> o > 4 Projects – 25 Marks o 2-4 Projects – 10 Marks o < 2 – 0 Marks <p>ii. Experience of implementing end to end Projects as a Project Manager for scope as defined in the criteria A.2</p> <ul style="list-style-type: none"> o 4 Projects – 10 Marks o 2 – 4 Projects – 5 Marks o < 2 – 0 Marks <p>ii. Certifications: PMP / Prince2 Certification/ Scrum Master. Documentary proof to be submitted.</p> <ul style="list-style-type: none"> o Certified: 10 Marks o Not Certified: 0 Marks <p>Total: 45 Marks</p>
17.	Section 4 - Evaluation Criteria 2. Technical Evaluation Process B. Resource Requirements- B.2 Page No: 29	<p>Solution Architect (01 Nos.) BE / BTech / MCA / MTech / MBA with 10 years' work experience</p> <p>Award of marks will be as follows:</p> <p>i. Experience as Solution Architect in Turnkey projects</p> <ul style="list-style-type: none"> o 5 Projects – 15 Marks o 3 to 5 Projects – 10 Marks 	<p>Solution Architect (01 Nos.) BE / BTech / MCA / MTech / MBA with 10 years' work experience: 10 Marks</p> <p>Award of marks will be as follows: Experience as Solution Architect in System Integration projects</p> <ul style="list-style-type: none"> o 5 Projects – 20 Marks

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
		<ul style="list-style-type: none"> o < 3 Projects - 0 Marks <p>Additional 5 marks will be provided for a project with PSU / Government Bodies / Autonomous Organization (under any Indian Government law) in India to a maximum of 3 projects.</p> <p>ii. Certifications: TOGAF / Zachman Framework / any other relevant certification. Documentary proof to be submitted.</p> <ul style="list-style-type: none"> o Certified: 10 Marks o Not Certified: 0 Marks 	<ul style="list-style-type: none"> o 3 to 5 Projects – 10 Marks o < 3 Projects - 0 Marks <p>Additional 5 marks will be provided for a project with PSU / Government Bodies / Autonomous Organization (under any Indian Government law) in India to a maximum of 3 projects.</p> <p>Total Marks - 45</p>
18.	Section 4 - Evaluation Criteria 2. Technical Evaluation Process B. Resource Requirements- B.3 Page No: 29	<p>Business Analyst (01 Nos.) BE / BTech / MCA / MTech and MBA with at least 5 years of Total work experience</p> <p>Award of marks will be as follows:</p> <ul style="list-style-type: none"> i. Total Number of Years of Experience working in India or abroad <ul style="list-style-type: none"> o > 8 years – 20 Marks o 6 to 8 years – 14 Marks o 5 to 6 years – 10 Marks ii. Experience of implementing end to end integrated projects as a business analyst: <ul style="list-style-type: none"> o > 4 projects – 15 Marks o 2 - 4 projects – 6 Marks o < 2 projects – 0 Marks 	<p><i>Business Analyst (01 Nos.)</i> BE / BTech / MCA / MTech/MBA with at least 5 years of Total work experience</p> <p>Award of marks will be as follows:</p> <ul style="list-style-type: none"> i. Total Number of Years of Experience working in India or abroad <ul style="list-style-type: none"> • > 8 years – 25 Marks • 6 to 8 years – 14 Marks • 5 to 6 years – 10 Marks ii. Experience of implementing end to end integrated projects as a business analyst: <ul style="list-style-type: none"> • 4 projects – 15 Marks • 2 - 4 projects – 6 Marks • < 2 projects – 0 Marks <p>Total Marks - 40</p>

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
19.	Section 4 - Evaluation Criteria 2. Technical Evaluation Process A. Resource Requirements- B.5 Page No: 30	<p>Mobile app specialist (01 Nos.)</p> <p>B.E./B.Tech. /MCA/MTech degree with at least 5 years' work experience in designing, developing, implementing, and maintaining mobile apps.</p> <p>Award of marks to individuals shall be as follows:</p> <ul style="list-style-type: none"> i. Experience in working on projects with expertise in designing, developing, implementing and maintaining mobile apps. <ul style="list-style-type: none"> o >8 Projects – 30 marks o 4 – 8 Projects – 15 marks < 4 Projects – 0 Marks 	<p>Mobile app specialist (01 Nos.)</p> <p>B.E./B.Tech. /MCA/MTech degree with at least 5 years' work experience in designing, developing, implementing, and maintaining mobile apps: 15 marks.</p> <p>Award of marks to individuals shall be as follows:</p> <ul style="list-style-type: none"> i. Experience in working on projects with expertise in designing, developing, implementing and maintaining mobile apps. <ul style="list-style-type: none"> • >3 Projects – 20 marks • 2 – 3 Projects – 10 marks • 1 < Projects – 0 Marks <p>Total Marks: 35</p>
20.	Section 4 - Evaluation Criteria 2. Technical Evaluation Process B. Resource Requirements- B.6 Page No : 30	<p>Cloud Infrastructure Expert (01 Nos.)</p> <p>Engineer with experience in Cloud Computing technologies (IAAS/ PAAS / SAAS) with at least 8 years of Total work experience</p> <p>Award of marks will be as follows:</p> <ul style="list-style-type: none"> i. Experience in large scale Data Centre design and implementation. <ul style="list-style-type: none"> o >= 8years – 15 Marks o 5 to 8 years – 10 Marks o < 3 years – 0 Marks ii. Experience of managing projects where third-party cloud data centre was integral part of the project scope of work <ul style="list-style-type: none"> o >=3 Projects – 10 Marks o 1 to 2 Projects – 5 Marks 	<p>Cloud Infrastructure Expert (01 Nos.)</p> <p>Engineer with experience in Cloud Computing technologies (IAAS/ PAAS / SAAS) with at least 8 years of Total work experience</p> <p>Award of marks will be as follows:</p> <ul style="list-style-type: none"> i. Experience in large scale Data Centre design and implementation. <ul style="list-style-type: none"> o >= 8years – 15 Marks o 5 to 8 years – 10 Marks o < 3 years – 0 Marks ii. Experience of managing projects where third-party cloud data centre was integral part of the project scope of work <ul style="list-style-type: none"> o >=3 Projects – 10 Marks o 1 to 2 Projects – 5 Marks

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
		<p>cloud data centre was integral part of the project scope of work</p> <ul style="list-style-type: none"> o >=3 Projects – 10 Marks o 1 to 2 Projects – 5 Marks o 0 Projects- 0 Marks <p>iii. Cloud Certification from any leading Cloud OEMs</p> <ul style="list-style-type: none"> o Certified– 10 Marks o Not certified – 0 Marks 	<ul style="list-style-type: none"> o 0 Projects- 0 Marks iii. Cloud Certification from any leading Cloud OEMs o Certified– 10 Marks o Not certified – 0 Marks
21.	<p>Section 4 - Evaluation Criteria</p> <p>1. Technical Evaluation Process</p> <p>B. Resource Requirements- B.7</p> <p>Page No : 31</p>	<p>UI/UX designer (01 Nos.)</p> <p>Relevant certifications (e.g., Google UX Design Professional Certificate, Certified User Experience Analyst) with at least 5 years of work experience</p> <p>Award of marks will be as follows:</p> <ul style="list-style-type: none"> i. Experience in large scale UI and UX design and implementation. <ul style="list-style-type: none"> o > = 5 years – 15 Marks o 3 years to 5 years – 10 Marks o < 3 years – 0 Marks <ul style="list-style-type: none"> ii. Having worked on significant projects. These projects should demonstrate a range of skills, including user research, wireframing, prototyping, and usability testing. <ul style="list-style-type: none"> o >=5 Projects – 10 Marks o 3 to 5 Projects – 5 Marks < 3 years – 0 Marks 	<p>This is removed</p> <p>UI/UX designer (01 Nos.)</p> <p>Relevant certifications (e.g., Google UX Design Professional Certificate, Certified User Experience Analyst) with at least 5 years of work experience</p> <p>Award of marks will be as follows:</p> <ul style="list-style-type: none"> i. Experience in large scale UI and UX design and implementation. <ul style="list-style-type: none"> o > = 5 years – 15 Marks o 3 years to 5 years – 10 Marks o < 3 years – 0 Marks <ul style="list-style-type: none"> ii. Having worked on significant projects. These projects should demonstrate a range of skills, including user research, wireframing, prototyping, and usability testing. <ul style="list-style-type: none"> o >=5 Projects – 10 Marks o 3 to 5 Projects – 5 Marks < 3 years – 0 Marks
22.	<p>Section 4.1 SLA applicable during Implementation Phase</p>	<p>No substitution of resources will be allowed whose CVs to have been provided along with the technical bid for the period 7 months from the commencement of Project (other than unavoidable reasons e.g. death, disability,</p>	<p>Substitution of resources from those CVs provided during the technical evaluation.</p> <p>Parameter:</p>

SN	Reference	Earlier Clause/ Criteria/ Specification	Amended Clause (To be read as)
	<p>Point 2. Page No: 75</p> <p>10. Resource Requirement Point IV Page No: 63</p>	<p>departure from the firm, etc.)</p> <p>Penalty of 50% of the amount quoted for that resource in the financial bid in case of substitution for other than unavoidable reasons.</p> <p>The team proposed in the proposal should be on the rolls of the bidder(s) at the time of submission of the proposal. For any change of the resource or any resource being proposed for operations, the bidder should submit the CV of the resource, at least 2 weeks in advance for DGS to decide on the replacement.</p>	<ul style="list-style-type: none"> Substitution of resources will be allowed with prior approval from DGS, provided that the substitute resource has a similar or better profile in terms of qualifications and experience. The substitution request must be submitted along with the project plan or thereafter, with a justification for the substitution. <p>Validation:</p> <ul style="list-style-type: none"> Request submitted for substitution along with the project plan or thereafter. The substitute resource's profile must be reviewed and approved by DGS. <p>Penalty:</p> <ul style="list-style-type: none"> No penalty will be imposed if the substitution is approved by DGS and the substitute resource meets the required qualifications and experience. A penalty of 50% of the amount quoted for that resource in the financial bid will be imposed if the substitution is made without prior approval or if the substitute resource does not meet the required qualifications and experience. <p>This will be detailed in the contract document</p>

23	<p>Any requirement for Change Requests (CRs) shall be formally communicated in writing by the Competent Authority of the Directorate General of Shipping (DGS) to the selected Bidder / Lead Bidder, in case of a consortium. Upon receipt of a formal CR from DGS, the Bidder / Lead Bidder shall, within a reasonable time as specified by DGS, submit the following to DGS for review and approval:</p> <ul style="list-style-type: none"> a. Technical feasibility of implementing the Change Request. b. Effort estimation required for the proposed changes; c. Financial implication/cost associated with the same; d. Proposed schedule and timeline for delivery and implementation. <p>The response submitted by the Bidder / Lead Bidder shall be evaluated by DGS. Based on such evaluation, DGS may issue formal approval for incorporation of the CR in the project scope. Only upon receipt of such formal written approval from DGS, the Bidder / Lead Bidder shall proceed with the implementation of the approved Change Request and raise the corresponding invoice as per agreed terms.</p> <p>The cumulative value of such Change Requests shall not exceed twenty percent (20%) of the Contract Value, which shall be computed based on the bid value submitted by the Bidder and accepted by DGS or its nominated agency(ies), or as otherwise decided and approved by DGS or its nominated agency(ies).</p>
24	<p>Any additional components/ rectifications due to unworking of the formula in the cells of the BOQ template must be added in the "Others" row, which are provided as additional in each sheet.</p>

2. The other RFP clause shall remain unchanged.

Annexure 1**Payment schedule**

Payment would be done on the basis of components given in the following tables:

The bidder alone shall invoice all payments only after receiving due approval / acceptance of Deliverables / Services / Goods from DGS or any nominated agency.

