

Summary

A highly accomplished and result-driven Taxation Professional with more than 16 years of progressive experience in Engineering and Construction Industry in the field of Indirect taxation including GST, ST, Customs, VAT, Audit and Statutory Compliances.

Leveraged skill in liaising with the Tax Department both the Centre and State including Appellate authority at various levels. Adept in building high performing teams, managing risks and tax controversies.

Goal: To head the GST / Indirect tax function of a large conglomerate with diverse interests.

Ability to think out-of-the-box and contribute ideas towards achieving business excellence.

Firmly believe that Indirect tax is a key part of overall finance function of the company and optimizing the same can add significant value to the bottom line.

Summary of Professional Experience

Total Experience	:	16+ Years (General Accounts, Indirect Taxation (GST, ST & VAT)
Relevant Experience	:	16+ Years (General Accounts, Indirect Taxation (GST, ST & VAT)

Academic Qualifications & Professional Certifications

- Post Graduation MBA, Finance from Acharya Nagarjuna University in 2010
- Graduation (B. Com) from Andhra University 1997
- Certified GST Practitioner from GST Dept. (GST –PCT-01)

Professional Experience

- **Sushee Infra & Mining Limited.**
Deputy Manager – Indirect Taxation
July 2012 to Present
- **Maytas Infra Limited (IL&FS)**
Senior Executive - Accounts
Jan 2007 to June 2012
- **L&T Construction Company (ECC Division)**
Accounts Assistant
Apr 2004 to Dec 2006

Technical Knowledge and Skills.

- SAP (HANA) – FICO Module
- Tally ERP 9 / Prime
- ITC – Data Processing and Computer Software
- ERP – (CITRIX-SITE) Online Package –Accounts Module
- Microsoft Office Applications

Experience Summary:

Post GST:

- Review of GST Liability Computation and payment of the GST of all locations (14 States along with Main Company, Joint Ventures, Subsidiaries and sister concerns) Timely complete the compliance of Tax payment and returns of all locations including ISD returns (32 Returns p.m.)
- Periodic Review of Transactions on regular basis.
- Update time to time all related amendments of Sections and rules of GST to project technical teams and Accounts teams to avoid the statutory discrepancies.
- Timely submission and Reply to Govt. authorities against their SCN/notices and mails.
- GST Reconciliation.
- Coordinate with Internal and Statutory Auditors for GST Return related matters
- GST Assessment Audits/Refund Audit – handle to get refunds from GST Dept.
- To get best opinions –handle in Change in Law & GST Neutralization matters .
- GST Implementation in the SAP.
- GST Registration of all Locations across PAN india.

Pre-GST:

➤ Service Tax compliance:

- Review of Service Tax Liability computation of all locations and payment of the same under Centralized Registration before due date.
- Data collection for preparation of applicable tax returns and filing the same within due date. (ST-3)
- Ensured regular and timely compliance of tax payments and return filing of almost 12 locations .
- Ensured timely Cenvat credit availment in all locations and review pending list Cenvat credit to be availed.
- Ensured timely Input Service credit availment and distribution the same through ISD to various plants within time.
- Handled various External and Internal audits in Plant as well as Corporate Office and their compliances. (Excise and Service Tax audit, Statutory Audit, Tax Audit & Internal Audit etc)
- Appeared before various authorities in response to notices, scrutiny, appeal and others issues many times independently and sometimes in consultation with consultant and maintaining records of the same.

➤ VAT Compliance (TS, AP, Arunachal Pradesh & Jharkhand) :

- Delivering VAT reporting, ensuring VAT compliance and identifying risk.
- Minimizing VAT liabilities and compliance issues.
- Identifying potential tax planning opportunities.
- Ensure all month end processes are action on a timely basis.
- Liaise with and manage the working relationship with Dept. during routine audits and adhoc enquiries.
- Maximize efficiencies in working and reporting systems to reduce the VAT/Duty liabilities where Possible within the legislative framework.
- To attend VAT assessments/refund Audit.
- Preparing and Passing of VAT TDS Certificates (Form 501, 501A & 501B)

➤ **Generate Accounts & Finance**

- MIS Reports
- Analyzed financial information (i.e., revenues, expenditures, and cash management) to ensure all operations are within budget
- Analyzed budget Vs Accruals of the Funds flow & Cash flow statements
- Coordinated with all Projects/Site concerns to get the Data for reconciliations and reviews with the time limit and timely submissions of Statutory compliance

➤ **TDS**

- Prepared necessary paperwork for tax payments and returns
- Co-ordinate with projects concerns to send TDS liability details on regular basis to avoid statutory disturbances.

Qualities and Strengths

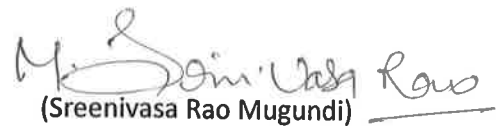
- Comprehensive Knowledge of GST Regime
- Clear and Transparent Communication
- Organization Based Skill
- Time Management & Numeracy Skills
- Problem Solving and Analytical Skills
- Honesty and Accountability.

Acknowledgement:

I, the undersigned, certify that to the best of my knowledge and belief, this resume correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date: 20.06.2023

Place: Hyderabad


(Sreenivasa Rao Mugundi)