Hi Ravi/Rakesh/Amith,

As discussed attached **Reverse KT**  **Q – templet** for (ACT & Cradle).

Pls  fill the attached  **Q**- **XL  sheet** along with create **WORD document** and capture **actual KT** received by RBS team/ any gap/ any pending/ any concern/any recommendation.

Capture blow pints as well into Word document.

**Note: This document needs to be  prepared by you all 3 ( Rakesh, Ravi, Abhishek) to gether.**

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| --- |
| **Team structure:** |
| Members of the team |
| Hierarchy and responsibilities, reporting |
| The customer's / related teams' / vendor's contacts |
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| **Business requirements, trying to get access to:** |
| Description of business requirements |
| User documentation |
| Test cases |
|  |
| **Source code:** |
| Repository URLs |
| Creating accounts with the required rights |
| Getting all configuration scripts and requirements for developers' workstations |
| Creating automated scripts of environment deployment or creating system images |
|  |
| **Technical documentation:** |
| System architecture |
| Sub-system architecture |
| Architecture in terms of technical primitives |
| Architecture in terms of business tasks, use cases |
| Team's technical debts |
| All technical findings and proposals regarding the existing system |
| New team to create a "pattern" of the system with the purpose of identifying infrastructure components ensure the system's operability, and superimpose business requirements. |
|  |
| **Delivery and environment system:** |
| CI/CD servers |
| Test infrastructure |
| Build versions |
|  |
| **Information systems (very important):** |
| User requests handling system |
| Bus tracking system |
| Knowledge base system / information portal |
| Monitoring system |
| User actions analytics system |
| Identify contact persons for all issues regarding each system |
| **Also all procedures and ceremonials:** Flow processing of user requests; flow approvals of new technical documentation |
|  |
| **Processes and a list of decision makers (DM):** |
| Procedures and a list of DMs connected with daily routines |
| Procedures and a list of DMs connected with closing a sprint / iteration / work stage |
| Procedures and a list of DMs connected with planning a new release / iteration |
| Procedures connected with handling Change Requests, and a list of DMs |
| Procedures and ceremonials connected with issuing a new release |
|  |
| **Testing, quality assurance team:** |
| Necessary to get access to all test script databases |
| Necessary to get the description of release issue procedures |
|  |
| **User accounts:** |
| Testing / staging / production user accounts for testing the product |
| Accounts in the analytics / vendors / partners systems |
|  |
| **Field of action:** |
| Work plan |
| Roadmap |
| Objectives definition in technical terms |
| Objectives definition in terms of product |
|  |
| **Third party services, vendors, partners:** |
| Access to all third party systems with admin rights – to be able to add your own users |
| Contacts of all vendors and partners, their DMs, interaction schedule, their team structure, responsibilities, and a brief description of the interaction domain and the team's objectives |
|  |
| **The "Objectives" Section is very important:** |
| What is required from the development, testing, and support teams? |
| What are the objectives of the new team? |

Regards,

Kumaresan. S

## Team structure

Project Manager: Ankur Jain

Scrum Master: Mukesh Kumar

Team Members: Jaspreet singh, Jasbir Singh, Sumit kumar, Payal, Gourav sharma, Rakesh Kumar

Scrum Master: Mukti Singh

Team Members: Sachin, Sumit Srivastav, Himanshi, Rohit

## Business Requirement trying to get access to

BA: Neeraj Singh, Amit Phuloria, Hari

Mukesh Kumar having business knowledge too

**User documentation**: Available on confluence pages

## Source code

url for bitbucket

Repository access provided by Mukesh Kumar

Teamcity for CI/CD

## Technical documentation

|  |
| --- |
| System architecture |
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