SN	Milestone	Timelines (in Months)	Deliverables	Payment Milestone (% of contract value)
1	Kick-off presentation and/or duly signed agreement	T=0		NA
2	<ul style="list-style-type: none">• Submission and Acceptance of 'Project charter' – D2• Submission and Acceptance of 'Data migration report' D7	T+1	D2, D7	5% of project cost
3	Specifications for required Cloud Data Centre and Disaster Recovery Centre – D6	T+3	D6	5% of the project cost
4	Business and system requirements study including interfaces – D3	T+4	D3, D8	5% of the project cost
5	<ul style="list-style-type: none">• Solution design including configuration requirements, interface design, etc. – D4• Establishment of IT facilities management system – D11	T+5	D4, D11	5% of the project cost
6	<ul style="list-style-type: none">• Completion of data migration – D10• DGS Dashboard and analytics with user manual – D5.1	T+6	D10, D5.1	5% of the project cost
7	<ul style="list-style-type: none">• Deployment of complete application software with all modules & required functionalities for user acceptance testing - D5• Full scale deployment of the system at location – D12	T+7	D5, D12	5% of Project cost
8	STQC Certifications and complete security audit – D15	T+8	D15	5% of the project cost
9	Stable operations (SLA compliance) of the system for the 2 months post full scale deployment- D14	T+10	D14	5% of the project cost

SN	Milestone	Timelines (in Months)	Deliverables	Payment Milestone (% of contract value)
10	<ul style="list-style-type: none"> Submission of change management plan covering training and transitioning requirements – D8 Certification of successful completion of system stabilization from DGS/SWFS. Certification of SLA monitoring system – D13 	T+11	D8, D13	5% of project
11	Completion of change management activities including training as required for UAT – D9	T+12	D9	5% of the project cost
12	1 year Warranty Support – D16	(T+12) +12	D16	Nil
13	Payment every 3 months for next 2 years (O & M Phase)- D17	{(T+12) +12} + 24	D17	50% of the cost. (Equal payout in quarters each year at the end of the quarter)

Assessment of Eligibility

The Bidder's proposals shall be first assessed for eligibility based on the eligibility criteria stipulated below. Only those Bidders who are found to be eligible as per the stipulated criteria shall be considered for evaluation of technical proposals.

SN	Criteria	Supporting Documents (to be Included in the RFP)
1	The Bidder/Lead bidder in case of consortium must be registered with the appropriate government authority as a Pvt. Ltd. Company / Ltd. Company / LLP and shall be in the Implementation of IT/ITeS solutions for at least 5 years.	<p>Copy of the incorporation / registration certificate clearly indicating the nature of business.</p> <p>To be submitted for -</p> <ul style="list-style-type: none"> Single Bid – Bidder Consortium Bid – Lead Bidder

SN	Criteria	Supporting Documents (to be Included in the RFP)
2	The Bidder/Lead bidder in case of consortium must have valid registration regarding GSTIN, PAN, EPF, ESI, Labour, or equivalent registration certificate issued by the concerned authority/government as applicable to the subject Services.	Copy of certificate for Registration To be submitted for - <ul style="list-style-type: none">• Single Bid – Bidder• Consortium Bid – Lead Bidder
4	The Bidder / lead bidder in case of consortium must have a minimum average annual turnover of INR 25 Cr. and in case of MSME INR 10 Cr. for the last three financial years ending 31st March 2024 as evidenced by the audited accounts of the company. In case of consortium, consortium member (except Lead Bidder) must have a minimum turnover of INR 10 Crores (Ten Crores).	Copy of Audited Annual Balance sheet for last three years ending 31.03.2024 with Certificate from a CA stating Annual Turnover and the average turnover for similar projects for the last three years. Form: Tech 3 In case of: Single Bid – Bidder Consortium Bid – Lead bidder and consortium members
5	The bidder (for single firm) should have a positive net worth for 3 consecutive years i.e. 2021-22, 2022-23 and 2023-24 In case of a Consortium, the Lead Member must have positive net worth	Audited financial statements for the past 3 financial years. CA Certificate for 3 Years.
6	Must not be presently debarred / blacklisted by any procuring entity under the central government including PSUs and autonomous entities or by state governments or by multilateral agencies such as The World Bank, Asian Development Bank, etc.	Self-declaration of not having been debarred / blacklisted by any of the entities mentioned in this criterion at present. Form: Tech 12
7	The Bidder (Single firm or any member of the consortium) must have System Integrator experience of successful Go-Live / completed project during the last FIVE years (from the last date of bid submission) in ONE IT/ITES project of amount not less than Rs. 6 crores OR TWO IT/ITES projects of amount not less than Rs. 4.5 crores each OR THREE IT/ITES projects of amount not less than Rs. 3 crores each	<ul style="list-style-type: none"> i. In case of completed projects bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate from the client. ii. In case of ongoing projects bidder to submit Copy of work order / MSA / PO and proof of payment of the project(s) has been received up to UAT.

SN	Criteria	Supporting Documents (to be Included in the RFP)
	<p>THREE or more will be added weightage in QCBS.</p> <p>Each of which includes Application Development, Software Support, training, support manpower & maintenance involving services to any state / central government organization in India and PSU in India or abroad during the last five financial years.</p>	<p>iii. The chartered accountant's certificate to the above extent indicating the name of the firm, name of the client, total value of the project and payment received as on date is to be submitted</p>
7	<p>The bidder / Lead Bidder in case of consortium must submit EMD to DGS as per tender format</p>	<p>Bank Guarantee against EMD shall be submitted by Bidder Form: Tech 14</p> <p>Bank Guarantee against EMD shall be submitted by Bidder with exemption for MSME registered NSIC Vendors.</p>

Technical Evaluation Process

The evaluation committee shall carry out the preliminary examination of Proposals and shall determine the responsiveness of Proposals based as per the procedure stipulated under ITB.

Evaluation Criteria (QCBS)

The DGS shall evaluate the **technical proposals** on the basis of the following criteria:

#	Evaluation Criteria for the proposed solution	Max Marks
A	Bidder Experience	450
A.1	System Integration Experience	170
A.2	System Integration Experience in Specific sector	100

#	Evaluation Criteria for the proposed solution	Max Marks
A.3	Mobile Application Development Experience	50
A.4	Cloud Experience	80
A.5	Certifications	50
B	Resource Requirements	205
B.1	Project Manager (01)	45
B.2	Solution Architect (01)	45
B.3	Business Analyst (01)	40
B.4	Database Administrator (01)	40
B.5	Mobile App Specialist (01)	35
C	Technical Solution	345
C.1	Solution Design and Approach	160
C.2	Technical Presentation	120
C.3	Compliance to Functional and Technical Requirements	65
	TOTAL	1000

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
TOTAL		1000	
A	Bidder Experience	450	
A.1	System Integrator Experience: The Bidder / Lead bidder in case of consortium must have system integrator experience of executing	170	Completed Projects: Copy of work order / MSA / PO and

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
	<p>IT project for a client in last 5 years. The implementation must include IT/ITeS development/ application development/ Customization and any 2 of the following:</p> <ul style="list-style-type: none"> • Third Party Data center setup and operations • Training & Capacity Building • Providing Technical Manpower Support • Operation and maintenance services <p>The implementation must include application development /customization, Operations and maintenance services, Training & Capacity Building, Providing Technical Manpower Support These work orders should be from any of the State/Central Government Departments /Organizations / Public Sector Undertakings.</p> <p>50 marks per project will be allotted. The bidder can submit a maximum of 2 projects. Maximum 100 marks will be awarded.</p> <p>Additionally, marks will be awarded as follows for the above considered projects:</p> <ul style="list-style-type: none"> • In case the above said experience is for an Indian Government / Indian PSU client –10 Additional Marks per project. The bidder can submit a maximum of 2 projects. Maximum 20 marks will be awarded. • In case the value of the above cited experience is > 10 Crores each – 25 Additional Marks per project. The bidder can submit a maximum of 2 projects. <p>Maximum 50 marks will be awarded.</p>		<p>Completion Certificate/ Testimonial from the client.</p> <p>I. In case of completed bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate / Testimonial from the client.</p> <p>II. In case of ongoing projects, the bidder to submit Copy of work order / MSA / PO and proof of payment of the project(s) has been received up to UAT or Proof of Go-Live of Project or Testimonial from the Client.</p> <p>Form Tech 10</p>

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
	The additional criteria shall be evaluated only for the submitted projects (maximum 2).		
A.2	<p>The Bidder / Any member of consortium must have System Integrator experience of successful Go-Live / completed project during the last FIVE years (as on the last date of bid submission) having ERP and related IT services implementation of project. The project must include implementation include any 4 of the following:</p> <ul style="list-style-type: none"> o Receipt/Expenditure Management o Financial Accounting Management o Budgetary Management o Beneficiary & Enrolment Management o Scheme/Contract Performance Management o Workflow & Document Management o Web Portal and MIS Dashboard o Technical/Helpdesk Management <p>All the above listed aspects shall be covered across a single project. 30 marks per project will be allotted. A bidder can submit maximum of 2 projects. Maximum 60 marks will be awarded.</p> <p>.</p> <p>Additionally, marks will be awarded as follows for the above considered projects:</p> <p>In case the above said experience is for a State/ Central Government / PSU / Autonomous Body (Under Any government law) – 20 Additional Marks per project. Maximum 40 marks will be awarded.</p>	100	<p>Completed Projects: Copy of work order / MSA / PO and Completion Certificate/ Testimonial from the client.</p> <p>I. In case of completed bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate / Testimonial from the client.</p> <p>II. In case of ongoing projects bidder to submit Copy of work order / MSA / PO and proof of payment of the project(s) has been received up to UAT or Proof of Go-Live of Project or Testimonial from the Client.</p> <p>Form: Tech 10</p>

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
	Here, System Integrator shall necessarily refer to projects where the scope of work includes Application Development, Customization Services, and Maintenance Services.		
A.3	<p><i>Mobile Application Development Experience</i></p> <p>The bidder / any member of the consortium must have experience in Designing, developing, and integrating mobile applications on diverse platforms (Android, iOS, Windows, etc.) during the last 5 years (as on the last date of bid submission) including any of the following components:</p> <ul style="list-style-type: none"> • Workflow based mobile application (5 marks) • Analytics and reporting (5 marks) • Payment gateway integration or any other third-party integration (5 marks) • Application performance monitoring/management (5 marks) • OTP based authentication for mobile login (5 marks) <p><u>25 marks each project will be allotted. A bidder can submit maximum of 2 projects.</u></p>	50	<p>Completed Projects: Copy of work order / MSA / PO and Completion Certificate from the client.</p> <ol style="list-style-type: none"> I. In case of completed bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate from the client. II. In case of ongoing projects bidder to submit Copy of work order / MSA / PO and proof of payment of the project(s) has been received up to UAT. III. The chartered accountant's certificate to the above extent indicating the name of the firm, name of the client, total value of the project and payment received as on date is to be submitted IV. In case of the project under Non - Disclosure Agreement (NDA), Company Secretary of the bidder or certifying authority of bidder should provide the certificate of completion + completion certificate from the client. <p>Form: Tech 10</p>
A.4	<p><i>Cloud Experience</i></p> <p>The Bidder / any consortium member should have experience in setting-up cloud solution in India during the last five years. Cloud Solution set-up would mean where the Bidder has, procured, installed, and commissioned Cloud Infrastructure (Hardware and Software).</p>	80	<p>Completed Projects: Copy of work order / MSA / PO and Completion Certificate from the client.</p> <ol style="list-style-type: none"> I. In case of completed bidder to submit Copy of work order / MSA / PO and bidder to submit Completion Certificate from the client. II. In case of ongoing projects bidder to submit Copy of

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
	<u>50% marks per project will be allotted. A bidder can submit maximum of 2 projects.</u>		<p>work order / MSA / PO and proof of payment of the project(s) has been received up to UAT.</p> <p>III. The chartered accountant's certificate to the above extent indicating the name of the firm, name of the client, total value of the project and payment received as on date is to be submitted</p> <p>IV. In case of the project under Non - Disclosure Agreement (NDA), Company Secretary of the bidder or certifying authority of bidder should provide the certificate of completion + completion certificate from the client.</p> <p>Form: Tech 10</p>
A.5	<p>Certifications:</p> <p>In case if bidder / Lead Bidder having CMMI Level 5 (DEV) certification maximum of 50 marks will be awarded OR In case if bidder / Lead Bidder having CMMI Level 3 (DEV) certification maximum of 30 marks will be awarded</p>	50	<p>The certifications should be valid on the date of bid submission. In case of Service Providers where the CMMI certification is under renewal, the Bidder shall provide the details of the previous CMMI certification and the current assessment consideration in the Bid Process.</p> <p>Bidder to submit a valid CMMI certificate at the time of signing the contract (if selected) otherwise bidder will be disqualified.</p> <p>Bidder shall ensure that the certifications continue to remain valid till the end of the Agreement.</p>
B	Resource Requirements	240	
B.1	<p>Project Manager (Full Time) (01 Nos) BE / BTech / MCA / MTech or MBA with at least 10 years of Total work experience- 10 Marks</p> <p>i. Award of marks will be as follows: Experience of implementing end to end Projects as a Project Manager in System Integration projects</p> <ul style="list-style-type: none"> • 4 Projects – 25 Marks • 2-4 Projects – 12 Marks 	45	<p>Signed Technical Bid</p> <p>Please provide resource details as per format of "Tech 4: Profile of Resource"</p>

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
	<ul style="list-style-type: none"> • < 2 – 0 Marks <p>ii. Certifications: PMP / Prince2 Certification/ Scrum Master. Documentary proof to be submitted. Certified: 10 Marks Not Certified: 0 Marks</p>		
B.2	<p>Solution Architect (01 Nos.)</p> <p>BE / BTech / MCA / MTech / MBA with 10 years' work experience: 10 Marks</p> <p>Award of marks will be as follows:</p> <p>Experience as Solution Architect in System Integration projects</p> <ul style="list-style-type: none"> • 5 Projects – 20 Marks • 3 to 5 Projects – 12 Marks • < 3 Projects - 0 Marks <p>Additional 5 marks will be provided for a project with PSU / Government Bodies / Autonomous Organization (under any Indian Government law) in India to a maximum of 3 projects.</p>	45	<p>Signed Technical Bid Please provide resource details as per format of "Tech 4: Profile of Resource"</p>
B.3	<p>Business Analyst (01 Nos.)</p> <p>BE / BTech / MCA / MTech/MBA with at least 5 years of Total work experience</p> <p>Award of marks will be as follows:</p> <p>iii. Total Number of Years of Experience working in India or abroad</p> <ul style="list-style-type: none"> • > 8 years – 25 Marks • 6 to 8 years – 14 Marks • 5 to 6 years – 10 Marks <p>iv. Experience of implementing end to end integrated projects as a business analyst:</p> <ul style="list-style-type: none"> • > 4 projects – 15 Marks 	40	<p>Signed Technical Bid Please provide resource details as per format of "Tech 4: Profile of Resource"</p>

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
	<ul style="list-style-type: none"> • 2 - 4 projects – 6 Marks • < 2 projects – 0 Marks 		
B.4	<p>Database Administrator (01 Nos)</p> <p>BE / BTech / MCA / MTech / MBA with at least 6 years of Total work experience</p> <p>Award of marks will be as follows:</p> <p>i. Number of Years of Experience working as Database Administrator (DBA)</p> <ul style="list-style-type: none"> ○ > 6 years - 25 Marks ○ 3 to 6 years - 12 Marks ○ < 3 years – 0 Marks <p>ii. Experience as DBA with full capability to setup and run proposed database solution independently:</p> <ul style="list-style-type: none"> ○ >4 Projects – 15marks ○ 2 to 4 Projects – 10marks 	40	<p>Signed Technical Bid</p> <p>Please provide resource details as per format of "Tech 4: Profile of Resource"</p>
B.5	<p>Mobile app specialist (01 Nos.)</p> <p>B.E./B.Tech. /MCA/MTech degree with at least 5 years' work experience in designing, developing, implementing, and maintaining mobile apps: 15 marks.</p> <p>Award of marks to individuals shall be as follows:</p> <p>ii. Experience in working on projects with expertise in designing, developing, implementing and maintaining mobile apps.</p>	35	<p>Signed Technical Bid</p> <p>Please provide resource details as per format of "Tech 4: Profile of Resource"</p>

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
	<ul style="list-style-type: none"> • >3 Projects – 20 marks • 2 – 3 Projects – 10 marks • 1 < Projects – 0 Marks 		
B.6	<p><i>Cloud Infrastructure Expert (01 Nos.)</i></p> <p>Engineer with experience in Cloud Computing technologies (IAAS/ PAAS / SAAS) with at least 8 years of Total work experience</p> <p>Award of marks will be as follows:</p> <ul style="list-style-type: none"> i. Experience in large scale Data Centre design and implementation. <ul style="list-style-type: none"> ○ >= 8 years – 15 Marks ○ 5 to 8 years – 10 Marks ○ < 3 years – 0 Marks ii. Experience of managing projects where third-party cloud data centre was integral part of the project scope of work <ul style="list-style-type: none"> ○ >=3 Projects – 10 Marks ○ 1 to 2 Projects – 5 Marks ○ 0 Projects- 0 Marks iii. Cloud Certification from any leading Cloud OEMs <ul style="list-style-type: none"> ○ Certified– 10 Marks ○ Not certified – 0 Marks 	35	<p>Signed Technical Bid Please provide resource details as per format of "Tech 4: Profile of Resource"</p>
C	Technical Solution	345	
C.1	<p>Solution Design and Approach (as part of Bid Response Document)</p> <p>Marks will be awarded as below:</p> <ul style="list-style-type: none"> ○ Approach and Methodology for implementation and Operations and Maintenance - 40 Marks 	160	<p>Signed Technical Bid Forms: Tech 6, Tech 7, Tech 8</p>

#	PARAMETER			MAX. MARKS	EVIDENCE TO BE SUBMITTED
#	Description	Max. Marks			
1.	Overall implementation methodology (Objective of phases, deliverables at each phase, etc.)	5			
2.	Methodology for performing business design	5			
3.	Methodology for quality control and testing of configured system	5			
4.	Methodology of internal acceptance and review mechanism for deliverables by the bidder	5			
5.	Proposed Acceptance criteria for deliverables	5			
6.	Methodology and approach along with proposed tools and processes which will be followed by the bidder during project implementation	5			
7.	Change Management and Training Plan	5			
8.	Risk and Quality management plan	5			
Total		40			
○ Solution Architecture – 20 Marks					
#	Description	Max. Marks			
1.	Technical architecture view	3			
2.	Data architecture view	3			
3.	Application architecture view	3			

#	PARAMETER			MAX. MARKS	EVIDENCE TO BE SUBMITTED																																
	4.	Network architecture view	3																																		
	5.	Data centre architecture view	3																																		
	6.	Security architecture view	3																																		
	7.	End user computing view	2																																		
	Total		20																																		
	<ul style="list-style-type: none"> ○ Solution Design meeting all the proposed functionalities – 20 Marks <table border="1"> <thead> <tr> <th>#</th><th>Description</th><th>Max. Marks</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Proposed Solution, in detail (including various tools to be used)</td><td>2</td></tr> <tr> <td>2.</td><td>Proposed Technical architecture</td><td>2</td></tr> <tr> <td>3.</td><td>Capabilities of the proposed solution to address the functional requirements</td><td>2</td></tr> <tr> <td>4.</td><td>Database design considerations</td><td>2</td></tr> <tr> <td>5.</td><td>Application Security Architecture</td><td>3</td></tr> <tr> <td>6.</td><td>Cloud DC DR Considerations</td><td>3</td></tr> <tr> <td>7.</td><td>Data Migration approach</td><td>2</td></tr> <tr> <td>8.</td><td>Testing approach</td><td>2</td></tr> <tr> <td>9.</td><td>Risk Management Plan</td><td>2</td></tr> <tr> <td colspan="2">Total</td><td>20</td></tr> </tbody> </table>				#	Description	Max. Marks	1.	Proposed Solution, in detail (including various tools to be used)	2	2.	Proposed Technical architecture	2	3.	Capabilities of the proposed solution to address the functional requirements	2	4.	Database design considerations	2	5.	Application Security Architecture	3	6.	Cloud DC DR Considerations	3	7.	Data Migration approach	2	8.	Testing approach	2	9.	Risk Management Plan	2	Total		20
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9.	Risk Management Plan	2																																			
Total		20																																			
	<ul style="list-style-type: none"> ○ Detailed Project Plan covering scope of work, activities & deliverables as per timelines, key personnel deployment, risk mitigation measures – 30 Marks ○ Approach towards integration with external systems – 20 Marks 																																				

#	PARAMETER	MAX. MARKS	EVIDENCE TO BE SUBMITTED
	<ul style="list-style-type: none"> ○ Project Governance Methodology – 20 Marks ○ Change Management and Training – 10 Marks 		
C.2	<p>Technical Presentation</p> <ul style="list-style-type: none"> ○ Understanding of the project objective ○ Approach & methodology of the proposed solution ○ Demo of the proposed system ○ Question and Answers 	120	<p>Presentation to Authorities of DGS (Inclusive of any site visit for designated DGS officials which could be done before or after the presentation). Evaluation of this shall be communicated accordingly to the committee for awarding of marks.</p> <p>The bidders are expected to present their key resources which will be leading the implementation and whose profiles would be evaluated by the evaluation committee</p>
C.3	Compliance to Functional Requirement specifications and Technical Requirement specifications as Listed in Annexure of the Tender	65	<p>Signed Functional requirement compliance sheet with the Technical Bid</p> <p>MAF provided by OEM stating that product being proposed meets the requirement criteria as mentioned in the RFP including changes issued & Technical specification compliance sheet with the Technical Bid</p>

Deputy Director Shipping

Ex-gratia Assistance on Death.

This scheme is in operation since 01.01.1993. An assistance of Rs.40000/- is paid to the nominees of the deceased seaman in the foreign going sector with valid registration and who are within the age of superannuation at the time of death where the death occurs during the off articles period. The assistance is payable by the society only in such cases where the widow/dependent concerned has not received any compensation from any other source.

The rules of the scheme are as given below:

Pursuant to the objects of the Welfare Fund Society (herein after referred to as the Society) as defined in Article 3(XV) of the Memorandum of Association of the Society, the Nominee(s) of Registered Indian seamen in the foreign going sector as being eligible in terms of provisions of Rule 3 herein below, may be granted Ex-gratia Assistance on Death under the circumstances and to the extent detailed herein below.

2. Such Ex-gratia Assistance on Death may be granted at the absolute discretion of the society and the Financial Assistance may be dispensed with and / or curtailed, suspended or completely withdrawn at anytime without any prior notice or without assigning any reason whatsoever. The availability of such death compensation to eligible widows/ dependents of deceased seamen on off articled period does not in any manner confer or create any prescriptive right whatsoever and shall not be called in question in any court of law by any Nominee(s) or eligible person(s) of the deceased seamen for any claim thereof.

3. Eligibility.

a) The Ex-gratia Assistance on Death may be granted to nominee(s) of seamen who have expired or expire on or after 1.1.1993 while in off articled period and who are or were within the age of superannuation at the time of their death and hold or held valid registrations or were serving seamen whose registration were kept in abeyance or cancelled subsequently.

- b) The nominee(s) applying for assistance shall be the person(s) in terms of nomination filed with the shipping master, failing which to the widow(s) of the deceased seamen or if the seamen was a bachelor or a widower at the time of his death, to the nominee as per the nomination filed with seamen's provident fund organization, or lastly to the next of kin as recorded in the Article of Agreement signed immediately prior to his death.
- (c) Such assistance may also be paid in any other circumstances which the Committee of Management (herein after referred to committee or its Finance Sub-Committee any other Sub-Committee set up in this behalf) may deem appropriate.

4. Persons eligible:

The persons eligible for Ex-gratia Assistance on Death will be the seamen's dependents as defined in rule 3 herein above.

- (i) In the event of more than one widow living, the widow who was the normal nominee shall be paid the assistance. If none of the widows was the nominee, the applicant widow shall produce a letter of consent from the other living widow(s) if any that she/they has /have no objection to the death compensation being paid to the applicant widow. In absence of such letter of consent, the assistance may be paid equally to all the widows of deceased seaman. In the case of Muslims widows, certificate shall be produced from the Kazi by the widows (s) that she/ they/was/were legally wedded wife/wives of the deceased seamen and that she/they/is /are not remarried and she/they was/were not divorced by the deceased seamen during his life time.
- (ii) In absence of widow(s), the minor legitimate or adopted children, not being married daughter, all taken together as one claimant applying through their appointed or recognized guardian and
- (iii) In the absence of widows(s) or minor children the parents of the deceased seamen wholly dependent upon the earning or of the seamen.

5. Quantum.

The quantum of Ex-gratia Assistance on Death shall be Rs.40,000/- (Rupees Forty thousand only) to the eligible Nominee(s) persons of registered foreign going Indian seamen.

6. For the purpose of determination of eligibility, the Society may approach the Shipping Master and /or the DSEOs and /or the Seamen's Provident Fund Commissioner and obtain such particulars as may be necessary for the purpose of payment of Ex-gratia Assistance on Death envisaged under this scheme.

7. Only such applications will be entertained that are submitted to Seafarers' Welfare Fund Society within a period of 2 years from the date of death of the seamen and registration cancelled within that period.

8. Payments towards Ex-gratia Assistance on Death are to be made on the basis of attested copy of death certificate and attested copy of registration cancellation order produced along with the application to ensure that the death takes place on or after 1.1.1993, while he was on off article, and to ensure that the claim is received from the persons eligible under rules 3 & 4.

9. The Ex-gratia Assistance on Death is payable by the Society only in such cases where the widow/ dependent concerned has not received any death compensation from any other source.

10. Not notwithstanding anything contained herein above in all doubtful and/or exceptional cases, the Finance Sub-Committee of the society or any other sub -committee duly authorized by the Committee of Management in this behalf may consider the cases for Ex-gratia Assistance on Death and its decision shall be final.

Note: The amount of financial assistance has been enhanced to Rs. 200000/- (Rs. Two lacs only) w.e.f. 16.3.16 for those death cases of seafarer who has expired on or after 16.03.2016, within off article period and who are or were within the age of superannuation at the time of their death and hold or held valid registrations (registration with SEOs) or were serving seamen whose registration were kept in abeyance or cancelled subsequently.

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**DETAILS OF THE “FAMILY BENEFIT WELFARE SCHEME” FOR THE INDIAN
SEAFARERS WITH EFFECT FROM 01.01.2019.**

1. Pursuant to the objects of the Seafarers’ Welfare Fund Society (hereinafter referred to as the Society) as defined in Article 3(XV) of the Memorandum of Association of the Society, the Indian seafarer as being eligible in terms of provisions of the rule 3 herein below, may be provided the financial assistance under “FAMILY BENEFIT_WELFARE SCHEME ” from 1st January 2019 under the circumstances and to the extent detailed herein below..
2. Such financial assistance to the Indian seafarer shall be provided, for the successful completion of Pre-sea training course or Post-graduation degree/diploma as given below, by their son/daughter. At the absolute discretion of the society such financial assistance, may be dispensed with and / or curtailed or enhanced, suspended or completely withdrawn at anytime without any prior notice. The availability of such financial assistance under the “Family Benefit welfare scheme” to the eligible Indian seafarer does not in any manner confer or create any prescriptive right whatsoever and shall not be called in question.
3. **Such financial assistance shall be provided to the Indian seafarer-**
 - (a) Whose son/daughter successfully completes the Pre-sea training course (GP rating/ CCMC/Deck & Engine Cadet including ETO), on or after 1.1.2019, from the Institute approved by the Directorate General of Shipping, Govt. of India and obtains the Indian CDC for joining seafaring profession.
 - (b) Whose son/daughter successfully completes two years full-time post-graduation degree/diploma in any discipline other than Maritime stream, on or after 1.1.2019, from duly approved University by UGC/Deemed University/AICTE approved institute.
4. **Eligibility :**

The scheme is applicable to the Indian seafarer, who fulfills all the following conditions and is restricted to two children only.

 - (i) He / She should have cumulative 6 months sea service after 01.04.2014, preceding five years from the date of submission of claim application.

- (ii) He / She should have joined Indian flag vessel or engaged through registered RPS Licence holding company on Indian or Foreign flag vessel; and
- (iii) He / She should have an Indian CDC.

5. Quantum :

The quantum of financial assistance under this scheme shall be as under.

- (a) Where Indian Seafarer's son/daughter completes the Pre-sea training course & obtains the Indian CDC, the financial assistance under this scheme shall be Rs.25,000/- (Rupees Twenty five Thousand Only) in respect of son & Rs.50,000/- (Rupees Fifty Thousand Only) in respect of daughter and it will be provided to the seafarer.
 - (b) Where Indian Seafarer's son/daughter completes the two years full time post graduation degree/diploma course in any discipline other than Maritime stream, the financial assistance under this scheme shall be Rs.10,000/- (Rupees Ten Thousand Only) in respect of son & Rs.15,000/- (Rupees Fifteen Thousand Only) in respect of daughter and it will be provided to the seafarer.
6. The Society may approach the Indian ship-owners/registered RPS Company concerned to obtain such particulars as may be necessary, for the purpose of payment of financial assistance envisaged under this scheme.
7. To receive the benefit under this scheme only such applications will be entertained which are submitted to the Seafarers' Welfare Fund Society within a period of twelve months after completion of course.
8. Application for financial assistance under this scheme is to be made in the prescribed form along with self attested copy of latest CDC book & copies of certificates.
9. Notwithstanding anything contained herein above in all doubtful/disputed and/or exceptional cases, the Committee of Management of the SWFS may examine and decide the cases, on case to case basis and its decision shall be final.
-

SEAFARERS' WELFARE FUND SOCIETY – MUMBAI

Application form for claiming Gratuity dues (for Seafarers)

From : _____

CDC No. : _____

Address: _____

Mobile/ Tel. No.: _____

Date : _____

To :
Chief Administrative & Accounts Officer,
Seafarers' Welfare Fund Society,
Gr. Floor, Nau Bhavan, R.K. Marg,
Ballard Estate, Mumbai- 400 001.

Dear Sir,

I wish to submit that –

- (i) I am over 50 years of age now and below the age of retirement, but declared **PERMANANTLY UNFIT** by the DG Shipping approved medical practitioner Dr. _____ on _____ and hence no more in seafaring profession.
- (ii) I have **retired voluntarily on completion of five years sea-service** and I was last discharged from vessel ex.m.v. _____ on _____.
- (iii) I have retired on **SUPERANNUATION** basis on _____.
- (iv) I have become officer on obtaining COC dated _____. (Copy of COC attached.)

(Note: Select only one option out of (i) to (iv) given above.)

I enclose herewith Order No. _____ dated _____ issued by the Shipping Master, Government Shipping Office for cancelation of my CDC. (copy enclosed).

I enclose herewith Registration Cancellation order No. _____ dated _____ issued by the Director, Seamen's Employment Office.

I also enclose herewith Original CDC Book/s for your reference and the same be returned to me at my residential address as given above.

I now request you to kindly settle my Gratuity dues deposited with you by the Shipping companies at the earliest.

I hereby authorize you to direct your bankers, to remit the gratuity amount due to me, through RTGS/NEFT on the basis of my Savings Bank Account details furnished below. (Mandatory- to be furnished, without which the claim will not be processed.)

- (i) Name of the Bank : _____ } Note : Kindly attach front page
- (ii) Bank's Branch Name : _____ } of Bank Pass-book where
- (iii) Branch IFSC Code : _____ } these details are printed and
- (iv) Savings Bank Account No.: _____ } 1 (one) cancelled Cheque leaf.

Yours faithfully,

Signature: _____

Name: _____

SEAFARERS' WELFARE FUND SOCIETY,
NOU BHAVAN, GROUND FLOOR, R. KAMANI MARG, BALLARD ESTATE,
MUMBAI 400 001.

APPLICATION FORM FOR EXGRATIA ASSISTANCE ON DEATH TO
WIDOWS/DEPENDENTS.

1. Seaman's Name _____

2. Applicant's Name _____ Relationship _____

3. Residential Address _____

4. Relevant Particulars:

CDC No.	REGN.NO.	DATE/YEAR OF BIRTH	LAST SHIP	LAST DATE OF DISCHARGE
ROSTER	CATEGORY	REGISTRATION CANCELLATION ORDER NO. & DATE:		
DATE OF DEATH.	PLACE OF DEATH.	CAUSE OF DEATH.	WHETHER FG/HT.	

NOTE: (i) Please attach attested copies of Death Certificate/Registration
Cancellation Order.

(ii) Please mention whether Exgratia Assistance on Death is received
from any other source.

PLACE:

DATE:

(SIGNATURE OF THE APPLICANT)

The above application has been checked and the applicant widow/minor child/parent.
Smt./Kum./Shri _____ is eligible for Exgratia
Assistance on Death of Rs. _____.

SEAFARERS' WELFARE FUND SOCIETY.

**NAU BHAVAN, GROUND FLOOR, R.KAMANI MARG, BALLARD ESTATE,
MUMBAI-400 001**

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER 'FAMILY BENEFIT SCHEME'

(ON COMPLETION OF PRE-SEA TRAINING COURSE BY SON/DAUGHTER OF SEAFARER)

(Please refer notes given on next page before submitting this application form.)

1. Seafarer's name in full : Mr./Mrs./Ms.: _____
(As per CDC Book)
- CDC number : _____
2. Name of Son / Daughter : _____
(For whom claim submitted)
3. Pre-Sea training course & : _____
Institute name _____
4. Date of completion of course : _____
5. CDC No. of son/daughter : _____
6. The name of the vessel last : _____ Date of sign-off: _____
sign-off by the seafarer
7. Indian ship-owners Co. name : _____
OR Recruitment & Placement : _____
Service (RPS) provider name : _____ RPSL No. _____
& it's Registration No. _____
8. Correspondence address : _____

9. Telephone No./Mobile No. : Tel. No. _____ Mobile No.: _____
(With STD code no.)
10. E-mail address : _____

I, the undersigned, wish to inform you that my son / daughter has completed the Pre-sea training course on _____ and obtained Indian CDC No. _____ on _____.

I now request you to provide me, the financial assistance under the 'Family Benefit Scheme' as per SWF Society's rules as applicable for the scheme. I am submitting herewith following document, to receive the claim under the scheme.

- (a) Self attested copy of latest CDC book (of the applicant seafarer)
- (b) Self-attested copy of the Certificate for completion of Pre-sea training course, issued by the Institute, which is approved by the Directorate General of Shipping.

P.T.O.....2.....

(c) Self attested copy of the Indian CDC Book obtained by the seafarer's son / daughter.

I give below my Bank account details. (*Bank details are mandatory, without which the application will not be processed.*)

Details of the bank, where the financial assistance amount to be credited (mandatory)

Name of the bank	Branch name	Branch address	S.B. A/c no.	Branch IFSC code

(Note: Attach a legible copy of the front page of Bank pass book of SB account OR original cancelled cheque showing applicant's name and bank details.)

I declare that I am claiming this financial assistance on the strength of the documents submitted as above, and at later date, if it is proved, that I am not the actual beneficiary, or my claim was found dishonest, I undertake to refund the financial assistance in full to the SWF Society.

Place: _____
Date: _____

(Applicant's Signature OR Thumb Impression)

Name of Applicant: _____

Note 1: This scheme is applicable only for Indian seafarers; whose son/daughter has successfully completed the pre-sea training course on or after 1.1.2019 from the DGS approved Institute and obtained the Indian CDC for pursuing the seafaring profession.

Note 2: The applicant seafarer should have Indian CDC and has performed cumulative six month sea service after 1.4.2014, preceding five years from the date of submission of claim application, from Indian flag vessel or engaged through registered RPSL License holding company on Indian or Foreign flag vessels.

Note 3: The application for financial assistance should be received by the Society within twelve months period from the date of successful completion of course.

FOR S.W.F.S. OFFICE USE ONLY

Application No. _____

Documents attached verified & the applicant found eligible/not eligible under 'Family Benefit Scheme' for financial assistance of . (_____ Only)

Checked by D.A.

Verified by (A.A.O.)

Recommended by (CAAO)

Approved by MT/MS

SEAFARERS' WELFARE FUND SOCIETY.

NOU BHAVAN, GROUND FLOOR, R.KAMANI MARG,
BALLARD ESTATE, MUMBAI-400 001

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER 'INVALIDITY BENEFIT SCHEME'.

(Please refer notes given below before submitting this application form.)

Seafarer's name in Full (As per CDC Book)	Mr./Mrs./Ms. _____	
CDC Book Number	_____	
Indian shipowners Co. name OR Recruitment & Placement Service (RPS) provider Name & Regn. No	_____	
The name of the vessel last sign-off	_____	The date of sign off from the last vessel :
Correspondence address	_____	
Telephone No. (with STD Code) / Mobile No.	Tel. No. _____ Mobile No. _____	

I, the undersigned, have become **PERMANANTLY UNFIT**, for seafaring profession due to an accidental injury which took place on _____.

I now request you to grant me, financial assistance under the 'Invalidity Benefit Scheme', as per SWF Society's rules as applicable for the scheme. I am submitting herewith following documents, to receive the claim under the scheme. I give below my Bank account details. (***Bank details are mandatory, without which the application will not be processed.***)

Sr. No.	Document
1	Original latest Indian CDC Book of the Indian seafarer showing last sign-off vessel name and date.
2	Attested copy of latest Indian CDC Book
3	Original certificate issued by the DGS approved Medical Practitioner certifying the Indian seafarer "Permanently Unfit" for the seafaring profession due to injury.
4	Attested copy of discharge card/certificate and medical report card issued by the hospital (where the Indian seafarer was admitted for the treatment.)

Details of the bank, where the financial assistance amount to be credited (mandatory)

Name of the bank	Branch name	Branch address	S.B. A/c no.	Branch IFSC code

(Note: Please attach a legible copy of the Front page of Bank Pass Book of SB Account showing applicant's name, duly attested by the Branch Manager of the Bank.)

I declare that I am claiming this financial assistance on the strength of the documents submitted as above, and at later date if it is proved that I am not Permanently Unfit for seafaring profession or my claim was found fraudulent, I undertake to refund the financial assistance in full to the SWF Society and also authorize the SWF Society to recover the same from me from my any source of Income.

Place: _____
Date: _____

(Applicant's Signature/ Thumb Impression)

Name of Applicant: _____

- Note 1: This scheme is applicable only for Indian seafarers, holding CDC book and effective from 21.08.2014 & hence date of injury should be on or after 21.08.2014.
- Note 2: The date of injury of seafarer should be within 12 months period from the date of sign-off from the last vessel as recorded in the Indian CDC Book.
- Note 3: The application for financial assistance should receive by the Society within two years period from the date of certificate issued by the DGS approved medical practitioner.

FOR S.W.F.S. OFFICE USE ONLY

Application No. _____

Documents attached verified & the applicant found eligible/not eligible under Invalidity benefit scheme for financial assistance of _____. (_____. only)

Checked by D.A. Verified by (A.A.O.) Recommended by (CAAO) Approved by MT/MS

SEAFARERS' WELFARE FUND SOCIETY.

NOU BHAVAN, GROUND FLOOR, R. KAMANI MARG,
BALLARD ESTATE, MUMBAI-400 001

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER 'MATERNITY BENEFIT SCHEME'.

(Please refer notes given below before submitting this application form.)

Indian woman seafarer's Name in full (As per her Indian CDC Book)	Mrs./Ms.		
Indian CDC Book number			
Indian shipowners Co. name OR Recruitment & Placement Service (RPS) provider Name & Regn. No			
The name of the vessel last sign-off		The date of sign off from the last vessel :	
Correspondence address			
Telephone No. (with STD Code) / Mobile No.	Tel. No. _____ Mobile No. _____		

I, the undersigned, have undergone pregnancy delivery which took place on _____.

I now request you to grant me, financial assistance under the 'Maternity Benefit Scheme', as per SWF Society's rules as applicable for the scheme. I am submitting herewith following documents, to receive the claim under the scheme. I give below my Bank account details. (**Bank details are mandatory, without which the application will not be processed.**)

Sr. No.	Documents
1	Attested copy of birth Certificate of Child.
2	Original latest Indian CDC Book of the Indian woman seafarer showing last sign-off vessel and date.
3	Attested copy of latest Indian CDC Book

Details of the bank, where the financial assistance amount to be credited (mandatory)

Name of the bank	Branch name	Branch address	S.B. A/c no.	Branch IFSC code

(Note: Please attach a legible copy of the front page of Bank pass book of SB account showing applicant's name, duly attested by the Branch Manager of the bank.)

I declare that I am claiming this financial assistance on the strength of the documents submitted as above, and at later date if it is proved that I was not eligible, I undertake to refund the financial assistance received from SWFS, in full to the SWF Society and also authorize the SWF Society to recover the same from me from my any source of Income.

Place: _____
Date: _____

(Applicant's Signature/ Thumb Impression)

Name of Applicant: _____

- Note 1: This scheme is applicable only for Indian woman seafarer holding CDC book and is effective from 21.08.2014 & hence date of pregnancy delivery should be on or after 21.08.14. The financial assistant under this scheme is restricted only for two pregnancy deliveries.
- Note 2: The date of pregnancy delivery should have taken place within sixty months from the date of sign-off from the last vessel as recorded in the Indian CDC Book.
- Note 3: The application for financial assistance should receive by the Society within two years period from the date of birth of the child.

FOR S.W.F.S. OFFICE USE ONLY

Application No. _____

Documents attached verified & the applicant found eligible /not eligible under Maternity benefit scheme for financial assistance of _____. (_____. only)

Checked by D.A. Verified by (A.A.O.) Recommended by (CAAO) Approved by MT/MS.

SEAFARERS' WELFARE FUND SOCIETY.

NOU BHAVAN, GROUND FLOOR, R.KAMANI MARG,
BALLARD ESTATE, MUMBAI-400 001

**APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER
'SURVIVAL BENEFIT SCHEME'**

(Please refer notes given below before submitting this application form.)

1. Seafarer's name in full : Mr./Mrs./Ms.: _____
(As per CDC Book)
2. CDC number : _____
3. The name of the vessel last sign-off : _____ Date of sign-off : _____
4. Indian shipowners Co. name : _____
OR Recruitment & Placement : _____
Service (RPS) provider name : _____
& its Registration No. : _____
5. Applicant's name in full : _____
6. Correspondence address : _____

7. Telephone No./Mobile No. : Tel. No. _____ Mobile No.: _____
(with STD code No.)

I, the undersigned, wish to inform you that my husband/wife/son/daughter Mr./Mrs./Ms. _____ expired on _____. (Delete whichever is not applicable)

I now request you to grant me, the financial assistance under the 'Survival Benefit Scheme' as per SWF Society's rules as applicable for the scheme. I am submitting herewith following documents, to receive the claim under the scheme. I give below my Bank account details. (**Bank details are mandatory, without which the application will not be processed.**)

- (a) Attested copy of death certificate of the seafarer.
- (b) Original latest CDC book
- (c) Attested copy of any Identity proof of the applicant (i.e. PAN card/Voter's ID card/Aadhar Card/Indian passport etc.)

Details of the bank, where the financial assistance amount to be credited (mandatory)

Name of the bank	Branch name	Branch address	S.B. A/c no.	Branch IFSC code

(Note: Attach a legible copy of the front page of Bank pass book of SB account showing applicant's name, duly attested by the Branch Manager of the bank.)

I declare that I am claiming this financial assistance on the strength of the documents submitted as above, and at later date, if it is proved, that I am not the actual beneficiary, or my claim was found dishonest, I undertake to refund the financial assistance in full to the SWF Society.

Place: _____

Date: _____ (Applicant's Signature/ Thumb Impression)

Name of Applicant: _____

Note 1: This scheme is applicable only for Indian seafarers for cases of death on or after 21.08.2014.

Note 2: The scheme is applicable to cases of death of seafarer within 12 months from the date of sign-off from the last vessel, as recorded in the Indian CDC Book.

Note 3: The application for financial assistance should be received by the Society within two years period from the date of death of the seafarer.

----- 2 -----

FOR S.W.F.S. OFFICE USE ONLY

Application No. _____

Documents attached verified & the applicant found eligible/not eligible under 'Survival Benefit Scheme' for financial assistance of _____ . (_____ Only)

Checked by D.A. Verified by (A.A.O.) Recommended by (CAAO) Approved by MT/MS.

SEAFARERS' WELFARE FUND SOCIETY – MUMBAI

Application form for claiming Gratuity dues (in death cases)

From : _____

wife/father/mother of _____

CDC Book No. : _____

Address: _____

Mobile/ Tel. No.: _____

Date : _____

To :

**Chief Administrative & Accounts Officer,
Seafarers' Welfare Fund Society,
Gr. Floor, Nau Bhavan, R.K. Marg,
Ballard Estate, Mumbai- 400 001.**

Dear Sir,

I wish to submit that my husband / son late Shri _____ holding CDC No. _____ expired on _____. I enclose herewith the copy of the Death Certificate dated _____ issued by _____.

I also enclose herewith Original CDC Book/s for your reference and the same be returned to me at my residential address as given above.

I now request you to kindly settle my late husband's/son's Gratuity dues deposited with you by the Shipping companies at the earliest.

I hereby authorize you to direct your bankers, to remit the gratuity amount due to me through RTGS/NEFT on the basis of my Savings Bank Account details furnished below.

- (i) Name of the Bank : _____ } Note : Kindly attach front page
- (ii) Bank's Branch Name : _____ } of Bank Pass-book where
- (iii) Branch IFSC Code : _____ } these details are printed and
- (iv) Savings Bank Account No.: _____ } 1 (one) cancelled Cheque leaf.

Thanking you,

Yours faithfully,

Signature : _____

Name : _____

SEAFARERS' WELFARE FUND SOCIETY.

NAU BHAVAN, GROUND FLOOR, R.KAMANI MARG, BALLARD ESTATE,
MUMBAI-400 001

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER 'OLD AGE BENEFIT SCHEME'

(Please refer notes given on next page before submitting this application form.)

1. Seafarer's name in full : Mr./Mrs./Ms.:
(As per CDC Book)
2. CDC number : _____
3. Date of Birth as per CDC : _____
4. The name of the vessel last sign-off : _____ Date of sign-off : _____
5. Indian ship-owners Co. name : _____
OR Recruitment & Placement Service (RPS) provider name : _____
& it's Registration No. : _____
6. Correspondence address :

7. Telephone No/Mobile No. : Tel. No: _____ Mobile No.: _____
(With STD code no.)
8. E-mail address : _____

I, the undersigned, wish to inform you that I have completed my 65 Years (Sixty Five years) of age on _____.

I now request you to grant me, the financial assistance under the 'Old Age Benefit Scheme' as per SWF Society's rules as applicable for the scheme. I am submitting herewith following document, to receive the claim under the scheme.

- (a) Original latest CDC book.

P.T.O.....2.....

I give below my Bank account details. (*Bank details are mandatory, without which the application will not be processed.*)

Details of the bank, where the financial assistance amount to be credited (mandatory) :

Name of the bank	Branch name	Branch address	S.B. A/c no.	Branch IFSC code

(Note: Attach a legible copy of the front page of Bank pass book of SB account OR original cancelled cheque showing applicant's name and bank details)

I declare that I am claiming this financial assistance on the strength of the documents submitted as above, and at later date, if it is proved, that I am not the actual beneficiary, or my claim was found dishonest, I undertake to refund the financial assistance in full to the SWF Society.

Place: _____

Date: _____

(Applicant's Signature or Thumb Impression)

Name of Applicant: _____

Note 1: This scheme is applicable only for Indian seafarers holding Indian CDC and has completed his/her 65 years of age on or after 1st January, 2019 & has last performed cumulative six months sea service after 1.4.2014 after the age of 55 years.

Note 2: The application for financial assistance should be received by the Society within a period of twelve months after attaining the age of sixty five years.

FOR S.W.F.S. OFFICE USE ONLY

Application No. _____

Documents attached verified & the applicant found eligible / not eligible under 'Old Age Benefit Scheme' for financial assistance of _____. (_____. Only)

Checked by D.A.

Verified by (A.A.O.)

Recommended by (CAAO)

Approved by MT/MS.

INVALIDITY BENEFIT SCHEME

DETAILS OF THE 'INVALIDITY BENEFIT SCHEME' FOR THE INDIAN SEAFARER WHO BECOME PERMANANTLY UNFIT FOR SEAFARING PROFESSION DURING OFF ARTICLE PERIOD.

1. Pursuant to the objects of the Seafarers' Welfare Fund Society (herein after referred to as the Society) as defined in Article 3(XV) of the Memorandum of Association of the Society, the *Indian* seafarer, as being eligible in terms of provisions of rule 3 herein below, may be granted the financial assistance under the 'Invalidity Benefit Scheme', on becoming permanently unfit for seafaring profession under the circumstances and to the extent detailed herein below.
2. Such financial assistance to ~~for~~ the Indian seafarer, on becoming permanently unfit for seafaring profession shall be paid, at the absolute discretion of the society and such financial assistance, may be dispensed with and / or curtailed /enhanced, suspended or completely withdrawn at anytime without any prior notice. The availability of such *financial assistance under the* 'Invalidity Benefit Scheme' to the eligible *Indian* seafarer, during off article period does not in any manner confer or create any prescriptive right whatsoever and shall not be called in question.

3. Eligibility.

The scheme, is applicable to the *Indian* seafarers, *holding CDC book*, and who are *last* recruited / engaged, by Indian shipowners or through registered RPS, for either Indian or foreign flag vessels, before occurrence of an injury, due to which he/she became permanently unfit for seafaring profession.

The *financial assistance under the* 'Invalidity Benefit Scheme' shall be granted to the *Indian* seafarer, who has become permanently unfit, for the seafaring profession, due to an injury that occurred on or after 21.08.2014, during off article period of 12 months, from the date of sign off from the last vessel/ship, as recruited/engaged above.

4. Quantum.

The quantum of financial assistance under this scheme shall be ₹.1,00,000/- (₹.One lakh only) to the eligible **Indian** seafarer. (**Refer Note given below.**)

5. The Society may approach the Indian shipowners /registered RPS, company concerned and obtain such particulars as may be necessary for the purpose of payment of financial assistance envisaged under this scheme.
6. To receive the benefit under this scheme only such applications will be entertained **which** are submitted to Seafarers' Welfare Fund Society within a period of **two** years, from the date of certificate issued by the DGS approved medical practitioner.
7. Application for financial assistance under this scheme is to be made in the prescribed form, alongwith the certificate issued by the DGS approved Medical Practitioner certifying the **Indian** seafarer 'Permanently Unfit' for the seafaring profession due to injury, **copy of discharge card/certificate and medical report card issued by the hospital (where the said Indian seafarer was admitted for the treatment)** and original CDC Book.
8. Notwithstanding anything contained herein above in all doubtful/disputed and/or exceptional cases, the Committee of Management **of the SWF Society** may examine and decide, on case to case basis, and its decision shall be final.

Note: The amount of financial assistance has been enhanced to Rs. 200000/- (Rs. Two lacs only) w.e.f. 16.03.16 for the seafarer, where the injury to the seafarer has occurred on or after 16.03.2016, within off article period of 12 months from the date of sign off from the last vessel/ship as recruited/engaged by Indian Shipping company or through RPSL company and has become permanently unfit for seafaring profession.

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MATERNITY BENEFIT SCHEME

DETAILS OF THE 'MATERNITY BENEFIT SCHEME' FOR THE INDIAN FEMALE SEAFARER.

1. Pursuant to the objects of the Seafarers' Welfare Fund Society (herein after referred to as the Society) as defined in Article 3(XV) of the Memorandum of Association of the Society, the *Indian female* seafarer, as being eligible in terms of provisions of rule 3 herein below, may be granted the financial assistance under the 'Maternity Benefit Scheme', under the circumstances and to the extent detailed herein below.
2. Such financial assistance under the 'Maternity Benefit Scheme' to the *Indian female* seafarer, shall be paid at the absolute discretion of the society and such financial assistance may be dispensed with and / or curtailed /enhanced, suspended or completely withdrawn at anytime without any prior notice. The availability of *such financial assistance under the 'Maternity Benefit Scheme'* to eligible *Indian female* seafarer, during off article period, does not in any manner confer or create any prescriptive right whatsoever and shall not be called in question.
3. **Eligibility.**
The scheme is applicable to *those Indian female* seafarers, *holding CDC book*, who are *last* recruited / engaged by the Indian shipowners or through registered RPS, for either Indian or foreign flag vessels, before the delivery date.

The *financial assistance under* the 'Maternity Benefit Scheme' shall be granted to the *Indian female* seafarer, for delivery, on or after 21.08.2014, within off articed period of 60 months, from the last sign-off from ship.

Such *financial* assistance shall be paid, only for two deliveries, to the eligible *Indian female* seafarer.
4. **Quantum.**
The quantum of financial assistance under this scheme shall be ₹.25,000/- (₹.Twenty five thousands only) to the eligible *Indian female* seafarer, restricted to maximum of two deliveries.

5. The Society may approach the Indian ship-owners /registered RPS company concerned and obtain such particulars as may be necessary for the purpose of payment of financial assistance envisaged under this scheme.
6. To receive the *financial assistance* under this scheme, only such applications will be entertained, *which* are submitted to the Seafarers' Welfare Fund Society, within a period of *two* years, from the date of delivery.
7. Application for financial assistance under this scheme is to be made in the prescribed form, alongwith attested copy of Birth Certificate of the Child/ report of the medical practitioner and original CDC Book.
8. Notwithstanding anything contained herein above in all doubtful/disputed and/or exceptional cases, the Committee of Management *of the SWF Society* may examine and decide on case to case basis, and its decision shall be final.

SEAFARERS WELFARE FUND SOCIETY

Ref.No. : SWFS/Cir/ 2021

Date : 7.5.2021

CIRCULAR NO. 2 OF 2021.

This has reference to SWFS circular No. 1 of 2020 dated 23.5.2020, thereby this office has launched new welfare scheme called "SWFS- Novel Coronavirus (COVID-19) Assistance Scheme" for the benefits of seafarers and their family members who may suffer from novel coronavirus COVID-19 outbreak. As per scheme rules this scheme is a one time and limited period welfare scheme and implemented till 31st December, 2020.

Considering the continuation of the COVID-19 pandemic situation in India, the Steering Committee of this Office has extended the scheme till 30.06.2021. The other terms and conditions and eligibility criteria for availing benefit under this scheme remains same.

All the seafarers and stake holders are requested to take a note of this.

Mukul Dutta
7.5.21

(MUKUL DUTTA)
SHIPPING MASTER-MUMBAI &
MEMBER TREASURER-SWFS.

To:

The Director General of Shipping, Govt. of India,
All Indian Shipping Companies
All Registered RPSL Companies
INSA/MASSA/FOSMA
All Seafarers' Unions/ Association
All the Seafarers

] with a request to provide the publicity of this circular on their websites for information to seafarers.

Copy to : O/o Directorate General of Shipping, Govt. of India, Mumbai (e-publishing cell)
Kind Attn.: Shri Khemchandani, ^{A.D.G.} with a request to publish the same along with the Circular No.1 of 2020 dated 23.5.2020 on DG Shipping website in Circular Section as well as in the 'Welfare Measures- SWFS' Sub-Menu under 'SEAFARERS'-Main Menu.

SEAFARERS WELFARE FUND SOCIETY, MUMBAI
Nau Bhavan, Ground Floor, 10, R.Kamani Marg, Ballard Estate, Mumbai – 400 001
Tel No. 022-20826980 E-mail id-swfs1966@gmail.com

Ref. No.: SWFS/Cir./2020

Date:23.05.2020

Circular No. 1 of 2020.

Subject: Welfare scheme for Seafarers & their families who suffer from novel coronavirus (COVID-19) outbreak- reg.

The corona virus (COVID-19) pandemic has created a global crisis which has impacted all aspects of life and badly impacted the world of work. The Indian seafarers, who are working or retired may also get affected by this virus.

This is to bring to the notice of all Indian seafarers, holding Indian CDCs, that the Seafarers Welfare Fund Society (SWFS) an autonomous society under the administrative control of the Ministry of Shipping, Govt. of India, which is a Central Welfare organisation providing welfare facilities to the seafarers and their families has decided to provide the financial assistance to the Indian seafarers and their families who may suffer from novel coronavirus (COVID-19) outbreak. This welfare scheme called "SWFS-NOVEL CORONAVIRUS (COVID-19) ASSISTANCE SCHEME FOR INDIAN SEAFARERS" is specific and for limited period.

This scheme will be effective from 1.2.2020 till 31.12.2020. This scheme will provide financial assistance to the seafarers & their family members for 'in-patient treatment' for coronavirus (COVID-19) and in case death of seafarers. Under this scheme the SWFS will provide the financial assistance maximum up to Rs. One lac, for novel coronavirus (COVID-19) affected seafarers or their families if they are admitted in COVID notified hospital for treatment. Further in case of death of a seafarer due to novel coronavirus (COVID-19), the financial assistance amounting to Rs. Two lacs will be paid to the next of kin of the seafarer.

The complete details of the scheme and application forms are annexed with this Circular as Annexure I, II, III also available at the website of the Directorate General of Shipping, i.e. www.dgshipping.gov.in.

This scheme has been approved by the Board of Trustees of the Seafarers Welfare Fund Society.


(Amitabh Kumar)
Chairman-SWFS

Copy to:

- (1) Secretary, Ministry of Shipping, Gol, New Delhi...for information.
(2) The Director General of Shipping, Gol, Mumbai. .
(3) All Indian Shipping Companies
(4) All Registered RPSL Companies
(5) INSA/MASSA/FOSMA
(6) All Seafarers' Unions/Associations

} to provide the publicity of this circular on their websites for information to seafarers.

SEAFARERS WELFARE FUND SOCIETY

DETAILS OF 'SWFS-NOVEL CORONAVIRUS (COVID- 19) ASSISTANCE SCHEME.'

Preamble

- (a) The name of the proposed scheme will be "**SWFS Novel Coronavirus (COVID-19) Assistance Scheme for Indian seafarers**".
- (b) The scheme will cover all seafarers in possession of Indian CDC and their families and the spouse of deceased seafarers, as per eligibility criteria mentioned below.
- (c) To implement this scheme the Seafarer's Welfare Fund Society (SWFS) herein after referred as 'society' will earmark an initial fund of Rs. 12 crores from its welfare fund corpus which will be supervised by the Steering Committee as mentioned in para 7 (2).
- (d) The proposed scheme is to be introduced with effect from 1st February, 2020.
- (e) The scheme will apply to the Indian seafarers having Indian CDC and/or their family members who are affected and then admitted to COVID hospital, notified as such, by their respective States/authorities or succumb to novel coronavirus (COVID-19) infection.
- (f) The definition of 'family members' under this scheme, hereinafter referred above includes the spouse of the seafarer, the minor children and dependent parents only and in respect of spouse of the seafarer her/his minor children only if he/she has not re-married.

1. Eligibility Criteria: Eligibility criteria for qualifying for benefit under this proposed scheme will be as follows:

- 1.1.** All Indian seafarers holding Indian CDC and their family members (as defined above) are covered under this scheme.
- 1.2.** Spouse of deceased seafarer is eligible for the scheme provided she/he is not re-married.

Shivlal Jaiswal
22/5/2020

2. OTHER TERMS AND CONDITIONS:

- (i) Seafarer or his/her family member should have been admitted to & taken a treatment at a notified COVID hospital in India only. The claimant will be required to submit self-attested copy of hospital discharge card with summary and medical reports, medical bills duly certified by the Chief Medical Officer (CMO) or designated doctor of the said hospital and in case of death, the copy of Death Certificate and a certificate issued by the hospital showing cause of death due to coronavirus (COVID-19) infection. The SWFS reserves the right to verify / confirm the details from the concerned hospital or other sources, and act accordingly.
- (ii) The claim will be entertained only for novel coronavirus (COVID-19) infection cases.
- (iii) If any claim found false / forged, before / after the financial assistance is paid by the SWF Society, an appropriate legal action including the claimant being barred from receiving any financial assistance from welfare schemes implemented by this society, presently or in future,
- (iv) The seafarer who is below 60 years of age will be required to submit the self-attested copy of the latest CDC to confirm the last sea-service period. through the Indian Shipping Company/ Register RPSL Company.
- (v) The seafarer who is below 60 years of age and cancelled the CDC on medical grounds or voluntary retirement on or after attaining 50 years of age, will be required to submit the self-attested copy of latest CDC book to confirm the bonafides and self-attested copy of CDC cancellation order issued by the respective Government Shipping Office.
- (vi) The seafarer who is above 60 years of age will be required to submit self-attested copy of his latest CDC book for verification and records.
- (vii) The Spouse of deceased seafarer is required to submit the self-attested copy of CDC Book of her/his deceased seafarer and a declaration that

Amrit Singh
23/5/2022

she/he has not re-married after the death of the seafarer, till the date of submission of claim.

- (viii) This scheme will not apply to any seafarer who is at legal liability of employer / RPSL Company during the course of employment and in treatment during sign on and sign off.

3. THE QUANTUM OF FINANCIAL ASSISTANCE:

The financial assistance will be paid as follows:

- (i) The society will provide financial assistance of 50% of total medical expenses incurred for the seafarer and his/her family members. or Rs.1,00,000/-, whichever is less, for treatment at a COVID notified hospital for coronavirus. Benefit is for 'in-patient' only.
 - (ii) The society will provide the financial assistance of Rs. 2,00,000/- in respect of death of the seafarer due to novel coronavirus (COVID-19), to the next of kin as recorded in the last article of agreement entered into with the shipping company / registered RPSL company. This benefit shall not be extended to the death of any family member of the seafarer.
4. To claim the assistance under this scheme only such application will be entertained which are as per SWFS format in Annexure I & II. The application can be sent to the following e-mails dedicated for this scheme:
swfs.coronavirus20assistance@gmail.com
swfs.covid19assistance@gmail.com
5. The application under this scheme should be submitted by the claimant as per SWFS format along-with the requisite documents as mentioned above at point 2, and should be received by the society within three months from the date of discharge from the hospital or/ death. The application which are not as per SWFS format and received without any supporting requisite documents will be summarily rejected and communicated to the applicant.

Dinesh Singh
27/5/2020

6. For the purpose of remitting the financial assistance into the beneficiary's account, the applicant will be required to submit his/her bank details along with the copy of front page of the bank passbook and copy of cancelled cheque to verify the bank details. NRE/NRI/NRO account will not be accepted.
7. (i) The SWFS Novel Coronavirus (COVID-19) Assistance scheme is a one time and limited period welfare scheme and currently will be implemented till 31.12.2020. The Steering Committee for this scheme reserves the right to dispense with and/ or curtail, suspend / extend or completely withdraw the scheme at any-time without giving any prior notice. The decision of the committee in this regard shall be final and binding.
(ii) The SWFS Steering Committee shall consist of five members i.e. (i) Two Officers from DGS nominated by Director General of Shipping, (ii) Member Secretary of the SWFS (iii) Representative of the seafarer's union and (iv) Representative of Shipping companies.
8. Notwithstanding anything contained herein above in all doubtful / disputed and / or exceptional cases, the Steering Committee will examine, review and decide the cases, on case to case basis and the decision of the Committee shall be final and binding to all the claimants.
9. The scheme is a one time and specific scheme and has no bearing to the other schemes being operated by the society. Applicant for death benefit under this scheme will not be eligible for 'Survival Benefit Scheme' of the SWFS.

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Anilath Jind
23/5/2020

(Annexure- II)

SEAFARERS' WELFARE FUND SOCIETY.

Nau Bhavan, Ground Floor, R. Kamani Marg, Ballard Estate, Mumbai – 400 001.

Tel No. 022-20826980 e-mail id - swfs1966@gmail.com

APPLICATION FORM FOR ASSISTANCE UNDER ‘SWFS-NOVEL CORONAVIRUS (COVID-19) SCHEME. (FOR ‘IN-PATIENT’ ONLY)

(Please refer notes given below before submitting this application form.)

Seafarer's name in Full (As per CDC Book) OR Name of Spouse in case of deceased seafarer.	Mr./Mrs./Ms.	
CDC Number of seafarer		
Name of Indian shipping Co. OR Registered RPSL Co. for last sea service.		
The name of the vessel last sign-off		The date of sign off from the last vessel:
Applicant's correspondence address		
Telephone No. (with STD Code) / Mobile No. and e-mail id.	Tel. No. _____ Mobile No. _____ e-mail id : _____	
Name of Coronavirus infected person & his/her relationship with seafarer		
Name of the nominated COVID hospital & the period of in-patient treatment.		

I, the undersigned, making an application for assistance under ‘SWFS-Noval Coronavirus (COVID-19) Assistance scheme for ‘in-patient’ treatment taken for myself/spouse/son/daughter/father/mother _____ who was infected by coronavirus (COVID-19). I now request you to grant me, financial assistance under the said scheme, as per SWF Society’s rules as applicable for the scheme. I am submitting herewith following documents, to receive the assistance under the scheme. I give below my Bank account details. (**Bank details are mandatory, without which the application will not be processed.**)

Sr. No.	Document
1	Self-attested copy of latest Indian CDC Book showing last sign-off vessel name and date.
2	Self-attested copy of CDC cancellation order (in case CDC is cancelled.)
3	Original medical bills duly certified by the Chief Medical Officer/designated doctor of COVID hospital.
4	Self-Attested copy of discharge card/certificate and medical report card issued by the nominated COVID hospital (where the patient was admitted for the treatment.)
5	Self attested copy of ID proof of the patient & in case of minor child his/her birth certificate.

6	In case of claim from spouse of deceased seafarer, she/he has to submit declaration that she/he has not remarried after the death of seafarer till the time of submission of claim. Also the copy of death certificate of late seafarer to be submitted alongwith the application form.
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Details of the bank, where the financial assistance amount to be credited (mandatory)

Name of the bank	Branch name	Branch address	S.B. A/c no.	Branch IFSC code

(Attach a legible copy of the Front page of Bank Pass Book of SB Account showing applicant's name and cancelled cheque) NRE/NRO/NRI accounts will not be considered.

I declare that I am claiming this financial assistance on the strength of the documents submitted as above, and at later date if it is proved that my claim was found fraudulent, I undertake to refund the financial assistance in full to the SWF Society and also authorize the SWF Society to recover the same from me from my any source of Income or may take any appropriate legal actions against me.

Place: _____

Date: _____
Impression)

(Applicant's Signature/ Thumb

Name of Applicant:

Note 1: This application form is to be submitted by seafarer, holding Indian CDC or spouse of deceased seafarer for self or family member as defined in the scheme rules who had taken in-patient treatment from nominated COVID hospital for coronavirus (COVID-19) infection.

Note 2: The application for financial assistance should be received by the Society within three months after discharge from the nominated COVID hospital.

FOR S.W.F.S. OFFICE USE ONLY

Application No. _____

Documents attached verified & the applicant found eligible/not eligible under 'SWFS-NOVEL Coronavirus (COVID-19) Assistance scheme' for financial assistance of ₹. _____.

(₹. _____ only)

Checked by D.A. Verified by (A.A.O.) Recommended by (CAAO) Approved by MT/MS

(Annexure-III)

SEAFARERS' WELFARE FUND SOCIETY.

Nau Bhavan, Ground Floor, R. Kamani Marg, Ballard Estate, Mumbai – 400 001.

Tel.No. 022-20826980 e-mail id- swfs1966@gmail.com.

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER
'SWFS-NOVEL CORONAVIRUS (COVID-19) SCHEME'
(IN RESPECT OF DEATH OF SEAFARER)

(Please refer notes given below before submitting this application form.)

1. Seafarer's name in full : _____ Late Mr./Mrs./Ms.: _____
(As per CDC Book)
2. Indian CDC No. : _____
3. The name of the vessel last : _____ Date of sign-off : _____
sign-off by the deceased seafarer
4. Name of Indian shipping Co. : _____
OR Registered RPSL Company : _____
5. Applicant's name in full & : _____
relationship with deceased : _____
seafarer : _____
6. Correspondence address : _____
: _____
: _____
7. Telephone No./Mobile No : Tel. No._____ Mobile No.:_____
(with STD code No.)
8. E-mail ID if any : _____

I, the undersigned, wish to inform you that my husband/wife/son/daughter late Mr./Mrs./Ms.
____ holding Indian CDC No._____ expired on
____ due to coronavirus (COVID-19) infection.. (Delete whichever is not applicable)

I now request you to grant me, the financial assistance under the ‘SWFS-Novel Coronavirus (COVID-19) Assistance Scheme’ as per SWF Society’s rules as applicable for the scheme. I am submitting herewith following documents, to receive the assistance under the scheme. I give below my Bank account details. (***Bank details are mandatory, without which the application will not be processed.***)

- (a) Self-attested copy of death certificate of the deceased seafarer issued by the local authority showing cause of death as ‘COVID-19’
- (b) Self attested copy of certificate issued by COVID hospital showing cause of death, in case of in-patient.
- (c) Self-attested copy of latest CDC book
- (d) Self-attested copy of CDC cancellation Order,(in case the CDC is cancelled on medical grounds / voluntarily)
- (e) Self-attested copy of any one Identity proof of the applicant showing relationship with deceased seafarer (i.e. PAN card/Voter’s ID card / Aadhar Card/Indian passport etc.)

Details of the bank, where the financial assistance amount to be credited (mandatory)

Name of the bank	Branch name	Branch address	S.B. A/c no.	Branch IFSC code

(Note: Attach a legible copy of the front page of Bank pass book of SB account showing applicant’s name. NRO/NRE/NRI accounts will not be considered.)

I declare that I am claiming this financial assistance on the strength of the documents submitted as above, and at later date, if it is proved, that my claim was found fraudulent or I am not the actual beneficiary, I undertake to refund the financial assistance in full to the SWF Society and also authorize the SWF Society to recover the same from me from my any source of Income or may take any appropriate legal actions against me.

Place: _____

Date: _____
Impression)

(Applicant’s Signature/ Thumb

Name of Applicant

Note 1: This application form is to be submitted by the next of kin of deceased seafarer who hold the Indian CDC and expired due to coronavirus (COVID-19) infection.

Note 2: The application for financial assistance should be received by the Society within three months from the date of death of the seafarer with all required documents.

FOR S.W.F.S. OFFICE USE ONLY

Application No. _____

Documents attached verified & the applicant found eligible/not eligible under 'SWFS Novel Coronavirus (COVID-19) Assistance Scheme' for financial assistance of ₹. 2,00,000/- (₹. Two lacs Only)

Checked by D.A. Verified by (A.A.O.) Recommended by (CAAO) Approved by MT/MS.

DETAILS OF THE “OLD AGE BENEFIT” WELFARE SCHEME FOR THE INDIAN SEAFARER WHO ATTAINS THE AGE OF 65 YEARS ON 1.1.2019 OR THEREAFTER.

1. Pursuant to the objects of the Seafarers’ Welfare Fund Society (hereinafter referred to as the Society) as defined in Article 3(XV) of the Memorandum of Association of the Society, the Indian seafarer as being eligible in terms of provisions of the rule 3 herein below, may be provided the financial assistance under “OLD AGE BENEFIT” welfare scheme” to the Indian seafarer who attains the age of 65 years on 1st January 2019 or thereafter under the circumstances and to the extent detailed herein below.
2. Such financial assistance to the Indian seafarer on attaining 65 years on 1st January 2019 or thereafter shall be provided. At the absolute discretion of the society such financial assistance, may be dispensed with and / or curtailed or enhanced, suspended or completely withdrawn at anytime without any prior notice. The availability of such financial assistance under the “Old Age Benefit” welfare scheme to the eligible Indian seafarer does not in any manner confer or create any prescriptive right whatsoever and shall not be called in question.
3. **Eligibility**
The scheme is applicable to the Indian seafarer who attains the age of 65 (sixty five) years on 1st January 2019 or thereafter and fulfils all the following conditions:
 - (i) He / She should have last performed cumulative 6 months (six months) sea service after 01.04.2014 after the age of 55 years;
 - (ii) He / She should have joined Indian flag vessel or engaged through registered RPS Licence holding company on Indian or Foreign flag vessels and
 - (iii) He / She should have an Indian CDC, which has been duly cancelled.
4. **Quantum:**
The quantum of financial assistance under this scheme shall be Rs.50,000/- (Rupees Fifty Thousand Only) to the eligible Indian seafarer.
5. The Society may approach the Indian ship-owners / registered RPS company concerned to obtain such particulars as may be necessary, for the purpose of payment of financial assistance envisaged under this scheme

6. To receive the benefit under this scheme only such applications will be entertained which are submitted to the Seafarers' Welfare Fund Society within a period of twelve months after attaining the age of sixty five years.
 7. Application for financial assistance under this scheme is to be made in the prescribed form along with original latest CDC book.
 8. Notwithstanding anything contained herein above in all doubtful/disputed and/or exceptional cases, the Committee of Management of the SWFS may examine and decide the cases, on case to case basis and its decision shall be final.
-

SEAFARERS' WELFARE FUND SOCIETY.

**NAU BHAVAN, GROUND FLOOR, R.KAMANI MARG, BALLARD ESTATE,
MUMBAI-400 001**

APPLICATION FORM FOR FINANCIAL ASSISTANCE UNDER 'FAMILY BENEFIT SCHEME' **(ON COMPLETION OF POST-GRADUATE DEGREE/DIPLOMA COURSE BY SON/DAUGHTER)**

(Please refer notes given below before submitting this application form.)

1. Seafarer's name in full : Mr./Mrs./Ms. _____
(As per CDC Book)
2. Indian CDC number : _____
3. Name of Son / Daughter : _____
(For whom claim submitted)
4. Post-Graduation Degree / : _____
Diploma Obtained (Two years
Full time course)
5. Name of University/Institute : _____
6. Date of completion of course : _____
7. The name of the vessel last : _____ Date of sign-off : _____
sign-off by applicant seafarer
8. Indian ship-owners Co. name : _____
OR Recruitment & Placement : _____
Service (RPS) provider name : _____
& it's Registration No. _____
RPSL No. _____
9. Correspondence address : _____

10. Telephone No./Mobile No. : Tel. No. _____ Mobile No.: _____
(With STD code no.)
11. E-mail address : _____

I, wish to inform you that my son/daughter Mr./Ms. _____ has successfully completed the _____ (name of the two years full time Post-graduate Degree / Diploma course) from _____ (name of University / Deemed University approved by UGC /Institute approved by AICTE).

I now request you to grant me, the financial assistance under the 'Family Benefit Scheme' as per SWF Society's rules as applicable for the scheme. I am submitting herewith following document, to receive the claim under the scheme

P.T.O.....2.....

- (a) Self attested copy of latest CDC book (of the applicant seafarer)
- (b) Self-attested copy of the Certificate issued by the University /Institute, which is approved by the UGC / AICTE, along with the copy of mark sheet.

I give below my Bank account details. (**Bank details are mandatory, without which the application will not be processed.**)

Details of the bank, where the financial assistance amount to be credited (mandatory)

Name of the bank	Branch name	Branch address	S.B. A/c no.	Branch IFSC code

(Note: Attach a legible copy of the front page of Bank pass book of SB account OR original cancelled cheque showing applicant's name and Bank details.)

I declare that I am claiming this financial assistance on the strength of the documents submitted as above, and at later date, if it is proved, that I am not the actual beneficiary, or my claim was found dishonest, I undertake to refund the financial assistance in full to the SWF Society.

Place: _____

Date: _____

(Applicant's Signature OR Thumb Impression)

Name of Applicant: _____

Note 1: This scheme is applicable only for Indian seafarers whose son / daughter successfully completed the two years' post graduate degree / diploma course on or after 1.1.2019 from the UGC approved University / AICTE approved Institute.

Note 2 :The applicant seafarer should have Indian CDC and has performed cumulative six month sea service after 1.4.2014, preceding five years from the date of submission of claim application, from India flag vessel or engaged through registered RPS License holding company on Indian / Foreign flag vessel.

Note 3: The application for financial assistance should be received by the Society within twelve months period from the date of completion of course.

FOR S.W.F.S. OFFICE USE ONLY

Application No. _____

Documents attached verified & the applicant found eligible/not eligible under 'Family Benefit Scheme' for financial assistance of . (_____ Only)

Checked by D.A.

Verified by (A.A.O.)

Recommended by (CAAO)

Approved by MT/MS.

SURVIVAL BENEFIT SCHEME

DETAILS OF THE ‘SURVIVAL BENEFIT SCHEME’ FOR THE NOMINEES OF THE DECEASED INDIAN SEAFARER, WHO DIED DURING OFF ARTICLE PERIOD.

1. Pursuant to the objects of the Seafarers’ Welfare Fund Society (herein after referred to as the Society) as defined in Article 3(XV) of the Memorandum of Association of the Society, the nominee(s) of the Indian seafarer, as being eligible in terms of provisions of rule 3 herein below, may be granted the financial assistance under the ‘Survival Benefit Scheme’, on death of the **Indian** seafarer under the circumstances and to the extent detailed herein below.
2. Such financial assistance on death of an **Indian** seafarer shall be granted at the absolute discretion of the society and such financial assistance may be dispensed with and / or curtailed /enhanced, suspended or completely withdrawn at anytime without any prior notice. The availability of such **financial assistance under the ‘Survival Benefit Scheme’** to eligible **beneficiary(ies)** of deceased Indian seafarer, during off articled period does not in any manner confer or create any prescriptive right whatsoever and shall not be called in question.

3. Eligibility.

The scheme is applicable to the **Indian** seafarers, **holding CDC book**, who are **last** recruited / engaged by the Indian shipowners or through registered RPS, for either Indian or foreign flag vessels, before their death.

The financial assistance under the ‘Survival Benefit Scheme’ on death of an **Indian** seafarer shall be paid to the eligible beneficiary(ies), of the **Indian** seafarer who has expired on or after 21.08.2014, within off article period of 12 months from the date of sign off from the last vessel/ship **as recruited/engaged above**. The eligible beneficiary(ies), will be as per the nomination(s) declared by the Indian seafarer with the last recruited Indian shipowner or registered RPS company, as the case maybe during his/her employment, prior to his/her death., **failing which as per legal heir certificate issued by the competent authority.**

4. Quantum.

The quantum of financial assistance under this scheme shall be ₹ 1, 00,000/- (₹ One lakh only) to the eligible beneficiary (ies) of the **Indian** seafarer. **(Refer note given below)**

5. The Society may approach the Indian shipowners /registered RPS, company concerned and obtain such particulars as may be necessary for the purpose of payment of financial assistance envisaged under this scheme.
6. To receive the benefit under this scheme only such applications will be entertained **which** are submitted to Seafarers' Welfare Fund Society within a period of **two** years from the date of death of the **Indian** seafarer.
7. Application for financial assistance under this scheme is to be made in the prescribed form, alongwith attested copy of death certificate and original CDC book.
8. Notwithstanding anything contained herein above in all doubtful/disputed and/or exceptional cases, the Committee of Management **of the SWFS** may examine and decide the cases, on case to case basis, and its decision shall be final.

Note: The amount of financial assistance has been enhanced to Rs. 200000/- (Rs. Two lacs only) w.e.f. 16.3.16 for those death cases of seafarer who has expired on or after 16.03.2016, within off article period of 12 months from the date of sign off from the last vessel/ship as recruited/engaged by Indian Shipping company or through RPSL company.

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